



City of Santa Clara

Meeting Minutes

Downtown Community Task Force

11/19/2020

6:00 PM

Virtual Meeting

REVISED AGENDA includes two additional items: Items 4 and 5.

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

- Via Zoom:
 - o <https://santaclaraca.zoom.us/j/91975789377>
Meeting ID: 919 7578 9377 or
 - o Phone: 1(669) 900-6833

CALL TO ORDER AND ROLL CALL

Present 6 - Adam Thompson, Dan Ondrasek, Rob Mayer, Debra von Huene, Ana Vargas-Smith , and Butch Coyne

Absent 1 - Mathew Reed

A motion was made by Member Coyne to excuse Member Reed from the beginning of the meeting. The motion was seconded by Member von Huene. Member Reed joined the meeting at 6:26 pm.

Aye: 6 - Thompson, Ondrasek, Mayer, von Huene, Vargas-Smith, and Coyne

Excused: 1 - Reed

CONSENT CALENDAR

1. [20-1099](#) Downtown Community Task Force (DCTF) Meeting Minutes of the October 15, 2020 Meeting.

Recommendation: Approve the DCTF Meeting Minutes of the October 15, 2020 Meeting

Member Coyne made a motion to approve the consent calendar. The motion was seconded by Member von Huene.

Aye: 6 - Thompson, Ondrasek, Mayer, von Huene, Vargas-Smith, and Coyne

Excused: 1 - Reed

GENERAL BUSINESS

2. [20-1184](#) Placemaking Workshop activity for the DCTF members facilitated by the Downtown Precise Plan consultant, WRT

Recommendation: There is no staff recommendation.

The Task Force Members received a presentation from the Downtown Precise Plan consultant team, WRT, on refining a draft land use plan and placemaking elements. The Task Force then participated in a discussion on those topics.

3. [20-1100](#) Review and discussion of applications received for the two vacant Downtown Community Task Force (DCTF) seats.

Recommendation: Provide input on nominations to fill two Downtown Community Task Force member vacancies.

Each of the nine applicants to fill the two vacant Task Force positions were given a chance to address the Task Force. Two of the applicants rescinded their applications. The Task Force then voted on each of the remaining seven applicants. Applicants Chan Thai and Atisha Varshney received a majority of the votes.

The DCTF Members voted to recommend Chan Thai and Atisha Varshney to the City Council to fill the two vacant DCTF positions.

4. **20-1201** Discussion on the Precise Plan and how “Design Guidelines” will enforce Santa Clara citizens’ plan

The DCTF discussed possible tools available to ensure implementation of the Precise Plan once approved. Discussion items included, fees (park fees and a % for art fee), business improvement districts, updating the zoning code, and looking for grant opportunities. There was much discussion on the use of a form based code and exploring whether or not that would be an appropriate direction for the Precise Plan to achieve the desired outcome.

5. **20-1202** Discussion on development projects that have been or will be submitted within the 10-block area of the Downtown Precise Plan area

The DCTF requested for the developer of the 906 Monroe Street project, which is currently on file with the City, to be invited to present their project to the DCTF at a future meeting. And, that any future projects in Downtown also be referred to them for review and recommendation.

PUBLIC PRESENTATIONS

There were no public presentations.

ADJOURNMENT

Chair Thompson called to adjourn the meeting at 11:07 p.m.

A motion was made by Member Coyne, and seconded by Vice Chair Ondrasek to adjourn the meeting.

The next meeting is scheduled for Thursday, December 17, 2020 at 6 p.m.

Aye: 7 - Thompson, Ondrasek, Mayer, von Huene, Vargas-Smith, Reed, and Coyne