



# City of Santa Clara

## Meeting Minutes

### Governance and Ethics Committee

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06/02/2025

10:00 AM

City Hall – Council Chambers  
1500 Warburton Avenue  
Santa Clara, CA 95050

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The City of Santa Clara is conducting Governance and Ethics Committee meetings in-person and continues to have methods for the public to participate remotely or in-person.

- Via Zoom: <https://santaclaraca.zoom.us/j/98559951444>
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**Note: Emails received as public comment will not be read aloud during the meeting.**

Present 3 - Chair Raj Chahal, Member Suds Jain, and Member Kevin Park

#### CALL TO ORDER AND ROLL CALL

Chair Suds Jain called the meeting to order at 10:10 a.m.

Present 3 - Chair Raj Chahal, Member Suds Jain, and Member Kevin Park

#### CONSENT CALENDAR

1.A [25-645](#) Approval of the May 1, 2025 Governance and Ethics Committee Special Meeting Minutes

**Recommendation:** Approve the minutes of the May 1, 2025 Governance and Ethics Committee Special Meeting

**A motion was made by Member Kevin Park and seconded by Member Raj Chahal to approve the minutes of the May 1, 2025 Special meeting .**

**Aye:** 3 - Chair Chahal, Member Jain, and Member Park

**PUBLIC PRESENTATIONS**

Member of the public **Wanda Buck** commented on the status of the Committee work related to Ethics .

**City Manager Jovan Grogan** stated the Consultant Morin Jacob from Liebert Cassidy Whitmore is currently scheduled to return on September 8, 2025 to the Committee to provide an update on the review of the Ethics documents and an options on establishing an Ethics Commission.

**GENERAL BUSINESS**

2. [25-218](#) Review and Approval on Amendments to Council Policy 035 ("Naming of Facilities") to Proposed Council Policy 035 ("Naming of City Streets, Parks and Other Facilities")

**Recommendation:** Approve amendments, if any, to Council Policy 035 ("Naming of Facilities") to Proposed Council Policy 035 ("Naming of City Streets, Parks and Other Facilities") to be brought forth to the City Council for consideration and approval.

**City Manager Jovan Grogan** presented on Council Policy 035 which establishes the criteria and procedures for the naming of City of Santa Clara facilities. Staff presented proposed recommendations to further define criteria and provide consistent procedures for naming proposals for City streets, parks and other facilities for consideration.

The Committee reviewed the proposed policy and also had a robust discussion around tying donations of land to the City of naming rights and the need for the donation policy to be separate. **City Manager Jovan Grogan** stated as a follow up to this discussion, city staff will also review donation policies in place and return to this Committee at a future meeting.

**Member Chahal motioned to approve the staff recommendation and remove the language referring to donations. Member Park amended the original motion to also include the change to the policy to make the process consistent for Historical and Landmarks Commission, for naming of streets and other facilities, to also be brought to Governance and Ethics Committee prior to moving forward to full Council. The motion was approved to bring forth the proposed recommendations to the full City Council for review and consideration.**

**Aye:** 3 - Chair Chahal, Member Jain, and Member Park

**STAFF REPORT**

None.

**COMMITTEE MEMBER REPORTS / FUTURE REFERRALS FOR CONSIDERATION**

**Chair Suds Jain** stated he received his 200th public record request from member of the public J. Rowen.

**Member Kevin Park** added we need an AI Policy and guidelines for the City Council.

**City Attorney Glen Googins** stated the City is currently reviewing the Public Record Act processes.

**City Manager Jovan Grogan** added the City has an internal working group on a Citywide Policy on AI. As part of the Committee workplan to update all the Council policies into a comprehensive City Council manual, staff can add the use of AI to the comprehensive Council policy manual.

**Chair Suds Jain** requested we schedule an additional special meeting for Governance and Ethics Committee to complete our workplan items.

Member of the Public **Wanda Buck** stated to the Committee she appreciated their work today on the agenda items.

**ADJOURNMENT**

**Chair Jain adjourned the meeting at 12:05 p.m.**

**MEETING DISCLOSURES**

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**If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."**

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