

# City of Santa Clara

## Charter Review Ad Hoc Subcommittee Group 6

### Fiscal Administration & Procurement

February 4, 2026, 6:00 p.m.  
Sparacino Conference Room



**City of  
Santa Clara**  
The Center of What's Possible

# Proposed Meeting Agenda

- Appointment of Chair, Vice Chair, Secretary
- Preliminary Staff Identified Areas for Review/Improvement
- Preliminary Committee Member Ideas and Discussion
- Next Steps



# Preliminary Staff Identified Areas for Review and Improvement -- General

- Review of all Sections for improved organization, headings, consistency, wording
- Eliminate Ambiguity
- Make consistent with current applicable law

# Group Six

## Fiscal Administration & Procurement

### Article XIII. Fiscal Administration

- Sec. 1301 Annual budget; preparation by the City Manager.
- Sec. 1302 Budget – Submission to City Council.
- Sec. 1303 Budget – Public hearing.
- Sec. 1304 Budget – Further consideration and adoption.
- Sec. 1305 Budget – Appropriations.
- [Sections 1306 through 1309 still listed, but as repealed]
- Sec. 1309 Bonded debt limit.
- Sec. 1310 Contracts on public works.
- Sec. 1311 General fund.
- Sec. 1312 Capital project funds.
- Sec. 1313 Department funds.
- Sec. 1314 Petty cash funds.
- Sec. 1317 Actions against City.
- Sec. 1318 Centralized purchasing.
- Sec. 1319 Independent audit.
- Sec. 1320 Utilities fund.
- Sec. 1321 Revenue bonds.

### Article XIV. Franchises

- Sec. 1400 Procedure; terms.



# Preliminary Staff Identified Areas for Review and Improvement -- Specific

- Provision for a bi-annual budget
- Budget creation, approval, amendment and carryover process/requirements
- Public works procurement to increase thresholds or replace with concepts and an implementing ordinance
- Addition of design build option.

Staff to present comments on a Section by Section basis

# Preliminary Subcommittee Feedback

- Reactions to preliminary staff comments
- Committee members additional ideas/thoughts
- Any additional stakeholders?

# Next Steps

- Calendar and set agenda for next Sub-committee meeting; if possible, align with Finance Director/Public Works Director availability.
- Any staff/committee member assignments
- Responsibility for preparing and presenting report out to CRC at upcoming December 17<sup>th</sup> meeting

