



Draft

# City of Santa Clara

## Meeting Minutes

### Senior Advisory Commission

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11/17/2025

5:00 PM

Hybrid Meeting  
Santa Clara Senior Center  
Room 205  
1303 Fremont Street  
Santa Clara, CA 95050

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The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner  
(in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/97590069803>

Meeting ID: 975 9006 9803

Or join by phone: 669-900-6833

#### **CALL TO ORDER AND ROLL CALL**

Chair Andrews called the regular meeting to order at 5:10 p.m.

**Present** 4 - Chair Rick Andrews, Commissioner Kris Kapadia, Commissioner Alma Soto, and Commissioner Maria Vaz

**Absent** 1 - Commissioner Rebecca Selden

**A motion was made by Commissioner Soto, seconded by Commissioner Kapadia to excuse Commissioner Selden. Motion passes.**

**Aye:** 4 - Chair Andrews, Commissioner Kapadia, Commissioner Soto, and Commissioner Vaz

**Absent:** 1 - Commissioner Selden

**CONSENT CALENDAR**

1. [25-1597](#) Review and Approve the Senior Advisory Commission Minutes of October 20, 2025

**Recommendation:** Approve the Senior Advisory Commission Minutes of October 20, 2025

**A motion was made by Commissioner Kapadia, seconded by Commissioner Soto to approve the minutes of October 20, 2025.**

**Aye:** 4 - Chair Andrews, Commissioner Kapadia, Commissioner Soto, and Commissioner Vaz

**Excused:** 1 - Commissioner Selden

**PUBLIC PRESENTATIONS**

None

**GENERAL BUSINESS**

2. [25-1598](#) Discuss and Develop Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26

**Recommendation:** Discuss and develop Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26.

**A motion was made by Commissioner Vaz, seconded by Commissioner Soto to adopt the Senior Advisory Commission Work Plan Goals and Activities fro FY 2025/26.**

**Aye:** 4 - Chair Andrews, Commissioner Kapadia, Commissioner Soto, and Commissioner Vaz

**Excused:** 1 - Commissioner Selden

3. [25-1599](#) Senior Advisory Commission Election of Vice Chair for FY 2025/26

**Recommendation:** Elect a Vice Chair to serve the Senior Advisory Commission for the FY 2025/26 term.

Commissioner Soto nominated Commissioner Kapadia to serve as Vice Chair for the remainder of the 2025/26 term. Commissioner Kapadia accepted the nomination.

**A motion was made by Commission Soto, seconded by Commissioner Vaz to approve Commissioner Kapadia as Vice Chair for the 2025/26 term.**

**Aye:** 4 - Chair Andrews, Commissioner Kapadia, Commissioner Soto, and Commissioner Vaz

**Excused:** 1 - Commissioner Selden

**STAFF REPORT**

**Recreation Manager Kimberly Castro** shared:

- The Holiday Tree Lighting event will be held on Friday, December 5th in Central Park, from 5:30 - 8 p.m., and our honorary tree lighter this year is Wanda Buck.

**COMMISSIONERS REPORT**

**Commissioner Vaz** requested that Staff send out the updated Commission roster with contact information.

- **Recreation Supervisor Herb** shared that she had send that contact information via email last week.

**ADJOURNMENT**

**A motion was made by Commissioner Vaz, seconded by Commissioner Soto that the meeting be adjourned at 6:55 p.m.**

**Aye:** 4 - Chair Andrews, Commissioner Kapadia, Commissioner Soto, and Commissioner Vaz

**Excused:** 1 - Commissioner Selden

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If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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