



Bicycle & Pedestrian Advisory Committee Meeting

Item 7A – 25-812

**Review Existing Work Plan
Topics for FY 2025-26 Annual
Work Plan**

August 25, 2025



Background

- Annual FY Work Plan:
 - Standard / Regular Items
 - Staff Suggested Topics/Projects (i.e. Complete Streets Review)
 - BPAC Suggested Additional Work Plan Topics
- Work Plan based on BPAC meeting schedule, staff priorities/workload, BPAC Work Plan Topic ranking
- BPAC Work Plan review & approval at March BPAC Meeting



Work Plan Topics

BPAC Members suggested topics may include:

- Topics not covered by City projects
- Topics relevant for the upcoming year (new traffic laws, major events)
- Topics that may have new data or updates
- Topics that include new or innovative concepts

Work Plan Topic Request Form



**City of
Santa Clara**
The Center of What's Possible

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Bicycle and Pedestrian Advisory Committee Annual Work Plan Topic Request Form

Requestor Name:

Date:

Proposed Topic Title:

Background and Discussion: Please provide justification regarding how this topic pertains to the Bicycle and Pedestrian Advisory Committee's roles and responsibilities:



Work Plan Topic Process

Four Step Process:

1. Review previously submitted and unscheduled Work Plan Topics - 40 topics in Agenda Packet (*today/Aug 2025*)
2. Submit new or resubmit old work plan topics – suggest maximum of five work plan topics per member (*until Dec 2025*)
3. Discuss submitted work plan topics and group similar topics (*Jan 2026*); rank topics/subjects (*after Jan BPAC meeting*)
4. Review and approve BPAC FY 26/27 Work Plan (*Mar 2026*)



Reason for Process Changes

- Provides an opportunity to review previous work plan topics and remove them for consideration if no longer relevant or a priority
- Provides an opportunity for current members to discuss their Work Plan Topics at BPAC meetings, instead of prioritizing previous members topics
- Provides a more manageable list of topics for BPAC to review and rank
- Allows BPAC to group similar topics for ranking (i.e. bike parking topics)

Unscheduled Work Plan Topics (Table 1 of 2)

Item**	Requested Agenda Topic	Dated Requested	Requester Name
1	Update BPAC on new laws and efforts to reduce speed limits and advocate for local control to lower speed limits	Jul-24	Kratz
2	Plastic posts and little orange flags	Jul-24	Megas
3	Right-of-way on City creek trails	Jul-24	Kratz
4	BPAC to lead the review and the creation of new City standards for new development	Jul-24	Kratz
5	Proposal for raised sidewalk installations to cross city streets	Jul-24	Kratz
6	Bicycle safety and bike citation diversion classes	Jul-24	Kratz
7	Proposed zoning and development requirements to enhance walking and cycling	Jul-24	Kratz
8	Install street trees and provide city tree maintenance	Jul-24	Kratz
9	Instll tree wells in city streets	Jul-24	Kratz
10	Install parking meters and adopt a parking lot tax	Jul-24	Kratz
11	Development review process: Review and implement impact fees for vehicle trip generation	Jul-24	Kratz
12	Proposal to standardize City sidewalk widths, building setbacks and building materials	Jul-24	Kratz
13	Report on emergency response times	Jul-24	Kratz
14	Coordination of volunteer efforts to improved cycling	Jul-24	Kratz
15	Establish right-of-way rules for city sidewalks	Jul-24	Kratz
16	City to require trees on private property	Jul-24	Kratz
17	STACT Improvements and restoration	Aug-23	Kratz
18	Revise agenda topic form	Aug-23	Kratz
19	Neighborhood walkways	Aug-23	Kratz
20	Street environment enhancements	Aug-23	Kratz

Unscheduled Work Plan Topics (Table 2 of 2)

Item**	Requested Agenda Topic	Dated Requested	Requester Name
21	Subsidies for cycling and walking to work	Aug-23	Kratz
22	Public access to private property	Aug-23	Kratz
23	Bicyclist demographic survey	Aug-23	Kratz
24	Public/Private partnerships	Aug-23	Kratz
25	Luminaire and sign standards for locking bikes	Aug-23	Kratz
26	Installing bike service stations in the city	Aug-23	Joshi
27	Creating virtual/digital challenges/goals for the community	Aug-23	Joshi
28	Name smaller bike/pedestrian bridges, paths, passages, and gates	Jul-23	Megas
29	Steel Trench Plate Installation	Jul-23	Parissenti
30	Bicycle repair clinics	Aug-22	Harrison & Kratz
31	Bicycle repair and wash stations	Aug-22	Harrison & Kratz
32	Bus passes and cycling subsidies	Aug-22	Harrison & Kratz
33	Increase taxes to pay for pedestrian and bicycling improvements and programs	Aug-22	Harrison & Kratz
34	Missing Pavement Markings	Jul-22	Donoghue
35	Street Closures	Aug-21	Granvold
36	Upgrade the Topic Request form	Jan-21	Harrison
37	Impact of Related Project on Bicyclists & Pedestrians	Jan-21	Harrison & Kratz
38	Outreach to Community of Concern	Jan-21	Harrison & Kratz
39	Steel Trench Plate Friction Surface	Oct-19	Donoghue
40	Slip Resistant Facilities	Jun-19	Donoghue