



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, April 20, 2026

5:00 PM

Hybrid Meeting
Santa Clara Senior Center
Room 205
1303 Fremont Street
Santa Clara, CA 95050

The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Please click this URL to join: <https://santaclaraca.zoom.us/j/86581982310>

Or join by phone: 669-900-683

Webinar ID: 865 8198 2310

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

- 1.A 26-398** [Review and Approve the Senior Advisory Commission Minutes of March 16, 2026](#)

Recommendation: Approve the Senior Advisory Commission Minutes of March 16, 2026

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

- 2. 26-399** [Discuss Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26](#)

Recommendation: Discuss Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26.

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next scheduled meeting is on Monday, May 18, 2026 at 5:00 PM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

26-398

Agenda Date: 4/20/2026

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Review and Approve the Senior Advisory Commission Minutes of March 16, 2026

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of March 16, 2026

Prepared by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Damon Sparacino, Director of Parks & Recreation

ATTACHMENTS

1. Draft Senior Advisory Commission Meeting Minutes March 16, 2026



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

03/16/2026

5:00 PM

Hybrid Meeting
 Santa Clara Senior Center
 Room 205
 1303 Fremont Street
 Santa Clara, CA 95050

The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Please click this URL to join: <https://santaclaraca.zoom.us/j/86581982310>

Or join by phone: 669-900-683

Webinar ID: 865 8198 2310

CALL TO ORDER AND ROLL CALL

Vice Chair Kapadia called the Special Meeting to order at 5:12 p.m

Present 4 - Chair Rick Andrews, Commissioner Kris Kapadia, Commissioner Rebecca Selden, and Commissioner Alma Soto

Absent 1 - Commissioner Maria Vaz

A motion was made by Commissioner Andrews, seconded by Commissioner Soto to excuse Commissioner Vaz. Motion failed.

Aye: 3 - Chair Andrews, Commissioner Kapadia, and Commissioner Soto

Absent: 1 - Commissioner Vaz

Abstained: 1 - Commissioner Selden

CONSENT CALENDAR

1. [26-189](#) Review and Approve the Senior Advisory Commission Minutes of January 26, 2026

Recommendation: Approve the Senior Advisory Commission Minutes of January 26, 2026

A motion was made by Commissioner Andrews, seconded by Commissioner Selden to approve the minutes of January 26, 2026

Aye: 4 - Chair Andrews, Commissioner Kapadia, Commissioner Selden, and Commissioner Soto

Absent: 1 - Commissioner Vaz

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. [26-190](#) Discuss Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26

Recommendation: Discuss and develop Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26.

Goal 1: Strategic Plan for the Senior Need Assessment

- Commissioners received an update on circulation process from City Staff and reviewed additional opportunities for promotion

A. Circulate the Survey to the

Email Notification - GovDelivery

Channel 15 -

City Hall News

SVP Utility Bill

Inside Santa Clara

Special Events:

- Celebrate Santa Clara

Senior Center Newsletter

Radio Stations (SCU)

Tabling Opportunities:

- Senior Center

o Fitness Center. - Commissioner Kapadia

o Senior Nutrition Program - Commissioner Kapadia

- Farmer's Market

- City Special Events (Health & Wellness Fair, Movie Nights)

Senior Living Facilities:

- Ellore - Commissioner Selden

- Valley Village - Commissioner Soto

- The Westmont

- John Burns

- Liberty Towers - Commissioner Soto

- Holiday Warburton Place

- Priya Living

- Pacific Gardens

- Villa Serena

Library -

Give-aways (magnifying card)

Commissioners signed up for additional responsibilities. **Recreation Herb** will update the spreadsheet and send it to Commissioners.

3. [26-251](#) Receive a Presentation and Provide Feedback on the Silicon Valley (SV) Hopper Shuttle Program

Recommendation: Receive a Presentation and Provide Feedback on the Silicon Valley (SV) Hopper Shuttle Program.

The Senior Advisory Commission received an educational presentation from the Public Works Department and was given the opportunity to ask questions and provide feedback.

STAFF REPORT

Recreation Manager Castro informed the Commission on the following:

- Applications for the Senior Commission vacancies are due by April 17 2026 at 6 p.m.
- Registration for Spring classes began on February 24
- The Santa Clara Women's League had a successful Showtime on March 6, 7, & 8
- Current rehabilitation park projects are:
 - Henry Schmidt
 - Central Park
 - International Swim Center

Recreation Supervisor Herb informed the Commission on the following:

- The Senior Needs Assessment is posted and available at all Recreation Facilities and City Hall
- Adventures to Go Travel Program has new trips available
- To Get Acquainted Ballroom Dance program now offers lessons prior to the start of the program from 12:45 - 1:30 p.m. Lessons change monthly.
- The "Be Strong, Live Long" Health & Wellness Fair will be held on three Fridays in May: 8, 15, & 22 from 12 - 3 p.m

COMMISSIONERS REPORT

Commissioner Selden inquired about the California Gas Appliance Ban. **Recreation Supervisor Herb** shared that she is working with Silicon Valley Power to offer an educational session on the topic at the Senior Center.

Commissioner Kapadia mentioned that he would like to communicate with the public. He also shared that he is collecting information about additional dwelling units (ADU) in Santa Clara.

ADJOURNMENT

A motion was made by Commissioner Andrews, seconded by Commissioner Soto that the meeting be adjourned at 6:28 p.m.

Aye: 4 - Chair Andrews, Commissioner Kapadia, Commissioner Selden, and Commissioner Soto

Absent: 1 - Commissioner Vaz

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



Agenda Report

26-399

Agenda Date: 4/20/2026

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Discuss Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26

BACKGROUND

Annually, the Senior Advisory Commission has considered three to six specific, measurable, attainable, realistic, and time-bound workplan goals and/or activities for the Fiscal Year (FY). These goals are intended to focus the Commission's efforts and respond to City Council priorities within the existing budget direction and resource limitations.

The City now aims to align the Boards, Commission, and Committee (BCC's) workplan goals to the City Council goals on an annual cycle. The process aims to provide:

Clear Prioritization

Each board and commission will have a defined set of objectives, making it easier for Council to assess progress and allocate staff resources efficiently.

Enhanced Transparency

Workplans will provide greater visibility into the activities and goals of advisory bodies, fostering stronger communication and accountability.

Improved Coordination

By aligning the efforts of staff and BCC's, the workplan is intended to effectively promote enhanced collaboration on citywide initiatives.

Informed Decision-Making

With a clear roadmap of each group's priorities, the City Council will be better equipped to make decisions that support both short-term needs and long-term strategic goals.

At the November 17, 2025 regular meeting, the Senior Advisory Commission adopted workplan priorities and activities for FY 2025/26 (Attachment 1) related to the following Commission goals:

Goal 1. Strategic Plan for the Senior Needs Assessment

- A. Open and circulate Survey (Attachment 2) to the public
- B. Conduct Focus Groups in multiple languages
- C. Review data
- D. Develop Senior Needs Assessment Plan
- E. Connect Older Adults to resources identified within the Senior Needs Assessment Survey

Goal 2. Advocate for Housing Regulations for Older Adults in Santa Clara

- A. Propose regulation modifications to protect Older Adults in rental properties.

DISCUSSION

At the April 20, 2026 Regular Meeting, City Staff will update the Commission on the survey circulation process, outreach, and focus groups. Commissioners will provide updates on tabling opportunities and survey circulation.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at 408-615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Discuss Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26.

Prepared by: Jennifer Herb, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Damon Sparacino, Director of Parks & Recreation

ATTACHMENT

1. Senior Advisory Commission Work Plan FY 2025/26



City of Santa Clara

The Center of What's Possible

SENIOR ADVISORY COMMISSION

MUNICIPAL CODE, PRIORITIES, AND WORK PLAN
FY 2025/26

CITY MUNICIPAL CODE

The City of Santa Clara charter includes the following sections that mandate the formation of a Senior Advisory Commission and its role.

Sec. 2.120.110 Senior Advisory Commission.

There shall be a City Senior Advisory Commission consisting of seven members to be appointed by the City Council from the qualified electors of the City, none of whom shall hold any paid office or employment in the City government, and shall have the following powers, functions, and duties:

- (a) Study, review, evaluate, and make recommendations to the City Council relative to any and all matters affecting elderly people in the City of Santa Clara.
- (b) Make such studies and submit to the Council such reports or recommendations respecting matters affecting elderly people, and such matters as the Council may from time to time request.

COUNCIL PRIORITIES

City Council priorities are organized into four Priority Areas of Focus with subcategories. The subcategories are strategic outcomes for each Priority Area of Focus.

1. **Excellent City Government** – Valued City Services, Reliable Funding, Well-Managed Stadium, Trusted and Engaged City Government
2. **Reliable Infrastructure** – Resilient and Well-Maintained Infrastructure, Accessible Transportation Options
3. **Outstanding Quality of Life** – Affordable Housing and Supportive Services, Safe Community, Quality Parks Programing and Cultural Amenities
4. **Thriving Community** – Vibrant Local Community

VISION STATEMENT

Enrich the lives and enhance the health and wellbeing of our community by supporting a vibrant, active quality of life for all ages, abilities and interests through excellent parks and recreational facilities, community services, programs, and events.

PRIORITIES

Based on the Commission charter, Council Priorities, the above vision statement, values, and context from prior years, the Commission has defined its priorities and goals for the current fiscal year. The priorities are presented in this section and the goals coming from these priorities are stated in the following section.

GOALS

Goal 1: Strategic Plan for the Senior Needs Assessment

Action(s)	Ad Hoc Subcommittee	Timeline	Notes	Measurable Outcomes
<p>A. Open and circulate Survey to the public</p> <p>B. Conduct Focus Groups in multiple languages</p> <p>C. Review data</p> <p>D. Develop Senior Needs Assessment Plan</p> <p>E. Connect Older Adults to resources identified within the Senior Needs Assessment Survey</p>			<p>Email Notification – GovDelivery</p> <p>Channel 15 –</p> <p>City Hall News</p> <p>SVP Utility Bill</p> <p>Inside Santa Clara</p> <p>Special Events –</p> <ul style="list-style-type: none"> - Celebrate Santa Clara <p>Senior Center Newsletter</p> <p>Radio Stations (SCU)</p> <p>Tabling Opportunities</p> <ul style="list-style-type: none"> - Sr. Center, <ul style="list-style-type: none"> o Fitness Ctr. Kris o Sr. Nutrition Program, Kris - Farmer’s Market - City Special Events (H&W Fair, Movie Nights) <p>Sr. Living</p> <ul style="list-style-type: none"> - Ellore - Rebecca, - Valley Village – Alma - The Westmont – - John Burns - Liberty Towers – Alma - Holiday Warburton Place - Priya Living - Pacific Gardens - Villa Serena <p>Library -</p> <p>Give-aways (magnifying card)</p> <p>Sign-up Sheet for Commissioners</p>	

Goal 2: Advocate for Housing Regulations for Older Adults in Santa Clara

Action(s)	Ad Hoc Subcommittee	Timeline	Notes	Measurable Outcomes
Propose regulation modifications to protect Older Adults in rental properties.			Waiting on information from Senior Needs Assessment	