



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

10/03/2024

6:00 PM

Hybrid Meeting  
 City Hall Council  
 Chambers/Virtual  
 1500 Warburton Avenue  
 Santa Clara, CA 95050

The City of Santa Clara is conducting the Historical and Landmarks Commission meeting in a hybrid manner (in-person and methods for the public to participate remotely)

- Via Zoom:

- o <https://santaclaraca.zoom.us/j/97233262035> or

- o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email.

#### **PUBLIC PARTICIPATION IN ZOOM WEBINAR:**

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- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

#### **CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:06 p.m.

**Present** 4 - Commissioner Michael Celso , Commissioner Amy Kirby, Chair Patricia Leung, and Commissioner Yvonne Inciarte

**Absent** 3 - Commissioner Kathleen Romano, Commissioner Ed Stocks, and Vice Chair Ana Vargas-Smith

**A motion was made by Commissioner Inciarte, seconded by Commissioner Celso to excuse Commissioner Romano, Commissioner Vargas-Smith, and Commissioner Stocks.**

**Aye:** 4 - Commissioner Celso, Commissioner Kirby, Chair Leung, and Commissioner Inciarte

**Excused:** 3 - Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

### **STUDY SESSION**

[24-977](#)

Study Session on the Library Facilities Master Plan: Community Input

**Recommendation:** There is no recommendation. The purpose of this report is to support a Study Session on this topic and to receive input from the Historical and Landmarks Commission on the development of the City's Library Facilities Master Plan.

**Jeff Davis** and **Kristilyn Vercruyse** from **MSR Design** and **Mila Rianto, Assistant Librarian** provided a presentation.

### **CONSENT CALENDAR**

1. [24-975](#) Historical and Landmarks Commission Meeting Minutes of September 5, 2024

**Recommendation:** Approve the Historical and Landmarks Commission Meeting Minutes of the September 5, 2024 Meeting.

**Commissioner Celso** provided some corrections to the minutes- **Commissioner Stocks** nominated **Chair Vargas-Smith** for **Chair**. **Chair Vargas-Smith** nominated **Commissioner Celso** for **Chair** but he declined.

**Motion to approve this item was made by Commissioner Inciarte, seconded by Commissioner Celso.**

**Aye:** 4 - Commissioner Celso, Commissioner Kirby, Chair Leung, and Commissioner Inciarte

**Excused:** 3 - Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

## PUBLIC PRESENTATIONS

### GENERAL BUSINESS

2. [24-883](#) Consideration of a Historical Preservation Agreement (Mills Act Contract) (PLN24-00423) for 1309 Alviso Street.

**Recommendation:** Staff recommends that the Historical and Landmarks Commission find that the Mills Act Application and associated 10-Year Plan for restoration and maintenance accomplish the intent of preserving and maintaining the historical significance of the property; and therefore, recommend City Council approve of the City entering into a Mills Act Contract with the property owner, and the adoption of a 10-Year Restoration and Maintenance Plan associated with the Historical Preservation Agreement for the property located at 1309 Alviso Street.

**Motion to close public hearing was made by Commissioner Inciarte, seconded by Commissioner Celso.**

**Motion to approve this item was made by Commissioner Celso, seconded by Commissioner Inciarte, with the condition for applicant to get clarification if the railing on the front porch was a historical feature and to approve a bronze plaque with a date of 1890.**

**Aye:** 4 - Commissioner Celso, Commissioner Kirby, Chair Leung, and Commissioner Inciarte

**Excused:** 3 - Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

3. [24-927](#) Consideration of a Historical Preservation Agreement (Mills Act Contract) (File No. PLN24-00431) for 811 Monroe Street

**Recommendation:** Staff recommends that the Historical and Landmarks Commission determine the project to be exempt from CEQA pursuant to CEQA Section 1561(b)(3) and find that the Mills Act Application and associated 10-Year Plan for restoration and maintenance accomplish the intent of preserving and maintaining the historical significance of the property; and therefore, recommend City Council approval of a Mills Act Contract, and the adoption of a 10-Year Restoration and Maintenance Plan associated with the Historical Preservation Agreement for the property located at 811 Monroe Street.

**Motion to close public hearing was made by Commissioner Inciarte, seconded by Commissioner Celso.**

**Motion to approve this item was made by Commissioner Celso, seconded by Commissioner Inciarte, to approve a bronze plaque with a date of 1903.**

**Aye:** 4 - Commissioner Celso, Commissioner Kirby, Chair Leung, and Commissioner Inciarte

**Excused:** 3 - Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**STAFF REPORT**

- 1. Historic Preservation Update
- 2. Historic Repair Report
- 3. Training and Travel Request
- 4. Budget Update

**Senior Planner Nimisha Agrawal** provided updates. The HLC drafted a memo that was presented to the commission and will be part of the minutes. Staff will prepare a cover memo for the presentation to the Council in the coming months and will update the commission on the Council date. Commissioner Celso pointed out that on page 16 of the memo the word "however" is used twice.

Staff shared the Historic Preservation Ordinance (HPO) Matrix that will be posted on the Historic Preservation page on The City's website. Staff provided an update on the budget.

**COMMISSIONERS REPORT**

Subcommittee Reporting - 20 minutes

Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium	Vargas-Smith / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung
Development Review Hearing	Romano /Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Leung
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas-Smith/Stocks
Santa Clara Station Area Task Force	Leung/Stocks
Park Court Neighborhood	

**ADJOURNMENT**

**Motion to adjourn was made by Commissioner Inciarte, seconded by Commissioner Celso to adjourn the meeting at 8:08 p.m. The next regular scheduled meeting is November 7, 2024.**

**Aye:** 4 - Commissioner Celso, Commissioner Kirby, Chair Leung, and Commissioner Inciarte

**Excused:** 3 - Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**MEETING DISCLOSURES**

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# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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02/06/2025

6:00 PM

Hybrid Meeting  
 City Hall Council  
 Chambers/Virtual  
 1500 Warburton Avenue  
 Santa Clara, CA 95050

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- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

**CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:06 p.m.

**Commissioner Romano** arrived late at 6:17 p.m. **Commissioner Kirby** arrived late at 6:23 p.m.

**Present** 7 - Commissioner Michael Celso , Commissioner Amy Kirby, Chair Patricia Leung, Commissioner Kathleen Romano, Commissioner Ed Stocks, Vice Chair Ana Vargas-Smith , and Commissioner Yvonne Inciarte

**CONSENT CALENDAR**

**1.A**     [24-1254](#)     Historical and Landmarks Commission Meeting Minutes of October 3, 2024

**Recommendation:** Approve the Historical and Landmarks Commission Meeting Minutes of the October 3, 2024 Meeting.

The October 3, 2024 Meeting Minutes were continued to March 6, 2025 due to a quorum not present at the time the item was heard.

**PUBLIC PRESENTATIONS**

None.

**GENERAL BUSINESS**

2. [24-1235](#) Consideration of a Historical Preservation Agreement (Mills Act Contract) (PLN24-00465) for 1435 Lexington Street.

**Recommendation:** Staff recommends that the Historical and Landmarks Commission find that the Mills Act Application and associated 10-Year Plan for restoration and maintenance accomplish the intent of preserving and maintaining the historical significance of the property; and therefore, recommend City Council approve of the City entering into a Mills Act Contract with the property owner, and the adoption of a 10-Year Restoration and Maintenance Plan associated with the Historical Preservation Agreement for the property located at 1435 Lexington Street.

**Assistant Planner Alex Tellez** provided the staff presentation. **Chair Leung** recused herself due to proximity of her residence.

**Public Speaker:**

Homeowner Jonathan Ye

**A motion was made by Commissioner Celso, seconded by Commissioner Stocks to close public hearing.**

**Aye:** 4 - Commissioner Celso, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Absent:** 2 - Commissioner Kirby, and Commissioner Romano

**Recused:** 1 - Chair Leung

**A motion was made by Commissioner Celso, seconded by Commissioner Stocks, to approve this item and to expend funds to purchase a bronze plaque stating the year of construction.**

**Aye:** 4 - Commissioner Celso, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Absent:** 2 - Commissioner Kirby, and Commissioner Romano

**Recused:** 1 - Chair Leung

3. [24-1142](#) PUBLIC HEARING: Consideration of the Proposed Demolition of the Existing Single-Family Residence and Construction of a 2,446 Square-Foot Five-Bedroom, Three-Bathroom Two-Story Residence with an Attached Two Car Garage at 970 Poplar Street (PLN24-00600) located within 200 Feet of a Historic Resource.

**Recommendation:** Staff recommends that the Historical and Landmarks Commission find that the proposed project located at 970 Poplar Street will not destroy or have a significant adverse effect on the integrity of the HRI listed property within 200 feet at 410 Lafayette Way; that the demolition and proposed residence are compatible with the surrounding neighborhood and recommend approval of the Architectural Review.

**Associate Planner Daniel Sobczak** provided the staff presentation.

**Public Speaker:**

Homeowner Antonio Bunting

**A motion was made by Commissioner Inciarte, seconded by Commissioner Celso to close public hearing.**

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

**A motion was made by Commissioner Stocks, seconded by Commissioner Inciarte to approve this item.**

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

4. [25-119](#) PUBLIC HEARING: Recommendation on the Proposed 627 Square-Foot First Floor Addition and a 1,276 Square-Foot Second Floor Addition to an Existing 1,958 Square-Foot Single-Story Residence Resulting in a 3,939 Square-Foot Four-Bedroom, Three-Bathroom Two-Story Residence with an Attached Three Car Garage at 807 Park Court (PLN24-00585) located within 200 Feet of a Historic Resource.

**Recommendation:** Staff recommends that the Historical and Landmarks Commission find that the proposed project located at 807 Park Court will not destroy or have a significant adverse effect on the integrity of the HRI listed property within 200 feet at 794 Park Court; that the proposed construction is compatible with the surrounding neighborhood and recommend approval of the Architectural Review at the Development Review Hearing.

**Assistant Planner Alex Tellez** provided the staff presentation.

**Public Speaker:**

Homeowner Tony and Terra Vitarelli

**A motion was made by Commissioner Kirby, seconded by Commissioner Inciarte to close public hearing.**

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

**A motion was made by Commissioner Romano, seconded by Commissioner Inciarte to approve this item.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Commissioner Inciarte

**Nay:** 1 - Vice Chair Vargas-Smith

5. [25-121](#) PUBLIC HEARING: Recommendation on the New Construction of Nine Two-Story Townhomes with Attached Two-Car Garages at 4249 Cheeney Street (PLN2019-13847) located within 200 Feet of a Historic Resource.

**Recommendation:** Staff recommends that the Historical and Landmarks Commission find that the proposed project located at 4249 Cheeney Street will not destroy or have a significant adverse effect on the integrity of the HRI listed properties within 200 feet at 2086 Agnew Road and 4262 Davis Street; that the demolition and proposed residence are compatible with the surrounding neighborhood and recommend approval of the Architectural Review at the Development Review Hearing

**Senior Planner Steve Le** provided the staff presentation.

**Public Speakers:**

Homeowner Saul Flores  
Natalie Forood

**A motion was made by Commissioner Stocks, seconded by Commissioner Inciarte to close public hearing.**

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

**A motion was made by Commissioner Celso, seconded by Commissioner Inciarte to approve this item, with recommendation to lighten the color scheme with less contrast.**

**Aye:** 5 - Commissioner Celso, Chair Leung, Commissioner Romano, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Nay:** 2 - Commissioner Kirby, and Commissioner Stocks

6. [24-1255](#) Historical and Landmarks Commission Workplan Fiscal Year 2025/2026

**Recommendation:** There is no staff recommendation.

**Principal Planner Rebecca Bustos** provided the staff presentation.

**STAFF REPORT**

1. Training and Travel Request

2025 California Preservation Conference, Sacramento, CA, May 6 - May 10, 2025

**Commissioner Inciarte**, and **Commissioner Kirby** requested to attend the Conference. **Commissioner Romano** and **Chair Leung** were tentative.

**A motion was made by Commissioner Romano, seconded by Commissioner Kirby to expend funds for Commissioner attendance at the conference.**

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

2. Budget Update

**Commissioner Celso** raised questions regarding if there was interest accumulating on the budget, and if it was replenished each year.

**COMMISSIONERS REPORT**

Subcommittee Reporting - 20 minutes

Board/Committee	Lead/Alternate
Santa Clara Arts and Historic Consortium	Vargas-Smith / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung
Development Review Hearing	Romano /Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Leung
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas-Smith/Stocks
Santa Clara Station Area Task Force	Leung/Stocks
Park Court Neighborhood	

**ADJOURNMENT**

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Stocks to adjourn the meeting at 9:12 p.m.**

**The next regular scheduled meeting is March 6, 2025.**

**Aye:** 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

**MEETING DISCLOSURES**

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### Historical & Landmarks Commission

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03/06/2025

6:00 PM

Hybrid Meeting  
City Hall Council  
Chambers/Virtual  
1500 Warburton Avenue  
Santa Clara, CA 95050

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#### **REVISED AGENDA: RTC 25-120 HAS BEEN UPDATED**

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- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

**CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:01 p.m.

**Present** 4 - Commissioner Michael Celso , Chair Patricia Leung, Commissioner Kathleen Romano, and Vice Chair Ana Vargas-Smith

**Absent** 3 - Commissioner Amy Kirby, Commissioner Ed Stocks, and Commissioner Yvonne Inciarte

**A motion was made by Commissioner Romano, seconded by Commissioner Celso, to excuse Commissioner Kirby, Commissioner Stocks, and Commissioner Inciarte.**

**Aye:** 4 - Commissioner Celso, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Excused:** 3 - Commissioner Kirby, Commissioner Stocks, and Commissioner Inciarte

**CONSENT CALENDAR**

**1.A** [25-314](#) Historical and Landmarks Commission Meeting Minutes of October 3, 2024 - Continued from February 6, 2025 Meeting

**Recommendation:** Approve the Historical and Landmarks Commission Meeting Minutes of the October 3, 2024 Meeting.

The October 3, 2024 Meeting Minutes were continued to April 6, 2025 due to a quorum not present at the time the item was heard.

**1.B** [25-315](#) Historical and Landmarks Commission Meeting Minutes of February 6, 2025

**Recommendation:** Approve the Historical and Landmarks Commission Meeting Minutes of the February 6, 2025 Meeting.

**A motion was made by Commissioner Romano, seconded by Commissioner Celso, to approve Items 1.B and 1.C. on the Consent Calendar.**

**Aye:** 4 - Commissioner Celso, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Excused:** 3 - Commissioner Kirby, Commissioner Stocks, and Commissioner Inciarte

1.C [25-216](#) Action on Draft Certified Local Government (CLG) 2023-2024 Annual Report

**Recommendation:** Recommend that the Commission review and take action to approve the Draft Certified Local Government (CLG) 2023-2024 Annual Report.

**A motion was made by Commissioner Romano, seconded by Commissioner Celso, to approve Items 1.B and 1.C. on the Consent Calendar.**

**Aye:** 4 - Commissioner Celso, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Excused:** 3 - Commissioner Kirby, Commissioner Stocks, and Commissioner Inciarte

**PUBLIC PRESENTATIONS**

None.

**GENERAL BUSINESS**

2. [24-1252](#) PUBLIC HEARING: Recommendation on the Architectural Review (PLN24-00605) of the Proposed Construction of an 1,817 square-foot Three Bedroom, Two-Bathroom Residence with an Attached Two Car Garage and Accessory Dwelling Unit (ADU) Located at 645 Jackson Street, within 200 Feet of a Historic Resource Inventory Property.

**Recommendation:** Recommend that the Historical and Landmarks Commission find that the proposed project located at 645 Jackson Street will not destroy or have a significant adverse effect on the integrity of the Historic Resource Inventory property within 200 feet at 610 and 690 Jackson Street that the proposed construction is compatible with the surrounding neighborhood and recommend approval of the Architectural Review at the Development Review Hearing.

**Associate Planner, Daniel Sobczak,** provided the staff presentation.

**Homeowner Ruby Hao** spoke about the project.

**Public Speakers:**

Lori Jain

**A motion was made by Commissioner Romano, seconded by Commissioner Celso, to close public hearing.**

**Aye:** 4 - Commissioner Celso, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Excused:** 3 - Commissioner Kirby, Commissioner Stocks, and Commissioner Inciarte

**A motion was made by Commissioner Romano, seconded by Commissioner Celso, to approve staff recommendation.**

**Aye:** 4 - Commissioner Celso, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Excused:** 3 - Commissioner Kirby, Commissioner Stocks, and Commissioner Inciarte

3. [25-120](#) PUBLIC HEARING: Recommendation on the Architectural Review of (PLN24-00460) for a Demolition of the Existing Single-Family Residence and Construction of a 2,274 Square-Foot Four-Bedroom, Three-and-half Bathroom Two-Story Residence with an Attached Two-Car Garage located at 520 Hilmar Street within 200 Feet of Historic Properties.

**Recommendation:** Recommend that the Historical and Landmarks Commission find that the proposed project located at 520 Hilmar Street will not destroy or have a significant adverse effect on the integrity of the HRI listed properties within 200 feet at 530-560 Hilmar Street; that the construction is compatible with the surrounding neighborhood and recommend approval of the Architectural Review at the Development Review Hearing.

**Chair Leung** moved Item 3 to be the first item heard under General Business.

**Senior Planner, Steve Le**, provided the staff presentation.

**Homeowner Thanh Nguyen** provided the applicant presentation.

**Public Speakers:**

Shellie and Jason Barber  
Project Historian, Kara Brunzel  
Mark Kelsey

**A motion was made by Commissioner Romano, seconded by Commissioner Celso, to close public hearing.**

**Aye:** 4 - Commissioner Celso, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Excused:** 3 - Commissioner Kirby, Commissioner Stocks, and Commissioner Inciarte

**A motion was made by Commissioner Romano, seconded by Commissioner Celso, to continue this item to the April 3, 2025 Historical Landmarks Commission meeting, with recommendation to reduce the scale of the second story.**

**Aye:** 4 - Commissioner Celso, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Excused:** 3 - Commissioner Kirby, Commissioner Stocks, and Commissioner Inciarte

4. [25-229](#) Historical and Landmarks Commission Workplan Fiscal Year 2025/2026

**Recommendation:** There is no staff recommendation.

**A motion was made by Commissioner Celso, seconded by Commissioner Vargas-Smith, to approve the Historical and Landmarks Commission Workplan Fiscal Year 2025/2026.**

**Aye:** 4 - Commissioner Celso, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Excused:** 3 - Commissioner Kirby, Commissioner Stocks, and Commissioner Inciarte

5. [25-262](#) 2024-2025 Mills Act Audit Update

**Principal Planner, Rebecca Bustos, provided the presentation.**

6. [25-228](#) Historical Preservation Month 2025 Banner Project

**Recommendation:** There is no staff recommendation.

**Commissioner Vargas-Smith provided the presentation.**

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith, to approve the Historical Preservation Month 2025 Banner Project with: (1) the budget increased to \$3500, (2) the addition of three new banners (for a total of 13), and to allow the Banner Subcommittee to approve the final design for the three new banners.**

**Aye:** 4 - Commissioner Celso, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Excused:** 3 - Commissioner Kirby, Commissioner Stocks, and Commissioner Inciarte

**STAFF REPORT**

1. Training and Travel Request

**Commissioner Inciarte, Commissioner Vargas-Smith, and Commissioner Romano**, confirmed they will attend the 2025 California Preservation Conference.

**COMMISSIONERS REPORT**

Subcommittee Reporting - 20 minutes

Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium	Vargas-Smith / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung
Development Review Hearing	Romano /Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Leung
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas-Smith/Stocks
Santa Clara Station Area Task Force	Leung/Stocks

**ADJOURNMENT**

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith, to adjourn the meeting at 8:50 p.m.**

**Aye:** 4 - Commissioner Celso, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Excused:** 3 - Commissioner Kirby, Commissioner Stocks, and Commissioner Inciarte

The next regular scheduled meeting is on Thursday, April 3, 2025 at 6 p.m.

**MEETING DISCLOSURES**

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# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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04/03/2025

6:00 PM

Hybrid Meeting  
 City Hall Council  
 Chambers/Virtual  
 1500 Warburton Avenue  
 Santa Clara, CA 95050

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The City of Santa Clara is conducting the Historical and Landmarks Commission meeting in a hybrid manner (in-person and methods for the public to participate remotely)

- Via Zoom:

- o <https://santaclaraca.zoom.us/j/97233262035> or

- o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

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- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

#### **CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:00 p.m.

**Present** 6 - Commissioner Michael Celso , Commissioner Amy Kirby, Chair Patricia Leung, Commissioner Kathleen Romano, Commissioner Ed Stocks, and Vice Chair Ana Vargas-Smith

**Absent** 1 - Commissioner Yvonne Inciarte

**A motion was made by Commissioner Stocks, seconded by Commissioner Celso, to excuse Commissioner Inciarte.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Absent:** 1 - Commissioner Inciarte

**CONSENT CALENDAR**

**1.A**     [25-393](#)     Historical and Landmarks Commission Meeting Minutes of October 3, 2024 - Continued from February 6, 2025 and March 6, 2025 Meeting

**Recommendation:** Approve the Historical and Landmarks Commission Meeting Minutes of the October 3, 2024 Meeting.

**Commissioner Stocks** and **Vice Chair Vargas-Smith** were not in attendance at the October 3, 2024 meeting and abstained from voting.

**A motion was made by Commissioner Romano, seconded by Commissioner Celso, to approve staff recommendation, with the correction Commissioner Celso provided on page two, to state "nominated" instead of "voted".**

**Aye:** 4 - Commissioner Celso, Commissioner Kirby, Chair Leung, and Commissioner Romano

**Excused:** 1 - Commissioner Inciarte

**Abstained:** 2 - Commissioner Stocks, and Vice Chair Vargas-Smith

**1.B**     [25-407](#)     Historical and Landmarks Commission Meeting Minutes of March 6, 2025

**Recommendation:** Approve the Historical and Landmarks Commission Meeting Minutes of the March 6, 2025 Meeting.

**A motion was made by Commissioner Romano, seconded by Commissioner Celso, to approve staff recommendation.**

**Aye:** 4 - Commissioner Celso, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

**Abstained:** 2 - Commissioner Kirby, and Commissioner Stocks

## **PUBLIC PRESENTATIONS**

Public Comments: **None.**

## **GENERAL BUSINESS**

2. [25-397](#) PUBLIC HEARING: Continuance for Recommendation on the Architectural Review of (PLN24-00460) for a Demolition of the Existing Single-Family Residence and Construction of a 2,274 Square-Foot Four-Bedroom, Three-and-half Bathroom Two-Story Residence with an Attached Two-Car Garage located at 520 Hilmar Street within 200 Feet of Historic Properties.

**Recommendation:** Recommend that the Historical and Landmarks Commission find that the proposed project located at 520 Hilmar Street will not destroy or have a significant adverse effect on the integrity of the HRI listed properties within 200 feet at 530-560 Hilmar Street; that the construction is compatible with the surrounding neighborhood and recommend approval of the Architectural Review at the Development Review Hearing.

**Senior Planner, Steve Le** provided the staff presentation.

**Thanh Nguyen** provided the applicant presentation.

**Public Speaker:**

Mark Kelsey

**A motion was made by Commissioner Romano, seconded by Commissioner Stocks, to close public hearing.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

**A motion was made by Commissioner Romano, seconded by Commissioner Stocks, to deny staff recommendation for the following reasons: (1) massing is larger than the adjacent residence, and neighboring residences along Hilmar Street; (2) ground floor front setback is closer to the street than along Hilmar Street; (3) second-story front setback is closer to the street than adjacent residence, and neighboring residences along Hilmar Street; (4) orientation is not congruent with the neighboring residences along Hilmar Street; (5) missing exterior detail material for Spanish style architecture.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

3. [25-361](#) PUBLIC HEARING: Consideration of a Historical Preservation Agreement (Mills Act Contract) (File No. PLN25-00085) for 1111 Harrison Street

**Recommendation:** Staff recommends that the Historical and Landmarks Commission determine the project to be exempt from CEQA pursuant to CEQA Section 1561(b)(3) and find that the Mills Act Application and associated 10-Year Plan for restoration and maintenance accomplish the intent of preserving and maintaining the historical significance of the property; and therefore, recommend City Council approval of a Mills Act Contract, and the adoption of a 10-Year Restoration and Maintenance Plan associated with the Historical Preservation Agreement for the property located at 1111 Harrison Street.

**Associate Planner, Daniel Sobczak** provided the staff presentation.

**Homeowner Steven Reeber** answered questions from the Commissioners.

Public Comments: **None.**

**A motion was made by Commissioner Stocks, seconded by Commissioner Celso, to close public hearing.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

**A motion was made by Commissioner Stocks, seconded by Vice Chair Vargas-Smith, to approve staff recommendation, with conditions to install a new bronze plaque correcting the construction year to 1892, and with modifications to the 10-year plan: (1) for years 3 - 4 any repairs or replacements should be done with like materials and like styles; and (2) that wood windows are repaired with like materials.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

4. [25-363](#) PUBLIC HEARING: Recommendation on the Architectural Review (PLN25-00065) for the Demolition of an Existing Uninhabitable Commercial Structure and the Construction of a New 2,598 Square-Foot Two-Story Residence with Four Bedrooms and Three and a Half Bathrooms Located at 1175 Lafayette Street within 200 Feet of Historic Resource Inventory Properties.

**Recommendation:** **Determine** the project to be categorically exempt from the California Environmental Quality Act (CEQA) formal pursuant to CEQA Guidelines Section 15303 (Class 3 - New Construction or Conversion of Small Structures), and **Approve** the Architectural Review for the demolition of an existing structure and the construction of a new 2,598 square-foot four bedroom, three and one half-bathroom two-story residence with a two-car garage and a detached accessory dwelling unit (ADU) at 1175 Lafayette Street, subject to the findings and conditions of approval.

**Associate Planner, Daniel Sobczak** provided the staff presentation.

**Peter Trinh** provided the applicant presentation.

Public Comments: **None.**

**A motion was made by Vice Chair Vargas-Smith, seconded by Commissioner Celso, to close public hearing.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

A motion was made by Commissioner Stocks, seconded by Vice Chair Vargas-Smith, to approve staff recommendation with the following additional conditions: (1) the applicant maintain the horizontal Hardie board siding as shown in the 3D renderings. The siding should differ in widths from the horizontal siding on surrounding properties; (2) the renderings should be updated to reflect the proper window sizes and reflect the site plans as reviewed and recommended for approval; (3) the window frames should be of a substantial material, not vinyl, and a dark color; (4) the garage doors should have a differing style than reflected on the renderings, using carriage doors, or something similar to reflect the historic neighborhood; (5) the applicant, prior to demolition, should document the building to be removed with extensive interior and exterior photos, an expanded history of the structure including the owners and occupants, and the measurements of the original building.

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

### **STAFF REPORT**

1. Training and Travel Request

No updates on this item.

2. Budget Update

No updates on this item.

### **COMMISSIONERS REPORT**

Subcommittee Reporting - 20 Minutes

Commissioners discussed the banners for Historic Preservation Month in May.

Board/Committee	Lead/Alternate
Santa Clara Arts and Historic Consortium	Vargas-Smith / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung
Development Review Hearing	Romano /Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Leung
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas-Smith/Stocks
Santa Clara Station Area Task Force	Leung/Stocks

Commissioners provided updates on various items, meetings, and groups that they are assigned to.

**ADJOURNMENT**

**A motion was made by Commissioner Romano, seconded by Commissioner Stocks, to adjourn the meeting at 8:49 p.m.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Inciarte

The next regular scheduled meeting is on Thursday, May 1, 2025 at 6 p.m.

**MEETING DISCLOSURES**

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# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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06/05/2025

6:00 PM

Hybrid Meeting  
 City Hall Council  
 Chambers/Virtual  
 1500 Warburton Avenue  
 Santa Clara, CA 95050

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The City of Santa Clara is conducting the Historical and Landmarks Commission meeting in a hybrid manner (in-person and methods for the public to participate remotely)

- Via Zoom:

- o <https://santaclaraca.zoom.us/j/97233262035> or

- o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

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- Identify yourself by name before speaking on an item.
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**CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:06 p.m.

**Commissioner Kirby** participated in the meeting remotely under AB 2449 in Government Code § 54953(f) due to emergency circumstances.

**Present** 5 - Commissioner Amy Kirby, Chair Patricia Leung, Commissioner Ed Stocks, Vice Chair Ana Vargas-Smith , and Commissioner Yvonne Inciarte

**Absent** 2 - Commissioner Michael Celso , and Commissioner Kathleen Romano

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Inciarte, to excuse Commissioner Celso, and Commissioner Romano.**

**Present** 5 - Commissioner Amy Kirby, Chair Patricia Leung, Commissioner Ed Stocks, Vice Chair Ana Vargas-Smith , and Commissioner Yvonne Inciarte

**Excused** 2 - Commissioner Michael Celso , and Commissioner Kathleen Romano

**CONSENT CALENDAR**

1. [25-648](#) Historical and Landmarks Commission Meeting Minutes of April 3, 2025

**Recommendation:** Approve the Historical and Landmarks Commission Meeting Minutes of the April 3, 2025 Meeting.

**A motion was made by Commissioner Stocks, seconded by Commissioner Inciarte, to approve staff recommendation.**

**Aye:** 5 - Commissioner Kirby, Chair Leung, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Excused:** 2 - Commissioner Celso, and Commissioner Romano

**PUBLIC PRESENTATIONS**

Public Comments: **None.**

**GENERAL BUSINESS**

2. [25-455](#) PUBLIC HEARING: Recommendation on a Proposed 987 Square Foot First Floor Addition and 942 Square Foot Second Story Addition (PLN25-00049) to an Existing Potentially Historic Resource at 642 Park Court Located Within 200 Feet of Historic Resource Inventory Properties.

**Recommendation:** Recommend that the Historical and Landmarks Commission find that the proposed project located at 642 Park Court will not destroy or have significant adverse effect on the integrity of the HRI listed properties within 200 feet of the subject property; that the proposed construction is compatible with the surrounding neighborhood and recommend approval of the Architectural Review at the Development Review Hearing.

**Assistant Planner, Alex Tellez** provided the staff presentation.

**Homeowner, Sai Adivi** spoke regarding the project.

**Project Architect, Scott Galka** provided the applicant presentation.

**Public Speakers:**

City Historian Lorie Garcia

David Keith

Graham Cramb

Monica Miller

Denice Walker

Lorrie Furtado

Ricardo Marino

Richard Mitchell

Carol Mitchell

Jorge Cano

John M.

Mark Kelsey

Wendy Hoag

Mark Hoag

Terry Jansen

Aejaie Sellers

Katie

Judy Hoffman

Ling Lom

Dustin Eng

Joel McQueen

Mariya Malneva

Mari Iwata

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Inciarte, to close public hearing.**

**Aye:** 5 - Kirby, Chair Leung, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Excused:** 2 - Commissioner Celso, and Commissioner Romano

**A motion was made by Commissioner Kirby, seconded by Commissioner Inciarte, to continue this item to either: a Special Historical and Landmarks Commission Meeting to be scheduled in July 2025; or the August 7, 2025 Historical and Landmarks Commission Meeting.**

**Aye:** 5 - Kirby, Chair Leung, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Excused:** 2 - Commissioner Celso, and Commissioner Romano

**STAFF REPORT**

1. Training and Travel Request

None.

**COMMISSIONERS REPORT**

Subcommittee Reporting - 20 Minutes

Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium	Vargas-Smith / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung
Development Review Hearing	Romano /Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Leung
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas-Smith/Stocks
Santa Clara Station Area Task Force	Leung/Stocks

Commissioners provided updates on various items, meetings, and groups that they are assigned to.

**Commissioner Vargas-Smith** provided a presentation on the California Preservation Conference she attended.

**ADJOURNMENT**

**A motion was made by Commissioner Inciarte, seconded by Commissioner Vargas-Smith, to adjourn the meeting at 9:43 p.m.**

**Aye:** 5 - Kirby, Chair Leung, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Excused:** 2 - Commissioner Celso, and Commissioner Romano

The next regular scheduled meeting is on Thursday, August 7, 2025 at 6 p.m.

**MEETING DISCLOSURES**

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# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

08/07/2025

6:00 PM

Hybrid Meeting  
 City Hall Council  
 Chambers/Virtual  
 1500 Warburton Avenue  
 Santa Clara, CA 95050

The City of Santa Clara is conducting the Historical and Landmarks Commission Hearing meeting in a hybrid manner (in-person and method for the public to participate remotely)

o Via Zoom:

o <https://santaclaraca.zoom.us/j/97233262035> or

o Phone: 1 (669) 900-6833

Meeting ID: 972 3326 2035

How to Submit Written Public Comment Before Historical and Landmarks Commission Meeting:

By email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) by 12 p.m. the day of the meeting. Those emails will be forwarded to Staff and will be uploaded to the Historical and Landmarks Commission Agenda as supplemental meeting material. Emails received after 12:00 P.M. cutoff time up through the end of the meeting will form part of the meeting record. Please identify the Agenda Item Number in the subject line of your email.

Note: Emails received as public comment will not be read aloud during the meeting.

Agendas, Staff Reports and some associated documents for Historical and Landmarks Commission items may be viewed on the Internet at <https://santaclaraca.legistar.com/Calendar.aspx>

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk at Santa Clara City Hall, 1500 Warburton Avenue, Santa Clara, CA 95050 at the same time that the public records are distributed or made available to the legislative body.

#### **CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:02 p.m.

**Present** 6 - Commissioner Michael Celso , Chair Patricia Leung, Commissioner Kathleen Romano, Commissioner Ed Stocks, Vice Chair Ana Vargas-Smith , and Commissioner Kaushal Varshney

**Absent** 1 - Commissioner Yvonne Inciarte

**A motion was made by Commissioner Romano, seconded by Commissioner Stocks, to excuse Commissioner Inciarte.**

**Aye:** 6 - Commissioner Celso, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Varshney

**Excused:** 1 - Commissioner Inciarte

### **CONSENT CALENDAR**

1. [25-803](#) Historical and Landmarks Commission Meeting Minutes of June 5, 2025

**Recommendation:** Approve the Historical and Landmarks Commission Meeting Minutes of the June 5, 2025 Meeting.

**Chair Leung made a motion for this item to be continued to the date certain September 4, 2025 Historical and Landmarks Commission Meeting due to members absence.**

**Aye:** 6 - Commissioner Celso, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Varshney

**Excused:** 1 - Commissioner Inciarte

### **PUBLIC PRESENTATIONS**

**Public Speaker:**  
Charles Bartlett, UMC Santa Clara

### **GENERAL BUSINESS**

2. [25-823](#) PUBLIC HEARING: Recommendation on the Significant Property Alteration / Architectural Review (PLN25-00300) for a 441 Square Foot First Floor Addition and an 818 Square Foot Basement Addition to an Existing Single-Story Residence Resulting in a 2,307 Square Foot Residence on the Historic Resource Inventory With Five Bathrooms Located at 4120 Bassett Street.

**Recommendation:**

Recommend that the Historical and Landmarks Commission find that the proposed project located at 4120 Bassett will not destroy or have a significant adverse effect on the integrity of the Historic Resource Inventory property and that the proposed construction is compatible with the resource and recommend approval of the Significant Property Alteration.

**Principal Planner Rebecca Bustos** provided the staff presentation.

**Homeowner Otoniel Rojas Campos** spoke about the project.

Public Comments: **None.**

**A motion was made by Commissioner Stocks, seconded by Commissioner Romano, to close public hearing.**

**Aye:** 6 - Commissioner Celso, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Varshney

**Excused:** 1 - Commissioner Inciarte

**A motion was made by Commissioner Romano, seconded by Vice Chair Vargas-Smith, to approve this item, with the condition to use new siding on the bay window.**

**Aye:** 6 - Commissioner Celso, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Varshney

**Excused:** 1 - Commissioner Inciarte

3. [25-753](#) Election of Historical and Landmarks Commission Chair and Vice Chair

**Recommendation:** There is no staff recommendation.

**Chair Leung made a motion to continue this item date certain to the September 4, 2025 Historical and Landmarks Commission Meeting.**

**Aye:** 6 - Commissioner Celso, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Varshney

**Excused:** 1 - Commissioner Inciarte

**STAFF REPORT**

1. Training and Travel Request

No updates on this item.

2. Commission Workplan

No updates on this item.

**COMMISSIONERS REPORT**

1. Subcommittee Reporting - 20 Minutes

No updates on this item.

2. Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium	Vargas-Smith / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung
Development Review Hearing	Romano /Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Leung
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas-Smith/Stocks
Santa Clara Station Area Task Force	Leung/Stocks

Commissioners provided updates on various items, meetings, and groups that they are assigned to.

**ADJOURNMENT**

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith, to adjourn the meeting at 7:23 p.m.**

**Aye:** 6 - Commissioner Celso, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Varshney

**Excused:** 1 - Commissioner Inciarte

The next regular scheduled meeting is on September 4, 2025

**MEETING DISCLOSURES**

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# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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09/04/2025

6:00 PM

Hybrid Meeting  
 City Hall Council  
 Chambers/Virtual  
 1500 Warburton Avenue  
 Santa Clara, CA 95050

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The City of Santa Clara is conducting the Historical and Landmarks Commission Hearing meeting in a hybrid manner (in-person and method for the public to participate remotely)

o Via Zoom:

o <https://santaclaraca.zoom.us/j/97233262035> or

o Phone: 1 (669) 900-6833

Meeting ID: 972 3326 2035

How to Submit Written Public Comment Before Historical and Landmarks Commission Meeting:

By email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) by 12 p.m. the day of the meeting. Those emails will be forwarded to Staff and will be uploaded to the Historical and Landmarks Commission Agenda as supplemental meeting material. Emails received after 12:00 P.M. cutoff time up through the end of the meeting will form part of the meeting record. Please identify the Agenda Item Number in the subject line of your email.

Note: Emails received as public comment will not be read aloud during the meeting.

Agendas, Staff Reports and some associated documents for Historical and Landmarks Commission items may be viewed on the Internet at <https://santaclaraca.legistar.com/Calendar.aspx>

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk at Santa Clara City Hall, 1500 Warburton Avenue, Santa Clara, CA 95050 at the same time that the public records are distributed or made available to the legislative body.

#### **CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:05 p.m.

**Commissioner Stocks** arrived late at 6:08 p.m.

**Present** 5 - Commissioner Michael Celso , Commissioner Yvonne Inciarte, Chair Patricia Leung, Vice Chair Ed Stocks, and Commissioner Kaushal Varshney

**Absent** 2 - Commissioner Kathleen Romano, and Commissioner Ana Vargas-Smith

**A motion was made by Commissioner Varshney, seconded by Commissioner Celso, to excuse Commissioner Vargas-Smith and Commissioner Romano.**

**Aye:** 4 - Commissioner Celso, Commissioner Inciarte, Chair Leung, and Commissioner Varshney

**Excused:** 2 - Commissioner Romano, and Commissioner Vargas-Smith

**Absent:** 1 - Vice Chair Stocks

### **CONSENT CALENDAR**

**1.A** [25-984](#) Historical and Landmarks Commission Meeting Minutes of June 5, 2025 (Continued from the August 7, 2025 HLC Meeting)

**Recommendation:** Approve the Historical and Landmarks Commission Meeting Minutes of the June 5, 2025 Meeting.

**Chair Leung** requested that the consent calendar items be moved to be heard after general business because **Commissioner Stocks** was late.

**A motion was made by Commissioner Stocks, seconded by Commissioner Inciarte, to approve staff recommendation.**

**Aye:** 4 - Commissioner Celso, Commissioner Inciarte, Chair Leung, and Vice Chair Stocks

**Excused:** 2 - Commissioner Romano, and Commissioner Vargas-Smith

**Abstained:** 1 - Commissioner Varshney

**1.B** [25-947](#) Historical and Landmarks Commission Meeting Minutes of August 7, 2025

**Recommendation:** Approve the Historical and Landmarks Commission Meeting Minutes of the August 7, 2025 Meeting.

**A motion was made by Commissioner Stocks, seconded by Commissioner Varshney, to approve staff recommendation.**

**Aye:** 4 - Commissioner Celso, Chair Leung, Vice Chair Stocks, and Commissioner Varshney

**Excused:** 2 - Commissioner Romano, and Commissioner Vargas-Smith

**Abstained:** 1 - Commissioner Inciarte

## **PUBLIC PRESENTATIONS**

Public Comments: **None.**

## **GENERAL BUSINESS**

2. [25-922](#) Public Hearing: Recommendation on the Significant Property Alteration / Architectural Review (PLN25-00116) for a 465 Square Foot First Floor Addition Resulting in a 1,559 Square-Foot Single-Story Residence on the Historic Resource Inventory Located at 834 Main Street

**Recommendation:** **Recommend** that the Historical and Landmarks Commission find that the proposed project located at 834 Main Street will not destroy or have a significant adverse effect on the integrity of the Historic Resource Inventory property and that the proposed construction is compatible with the resource and recommend approval of the Significant Property Alteration.

**Associate Planner, Meha Patel** provided the staff presentation.

**Homeowner Becca Fung**, and **Architect, German Villarraga** spoke about the project.

**A motion was made by Commissioner Inciarte, seconded by Commissioner Varshney, to close public hearing.**

**Aye:** 5 - Commissioner Celso, Commissioner Inciarte, Chair Leung, Vice Chair Stocks, and Commissioner Varshney

**Excused:** 2 - Commissioner Romano, and Commissioner Vargas-Smith

**A motion was made by Commissioner Celso, seconded by Commissioner Inciarte, to approve staff recommendation, with the condition that the architect includes more specificity on stucco texture and tiles.**

**Aye:** 5 - Commissioner Celso, Commissioner Inciarte, Chair Leung, Vice Chair Stocks, and Commissioner Varshney

**Excused:** 2 - Commissioner Romano, and Commissioner Vargas-Smith

- 3. [25-938](#) Report on Completion of the 2024–2025 Mills Act Audit

**Recommendation:** There is no staff recommendation.

**Principal Planner, Rebecca Bustos** provided the staff presentation.

Public Comments: **None.**

- 4. [25-945](#) Election of Historical and Landmarks Commission Chair and Vice Chair (Continued from the August 7, 2025 HLC Meeting)

**Recommendation:** There is no staff recommendation.

**Commissioner Celso** nominated **Chair Leung** for Chair. **Chair Leung** accepted the nomination.

**Commissioner Celso** nominated **Commissioner Stocks** for Vice Chair. **Commissioner Stocks** accepted the nomination.

**A motion was made by Commissioner Inciarte, seconded by Commissioner Varshney, to approve Chair Leung as Chair, and Commissioner Stocks as Vice Chair.**

**Aye:** 5 - Commissioner Celso, Commissioner Inciarte, Chair Leung, Vice Chair Stocks, and Commissioner Varshney

**Excused:** 2 - Commissioner Romano, and Commissioner Vargas-Smith

**STAFF REPORT**

No updates on this item.

- 1. Training and Travel Request

No updates on this item.

**COMMISSIONERS REPORT**

- 1. Subcommittee Reporting - 20 Minutes

No updates on this item.

2. Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium	Vargas-Smith / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung
Development Review Hearing	Romano /Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Leung
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas-Smith/Stocks
Santa Clara Station Area Task Force	Leung/Stocks

No updates on this item.

**ADJOURNMENT**

**A motion was made by Commissioner Inciarte, seconded by Commissioner Varshney, to adjourn the meeting at 7:21 p.m.**

**Aye:** 5 - Commissioner Celso, Commissioner Inciarte, Chair Leung, Vice Chair Stocks, and Commissioner Varshney

**Excused:** 2 - Commissioner Romano, and Commissioner Vargas-Smith

The next regular scheduled meeting is on Thursday, October 2, 2025, at 6 p.m. in the City Hall Council Chambers.

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

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