



City of Santa Clara

Meeting Minutes

Historical & Landmarks Commission

09/05/2024

6:00 PM

Hybrid Meeting
 City Hall Council
 Chambers/Virtual
 1500 Warburton Avenue
 Santa Clara, CA 95050

The City of Santa Clara is conducting the Historical and Landmarks Commission meeting in a hybrid manner (in-person and methods for the public to participate remotely)

- Via Zoom:

- o <https://santaclaraca.zoom.us/j/97233262035> or

- o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to PlanningPublicComment@santaclaraca.gov no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email.

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- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
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- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

CALL TO ORDER AND ROLL CALL

Chair Vargas-Smith called the meeting to order at 6:04 p.m.

Present 7 - Commissioner Michael Celso , Commissioner Amy Kirby, Chair Patricia Leung, Commissioner Kathleen Romano, Commissioner Ed Stocks, Vice Chair Ana Vargas-Smith , and Commissioner Yvonne Inciarte

CONSENT CALENDAR

A motion was made by Commissioner Stocks, seconded by Commissioner Leung to approve the Consent Calendar.

Aye: 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

1.A [24-766](#) Historical and Landmarks Commission Meeting Minutes of May 2, 2024

Recommendation: Approve the Historical and Landmarks Commission Meeting Minutes of the May 2, 2024 Meeting.

1.B [24-805](#) Historical and Landmarks Commission 2025 Calendar of Meetings

Recommendation: Approve the Historical and Landmarks Commission 2025 Calendar of Meetings.

PUBLIC PRESENTATIONS

Development Review Officer Sheldon Ah Sing presented an email from Anne Hansen regarding an upcoming Park Court Centennial Event taking place on September 7, 2024.

GENERAL BUSINESS

2. [24-668](#) Consideration of a Historical Preservation Agreement (Mills Act Contract) (PLN24-00264) for 1756 Fremont Street.

Recommendation: Staff recommends that the Historical and Landmarks Commission find that the Mills Act Application and associated 10-Year Plan for restoration and maintenance accomplish the intent of preserving and maintaining the historical significance of the property; and therefore, recommend City Council approve of the City entering into a Mills Act Contract with the property owner, and the adoption of a 10-Year Restoration and Maintenance Plan associated with the Historical Preservation Agreement for the property located at 1756 Fremont Street.

Assistant Planner Meha Patel provided the staff presentation.

Homeowner Yemon Oo and Joe Navasca provided comments.

Public Speaker:

Rob Mayer, Architect for the project

A motion was made by Commissioner Leung, seconded by Commissioner Romano to close public hearing.

Aye: 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

In response to questions, staff mentioned that at the next Historical and Landmarks Commission meeting, staff will present a table showing the types of review necessary for various requests affecting historic resource properties.

A motion was made by Commissioner Leung, seconded by Commissioner Inciarte to approve staff recommendation.

Aye: 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

3. [24-818](#) PUBLIC HEARING: Consideration of a Proposed 146 Square-Foot Second Floor Addition and a 52 Square-Foot Second Floor Deck Addition at 1110 Pierce Street (PLN21-15406) That is Located Within 200 Feet of a Historic Resource.

Recommendation: Staff recommends that the Historical and Landmarks Commission find that the proposed project located at 1110 Pierce Street will not destroy or have a significant adverse effect on the integrity of the HRI listed properties within 200 feet at 1000 Lincoln Street; that the alterations and addition are compatible with the existing structure and surrounding neighborhood and recommend approval to the Development Review Hearing Officer.

Assistant Planner Meha Patel provided the staff presentation.

Keith Williams, Architect spoke

A motion was made by Commissioner Leung, seconded by Commissioner Romano to close public hearing.

Aye: 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

A motion was made by Commissioner Celso, seconded by Commissioner Romano to approve this item with an added condition to keep the horizontal siding consistent with the Pioneer and Craftsman architectural style and the architectural contexts, fabric, and style of the neighborhood.

Aye: 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

4. [24-711](#) Consideration of a Request (PLN24-00357) For an Informational Plaque For The Property At 791 Monroe Street

Recommendation: Staff does not have a recommendation.

Timothy Roberts, Homeowner spoke

A motion was made by Commissioner Leung, seconded by Commissioner Stocks to close public hearing.

Aye: 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

A motion was made by Commissioner Romano, seconded by Commissioner Inciarte to approve the text of the plaque, the location on private property and the expenditure of \$1,795 for the plaque.

Aye: 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

5. [24-867](#) HLC Workplan Fiscal Year 2024/2025

Recommendation: There is no staff recommendation.

Discussion ensued on six topics for consideration in the HLC proposed workplan. 1) Advocacy and support for updating the City's Historic Preservation Ordinance; 2) Maintenance of existing HRI properties; 3) Grant Opportunities for Historic Preservation; 4) Education and Outreach; 5) Advocacy and support for establishing a Heritage Park at Civic Center; and 6) Supporting program for historic information plaques.

The commission established a subcommittee with Commissioners Romano and Vargas-Smith to develop further detailed workplan with budgets for HLC consideration.

6. [24-768](#) Election of Historical and Landmarks Commission Chair and Vice Chair

Recommendation: There is no staff recommendation.

Nominations were made by the commission for Leung (by Stocks), Romano, and Vargas-Smith (by Celso) for the position of chair. Commissioner Romano declined the nomination. Commissioners Leung and Vargas Smith both accepted the nominations for chair.

Nominations was made for Vargas-Smith (by Leung) and Romano (by Stocks) for the position of vice chair. Romano declined the nomination.

Vote: 5 Aye (Stocks, Kirby, Leung, Romano, Inciarte)-2 No (Celso, Vargas-Smith) for Leung to be chair

Vote: 7-0 for Vargas-Smith to be vice chair

STAFF REPORT

1. Historic Preservation Ordinance Update
2. Historic Repair Report
3. Training and Travel Request
4. Budget Update

Development Review Officer Sheldon Ah Sing presented updates. HLC drafted memo that was presented to the commission and will be a part of the minutes. Staff will prepare cover memo for presentation to the council in the coming months. Staff presented update on repair activities to city-owned historic properties .

COMMISSIONERS REPORT

No update for El Camino Real plan, downtown precise plan has community benefits component to complete.

Subcommittee Reporting - 20 minutes

No update For El Camino Real Plan, Downtown Precise Plan Has Community Benefits Component to complete.

Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium	Vargas-Smith / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung
Development Review Hearing	Romano /Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Leung
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas-Smith/Stocks
Santa Clara Station Area Task Force	Leung/Stocks
Park Court Neighborhood	

No items on Development Review Hearing that affected Historical and Landmarks Commission. Bay Area Rapid Transit Design Review Committee on hiatus.

It was announced that the Parade of Champions will take place on October 5.

ADJOURNMENT

A motion was made by Commissioner Romano, seconded by Commissioner Leung to adjourn the meeting at 9:19 p.m. The next regular scheduled meeting is October 3, 2024.

Aye: 7 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

The next regular scheduled meeting is Thursday, October 3, 2024

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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