



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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02/04/2021

6:00 PM

Virtual Meeting

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

• Via Zoom:

o <https://santaclaraca.zoom.us/j/97233262035> or o Phone: 1 (669) 900-6833  
Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) no later than noon on the day of the meeting.

Historical and Landmarks Commissioners and Staff Liaison will be participating remotely.

#### **PUBLIC PARTICIPATION IN ZOOM WEBINAR:**

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

#### **CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:02 p.m.

**Present** 5 - Chair Patricia Leung, Vice Chair Stephen Estes, Commissioner J.L. "Spike" Standifer, Commissioner Ana Vargas-Smith, and Commissioner Kathleen Romano

**Absent** 2 - Commissioner Michael Celso , and Commissioner Megan Swartzwelder

**A motion was made by Commissioner Estes, seconded by Commissioner Vargas-Smith to excuse Commissioner Celso's and Commissioner Swartzwelder's absence.**

**Aye:** 5 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, and Commissioner Romano

**Excused:** 2 - Commissioner Celso, and Commissioner Swartzwelder

### **CONSENT CALENDAR**

1.A [21-164](#) Historical and Landmarks Commission Minutes of January 7, 2021

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of January 7, 2021

**A motion was made by Commissioner Estes, seconded by Commissioner Vargas-Smith to approve staff recommendation.**

**Aye:** 5 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, and Commissioner Romano

**Excused:** 2 - Commissioner Celso, and Commissioner Swartzwelder

### **PUBLIC PRESENTATIONS**

**Commissioner Estes** discussed his observations about the City's Smart Permit Search. He noted that property ownership information is often incorrect and that the Commission should be careful in relying on this information in the future.

### **GENERAL BUSINESS**

None.

### **STAFF REPORT**

1. Berryessa Adobe Maintenance

**Staff Liaison Rebecca Bustos** updated the Commission about the Berryessa Adobe building. She informed the Commission that she spoke to **Ken Winland, Director of Facilities**, who stated that the property condition assessment for the Adobe was not yet underway.

**COMMISSIONERS REPORT**

## 1. Subcommittee Reporting - 20 minutes

Commissioners present reported on subcommittee activities.

## 2. Board and Committee Assignments - 15 minutes

Commissioners present reported on assignments.

## 3. Announcements and Other Items - 10 minutes

Commissioners requested to receive development plans for projects on the Monday of the week before the meeting.

## 4. Commissioner Travel and Training Requests - 10 minutes

**Chair Leung** requested a training from **Assistant City Attorney Alexander Abbe** regarding the Brown Act.

**ADJOURNMENT**

**A motion was made by Commissioner Standifer, seconded by Commissioner Estes to adjourn the meeting.**

**The meeting adjourned at 7:04 p.m.**

**The next regular scheduled meeting is on Thursday, March 4, 2021 at 6 p.m.**

**Aye:** 5 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, and Commissioner Romano

**Excused:** 2 - Commissioner Celso, and Commissioner Swartzwelder

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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