



City of Santa Clara

Meeting Minutes

Civil Service Commission

11/13/2025 6:00 PM Hybrid Meeting
City Hall Council Chambers/Virtual
1500 Warburton Avenue
Santa Clara, CA, 95050

The City of Santa Clara is conducting the Civil Service Commission in a hybrid manner (in-person and a method for the public to participate remotely).

• Via Zoom:

<https://santaclaraca.zoom.us/j/82497868823?pwd=pKSM4g0xuJN3b2fkH8rUSjOuw9rbqC.1>

Webinar ID: 824 9786 8823

Passcode: 332703

OR

Phone: 1 (669) 900-6833

CALL TO ORDER AND ROLL CALL

Chair Pumarejo called the meeting to order at 6:05 pm and lead the meeting with the Pledge of Allegiance.

Present 4 - Commissioner Ron Billingsley, Commissioner Wesley Dudzinski, Commissioner Arti Purohit, and Chair Samuel Pumarejo

Excused 1 - Vice Chair Franklin Felizardo

CONSENT CALENDAR

1.a [25-1095](#) Action to Approve the Civil Service Commission Meeting Minutes of September 11, 2025.

A motion was made by Commissioner Dudzinski, seconded by Commissioner Billingsley to approve the Civil Service Commission Meeting Minutes of September 11, 2025.

Aye: 3 - Commissioner Billingsley, Commissioner Dudzinski, and Chair Pumarejo

Excused: 1 - Vice Chair Felizardo

Abstained: 1 - Commissioner Purohit

- 1b [25-1593](#) Note and File the Current Status and Requisition Report Dated October 31, 2025

A motion was made by Commissioner Billingsley, seconded by Commissioner Dudzinski, to Note and File the Current Status and Requisition Report Dated October 31, 2025.

Aye: 3 - Commissioner Billingsley, Commissioner Dudzinski, and Chair Pumarejo

Excused: 1 - Vice Chair Felizardo

Abstained: 1 - Commissioner Purohit

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [25-1606](#) Action to Abolish the Eligible List for Associate Engineer (Civil) (Job Code 321)

A motion was made by Commissioner Billingsley, seconded by Commissioner Dudzinski, to Abolish the Eligible List for Associate Engineer (Civil) (Job Code 321).

Aye: 4 - Commissioner Billingsley, Commissioner Dudzinski, Commissioner Purohit, and Chair Pumarejo

Excused: 1 - Vice Chair Felizardo

3. [25-1607](#) Action to Modify the Jail Service Officer (Job Code 353) Examination Weighting Plan to 100% Oral Examination, and Qualifying Written and Performance Examination on an Ongoing Basis

A motion has been made by Commissioner Billingsley, seconded by Commissioner Purohit, to Modify the Jail Service Officer (Job Code 353) Examination Weighting Plan to 100% Oral Examination, and Qualifying Written and Performance Examination on an Ongoing Basis.

Aye: 4 - Commissioner Billingsley, Commissioner Dudzinski, Commissioner Purohit, and Chair Pumarejo

Excused: 1 - Vice Chair Felizardo

STAFF REPORT

4. [25-1590](#) Informational Presentation to the Civil Service Commission Regarding Rules and Procedures
- Sujata Reuter, Chief Assistant City Attorney, provided an update on the status of the Charter Review Process.**

COMMISSIONERS REPORT

None

ADJOURNMENT

A motion was made by Commissioner Purohit, seconded by Commissioner Billingsley, to adjourn the Civil Service Commission meeting at 6:54pm.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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