City of Santa Clara



Meeting Minutes

Joint Meeting of the



City Council and Authorities Concurrent &

Santa Clara Stadium Authority Board

05/07/2024 4:30 PM

Hybrid Meeting City Hall Council Chambers/Virtual 1500 Warburton Avenue Santa Clara, CA 95050

Closed Session - 4:30 PM | Study Session - 5:30 PM | Regular Meeting - 7:00 PM

The City of Santa Clara is conducting City Council meetings in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

- Via Zoom:
 - o https://santaclaraca.zoom.us/j/99706759306

Meeting ID: 997-0675-9306

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- 1. Use the eComment tab located on the City Council Agenda page https://santaclara.legistar.com/Calendar.aspx. eComments are directly sent to the iLegislate application used by City Council and staff, and become part of the public record. eComment closes 15 minutes before the start of a meeting.
- 2. By email to clerk@santaclaraca.gov by 12 p.m. the day of the meeting. Those emails will be forwarded to the Council and will be uploaded to the City Council Agenda as supplemental meeting material. Emails received after the 12 p.m. cutoff time up through the end of the meeting will form part of the meeting record. Please identify the Agenda Item Number in the subject line of your email.

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4:30 PM CLOSED SESSION

Call to Order in the Council Chambers

Mayor Gillmor called the meeting to order at 4:34 PM.

Confirmation of Quorum

Assistant City Clerk Pimentel confirmed a quorum of the Council.

Public Comment

Steve Kelly expressed comments regarding litigation with the San Francisco 49ers.

Convene to Closed Session (Council Conference Room)

Mayor Gillmor convened the meeting into Closed Session at 4:37 p.m.

1.A 24-466 Conference with Legal Counsel-Existing Litigation

Pursuant to Gov. Code § 54956.9(d)(1) (City and Stadium Authority)

Forty Niners SC Stadium Company LLC v. Santa Clara Stadium Authority,

JAMS Consolidated Case No. 1110024318

Pursuant to Gov. Code § 54957.6

City representatives: Jovan D. Grogan, Nadine Nader, Aracely Azevedo,

Marco Mercado, Charles Sakai, Glen R. Googins

Employee Organization(s):

Santa Clara Police Officers Association

City Attorney Googins noted this item would not be heard.

5:30 PM STUDY SESSION

Call to Order in the Council Chambers

Mayor Gillmor called the Study Session to order at 6:12 PM.

Confirmation of Quorum

Assistant City Clerk Pimentel confirmed a quorum of the Council.

2. 24-320 Study Session: Review of the Proposed FY 2024/25 & FY 2025/26

Biennial Capital Improvement Program Budget and FY 2024/25 Operating

Budget Amendments

Recommendation: Review and provide input on the Proposed FY 2024/25 & FY 2025/26

Biennial Capital Improvement Program Budget and FY 2024/25 Operating

Budget Changes.

Director of Finance Lee gave a PowerPoint presentation on the Proposed FY 2024/25 & FY 2025/26 Biennial Capital Improvements

Program Budget and FY 2024/25 Operating Budget Changes.

Vice Mayor Becker left the dais at 6:44 PM.

Council questions followed.

Director of Finance Lee addressed **Council** questions.

Public Comment: Vikas Gupta

7:00 PM JOINT CITY COUNCIL/STADIUM AUTHORITY BOARD MEETING

Mayor reconvened the meeting at 7:06 pm.

Call to Order in the Council Chambers

Mayor/Chair Gillmor called the meeting to order at 7:06 PM.

Pledge of Allegiance and Statement of Values

Council/Board recited the Pledge of Allegiance.

Council/Boardmember Park recited the Statement of Values.

Assistant City Clerk/Secretary Pimentel recited the AB23

announcement and Statement of Behavioral Standards.

Assistant City Clerk/Secretary Pimentel also noted that any registered

Lobbyist speaking during the Public Meeting will need to identify

themselves and disclose who they represent.

Roll Call

Councilmember Becker returned to the dais at 7:08 PM.

Present: 7 - Council/Boardmember Kathy Watanabe, Council/Boardmember Raj Chahal, Council/Boardmember Karen Hardy, Council/ Boardmember Kevin Park, Council/Boardmember Suds Jain, Vice Mayor/Chair Anthony Becker, and Mayor/Chair Lisa M. Gillmor

REPORTS OF ACTION TAKEN IN CLOSED SESSION MATTERS

City Attorney Googins stated there was no reportable action taken on Item 1.A and Council did not consider Item 1.B.

CONTINUANCES/EXCEPTIONS/RECONSIDERATIONS

A motion was made by Councilmember Watanabe to request reconsideration of the vote on the Municipal Fee Schedule taken on April 23, 2024 and then have it reconsidered.

Council comments followed.

City Attorney Googins addressed Council comments.

Mayor Gillmor noted that this motion would be considered after Special Order of Business.

SPECIAL ORDER OF BUSINESS

3.A 24-140 Recognition of Outgoing Youth Commission Members for FY 2023/24

> Gayle Ichiho (Recreation Supervisor) recognized the Outgoing Youth Commission Members for FY 2023/24.

Mayor Gillmor, on behalf of the Council, recognized the Outgoing Youth Commission Members for FY 2023/24.

3.B 24-142 Action to Appoint Youth Commission Members for the FY2024/25 Term

Recommendation: Appoint the following Youth Commissioners for the FY 2024/25 Term:

- (a) Reappoint Namita Gaidhani, Simren Garg, Maryam Ismail, Ryan Kim, Kira Liang, Malia Martin, Samaira Mehta, Hiranya Parekh, and Samarth Suresh:
- (b) Appoint Julianna Arias Hernandez, Allysa Domensino, Srikha Gopisetti, Neha Israni, Rebecca Kunze, Brian Rong; and,
- (c) Appoint Mateo Espinal, Aneesha Vemu, Niharika Uppalapati, as alternates to the Youth Commission.

Youth Commission Gayle acknowledged the newly appointed Youth Commissioners for the FY 2024/25 Term.

A motion was made by Councilmember Park, seconded by Councilmember Chahal, to apppoint the following Youth Commissioners for the FY 2024/25 Term: (a) Reappoint Namita Gaidhani, Simren Garg, Maryam Ismail, Ryan Kim, Kira Liang, Malia Martin, Samaira Mehta, Hiranya Parekh, and Samarth Suresh; (b) appoint Julianna Arias Hernandez, Allysa Domensino, Srikha Gopisetti, Neha Israni, Rebecca Kunze, Brian Rong; and, (c) appoint Mateo Espinal, Aneesha Vemu, Niharika Uppalapati, as alternates to the Youth Commission.

Aye: 7 - Councilmember Watanabe, Councilmember Chahal, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

3.C 24-111 Proclamation of Asian American and Pacific Islander Heritage Month

Mayor Gillmor, on behalf of the **Council**, proclaimed May as Asian American and Pacific Islander (AAPI) Heritage Month.

Ilhyun Kim performed a traditional Korean dance.

Korean American Senior Citizens League of Santa Clara Angela Choi made a verbal presentation.

President of San Francisco and Bay Area Korea Center Dr. Jonathan Kim gave a few remarks.

Councilmember Park gave a few remarks.

Mayor Gillmor provided additional comments on local AAPI events.

3.D	<u>24-375</u>	Presentation on the Upcoming "Be Strong, Live Long" 2024 Health & Wellness Fair
		Mayor Gillmor introduced Health and Wellness Coordinator Mallory Von Kugelgen, who encouraged all to attend the Upcoming "Be Strong, Live Long" 2024 Health & Wellness Fair on May 17, 2024.
		One of the Founders of Health & Wellness Fair Wanda Buck provided comments and acknowledged the Council and staff support.
3.E	<u>24-71</u>	Proclamation of National Public Works Week 2024
		Mayor Gillmor , on behalf of the Council , proclaimed May 19-25, 2024 as National Public Works Week 2024.
		Assistant Director of Public Works Liw accepted the proclamation and made a few remarks and introduced staff.
3.F	<u>24-464</u>	Proclamation of Public Service Recognition Week in the City of Santa Clara
		Mayor Gillmor , on behalf of the Council , proclaimed May 5-11, 2024 as Public Service Recognition Week in the City of Santa Clara.
		Chief Operating Officer Nader made a few remarks on behalf of the City Manager's Office.

Council comments followed.

CONTINUANCES/EXCEPTIONS/RECONSIDERATIONS

A motion was made by **Councilmember Watanabe** to request reconsideration of the vote on the Municipal Fee Schedule taken on April 23, 2024 and then reconsidered.

Council comments followed.

City Attorney Googins addressed council comments and questions.

Council discussion continued.

Public Speaker(s): Public Speaker (2)

Burt Field Linda

Council comments ensued.

City Attorney Googins addressed council comments.

A motion was made by Councilmember Watanabe, seconded by Mayor to request reconsideration of the vote on the Municipal Fee Schedule regarding the youth field and facilities fees taken on April 23, 2024.

Aye: 7 - Councilmember Watanabe, Councilmember Chahal, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

CONSENT CALENDAR

Mayor Gillmor and Councilmember Chahal provided comments on Item 4.E and requested for a deeper discussion in the future as a presentation or study session.

Councilmember Jain pulled Item 4.H.

A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, to approve the balance of the Consent Calendar (except Item 4.H).

4.A 24-389 Action on the April 8, 2024 Joint Council and Stadium Authority Board Special Meeting: April 9, 2024 Joint Council and Authorities Concurrent and Stadium Authority Board Meeting; and the April 23, 2024 Joint Council and Authorities Concurrent and Stadium Board Meeting

Recommendation: Approve Minutes of the April 8, 2024 Joint Council and Stadium Authority Board Special Meeting; April 9, 2024 Joint Council and Authorities Concurrent and Stadium Authority Board Meeting; and the April 23, 2024 Joint Council and Authorities Concurrent and Stadium Board Meeting.

> A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, to approve minutes of the April 8, 2024 Joint Council and Stadium Authority Board Special Meeting; April 9, 2024 Joint **Council and Authorities Concurrent and Stadium Authority Board** Meeting; and the April 23, 2024 Joint Council and Authorities **Concurrent and Stadium Board Meeting.**

Aye: 7 - Councilmember Watanabe, Councilmember Chahal, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

4.B 24-08 Board, Commissions and Committee Minutes

Recommendation: Note and file the Minutes of:

Historical and Landmarks Commission - March 7, 2024 Senior Advisory Commission - March 25, 2024

A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, to note and file the Minutes of Historical and Landmarks Commission - March 7, 2024 and Senior Advisory Commission - March 25, 2024.

Aye: 7 - Councilmember Watanabe, Councilmember Chahal, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

4.C 24-368 Action on City Bills and Claims Report for the period March 9, 2024 - April 5, 2024

Recommendation: Approve the list of Bills and Claims for March 9, 2024 - April 5, 2024.

A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, to approve the list of Bills and Claims for March 9, 2024 - April 5, 2024.

4.D 24-347

Action on Monthly Financial Status and Investment Reports for February 2024 and Approval of Related Budget Amendments

Recommendation:

- 1. Note and file the Monthly Financial Status Report and Monthly Investment Report for February 2024 as presented; and
- 2. Approve the following FY 2023/24 Budget Amendments:
 - Recognize developer contribution revenue in the amount of \$563 in the General Fund and appropriate to the Public Works Department (five affirmative Council votes required to appropriate additional revenue);
 - Recognize a transfer from the Convention Center Enterprise
 Fund in the amount of \$200,000 and recognize other revenue
 in the amount of \$6,032 in the Convention Center Capital
 Fund and appropriate to the Santa Clara Convention Center
 Condition Assessment Repair Project (five affirmative
 Council votes required to appropriate additional
 revenue);
 - c. Transfer \$200,000 from the Convention Center Enterprise Fund to the Convention Center Capital Fund, offset by a decrease in the unrestricted ending fund balance in the amount of \$200,000 (five affirmative Council votes required for the use of unused balances); and
 - d. Recognize CalRecycle SB 1383 Grant revenue in the amount of \$351,102 in the Solid Waste Fund and allocate the funding to ending fund balance (five affirmative Council votes required to appropriate additional revenue).

A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, to note and file the Monthly Financial Status Report and Monthly Investment Report for February 2024 as presented; approve the FY 2023/24 Budget Amendments: a) Recognize developer contribution revenue in the amount of \$563 in the General Fund and appropriate to the Public Works Department; b) Recognize a transfer from the Convention Center Enterprise Fund in the amount of \$200,000 and recognize other revenue in the amount of \$6,032 in the Convention Center Capital Fund and appropriate to the Santa Clara Convention Center Condition Assessment Repair Project; c) Transfer \$200,000 from the **Convention Center Enterprise Fund to the Convention Center** Capital Fund, offset by a decrease in the unrestricted ending fund balance in the amount of \$200,000; and d) Recognize CalRecycle SB 1383 Grant revenue in the amount of \$351,102 in the Solid Waste Fund and allocate the funding to ending fund balance.

Ave: 7 - Councilmember Watanabe, Councilmember Chahal, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

4.E 24-378 Overview of the Citywide Risk Assessment and Proposed 2024 and 2025 Internal Audit Work Plans

Recommendation:

- 1. Note and file the citywide risk assessment report from Baker Tilly
- 2. Note and file the proposed 2024 and 2025 audit work plans as approved by the Audit Committee.

A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, to note and file the citywide risk assessment report from Baker Tilly; and to note and file the proposed 2024 and 2025 audit work plans as approved by the Audit Committee.

Aye: 7 - Councilmember Watanabe, Councilmember Chahal, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

4.F 24-302 Action to Approve a Budget Amendment and Expenditures Paid to Clean Harbors Environmental Services, Inc. For Provision of Emergency Diesel Fuel Cleanup Services at Laurelwood Storm Pump Station and Acceptance of Post-Emergency Report

- **Recommendation:** 1. Approve payment of \$230,402 to Clean Harbors Environmental Services, Inc. for emergency diesel fuel cleanup services at the Laurelwood Storm Pump Station;
 - 2. Approve the FY 2023/24 budget amendment in the General Fund to increase the Department of Public Works budget and decrease the Budget Stabilization Reserve in the amount of \$230,402 (five affirmative Council votes required for the use of unused balances): and
 - 3. Note and file this Report as the Post-Emergency Report to the City Council pursuant to Santa Clara City Code Section 2.105.260(c).

A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, to approve payment of \$230,402 to Clean Harbors Environmental Services, Inc. for emergency diesel fuel cleanup services at the Laurelwood Storm Pump Station; approve the FY 2023/24 budget amendment in the General Fund to increase the Department of Public Works budget and decrease the Budget Stabilization Reserve in the amount of \$230,402; and to note and file this Report as the Post-Emergency Report to the City Council pursuant to Santa Clara City Code Section 2.105.260(c).

4.G <u>24-189</u>

Approve the Annual Military Equipment Report, and Adopt a Resolution Making Required Findings and Renewing Santa Clara City Code Section 2.80.080, Allowing for the Continued Use of the Military Equipment Funding, Acquisition and Use Policy Pursuant to Assembly Bill 481

Recommendation:

Approve the Annual Military Equipment Report, and Adopt a
Resolution Making Required Findings and Renewing Santa Clara
City Code Section 2.80.080, Allowing for the Continued Use of the
Military Equipment Funding, Acquisition and Use Policy Pursuant to
Assembly Bill 481

A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, to approve the Annual Military Equipment Report, and adopt Resolution No. 24-9319 making Required Findings and Renewing Santa Clara City Code Section 2.80.080, Allowing for the Continued Use of the Military Equipment Funding, Acquisition and Use Policy Pursuant to Assembly Bill 481.

4.1 24-270

Action on Award of Contract for the 2024 Annual Street Pavement Maintenance and Rehabilitation Project to A. Teichert & Son, Inc. and Approval of Related Budget Amendments

- **Recommendation:** 1. Determine that the proposed actions are exempt from CEQA pursuant to Section 15301 (Existing Facilities) of Title 14 of California Code of Regulations;
 - 2. Award the Public Works Contract for the 2024 Annual Street Pavement Maintenance and Rehabilitation Project to A. Teichert & Son, Inc. dba Teichert Construction, the lowest responsive and responsible bidder, in the amount of \$2,732,831 and authorize the City Manager to execute any and all documents associated with, and necessary for the award, completion, and acceptance of this Project, in final forms approved by the City Attorney;
 - 3. Authorize the City Manager to execute change orders up to approximately 15 percent of the original contract price, or \$409,925, for a total project budget not to exceed amount of \$3,142,756, in final forms approved by the City Attorney; and
 - 4. Approve the following FY 2023/24 budget amendments:
 - A. In the Streets and Highways Capital Fund, recognize transfers of \$44,920 from the Water Utility Fund and \$37,830 from the Sewer Utility Fund, and increase the Annual Street Maintenance and Rehabilitation Program project by \$82,750 (five affirmative Council votes required to appropriate additional revenue)
 - B. In the Water Utility Fund, establish a transfer to the Streets and Highways Capital Fund and reduce the unrestricted ending fund balance by \$44,920 (five affirmative Council votes required for the use of unused balances)
 - C. In the Sewer Utility Fund, establish a transfer to the Streets and Highways Capital Fund and reduce the unrestricted ending fund balance by \$37,830. (five affirmative Council votes required for the use of unused balances)

A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, to determine that the proposed actions are exempt from CEQA pursuant to Section 15301 (Existing Facilities) of Title 14 of California Code of Regulations; award the Public Works Contract for the 2024 Annual Street Pavement Maintenance and Rehabilitation Project to A. Teichert & Son, Inc. dba Teichert Construction, the lowest responsive and responsible bidder, in the amount of \$2,732,831 and authorize the City Manager to execute any and all documents associated with, and necessary for the award, completion, and acceptance of this Project, in final forms approved by the City Attorney; authorize the City Manager to

execute change orders up to approximately 15 percent of the original contract price, or \$409,925, for a total project budget not to exceed amount of \$3,142,756, in final forms approved by the City Attorney; and approve the following FY 2023/24 budget amendments: a) In the Streets and Highways Capital Fund, recognize transfers of \$44,920 from the Water Utility Fund and \$37,830 from the Sewer Utility Fund, and increase the Annual Street Maintenance and Rehabilitation Program project by \$82,750; b) In the Water Utility Fund, establish a transfer to the Streets and Highways Capital Fund and reduce the unrestricted ending fund balance by \$44,920; c) In the Sewer Utility Fund, establish a transfer to the Streets and Highways Capital Fund and reduce the unrestricted ending fund balance by \$37,830.

4.J 24-449 Action on Resolution Approving a Purchase and Sale Agreement and Other Documents and Actions Necessary to Implement the Sale of the Hyatt Building Parcel Located at 5101 Great America Parkway [APN: 104-55-012] to XHR Acquisitions LLC at a Sales Price of \$25 million

Recommendation: That the City Council, acting as the governing board of the Successor Agency to the Redevelopment Agency of the City of Santa Clara, adopt a Resolution authorizing the City Manager/Executive Officer to negotiate and execute a Purchase and Sale Agreement between the Successor Agency to the Redevelopment Agency of the City of Santa Clara and XHR Acquisitions LLC for the Hyatt Parcel located at 5101 Great America Parkway (APN: 104-55-012) at a purchase price of \$25,000,000 and authorizing the City Manager to execute all documents necessary, including a replacement declaration, amendment to the ballroom lease, affordability covenant and minor modifying amendments, in final forms approved by the City Attorney, to implement the Purchase and Sale Agreement and close escrow.

> A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, that the City Council, acting as the governing board of the Successor Agency to the Redevelopment Agency of the City of Santa Clara, adopt Resolution No. 24-1 (SARDA) authorizing the City Manager/Executive Officer to negotiate and execute a Purchase and Sale Agreement between the Successor Agency to the Redevelopment Agency of the City of Santa Clara and XHR Acquisitions LLC for the Hyatt Parcel located at 5101 Great America Parkway (APN: 104-55-012) at a purchase price of \$25,000,000 and authorizing the City Manager to execute all documents necessary, including a replacement declaration, amendment to the ballroom lease, affordability covenant and minor modifying amendments, in final forms approved by the City Attorney, to implement the Purchase and Sale Agreement and close escrow.

4.K 24-1440 Action on an Agreement with Bellecci and Associates, Inc. for Design Professional Services for the Bowers Park Parking Lot Rehabilitation Project and Related Budget Amendments

- **Recommendation:** 1. Approve and Authorize the City Manager to execute an Agreement for Design Professional Services with Bellecci and Associates, Inc. for the Bowers Park Parking Lot Rehabilitation Project in the amount not-to-exceed \$229,866, in a final form approved by the City Attorney;
 - 2. Authorize the City Manager to make minor modifications, including time extensions, to the agreement if needed; and
 - 3. Approve the following FY 2023/24 budget amendments:
 - A. In the Storm Drain Capital Fund, increase the Other Agencies Revenue estimate in the amount of \$332,902 to recognize SFBWQIF grant funding, recognize a transfer from the Electric Operating Grant Trust Fund in the amount of \$49,442, and establish the Bowers Park Parking Lot Rehabilitation Project in the amount of \$382,344 (five affirmative Council votes required to appropriate additional revenue).
 - B. In the Electric Operating Grant Trust Fund, decrease the Electric Department budget and establish a transfer to the Strom Drain Capital Fund in the amount of \$49,442 (majority affirmative Council votes required).

A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, to approve and authorize the City Manager to execute an Agreement for Design Professional Services with Bellecci and Associates, Inc. for the Bowers Park Parking Lot Rehabilitation Project in the amount not-to-exceed \$229,866, in a final form approved by the City Attorney; authorize the City Manager to make minor modifications, including time extensions, to the agreement if needed; and approve the following FY 2023/24 budget amendments: a) In the Storm Drain Capital Fund, increase the Other Agencies Revenue estimate in the amount of \$332,902 to recognize SFBWQIF grant funding, recognize a transfer from the Electric Operating Grant Trust Fund in the amount of \$49,442, and establish the Bowers Park Parking Lot Rehabilitation Project in the amount of \$382,344; b) In the Electric Operating Grant Trust Fund, decrease the Electric Department budget and establish a transfer to the Strom Drain Capital Fund in the amount of \$49,442.

4.L 24-37

Action on an Agreement for Services with HSI Workplace Compliance Solutions, Inc. to Provide Managed Training Services for Silicon Valley Power and a Related End User Licensing Agreement with Focus Learning Corporation and HSI for On-Line Training Services

- **Recommendation:** 1. Authorize the City Manager to execute an Agreement for Services and an End-User Licensing Agreement with HSI Workplace Compliance Solutions, Inc. and Focus Learning Corporation (collectively, "Agreement") to provide managed training services for Silicon Valley Power with a maximum compensation not to exceed \$1,500,000 over a five-year term to be funded by the Electric Utility Funds, subject to appropriation of funds for future years; and
 - 2. Authorize the City Manager to take any actions as necessary to implement and administer the Agreement and negotiate and execute amendments to the Agreement to (a) add or delete services consistent with their scope of services; (b) adjust rates based on market conditions, (c) extend the term up to two additional years, (d) make other no cost or term extension amendments; and (e) increase the maximum compensation by up to \$1,000,000 for a total maximum compensation of \$2,500,000 over a seven year period, subject to the appropriation of funds and the review and approval as to form by the City Attorney.

A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, to authorize the City Manager to execute an Agreement for Services and an End-User Licensing Agreement with HSI Workplace Compliance Solutions, Inc. and Focus Learning Corporation (collectively, "Agreement") to provide managed training services for Silicon Valley Power with a maximum compensation not to exceed \$1,500,000 over a five-year term to be funded by the Electric Utility Funds, subject to appropriation of funds for future years; and authorize the City Manager to take any actions as necessary to implement and administer the Agreement and negotiate and execute amendments to the Agreement to (a) add or delete services consistent with their scope of services; (b) adjust rates based on market conditions, (c) extend the term up to two additional years, (d) make other no cost or term extension amendments; and (e) increase the maximum compensation by up to \$1,000,000 for a total maximum compensation of \$2,500,000 over a seven year period, subject to the appropriation of funds and the review and approval as to form by the City Attorney.

4.M 24-344

Action to Authorize the City Manager to Execute Agreement for CDBG-funded Capital Improvement Project: Riverwood Grove Energy Improvements and Action to Delegate Authority to the City Manager to Increase the Contract Amount if CDBG Capital Dollars are Available

Recommendation:

- Determine the project to be exempt from the California Environmental Quality Act (CEQA) pursuant to the Categorical Exemption set forth in Section 15301 (e)(1) (improvements to Existing Facilities) in that the project is limited to repairs and upgrades to systems serving existing residential units.
- Authorize the City Manager to execute an agreement with Riverwood Grove Associates, a California Limited Partnership to fund up to \$350,000 for electrical panel upgrades and related work subject to the availability of Community Development Block Grant funds, on the terms presented, in final forms approved by the City Attorney; and
- 3. Delegate authority to the City Manager to increase the contract amount if legitimate costs arise and if Community Development Block Grant capital funds are available up to an amount not to exceed \$250,000.

A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, to determine the project to be exempt from the California Environmental Quality Act (CEQA) pursuant to the Categorical Exemption set forth in Section 15301 (e)(1) (improvements to Existing Facilities) in that the project is limited to repairs and upgrades to systems serving existing residential units; authorize the City Manager to execute an agreement with Riverwood Grove Associates, a California Limited Partnership to fund up to \$350,000 for electrical panel upgrades and related work subject to the availability of Community Development Block Grant funds, on the terms presented, in final forms approved by the City Attorney; and delegate authority to the City Manager to increase the contract amount if legitimate costs arise and if Community Development Block Grant capital funds are available up to an amount not to exceed \$250,000.

4.N 24-327 Action on Amendment No. 1 to the Agreement with Hinderliter, De Llamas & Associates DBA HdL Companies for Business License Tax Process Improvements, Software, Transition Support and Audit Services

- Recommendation: 1. Authorize the City Manager or designee to execute Amendment No. 1 to the Agreement with Hinderliter, De Llamas & Associates DBA HdL Companies to revise the expiration date from May 11, 2028 to June 30, 2028 and increase the maximum compensation by \$137,500 from \$250,000 to \$387,500 for additional tax administration services, subject to the appropriation of funds;
 - 2. Authorize the City Manager or designee to take any actions as necessary to implement and administer the Agreement as amended and negotiate and execute amendments to add or delete services consistent with the scope of services and increase the maximum compensation by an additional \$536,240 for a total maximum compensation not to exceed \$923,740, subject to the appropriation of funds and the review and approval as to form by the City Attorney; and
 - 3. Authorize the City Manager or designee to approve ongoing audit services by HdL, as directed by staff, throughout the duration of the term of the agreement with fee to HdL of 40% of new revenues collected, through audit services, with a minimum fee of \$350.

A motion was made by Councilmember Hardy, seconded by Vice Mayor Becker, to authorize the City Manager or designee to execute Amendment No. 1 to the Agreement with Hinderliter, De Llamas & Associates DBA HdL Companies to revise the expiration date from May 11, 2028 to June 30, 2028 and increase the maximum compensation by \$137,500 from \$250,000 to \$387,500 for additional tax administration services, subject to the appropriation of funds; authorize the City Manager or designee to take any actions as necessary to implement and administer the Agreement as amended and negotiate and execute amendments to add or delete services consistent with the scope of services and increase the maximum compensation by an additional \$536,240 for a total maximum compensation not to exceed \$923,740, subject to the appropriation of funds and the review and approval as to form by the City Attorney; and authorize the City Manager or designee to approve ongoing audit services by HdL, as directed by staff, throughout the duration of the term of the agreement with fee to HdL of 40% of new revenues collected, through audit services, with a minimum fee of \$350.

SANTA CLARA STADIUM AUTHORITY BOARD CONSENT CALENDAR

5.A Action on Stadium Authority Bills and Claims for the Month of February 2024

Recommendation: Approve the list of Stadium Authority Bills and Claims for February 2024.

A motion was made by Boardmember Hardy, seconded by Vice Chair Becker, to approve the list of Stadium Authority Bills and Claims for February 2024.

Aye: 7 - Boardmember Watanabe, Boardmember Chahal, Boardmember Hardy, Boardmember Park, Boardmember Jain, Vice Chair Becker, and Chair Gillmor

5.B 24-332 Action to Award a Purchase Order to PCP Motorsports to Purchase Kawasaki Utility Vehicles for Levi's Stadium Events (Santa Clara Stadium Authority CapEx Project)

Recommendation:

1. Authorize the Executive Director to execute a purchase order with PCP Motorsports, in a final form to be approved by the Stadium Authority Counsel, in the amount of \$98,000 for the purchase of five Kawasaki Side by Sides, plus approximately \$1,250 in upfitting costs, with installation conducted by Fleet Maintenance staff (estimated twenty hours of labor per unit) for a total equipment cost expected to reach approximately \$104,250.

A motion was made by Boardmember Hardy, seconded by Vice Chair Becker, to authorize the Executive Director to execute a purchase order with PCP Motorsports, in a final form to be approved by the Stadium Authority Counsel, in the amount of \$98,000 for the purchase of five Kawasaki Side by Sides, plus approximately \$1,250 in upfitting costs, with installation conducted by Fleet Maintenance staff (estimated twenty hours of labor per unit) for a total equipment cost expected to reach approximately \$104,250.

Aye: 7 - Boardmember Watanabe, Boardmember Chahal, Boardmember Hardy, Boardmember Park, Boardmember Jain, Vice Chair Becker, and Chair Gillmor

5.C <u>24-199</u>

Informational Report on Stadium Authority Contracts for Fiscal Year 2023/24 As Required by Santa Clara City Code Chapter 17.30 (Stadium Authority Procurement Policy)

Recommendation:

Note and file the informational report on Stadium Authority contracts for FY 2023/24.

A motion was made by Boardmember Hardy, seconded by Vice Chair Becker, to note and file the informational report on Stadium Authority contracts for FY 2023/24.

Aye: 7 - Boardmember Watanabe, Boardmember Chahal, Boardmember Hardy, Boardmember Park, Boardmember Jain, Vice Chair Becker, and Chair Gillmor

PUBLIC PRESENTATIONS

Pilar Furlong announced that May is National Mental Health Awareness Month, and that Bill Wilson Center provides services to address some of these needs.

Vikas Gupta spoke about the importance of municipal drinking water and urged the Council to ban single use plastic water bottles as they destroy the environment.

Tanay Gupta spoke about the importance of water and how the waterways are polluted by plastic and affects human health. He urged the Council to ban single use plastic water bottles.

CONSENT ITEMS PULLED FOR DISCUSSION

4.H 24-76

Action on a Resolution to Adopt a List of Projects Funded by Senate Bill 1, The Road Repair and Accountability Act, for Fiscal Year 2024-25

Recommendation: Adopt a Resolution to Adopt a List of Projects Funded by Senate Bill 1, The Road Repair and Accountability Act, for Fiscal Year 2024-25.

Councilmember Jain pulled Item 4.H for further discussions.

Assistant Director of Public Works Liw responded to questions related to how streets are identified for road repairs and get on the project list.

Council comments and questions followed.

Assistant Director of Public Works Liw addressed Council questions.

A motion was made by Councilmember Jain, seconded by Councilmember Park, to adopt a Resolution No. 24-9321 adopting a List of Projects Funded by Senate Bill 1, The Road Repair and Accountability Act, for Fiscal Year 2024-25.

Aye: 7 - Councilmember Watanabe, Councilmember Chahal, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

PUBLIC HEARING/GENERAL BUSINESS (CITY AND STADIUM)

6. 24-451

Public Hearing: Action on Rezoning of 17 Sites Along El Camino Real Totaling 27.7 Acres to MU-RC Mixed Use Regional Commercial, for the Purpose of Adding Additional Sites to the City's Housing Element

Recommendation:

- 1. Adopt a Resolution approving the proposed El Camino Real rezonings for 13 sites (with addresses 3705, 3735, 3775, 2789, 3590, 3580, 3570, 3750, 3740, 3530, and 2240 El Camino Real, 1484 Halford, and 1460 Halford) to MU-RC Mixed Use Regional Commercial consistent with the City's General Plan land use diagram, for the purpose of achieving consistency between the City's General Plan and applicable zoning and adding 13 additional sites to the City's Housing Element sites inventory.
- 2. Adopt a Resolution approving the proposed El Camino rezonings for four sites (with addresses 2213, 2065, 2200, and 2232 El Camino Real) to MU-RC Mixed Use Regional Commercial consistent with the City's General Plan land use diagram, for the purpose of achieving consistency between the City's General Plan and applicable zoning and adding four additional sites to the City's Housing Element sites inventory.

Mayor Gillmor introduced this item and opened the public hearing.

Councilmember Chahal made a statement that he will recuse himself from discussion and vote on addresses at 2213, 2065, 2200 and 2232 El Camino real as he has property within 1,000 feet (2nd Resolution).

Acting Community Development Director Brilliot gave a verbal PowerPoint presentation on the rezoning of 17 sites along El Camino Real to MU-RC Mixed Use Regional Commercial for the purpose of adding additional sites to the City Housing Element.

Council questions followed.

Acting Community Development Director Brilliot addressed **Council** questions.

Council discussion ensued.

Public comment: Edward Strine

Council questions continued.

Acting Community Development Director Brilliot addressed Council questions.

A motion was made by Councilmember Park, seconded by Vice Mayor Becker, to close the Public Hearing.

Aye: 7 - Councilmember Watanabe, Councilmember Chahal, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

A motion was made by Vice Mayor Becker, seconded by Councilmember Hardy, to adopt Resolution No. 24-9322 approving the proposed El Camino Real rezonings for 13 sites (with addresses 3705, 3735, 3775, 2789, 3590, 3580, 3570, 3750, 3740, 3530, and 2240 El Camino Real, 1484 Halford, and 1460 Halford) to MU-RC Mixed Use Regional Commercial consistent with the City's General Plan land use diagram, for the purpose of achieving consistency between the City's General Plan and applicable zoning and adding 13 additional sites to the City's Housing Element sites inventory.

Aye: 7 - Councilmember Watanabe, Councilmember Chahal, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

Councilmember Chahal recused himself from the 2nd part of this item and left the dais at 9:14 p.m.

Councilmember Chahal noted for the record he would not be returning to the meeting as he was not feeling well.

Acting Community Development Director Brilliot provided comments on the 2nd recommendation.

A motion was made by Councilmember Watanabe, seconded by Vice Mayor Becker, to adopt Resolution No. 24-9323 approving the proposed El Camino rezonings for four sites (with addresses 2213, 2065, 2200, and 2232 El Camino Real) to MU-RC Mixed Use Regional Commercial consistent with the City's General Plan land use diagram, for the purpose of achieving consistency between the City's General Plan and applicable zoning and adding four additional sites to the City's Housing Element sites inventory.

Aye: 6 - Councilmember Watanabe, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

Recused: 1 - Councilmember Chahal

7. 24-363 Public Hearing: Action on Amendment to the City of Santa Clara General Plan - Re-Adoption of the 2023-2031 Housing Element with Revisions

Recommendation: Adopt a Resolution to amend the General Plan by re-adopting the Housing Element for the 2023-2031 Cycle with the revisions presented to address HCD's comments.

Mayor Gillmor introduced the item.

Acting Community Development Director Brilliot gave a verbal PowerPoint presentation on the re-adoption of the 2023-2031 Housing Element with Revisions.

Council questions followed.

Acting Community Development Director Brilliot and City Attorney Googins addressed Council questions.

Public Speaker(s): Public speaker (1) Tom Mayhew

Council questions continued.

Acting Community Development Director Brilliot and Assistant City Attorney Abbe addressed Council questions and concerns.

A motion was made by Vice Mayor Becker, seconded by Councilmember Hardy, to adopt close the Public Hearing.

Aye: 6 - Councilmember Watanabe, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

Absent: 1 - Councilmember Chahal

Council questions followed.

Acting Community Development Director Brilliot and City Attorney Googins addressed Council questions.

A motion was made by Vice Mayor Becker, seconded by Councilmember Hardy, to adopt Resolution No. 24-9324 to amend the General Plan by re-adopting the Housing Element for the 2023-2031 Cycle with the revisions presented to address HCD's comments.

Aye: 6 - Councilmember Watanabe, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

Absent: 1 - Councilmember Chahal

8. 24-342 Public Hearing: Consideration of the 2024-2025 Annual Action Plan (FINAL) and the 2021-2022 Annual Action Plan Substantial Amendment for the Use of Federal Housing and Urban Development Grant Funds

- **Recommendation:** 1. Approve the 2024-2025 Annual Action Plan 5-7-24 Revision (FINAL) and direct staff to include any public comments received.
 - 2. Delegate authority to the City Manager or designee to execute all agreements and amendments that exceed the City's \$250,000 threshold for federal and local funding that is allocated through the City Council's adoption of the 2024-2025 Annual Action Plan in final forms approved by the City Attorney.
 - 3. Approve the 2021-2022 Annual Action Plan Substantial Amendment to repurpose CHDO funds for Tenant Based Rental Assistance.

Mayor Gillmor introduced the item.

Housing & Community Services Division Manager Marcus gave a verbal PowerPoint presentation on the FT34/35 Annual Action Plan (Final) for the use of Federal Housing and Urban Development Grant Fund.

Council questions followed.

Housing & Community Services Division Manager Marcus addressed Council questions.

A motion was made by Vice Mayor Becker, seconded by Councilmember Jain, to close the Public Hearing.

Aye: 6 - Councilmember Watanabe, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

Absent: 1 - Councilmember Chahal

A motion was made by Vice Mayor Becker, seconded by Councilmember Jain, (1) approve the 2024-2025 Annual Action Plan 5-7-24 Revision (FINAL) and direct staff to include any public comments received; (2) delegate authority to the City Manager or designee to execute all agreements and amendments that exceed the City's \$250,000 threshold for federal and local funding that is allocated through the City Council's adoption of the 2024-2025 Annual Action Plan in final forms approved by the City Attorney; and (3) approve the 2021-2022 Annual Action Plan Substantial Amendment to repurpose CHDO funds for Tenant Based Rental Assistance.

Aye: 6 - Councilmember Watanabe, Councilmember Hardy, Councilmember Park, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

Absent: 1 - Councilmember Chahal

9. 24-376

Action on the Stadium Manager and StadCo's Request to Assign Stadium Builder's Licenses to an Additional 24 Field Seats in the North and South End Zones of Levi's Stadium

Recommendation:

- Approve the Stadium Manager and StadCo's recommendation to assign and sell SBLs priced at \$17,500 per seat for the proposed additional 24 field seats located in the North and South end zones of Levi's Stadium; and
- Authorize the Executive Director to execute an Amendment No. 1 to the SBL Allocation Agreement to include the 24 field seats and to extend the annual SBL cutoff date from May 31, 2024 to June 30, 2024 for the corresponding SBLs.

Chair Gillmor introduced the item.

Assistant City Manager Baker gave a verbal PowerPoint presentation on Stadium Manager and StadCo's request to assign stadium builder's licenses to 24 additional field seats in the North and South end zone of Levi's Stadium.

Boardmember questions followed.

Assistant City Manager Baker addressed **Boardmember** questions and concerns.

Boardmember discussion ensued.

No public comment.

Boardmember comments on the motion followed.

A motion was made by Boardmember Jain, seconded by Boardmember Hardy, to approve the Stadium Manager and StadCo's recommendation to assign and sell SBLs priced at \$17,500 per seat for the proposed additional 24 field seats located in the North and South end zones of Levi's Stadium; and authorize the Executive Director to execute an Amendment No. 1 to the SBL Allocation Agreement to include the 24 field seats and to extend the annual SBL cutoff date from May 31, 2024 to June 30, 2024 for the corresponding SBLs.

Aye: 4 - Boardmember Hardy, Boardmember Park, Boardmember Jain, and Vice Chair Becker

Nay: 2 - Boardmember Watanabe, and Chair Gillmor

Absent: 1 - Boardmember Chahal

10. 24-35 Action Authorizing the City Manager to Negotiate and Execute an Agreement with Vendor(s) for the Purchase of High Voltage Circuit Breakers to be Funded by the Electric Utility Capital Fund

- **Recommendation:** 1. Authorize the City Manager or designee to negotiate and execute Agreement(s) with a Vendor or Vendors in accordance with Section 2.105.200 of the City Code for the purchase of High Voltage Circuit Breakers with a cumulative total not to exceed amount of \$38,000,000 for an approximately three-year agreement term and a five-year warranty period, subject to the appropriation of funds and the review and approval as to form by the City Attorney;
 - 2. Authorize the City Manager or designee to approve a fifteen percent (15%) contingency, or \$5,700,000, above the amount set forth above for (a) design changes, (b) any unanticipated issues, or (c) for the purchase of additional High Voltage Circuit Breakers, subject to the appropriation of funds: and
 - 3. Authorize the City Manager or designee to (a) take any actions as necessary to implement and administer the Agreement(s) and associated purchase orders, and (b) negotiate and execute amendments to the Agreement(s) for any issues that arise during design and fabrication of the High Voltage Circuit Breakers during the agreement period and associated purchase orders, subject to the cumulative total amounts set forth above and the review and approval as to form by the City Attorney.

Councilmember Park left the meeting and dais at 11:08 PM.

Mayor Gillmor introduced the item.

Chief Electric Utility Officer Pineda gave a PowerPoint presentation on agreement with vendors for the purchase of high voltage circuit breakers.

Council questions followed.

Chief Electric Utility Officer Pineda addressed Council questions.

No public comment.

A motion was made by Vice Mayor Becker, seconded by Councilmember Jain, to authorize the City Manager or designee to negotiate and execute Agreement(s) with a Vendor or Vendors in accordance with Section 2.105.200 of the City Code for the purchase of High Voltage Circuit Breakers with a cumulative total not to exceed amount of \$38,000,000 for an approximately three year agreement term and a five-year warranty period, subject to the appropriation of funds and the review and approval as to form by

the City Attorney; authorize the City Manager or designee to approve a fifteen percent (15%) contingency, or \$5,700,000, above the amount set forth above for (a) design changes, (b) any unanticipated issues, or (c) for the purchase of additional High Voltage Circuit Breakers, subject to the appropriation of funds; and authorize the City Manager or designee to (a) take any actions as necessary to implement and administer the Agreement(s) and associated purchase orders, and (b) negotiate and execute amendments to the Agreement(s) for any issues that arise during design and fabrication of the High Voltage Circuit Breakers during the agreement period and associated purchase orders, subject to the cumulative total amounts set forth above and the review and approval as to form by the City Attorney.

Aye: 5 - Councilmember Watanabe, Councilmember Hardy, Councilmember Jain, Vice Mayor Becker, and Mayor Gillmor

Absent: 2 - Councilmember Chahal, and Councilmember Park

REPORTS OF MEMBERS, SPECIAL COMMITTEES AND COUNCILMEMBER 030 REQUESTS

Vice Mayor Becker reported Caltrain is having an electric tour on May 11, 2024, and the Stevens Creek Quarter Steering Committee meeting on May 23, 2024 at San Jose City Hall Council Chambers.

Councilmember Watanabe reported on the AAPI festival she attended in Fremont.

Councilmember Hardy reported the Sunday Mercury News listed the best chocolate cookies was coming to Santa Clara.

Mayor Gillmor reminded everyone on the Friday night tequila tasting and Saturday night Library Pallooza at the Triton Museum.

CITY MANAGER/EXECUTIVE DIRECTOR REPORT

There was no City Manager/Executive Director report.

ADJOURNMENT
The meeting was adjourned meeting at 11:19 PM.

A motion was made by Vice Mayor/Chair Becker, seconded by Council/Boardmember Hardy, to adjourn the meeting.

Aye: 5 - Council/Boardmember Watanabe, Council/Boardmember Hardy,
Council/Boardmember Jain, Vice Mayor/Chair Becker, and Mayor/
Chair Gillmor

Absent: 2 - Council/Boardmember Chahal, and Council/Boardmember Park

The next regular scheduled meeting is on Tuesday, May 28, 2024 in the City Hall Council Chambers.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

STREAMING SERVICES: As always, the public may view the meetings on SantaClaraCA.gov, Santa Clara City Television (Comcast cable channel 15 or AT&T U-verse channel 99), or the livestream on the City's YouTube channel or Facebook page.

Note: The public cannot participate in the meeting through these livestreaming methods; livestreaming capabilities may be disrupted at times, viewers may always view and participate in meetings in-person and via Zoom as noted on the agenda.

AB23 ANNOUNCEMENT: Members of the Santa Clara Stadium Authority, Sports and Open Space Authority and Housing Authority are entitled to receive \$30 for each attended meeting.

Note: The City Council and its associated Authorities meet as separate agencies but in a concurrent manner. Actions taken should be considered actions of only the identified policy body.

LEGEND: City Council (CC); Stadium Authority (SA); Sports and Open Space Authority (SOSA); Housing Authority (HA); Successor Agency to the City of Santa Clara Redevelopment Agency (SARDA); Bayshore North Project Enhancement Authority (BNPEA); Public Facilities Financing Corporation (PFFC)

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov> or at the public information desk at any City of Santa Clara public library.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.