



City of Santa Clara

Meeting Minutes

Charter Review Committee

01/21/2026

6:00 PM

City Hall - Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

The City of Santa Clara is conducting Charter Review Committee meetings in-person and continues to have methods for the public to participate remotely or in-person.

Zoom Link: <https://santaclaraca.zoom.us/j/86127408402>

Webinar ID: 861 2740 8402

Phone: 1-669-444-9171

To submit written public comment before meeting:

Send email to cityattorney@santaclaraca.gov by 10 a.m. one day before the date of the meeting.

Emails will be forwarded to Committee members and will be uploaded as post agenda supplemental meeting material.

Note: Emails received as public comment will not be read aloud during the meeting.

CALL TO ORDER AND ROLL CALL

Vice Chair Sosinski called the meeting to order at 6:08 p.m.

Member Jensen arrived at 7:24 p.m.

Present 10 - Member Holly Rhea Roberts, Member Mohammad Naveed, Member Joseph W. Sosinski, Member Eric Crutchlow, Member Burt Field , Member Steve Kelly, Member Lauren Diamond, Member Eric Jensen, Member Mark Boeckman, and Member John Brooks

Absent 3 - Member Pat Nikolai, Member Bernard Tansey, and Member Susan Peters

GENERAL BUSINESS

1. [26-72](#) Approval of the November 19, 2025, Charter Review Committee Meeting Minutes

Recommendation: Approve the minutes of the November 19, 2025, Charter Review Committee Meeting in the form presented with such modifications/corrections as may be required or requested by the Committee.

Public Comment: Wanda Buck

A motion was made by Committee Member Kelly, seconded by Committee Member Boeckman, to approve the minutes of the November 19, 2025, Charter Review Committee Meeting.

Aye: 9 - Member Roberts, Member Naveed, Member Sosinski, Member Crutchlow, Member Field, Member Kelly, Member Diamond, Member Boeckman, and Member Brooks

Absent: 4 - Member Nikolai, Member Tansey, Member Jensen, and Member Peters

2. [26-74](#) Report Outs from Ad Hoc Subcommittees and Discussion of Standardization of Report Out Process.

Recommendation: Receive and provide feedback on reports of those Subcommittees reporting; possible action to approve, in substantial form, Group 5 proposed modification to existing Charter Section 1010 and 1011 and Article XI to allow for initiation of meet and confer process with impacted labor groups; Discuss and provide feedback on report out standard. .

City Attorney Googins made some opening remarks and provided a PowerPoint presentation on Report Outs from Ad Hoc Subcommittees.

Committee discussion followed.

Committee Member Jensen provided a Powerpoint presentation on Group One.

Committee discussion followed.

Committee Member Crutchlow provided a Powerpoint presentation on Group Two.

Committee discussion followed.

Committee Member Diamond provided a Powerpoint presentation on Group Three. **City Attorney Googins** provided comments.

Committee discussion followed.

Committee Member Brooks provided a Powerpoint presentation on Group Four. **City Attorney Googins** provided comments.

Committee discussion followed.

Committee Members Boeckman, Roberts and Naveed provided a Powerpoint presentation on Group Five. **Chief Assistant City Attorney Reuter** provided a PowerPoint presentation on Group Five. **City Attorney Googins** provided comments.

Committee questions and discussion followed.

City Attorney Googins and **Chief Assistant City Attorney Reuter** addressed Committee questions.

Committee discussion followed.

No report out from Group 6 - no meetings have occurred yet.

Public Comment: George Lance

A motion was made by Vice Chair Sosinski, seconded by Committee Member Kelly, to approve in substantial form Group 5 proposed modifications to existing Charter Sections 1010 and 1011 and Article XI to allow for initiation of meet and confer process with impacted labor groups.

Aye: 10 - Member Roberts, Member Naveed, Member Sosinski, Member Crutchlow, Member Field, Member Kelly, Member Diamond, Member Jensen, Member Boeckman, and Member Brooks

Absent: 3 - Member Nikolai, Member Tansey, and Member Peters

3. [26-75](#) Staff Presentation and Solicitation of Committee Input Regarding (1) Charter wide language/organization conventions, (2) "Benchmarking" with other Charter Cities, (3) Proposed standards for grouping proposed Charter modifications within "levels," (4) Process for drafting and review of Charter modifications; and (5) Project Timeline and Possible Need for Additional Meetings.

Recommendation: Hear the report and provide feedback.

City Attorney Googins made some opening remarks and provided a Power Point presentation. In the interest of time, only items (1) and (2) were presented. **City Attorney Googins** indicated proposed Charter reorganization item would be brought back for input and direction along with items (3), (4) and (5) at next meeting.

Committee question and discussion followed.

City Attorney Googins addressed Committee questions.

PUBLIC PRESENTATIONS

There were no public presentations.

STAFF/COMMITTEE MEMBER COMMENTS

There were no staff/committee member comments.

ADJOURNMENT

The meeting was adjourned at 9:10 p.m.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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