

City of Santa Clara

Charter Review Ad Hoc Subcommittee Group 4

Boards and Commissions: Composition, Powers and Duties

May 14, 2026, 6:00 p.m.
Sparacino Conference Room



**City of
Santa Clara**
The Center of What's Possible

Proposed Meeting Agenda

- Recap of April 16, 2026 Meeting
- Presentations/Discussion/Direction regarding proposed final language for recommendation to the full CRC
- Next Steps

Group Four

Recap/Report out from April 16th Meeting

- All Members present: Diamond, Brooks, Field and Sosinski (remote)
- Meeting convened at 6:05 p.m. and adjourned at 8:24 p.m.
- Agenda included (1) recap of March 12 meeting; (2) presentation of stakeholder input from Planning Commission (April 9 Memo presented by Priya Cherukuru and GRG) and Parks and Recreation Commission from their April 13th meeting (GRG presents); (3) presentation/discussion regarding latest language updates; (4) distribution of what a “clean” version of the updated language will look like; (5) next steps.
- Primary issues discussed included (1) reactions and recommendations on stakeholder presentations; (2) desire for consistency on qualified elector requirement, at least for Chartered Boards and Commissions; (3) appointment/removal process; (4) clarifications on term/term limits; (5) rules of conduct at meetings; and (6) deletion of broad investigation/subpoena powers.

Specific Issues to Discuss/Resolve

- Deletion of CC authority to make rules by resolution (**Sections 600.1 and .2**)
- Clean up on “Qualifications” Section and confirm desire for consistency that all Chartered Boards and Commissions should require Qualified Elector status (**Section 600.3**)
- Confirm consensus on CC polices to appoint/remove in an orderly and transparent manner (ACC supports) (**Section 602.1**)
- Confirm consensus on “Lifetime” term limits (**Section 602.2**)
- City Council to make policies regarding excused absences (**Section 602.3**)
- Substantial updated language for Planning Commission based on stakeholder input curated by City staff (**Section 604.1**)
- Minor updates to the Parks and Rec. language based on stakeholder input curated by City Staff (**Section 604.2**)
- Consensus on BOLT requests, including potential middle ground on desire to approve Library policies (**Section 604.4**)
- Determine if there is a consensus on how to address desire for some reference to an Ethics Commission (**Level 3/4**)

Next Steps

- Assess readiness/steps necessary to present substantially “final” language for recommendation to the full CRC at their May 20th meeting.
- Calendar next Committee meeting (if necessary)
- Assign Committee Member/Staff Follow Ups