



City of Santa Clara

Meeting Minutes

Charter Review Committee

03/18/2026

6:00 PM

City Hall - Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

Committee Member Mohammad Naveed will be participating remotely from the following location:
2082 Cabrillo Ave, Santa Clara, CA 95050

The City of Santa Clara is conducting Charter Review Committee meetings in-person and continues to have methods for the public to participate remotely or in-person.

Zoom Link: <https://santaclaraca.zoom.us/j/86127408402>
Webinar ID: 861 2740 8402
Phone: 1-669-444-9171

To submit written public comment before meeting:
Send email to cityattorney@santaclaraca.gov by 10 a.m. one day before the date of the meeting. Emails will be forwarded to Committee members and will be uploaded as post agenda supplemental meeting material.

Note: Emails received as public comment will not be read aloud during the meeting.

CALL TO ORDER AND ROLL CALL

Chair Nikolai called the meeting to order at 6:25 p.m. (Technical Issues Delayed Start)

Member Field arrived at 7:00 p.m.

Present 12 - Member Pat Nikolai, Member Holly Rhea Roberts, Member Bernard Tansey, Member Mohammad Naveed, Member Joseph W. Sosinski, Member Burt Field, Member Steve Kelly, Member Lauren Diamond, Member Eric Jensen, Member Mark Boeckman, Member Susan Peters, and Member John Brooks

Absent 1 - Member Eric Crutchlow

GENERAL BUSINESS

1. [26-285](#) Action to Approve the February 18, 2026, Charter Review Committee Meeting Minutes and Excuse Absent Members.

Recommendation: Approve the minutes of the February 18, 2026, Charter Review Committee Meeting in the form presented with such modifications/corrections as may be required or requested by the Committee and Excuse absent members.

A motion was made by Committee Member Kelly, seconded by Committee Member Sosinski, to approve the minutes of the February 18, 2026, Charter Review Committee Meeting and excuse Member Crutchlow's absence.

Aye: 11 - Member Nikolai, Member Roberts, Member Tansey, Member Naveed, Member Sosinski, Member Kelly, Member Diamond, Member Jensen, Member Boeckman, Member Peters, and Member Brooks

Absent: 2 - Member Crutchlow, and Member Field

2. [26-286](#) Report Outs from Ad Hoc Subcommittees:
Group One: Power and Structure of City Government: Rules/Process for Action
Group Two: City Council: Elections, Powers and Conduct of Meetings
Group Three: Senior Officials: Duties and Qualifications
Group Four: Boards and Commissions: Composition, Powers and Duties
Group Five: Civil Service: General Rules for Classified and Unclassified Employees; Commission Composition and Duties
Group Six: Fiscal Administration and Procurement

Recommendation: Receive and provide feedback on reports of those Subcommittees reporting.

City Attorney Googins made some opening remarks and provided a PowerPoint presentation on Report Outs from Ad Hoc Subcommittees with assistance from Subcommittee members. **Member Nikolai** Group 3; **Member Brooks** Group 6.

Group One:
No meetings since last report out. Scheduled to meet again on April 9th.

Group Two:
Met on March 9th. Correction to add **Member Peters** who also participated.

Group Three:
Met on March 11th - Substantial discussions on expanding description of duties of elected Chief of Police. Stakeholder presentations from **Chief Morgan, City Manager Grogan** and **POA President Schmidt**. Next meeting April 8th.

Group Four:
Met March 12th. Focus on Board of Library Trustees. Stakeholder Presentation from **BOLT President Evans**.

Group Five:
No meetings. Previously approved language being submitted to Labor Groups.

Group Six:
Met March 17th, Focus on Public Works Procurement. Stakeholder presentation from **Public Works Director Mobeck**.

3. [26-287](#) Staff Presentation and Solicitation of Committee Input or Direction Regarding: (1) Pending Report to City Council on Reorganization Plan; (2) Legal Notice Requirements and (3) Project Work Plan and Scheduling update.

Recommendation: Hear the report and provide input or direction as appropriate.

City Attorney Googins provided a presentation and Solicitation of Committee Input or Direction Regarding: (1) Pending Report to City Council on Reorganization Plan; (2) Legal Notice Requirements and (3) Project Work Plan and Scheduling update.

Committee discussion followed.

City Attorney Googins provided comments.

PUBLIC PRESENTATIONS

Qian Huang 30 year Santa Clara Resident and Planning Commissioner presented on his desire for: (1) an Amendment to Charter Measure R to allow telecomm equipment set up in Central Park; and (2) the Police Chief to be appointed.

STAFF/COMMITTEE MEMBER COMMENTS

ADJOURNMENT

Meeting adjourned at 7:20 p.m.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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