Draft

City of Santa Clara

Meeting Minutes

Historical & Landmarks Commission

09/04/2025	**6:00 PM**	**Hybrid Meeting** **City Hall Council** **Chambers/Virtual** **1500 Warburton Avenue** **Santa Clara, CA 95050**

The City of Santa Clara is conducting the Historical and Landmarks Commission Hearing meeting in a hybrid manner (in-person and method for the public to participate remotely)

o Via Zoom:
o https://santaclaraca.zoom.us/j/97233262035 or
o Phone: 1 (669) 900-6833

Meeting ID: 972 3326 2035

How to Submit Written Public Comment Before Historical and Landmarks Commission Meeting:
By email to PlanningPublicComment@santaclaraca.gov by 12 p.m. the day of the meeting. Those emails will be forwarded to Staff and will be uploaded to the Historical and Landmarks Commission Agenda as supplemental meeting material. Emails received after 12:00 P.M. cutoff time up through the end of the meeting will form part of the meeting record. Please identify the Agenda Item Number in the subject line of your email.

Note: Emails received as public comment will not be read aloud during the meeting.

Agendas, Staff Reports and some associated documents for Historical and Landmarks Commission items may be viewed on the Internet at
https://santaclara.legistar.com/Calendar.aspx
All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk at Santa Clara City Hall, 1500 Warburton Avenue, Santa Clara, CA 95050 at the same time that the public records are distributed or made available to the legislative body.

CALL TO ORDER AND ROLL CALL

Chair Leung called the meeting to order at 6:05 p.m.

Commissioner Stocks arrived late at 6:08 p.m.

Present 5 - Commissioner Michael Celso , Commissioner Yvonne Inciarte, Chair Patricia Leung, Commissioner Ed Stocks, and Commissioner Kaushal Varshney

Absent 2 - Commissioner Kathleen Romano, and Vice Chair Ana Vargas-Smith

A motion was made by Commissioner Varshney, seconded by Commissioner Celso, to excuse Commissioner Vargas-Smith and Commissioner Romano.

Aye: 4 - Commissioner Celso, Commissioner Inciarte, Chair Leung, and Commissioner Varshney

Excused: 2 - Commissioner Romano, and Vice Chair Vargas-Smith

Absent: 1 - Commissioner Stocks

CONSENT CALENDAR

1.A 25-984 Historical and Landmarks Commission Meeting Minutes of June 5, 2025 (Continued from the August 7, 2025 HLC Meeting)

Recommendation: Approve the Historical and Landmarks Commission Meeting Minutes of the June 5, 2025 Meeting.

Chair Leung requested that the consent calendar items be moved to be heard after general business because **Commissioner Stocks** was late.

A motion was made by Commissioner Stocks, seconded by Commissioner Inciarte, to approve staff recommendation.

Aye: 4 - Commissioner Celso, Commissioner Inciarte, Chair Leung, and Commissioner Stocks

Excused: 2 - Commissioner Romano, and Vice Chair Vargas-Smith

Abstained: 1 - Commissioner Varshney

1.B 25-947 Historical and Landmarks Commission Meeting Minutes of August 7, 2025

Recommendation: Approve the Historical and Landmarks Commission Meeting Minutes of the August 7, 2025 Meeting.

A motion was made by Commissioner Stocks, seconded by Commissioner Varshney, to approve staff recommendation.

Aye: 4 - Commissioner Celso, Chair Leung, Commissioner Stocks, and Commissioner Varshney

Excused: 2 - Commissioner Romano, and Vice Chair Vargas-Smith

Abstained: 1 - Commissioner Inciarte

PUBLIC PRESENTATIONS

Public Comments: **None.**

GENERAL BUSINESS

2. 25-922 Public Hearing: Recommendation on the Significant Property Alteration / Architectural Review (PLN25-00116) for a 465 Square Foot First Floor Addition Resulting in a 1,559 Square-Foot Single-Story Residence on the Historic Resource Inventory Located at 834 Main Street

Recommendation: **Recommend** that the Historical and Landmarks Commission find that the proposed project located at 834 Main Street will not destroy or have a significant adverse effect on the integrity of the Historic Resource Inventory property and that the proposed construction is compatible with the resource and recommend approval of the Significant Property Alteration.

Associate Planner, Meha Patel provided the staff presentation.

Homeowner Becca Fung, and **Architect, German Villarraga** spoke about the project.

A motion was made by Commissioner Inciarte, seconded by Commissioner Varshney, to close public hearing.

Aye: 5 - Commissioner Celso, Commissioner Inciarte, Chair Leung, Commissioner Stocks, and Commissioner Varshney

Excused: 2 - Commissioner Romano, and Vice Chair Vargas-Smith

A motion was made by Commissioner Celso, seconded by Commissioner Inciarte, to approve staff recommendation, with the condition that the architect includes more specificity on stucco texture and tiles.

Aye: 5 - Commissioner Celso, Commissioner Inciarte, Chair Leung, Commissioner Stocks, and Commissioner Varshney

Excused: 2 - Commissioner Romano, and Vice Chair Vargas-Smith

3. 25-938 Report on Completion of the 2024–2025 Mills Act Audit

Recommendation: There is no staff recommendation.

Principal Planner, Rebecca Bustos provided the staff presentation.

Public Comments: **None.**

4. 25-945 Election of Historical and Landmarks Commission Chair and Vice Chair (Continued from the August 7, 2025 HLC Meeting)

Recommendation: There is no staff recommendation.

Commissioner Celso nominated **Chair Leung** for Chair. **Chair Leung** accepted the nomination.

Commissioner Celso nominated **Commissioner Stocks** for Vice Chair. **Commissioner Stocks** accepted the nomination.

A motion was made by Commissioner Inciarte, seconded by Commissioner Varshney, to approve Chair Leung as Chair, and Commissioner Stocks as Vice Chair.

Aye: 5 - Commissioner Celso, Commissioner Inciarte, Chair Leung, Commissioner Stocks, and Commissioner Varshney

Excused: 2 - Commissioner Romano, and Vice Chair Vargas-Smith

STAFF REPORT

No updates on this item.

1. Training and Travel Request

No updates on this item.

COMMISSIONERS REPORT

1. Subcommittee Reporting - 20 Minutes

No updates on this item.

2. Board/Committee	Lead/Alternate
Santa Clara Arts and Historic Consortium	Vargas-Smith / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung
Development Review Hearing	Romano /Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Leung
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas-Smith/Stocks
Santa Clara Station Area Task Force	Leung/Stocks

No updates on this item.

ADJOURNMENT

A motion was made by Commissioner Inciarte, seconded by Commissioner Varshney, to adjourn the meeting at 7:21 p.m.

Aye: 5 - Commissioner Celso, Commissioner Inciarte, Chair Leung, Commissioner Stocks, and Commissioner Varshney

Excused: 2 - Commissioner Romano, and Vice Chair Vargas-Smith

The next regular scheduled meeting is on Thursday, October 2, 2025, at 6 p.m. in the City Hall Council Chambers.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.