



# City of Santa Clara

## Meeting Agenda

### Historical & Landmarks Commission

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**Thursday, April 1, 2021**

**6:00 PM**

**Virtual Meeting**

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

• Via Zoom:

o <https://santaclaraca.zoom.us/j/97233262035> or

o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email. Historical and Landmarks Commissioners and Staff Liaison will be participating remotely.

#### **PUBLIC PARTICIPATION IN ZOOM WEBINAR:**

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

#### **CALL TO ORDER AND ROLL CALL**

#### **CONSENT CALENDAR**

*Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.*

**1.A 21-432** [Consideration of a request for a plaque for the property at 710 Madison Street](#)

**Recommendation:** Approve a bronze plaque circa 1911 for the property located at 710 Madison Street, and allocate funds to cover the cost of the plaque in the amount of approximately \$200.00.

**1.B 21-433** [Historical and Landmarks Commission Minutes of March 4, 2021](#)

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of March 4, 2021.

### **PUBLIC PRESENTATIONS**

*Members of the public may briefly address the Commission on any item not on the agenda.*

### **GENERAL BUSINESS**

*The following items from this Historical and Landmarks Commission agenda will be scheduled for further review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Please contact the Planning Division office for information on the schedule of hearings for these items.*

**2. 21-435** [Public Hearing: Consideration of an Architectural Review of a proposed addition at a property located at 1772 Main Street that is within 200 feet of a Historic Resource. \(Continued from March 4, 2021 HLC Meeting\)](#)

**Recommendation:** There is no staff recommendation.

**3. 21-434** [Public Hearing: Action on the Certified Local Government \(CLG\) 2019-2020 Annual Report](#)

**Recommendation:** Approve the Certified Local Government (CLG) 2019-2020 Annual Report.

### **STAFF REPORT**

1. Berryessa Adobe Maintenance

### **COMMISSIONERS REPORT**

1. Subcommittee Reporting - 20 minutes

2. Board and Committee Assignments - 15 minutes

- Santa Clara Arts and Historic Consortium (Estes / Leung Alternate)
- Historic Preservation Society of Santa Clara (Vargas-Smith)
- Old Quad Residents Association (Leung / Vargas-Smith as alternate)
- Development Review Hearing (Romano / Vargas-Smith as alternate)
- Agnews Historic Cemetery Museum Committee (Standifer / Romano as alternate)
- BART/ High Speed Rail/ VTA BRT Committee (Vargas-Smith / Swartzwelder as alternate)
- Zoning Ordinance Update (Romano / Swartzwelder as alternate)
- El Camino Real Specific Plan Community Advisory Committee (Leung)
- Downtown Revitalization (Vargas-Smith / Romano as alternate)

3. Announcements and Other Items - 10 minutes

4. Commissioner Travel and Training Requests - 10 minutes

**ADJOURNMENT**

*The next regular scheduled meeting is on May 6, 2021 at 6 p.m.*

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



## Agenda Report

21-432

Agenda Date: 4/1/2021

### REPORT TO HISTORICAL AND LANDMARKS COMMISSION

#### SUBJECT

Consideration of a request for a plaque for the property at 710 Madison Street

#### BACKGROUND

The homeowner at 710 Madison Street, Timothy Konkol, submitted a request via e-mail on February 17, 2021 to the Historical and Landmarks Commission (HLC) to receive a plaque for the property. The e-mail is attached for reference (Attachment 1).

#### DISCUSSION

The residence at 710 Madison Street is currently listed on the City's Historic Resources Inventory (HRI) and has a Mills Act Contract. The property does not currently have a plaque identifying the construction date.

The Historic Resource Survey (DPR 523A) prepared in 2012 estimates the construction year as 1911 (Attachment 2). Since the construction date is an estimate, staff recommends that the plaque read circa 1911.

#### ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

#### PUBLIC CONTACT

No public comments have been received at the time of preparation of this report.

#### RECOMMENDATION

Approve a bronze plaque circa 1911 for the property located at 710 Madison Street, and allocate funds to cover the cost of the plaque in the amount of approximately \$200.00.

Reviewed by: Rebecca Bustos, Senior Planner

Approved by: Gloria Sciara, Development Review Officer

#### ATTACHMENTS

1. Plaque Request - 710 Madison Street
2. Historic Resource Survey (DPR 523A)

**From:** [HistoricalLandmarksCommission](#)  
**To:** [Rebecca Bustos](#)  
**Subject:** FW: Application for plaque, 710 Madison Street  
**Date:** Wednesday, March 03, 2021 3:55:03 PM

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FYI

GS

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**From:** outlook\_6B4364679F1D5A8C@outlook.com <timothyjkonkol@gmail.com>  
**Sent:** Wednesday, February 17, 2021 6:22 PM  
**To:** HistoricalLandmarksCommission <HistoricalLandmarksCommission@santaclaraca.gov>  
**Subject:** Application for plaque, 710 Madison Street

Hello Patricia, Stephen, Kathleen, Spike, Michael, Ana, and Meghan,

I am the owner of 710 Madison Street and would like to apply for a plaque for my house.

My house has a very interesting story and is connected directly with the city. The house is named after the Avina family, who's son was a city policeman and was injured while on duty (he was a motorcycle cop and was involved in an accident on a call and became a quadriplegic. He lived in my bedroom for many years and became an early advocate of handicapped persons.

Please send me an application form (I'm told this is how it works), and I will fill out.

I have a Mills Act and thus you have all my information.

Thank you and hope to hear from you soon.

Sent from [Mail](#) for Windows 10

State of California — The Resources Agency  
DEPARTMENT OF PARKS AND RECREATION  
**PRIMARY RECORD**

Primary# \_\_\_\_\_  
HRI# \_\_\_\_\_  
Trinomial \_\_\_\_\_  
NRHP Status Code \_\_\_\_\_

Other Listings  
Review Code \_\_\_\_\_

Reviewer \_\_\_\_\_

Date \_\_\_\_\_

Page 1 of 11

\*Resource Name or #: (Assigned by recorder) *Avina House*

P1. Other Identifier: *None*

\*P2. Location:  Not for Publication  Unrestricted \*a. County Santa Clara

and (P2c, P2e, and P2b or P2d. Attach a Location Map as necessary.)

\*b. USGS 7.5' Quad San Jose West Date 1980 photo revised T 7S; R 1W; unsectioned; Mt. Diablo B.M.

c. Address 710 Madison Street City Santa Clara Zip 95050

d. UTM: (Give more than one for large and/or linear resources) Zone \_\_\_\_\_, \_\_\_\_\_ mE/ \_\_\_\_\_ mN

e. Other Locational Data: (e.g., parcel #, directions to resource, elevation, etc., as appropriate)

Assessor's Parcel Number: 269-26-052

*West side of Madison Street between Lexington and Santa Clara Streets*

\*P3a. Description: (Describe resource and its major elements. Include design, materials, condition, alterations, size, setting, and boundaries)

*710 Madison Street is located in the urban setting of a block of houses with tree lined streets that was primarily developed in the first quarter of the twentieth century. The homes have similar setbacks from the street with urban sized front yards. The lots have varying widths, ranging from 69' to 45' with most being 50.' Like the surrounding blocks, the streetscape is a pleasant one which evokes the sense of an early twentieth century neighborhood. The primary building on the site is a 1409 sq. ft., one-story house, constructed circa 1911 and designed in a mix of the Colonial Revival and Craftsman architectural styles.*

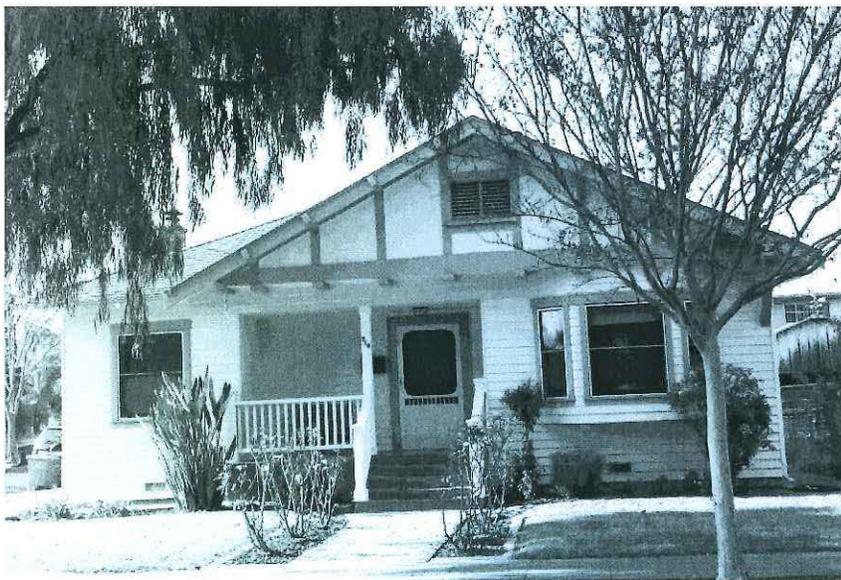
*The house is situated on a lot at the corner of Madison and Santa Clara Streets and fronts roughly east onto Madison Street. It is set*

(Continued on page 2, form 523L)

\*P3b. Resource Attributes: (List attributes and codes) *HP2 Single – Family Property*

\*P4. Resources Present:  Building  Structure  Object  Site  District  Element of District  Other (Isolates, etc.)

P5a. Photograph or Drawing (Photograph required for buildings, structures, and objects.)



\*P5b. Description of Photo: (view, date, accession #)

*Front façade (view toward southwest) Photo No: 100\_0422, 01/2012*

\*P6. Date Constructed/Age and Source:

Historic  Prehistoric  Both

*Ca. 1911*

*Sanborn maps; Polk City & County Directories, Assessor's Records, Census Records*

\*P7. Owner and Address:

*Timothy J. Konkol  
710 Madison Street  
Santa Clara, CA 95050*

\*P8. Recorded by: (Name, affiliation, and address)

*Lorie Garcia  
Beyond Buildings  
P.O. Box 121  
Santa Clara, California 95052*

\*P9. Date Recorded: *February 2, 2012*

\*P10. Survey Type: (Describe) *Intensive*

\*P11. Report Citation: (Cite survey report and other sources, or enter "none.") *None*

\*Attachments:  NONE  Location Map  Continuation Sheet  Building, Structure, and Object Record  Archaeological Record  District Record  Linear Feature Record  Milling Station Record  Rock Art Record  Artifact Record  Photograph Record  Other (List):

State of California — The Resources Agency  
DEPARTMENT OF PARKS AND RECREATION  
**CONTINUATION SHEET**

Primary #  
HRI #  
Trinomial

Page 2 of 11

\*Resource Name or # (Assigned by recorder) *Avina House*

\*Recorded by: Lorie Garcia

\*Date 02/02/2012

Continuation

Update

(Continued from page 1, Form 523A, P3a. Description)

*back from the street, allowing for a modest cultivated lawn and narrow planting beds with ornamental shrubbery. It is set towards the front of its a 50.44' x 150.50', 7,600 sq. ft., lot. A driveway, which opens onto Santa Clara Street, is located to the rear of the house and leads to a garage.*

*The plan of this wooden single family residence is rectangular with a combination low-pitched, hipped and gabled roof. The roof is sheathed with composition shingles. The wide, unenclosed, overhanging eaves have exposed rafter tails. The house is set over a partial basement, which elevates the living area approximately 2 feet above the ground. Narrow horizontal wood siding sheathes the house.*

*The main entrance is on the east façade. It is accessed by 5 steps. The steps have supplemental railings with square newel posts, which were not part of the original building. (Originally a terraced stoop flanked the front steps.) A small porch is absorbed within the rectangular perimeter of the house. The front door (original) is set to one side of the porch. At the open edge of the porch, the roof rests on one classical square column. A low wooden railing that was added later connects the column to the house. A large, offset, low-pitched front gable projects from the body of the house. A similar gable projects in the rear. The gable ends are trimmed with wide verge boards. The front facing gable face is ornamented with plain boards that are applied vertically across the stucco-covered face. These decorative boards align with the exposed square rafters that support the gable's overhanging eaves and extend through the verge board. A large wood attic vent is centered on the front gable face; a similar small vent is centered on the rear gable face. The front facing gable end rests upon square wood beams with a single knee-brace located at the outermost corner. A brick fireplace with a brick chimney that extends through the eaves, projects from the south side elevation.*

*On the front (east) facade, a slanted bay projects with a broad angle minimizing the distance of the projection. The front wall of the bay contains a large, fixed, window. The fenestration of the slanted sides consists of narrow one-over-one double-hung windows. With the exception of the bay's front-facing window, all the windows are rectangular, wood framed, one-over-one, double-hung. On the south side elevation all the windows are set in pairs. On the north side elevation, fenestration consists of a mix of small and medium sized windows. A ribbon of three one-over-one, narrow, rectangular windows is set into the rear facade. All windows have a projecting sill with an apron and are edged by medium width frames and capped by a wider one. Circa 1995, the existing wood-framed windows replaced aluminum ones that earlier, had replaced the original wood-framed ones.*

**Supplemental Photograph or Drawing**



*A gable-roofed, enclosed porch projects from the rear (west) façade of the house. The rear entry, opening onto the back porch, is a new large wood-framed, glass, double sliding door. The basement entry is located to the south of the porch at the base of the rear facing gable. Three wood steps with simple wood railings that lead to a wood landing, provide access to the rear door.*

*Reached by the straight driveway from Santa Clara Street, a rectangular, detached wood-framed garage is set at the southwest corner of the lot. The street-facing gabled roof is covered in composition shingles. The garage appears to have been constructed at the same time as the house.*

*The property is in very good condition and with the exception of the altered windows and porch railings, appears to have had very little external change since its construction.*

**Description of Photo:** (view, date, accession #)

*Front façade and north side elevation. (view toward south) showing front facing gable end of house & front porch, Photo No: 100\_0425, 01/2012.*

\*NRHP Status Code *N/A*

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\*Resource Name or # (Assigned by recorder) *Avina House*

- B1. Historic Name: *None*  
 B2. Common Name: *Avina House*  
 B3. Original Use: *Single family residential* B4. Present Use: *Single family residential*  
 \*B5. Architectural Style: *Craftsman with Colonial Revival details*

\*B6. Construction History: (Construction date, alterations, and date of alterations)  
*The residence was constructed circa 1911. "Sun-porch" enclosed with new window openings, alterations to porch and wood-framed windows replaced with metal-framed ones between 1950 and 1979. Windows replaced with wood-framed ones to match original windows circa 1995.*

\*B7. Moved?  No Yes Unknown Date: \_\_\_\_\_ Original Location:

\*B8. Related Features:

*Detached garage constructed ca. 1911-1915 located to rear of the house, facing Santa Clara Street.*

B9a. Architect: *not known* b. Builder: *not known*

\*B10. Significance: Theme *Architecture and Shelter* Area *Santa Clara Old Quad*  
 Period of Significance *early 20th Century* Property Type *Residential* Applicable Criteria *none*  
 (Discuss importance in terms of historical or architectural context as defined by theme, period, and geographic scope. Also address integrity.)

*The parcel located at 710 Madison Street is a portion of a larger tract of land that had been identified as Block 3 South, Range 5 West, of the original survey of the City of Santa Clara. This survey, done July 1866 by J. J. Bowen and recorded on August 22 of that same year, forms the basis for the part of Santa Clara known as the "Old Quad."*

*Framed by Lexington, Madison, Santa Clara and Jefferson Streets, Block 3S, R5W had been subdivided into two Town Lots by 1866. According to the list of property owners and their improvements, which accompanied the 1866 survey, Lot 1 was a 42826 sq. ft. tract, owned by Silas Belknap, a 46 year-old farmer from Kentucky. He had a frame house, a barn and an orchard on his property. The owner of Lot 2, also a 42826 sq. ft. tract, was 57 year-old William Morrow, a minister and physician, originally from New Jersey, who resided here with his wife, Harriet. The improvements on his lot were a frame house, a orchard and vineyard and, according to the 1868 Poll List, his residence was located on Madison near Santa Clara Street. The subject property, at the northwest corner of Madison and Santa Clara Streets, is located on a portion of Lot 2.*

(Continued on page 4, Form 523L)

B11. Additional Resource Attributes: (List attributes and codes) *HP2 – Single Family Property*

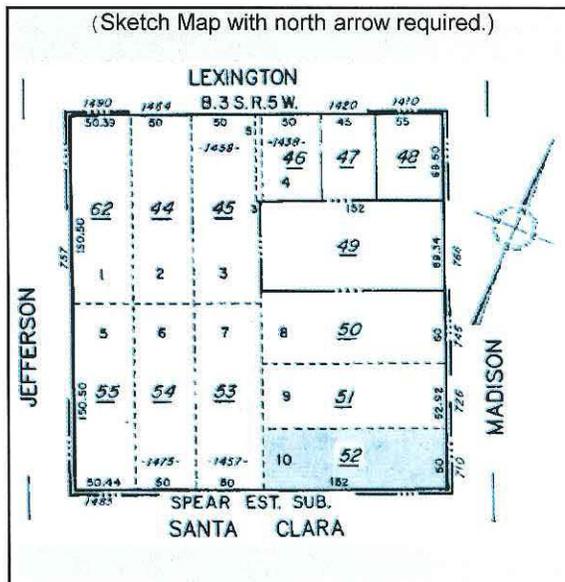
\*B12. References: *Garcia, Lorie, "Santa Clara: From Mission to Municipality," 1997; Garcia Lorie, Geoff Goodfellow and George Giacomini, "A Place of Promise: The City of Santa Clara 1852-2002", 2002; Map of the Town of Santa Clara, drawn by C. E. Moore, 1893; Polk and Husted City Directories, 1912-1971; The Evening News, San Jose, California, 11/9/1884, 9/22/1888, 1/11/1890, 7/21/1891, 2/27/1892, 5/22/1896, 8/14/1898, 9/20/1898, 4/21/1901, 12/15/1914, 7/5/19015; San Jose Mercury Herald 6/10/1915; Sanborn Fire Insurance Maps 1891; 1901, 1915, 1930; 1950; Poll List – Santa Clara Election District, 1868; United States Federal Census, 1860, 1870, 1880, 1900, 1910, 1920, 1930.*

B13. Remarks:

\*B14. Evaluator: *Lorie Garcia*

\*Date of Evaluation: *February 2, 2012*

(This space reserved for official comments.)



State of California — The Resources Agency  
DEPARTMENT OF PARKS AND RECREATION  
**CONTINUATION SHEET**

Primary #  
HRI #  
Trinomial

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\*Resource Name or # (Assigned by recorder) Avina House

\*Recorded by: Lorie Garcia

\*Date 02/02/2012

Continuation  Update

(Continued from page 3, Form 523B, B10. Significance)

*As shown on the Plat map of Santa Clara, drawn between 1873 and 1875, the configuration of Block 3S, R5W was the same as shown nine years earlier on the 1866 survey. Although the previous owner of Lot 1 had moved to Tulare County, Lot 2 was still owned and occupied by William Morrow and his wife, Harriet.*

*By 1880, both Lots 1 and 2 were owned by the 69 year-old farmer, Louis Spear. Originally from New York, he and his wife, Eliza had moved to Santa Clara from Napa. Although he owned extensive property in the Town of Santa Clara and both Santa Clara and Mendocino Counties, according to the 1880 Census, Louis and his 66 year-old wife were residing on this property. (Their home was located at 746 Madison Street, later Lot 8 of the Spear estate Subdivision).*

*Louis Spear had passed away by late 1887, as evidenced by a petition filed on November 9th of that year by his surviving wife, Eliza testifying as to the value of his estate and who were his heirs. Controversy over these items continued until January, 1890, when G. C. Jenkins, administrator of Louis Spear's estate, filed a petition with the court "asking that the administration be closed and the entire estate set apart for the widow, Eliza Spear." This petition was granted. Eighteen months later, on July 20, 1891, Eliza Spear "an old and respected resident of Santa Clara," passed away and on November 6th her will was admitted to probate. On May, 6, 1893, the first of the 10 lots of the Spear Estate Subdivision, Lot 9, was sold to M. J. and Fannie Gleason.*

*The December 1893 Map of the Town of Santa Clara drawn by C. E. Moore, the official Santa Clara Surveyor, illustrates the 10 lots into which the B3s R5W Spear property had been subdivided. Not included in this subdivision was the 68' 11" by 152' parcel which was already owned by Mrs., A. Brooks. However, while this block was officially subdivided, and by now one lot had been sold, several factors would result in numerous delays in settling her estate. In April 1896, Edwin A. Wilcox, administrator of Eliza Spear's petitioned "for leave to sell the real estate of the estate," and the following month the order of sale was granted. Two years later, in August 1898, E. A. Wilcox filed his report with the court that eight lots had been sold. Lot 10, located at the northwest corner of Madison and Santa Clara Streets, the lot upon which the home at 710 Madison Street would be constructed, was one of these lots. On September 20, 1898, notice of the sale of Lot 10, Spear estate subdivision of B3S, R5W, Santa Clara, by the Estate of Eliza Spear, deceased, to Mrs. Alice A. Miller for \$275.00 appeared in the paper. By the end of the year all ten lots had been sold.*

*Due to the work of entities like the Santa Clara Commercial League, which promoted the area's beautiful climate and the opportunities to be found, at the turn of the 20<sup>th</sup> century more and more people were attracted to the region. In the Town of Santa Clara, agricultural production expanded and manufacturing enterprises began to grow. The township's 3,650 residents in 1900 were estimated at 4,000 by 1902 and, had increased to around 5,000 by the end of the first decade. This rise in the population of Santa Clara resulted in a concurrent demand for additional housing. As a result, at the time the Spear estate subdivision lots were marketed, many of the larger lots within the township were being divided into smaller parcels.*

*Five of the Spear estate subdivision's ten lots appeared to be purchased as investment properties and would change hands within the following two years. By the time the 1901 Sanborn Fire Insurance map was drawn, six of the 10 lots had had new houses constructed on them. While Lot 10 remained owned by Mrs. Miller, development of this parcel did not occur until after its sale to John M. Taylor. Prior to building a house on his new property, as shown on the 1910 Census, he had been renting a house around the block at 1435 Lexington Street. Originally from West Virginia, 50 year-old John Taylor was employed at the Pacific Manufacturing Company as a stickerman. By now, he had been married for over 21 years to 45 year-old Ella and they had 2 daughter, Grace, age 21 and 16 year-old Ruby. His wife and daughters had all been born in California. After the construction of their new home the family moved into 710 Madison Street. The 1912 City Directory lists him and his family now owning and living at 710 Madison Street. (This is the first time this address appears in the directory. The outline of the house, in its current configuration, is first shown on the 1915 Sanborn Fire Insurance Map.) Mrs. Taylor was a member of the Chautauqua circle in Santa Clara and hosted many meetings at their home.*

*John M. Taylor and his family continued residing at 710 Madison Street until 1915, when according to a June 10th article in the San Jose Mercury Herald he had, "traded his property at the corner of Madison and Santa Clara Streets for a ranch on Saratoga Avenue." By July 5, 1915, the Taylors had moved to their recently purchased ranch. On September 1, 1915, notice of the sale of the property to Mary E. Scully appeared in The Evening News. Mary Scully was a 48 year-old widow, and she did not reside in the home at this time. Instead a series of renters occupied the house. In 1916, John Borah, a cooper, and in 1917, Robert J. Roll, a clerk at M. Mello's shoe store, lived here. They were followed by Joseph O'Farrell. A clerk at Oberdeemer's Pharmacy, he and his wife, Mary dwelt here from*

(Continued on Page 5, Form 523L)

State of California — The Resources Agency  
DEPARTMENT OF PARKS AND RECREATION  
**CONTINUATION SHEET**

Primary #  
HRI #  
Trinomial

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\*Resource Name or # (Assigned by recorder) *Avina House*

\*Recorded by: Lorie Garcia

\*Date 02/02/2012

Continuation  Update

(Continued from page 4, Form 523L)

1918-1920. When the 1920 census was taken, it showed that now the home was occupied by Maria Sanders. Maria Sanders was a 54 year-old widow who resided here with her 27 year-old single daughter, Shirley, her 24 year-old married son, Edgar and his wife, 21 year-old Lois. Maria was not employed. However, Shirley was a public school teacher, Edgar, a clerk in the Recorder's Office and Lois worked as a stenographer in an office.

By 1923, Mary Scully had moved into the home she had purchased in 1915. At this time she was renting a room to Antone Peterson. Antone was a 40 year-old immigrant from Sweden who had arrived in the United States in 1900. He was employed as a mill foreman at the Pacific Manufacturing Company. By 1930 Mary had two roomers. Fred Peterson, Antone's younger brother who had immigrated from Sweden in 1920, was now also living at 710 Madison Street. At this time, both men were working at the P.M. Co. mill as cabinet makers. According to the 1930 census, the home was now worth \$6,000. Over the ensuing years, Mary continued renting out rooms in her home. By 1938, Mary's roomers were Edwin A. Beilharz, a history professor at Santa Clara College (today's Santa Clara University) and his wife Francis. Mary Scully passed away in 1944.

In 1945, Albert Avina purchased 710 Madison Street, becoming the property's 4th owner. At the time that he and his family - his wife, Ann, their daughters Elaine and Etta and their 7 year-old son, Robert - moved into the home, Albert was a machinist at Barron & Gray. In 1955, he went to work as a machinist at Dole Pineapple Company, a position he held until he passed away in 1970. His widow, Ann and son, Robert, then occupied the residence. After finishing school, Robert Avina went to work for the Santa Clara Police Department as a motorcycle officer. Unfortunately in 1963, he was involved in a tragic accident. Following this accident, which left him a quadriplegic, Robert went on to become an inspirational speaker on traffic safety and promoted the hiring of handicapped people.

In the early 1990s, Janet Mangan and her husband purchased the property and spent many hours restoring their home. Following Mr. Mangan's death, Janet continued living at 710 Madison Street until May 2011, when Timothy J. Konkol purchased it.

The building and site at 710 Madison Street have been occupied by a number of residents over the 100 years of its existence, but none of these families appear to be significant to the history of the region, Nation or State. Neither are there events associated with the building which have made a significant contribution to the broad patterns of history or cultural heritage. It would therefore appear that the building would not be eligible for the National Register based on criteria A or B, or the California Register based on 1, 2, or 3. While it would not appear to be eligible individually for the National Register under Criterion C, the building does contribute to a potentially eligible district.

In 2004, The City of Santa Clara adopted Criteria for Local Significance. Under these criteria, "any building, site, or property in the city that is 50 years old or older and meets certain criteria of architectural, cultural, historical, geographical or archaeological significance is potentially eligible," to be a "Qualified Historic Resource."

#### **Criterion A: Historical or Cultural Significance**

No.5. A building's direct association with broad patterns of local area history, including development and settlement patterns, early or important transportation routes or social, political, or economic trends and activities. Included is the recognition of urban street pattern and infrastructure.

As new settlers arrived in Santa Clara in the early twentieth century, these working class families settled in newly subdivided areas such as the block where the subject property is located. This small home was constructed for one such family and over the ensuing years, provided shelter for other people of similar economic status. By their employment in the burgeoning businesses of the township, the members of these families contributed to the economic growth of Santa Clara.

(Continued on page 6, Form 523L)

(Continued from page 5, Form 523L)

**Criterion B: Architectural significance**

No.1. The property characterizes an architectural style associated with a particular era and/or ethnic group.

*As the 19th century drew to a close, working class immigrants and Americans turned away from the previous Victorian excesses. Not every family needed a ten-room home, and, which had evolved with the new century, provided a convenient reality for the average working class family. The several simplified versions of the Colonial Revival and Craftsman architectural styles provided the ideal architectural response to the subdivision of residential land from the previous large lots into ones that while deep, had a narrow street frontage. The subject property is a simple rectangular Craftsman cottage with Colonial Revival details, built to accommodate a working class family of early 20<sup>th</sup> century Santa Clara.*

**Criterion C: Geographic significance**

No.1. A neighborhood, group or unique area directly associated with broad patterns of local area history.

*The subject property is located in the area of the Old Quad where the larger lots underwent subdivision to accommodate the extensive development that Santa Clara experienced in the first decades of the twentieth century, due to the growth and expansion of manufacturing and agricultural industries.*

No. 2. A building's continuity and compatibility with adjacent buildings and/or visual contribution to a group of similar buildings.

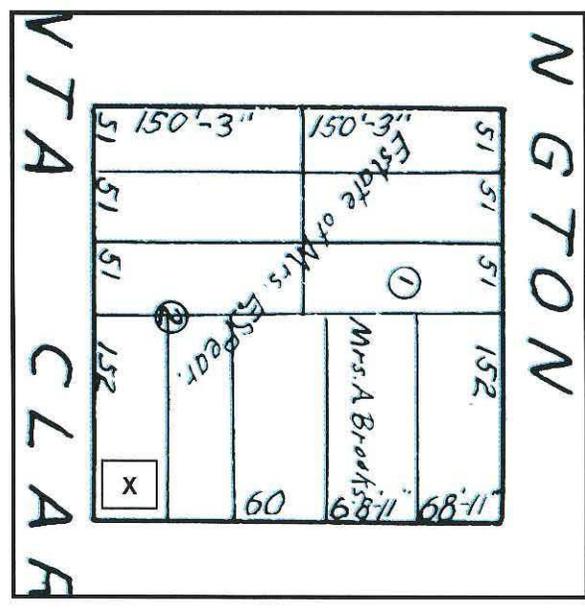
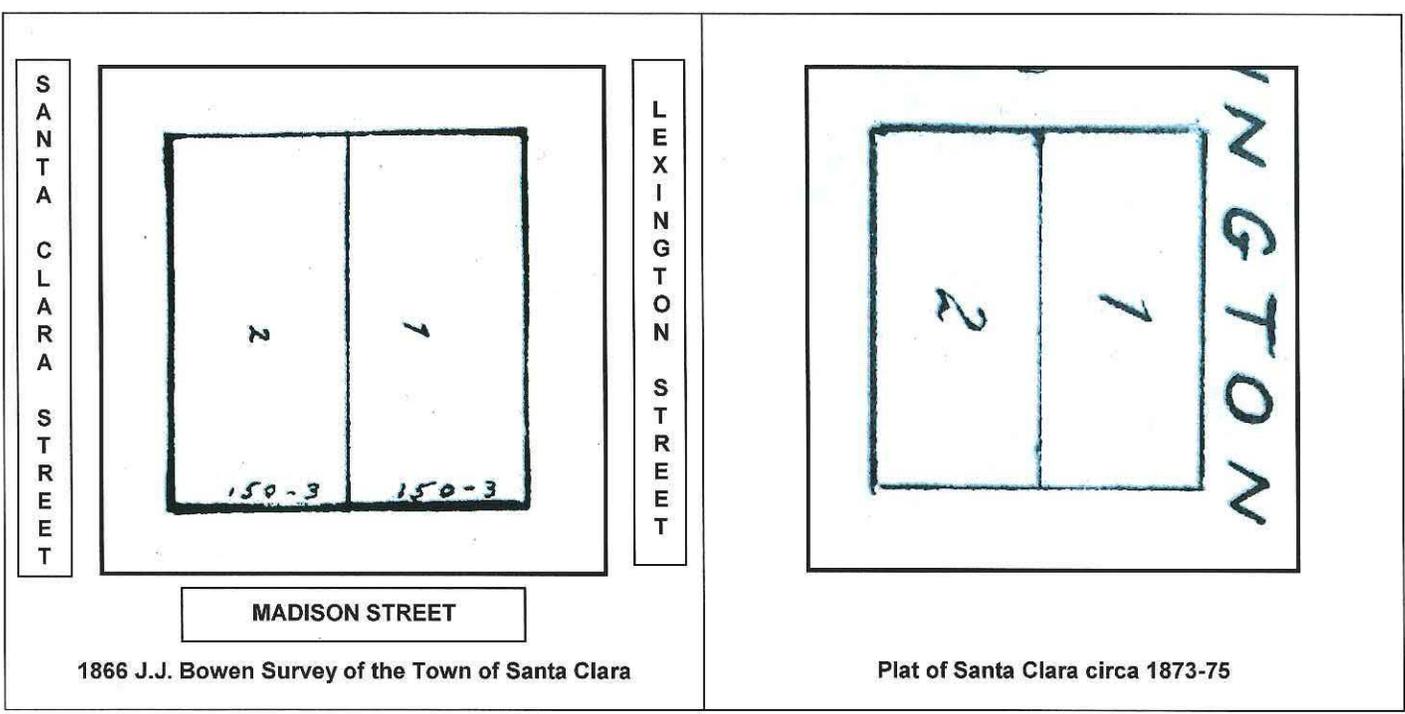
*The house, constructed circa 1911, remains as an example of the small workingman's cottages built in Santa Clara to accommodate the influx of new settlers to the township in the early twentieth century. It is representative of the development of this area of the Old Quad during the early 20<sup>th</sup> century and is important to the integrity of the historic area in which it is located. Within a 15 year period, most of the homes in this block were constructed. This accounts for the continuity of the building styles in the neighborhood.*

**Evaluation of Integrity**

Integrity refers to a property's ability to convey its significance. Significance is conveyed by the retention of a resource's visual and physical characteristics and its surroundings. The modern test of integrity according to the Office of Historic Preservation is to stand on the sidewalk and ask yourself the following question: "Does the resource display enough of what made it significant for its historical period that it can be easily grasped by the average passerby?"

*The architectural integrity of the structure has been somewhat diminished by the replacement of the original windows and new porch railings. However, no additions have been made to the home and it retains its original configuration. Sufficient character defining features of the historic building have been preserved and retained, which convey its historical significance or origin. The historical use of the building has not changed and it remains a single family home. The subject property retains enough of its historic character and appearance to be recognizable as a historic property and to convey the reason for its significance. The evaluator finds 710 Madison Street to retain sufficient integrity to qualify as a historic property and appears to be, based on compliance with the Local Significance Criteria, eligible for listing on the City of Santa Clara Architecturally or Historically Significant Properties List.*

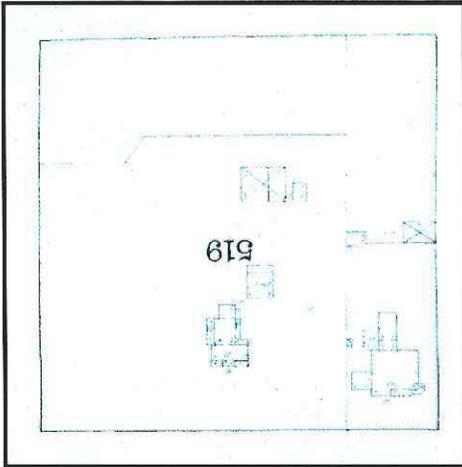
HISTORIC MAPS



1893 C.E. Moore Map of the Town of Santa Clara  
 (X indicates location of Lot 10 - 710 Madison St.)

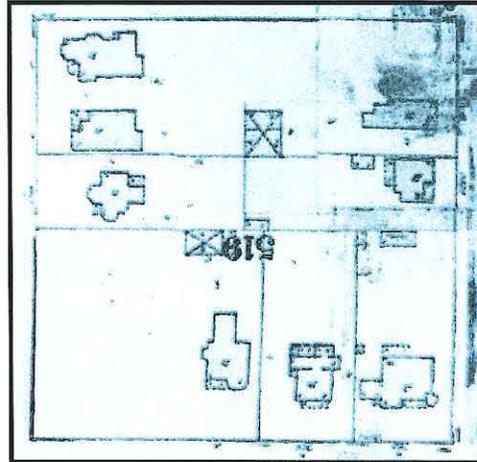
**SANBORN FIRE INSURANCE MAPS**

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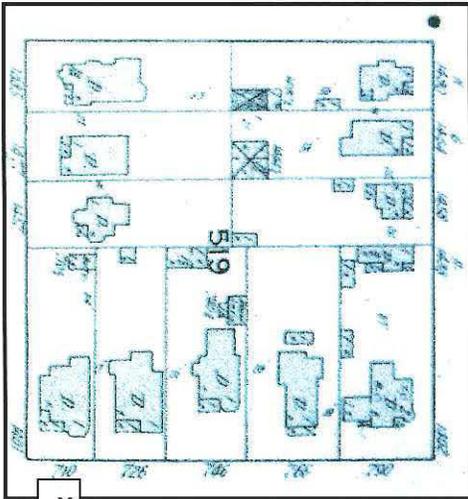
MADISON STREET

1891 Sanborn Fire insurance Map

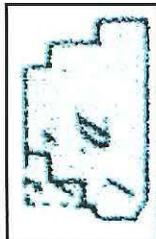


MADISON STREET

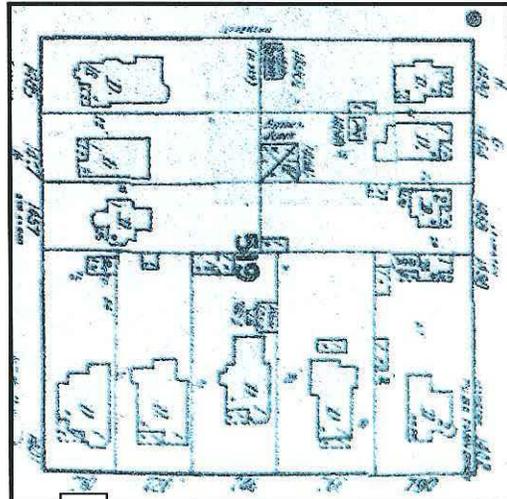
1901 Sanborn Fire insurance Map



X marks 710 Madison Street



1915 Sanborn Fire insurance Map



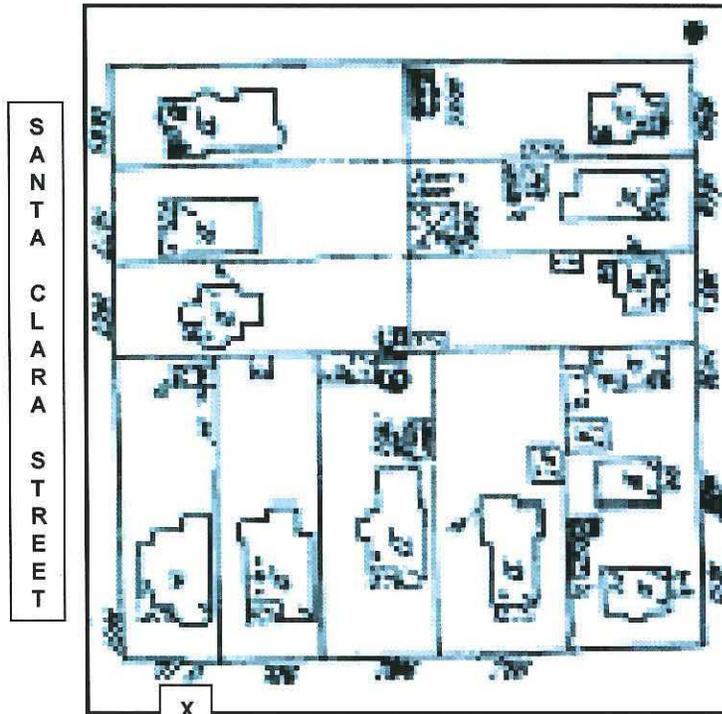
X marks 710 Madison Street



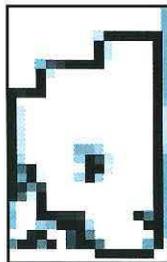
1930 Sanborn Fire Insurance Map

**SANBORN FIRE INSURANCE MAPS continued**

**1950 Sanborn Fire Insurance Map**



**MADISON STREET**  
X marks 710 Madison Street



**1950**



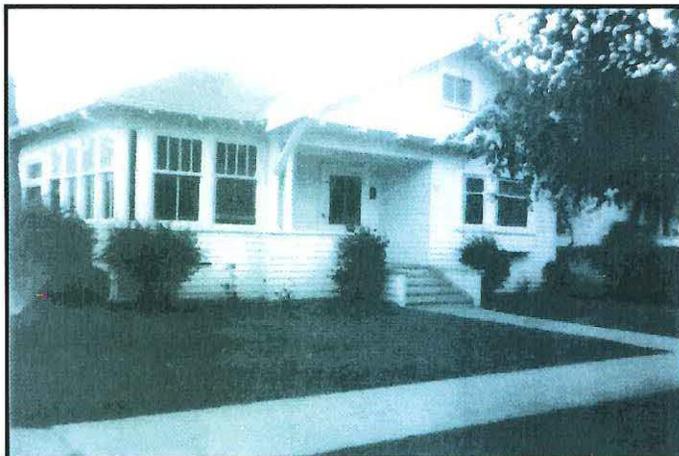
**1930**

**NOTE:** The outline of the house and porch (dotted line) on the 1950 Sanborn Map remains unchanged from that appearing on the 1930 Sanborn Map, indicating that the alterations made to the "sun-porch" had not occurred as of 1950.

**HISTORIC PHOTOS**



Above, Mrs. Carmelita Emig is photographed in front of her home at 1460 Santa Clara Street. Mrs. Emig's clothing indicates that this photo was taken circa 1910-1911. 710 Madison Street appears behind her, center left on the photo. The house appears to be newly constructed and as yet unpainted.



**Circa 1945**



**April 4, 1979**

710 Madison appears as originally constructed in the 1945 photo shown above. Note: the ribbon of windows on the side and 2 large windows inset in the front "sun-room." By 1979, alterations to the house had resulted in the enclosure of this room and new window openings; the front porch and the terraced stoop, which flanked the front steps, had been modified with wrought iron railing replacing the original wood siding; the columns and knee-brace supporting the front-facing gable at the open corner of the porch had been removed.

**Additional Photos**



Photo No: 100\_0428,  
 View: S side elevation & partial front facade  
 Photo Date: January, 2012  
 Camera Facing: West



Photo No: 100\_0434  
 View: S side elevation (rear)  
 Photo Date: January, 2012  
 Camera Facing: North



Photo No: 100\_0446  
 View: S side elevation rear gable & porch & partial side of hip roofed house section  
 Photo Date: January, 2012  
 Camera facing: North



Photo No: 100\_0441  
 View: Rear Facade  
 Photo Date: January, 2012  
 Camera Facing: NE

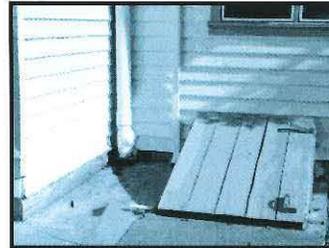


Photo No: 100\_0440  
 View: Basement entry  
 Photo Date: January, 2012  
 Camera Facing: NE



Photo No: 100\_0443  
 View: Partial rear Facade & N side elevation  
 Photo Date: January, 2012  
 Camera Facing: East



Photo No: 100\_0431  
 View: Front gable end detail  
 Photo Date: January, 2012  
 Camera Facing: West



Photo No: 100\_0448  
 View: Front (main) entry  
 Photo Date: January, 2012  
 Camera Facing: SW



Photo No: L eft, 100\_0436; R ight, 100\_0439  
 View: Left, Garage; Right, Garage east side elevation  
 Photo Date: January, 2012  
 Camera Facing: Left, NW; Right, SE



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

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21-433

Agenda Date: 4/1/2021

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### **REPORT TO HISTORICAL AND LANDMARKS COMMISSION**

#### **SUBJECT**

Historical and Landmarks Commission Minutes of March 4, 2021

#### **RECOMMENDATION**

Approve the Historical and Landmarks Commission Minutes of March 4, 2021.

Reviewed by: Rebecca Bustos, Senior Planner

Approved by: Gloria Sciara, Development Review Officer

#### **ATTACHMENTS**

1. Historical and Landmarks Commission Minutes of March 4, 2021



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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03/04/2021

6:00 PM

Virtual Meeting

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

- Via Zoom:

o <https://santaclaraca.zoom.us/j/97233262035> or o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email. Historical and Landmarks Commissioners and Staff Liaison will be participating remotely.

#### PUBLIC PARTICIPATION IN ZOOM WEBINAR:

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

**CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:02 p.m.

**Commissioner Celso** joined the meeting at 6:05 p.m. **Commissioner Estes** joined the meeting at 6:08 p.m.

**Commissioner Celso** informed the Commission that he would need to leave the meeting at 8 p.m. due to being a disaster service worker.

**CONSENT CALENDAR**

**1.A**     [21-319](#)     Historical and Landmarks Commission Minutes of February 4, 2021

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of February 4, 2021.

**Commissioner Celso** and **Commissioner Swartzwelder** abstained from voting due to their absence at the February 4, 2021 meeting.

**A motion was made by Commissioner Estes, seconded by Commissioner Vargas-Smith to approve staff recommendation.**

**Aye:** 5 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, and Commissioner Romano

**Abstained:** 2 - Commissioner Celso, and Commissioner Swartzwelder

**PUBLIC PRESENTATIONS**

None.

**GENERAL BUSINESS**

**2.**        [21-318](#)        Study Session: Ralph M. Brown Act

**Assistant City Attorney Alexander Abbe** provided a PowerPoint presentation. The Commission asked clarifying questions regarding the difference between ad hoc and standing subcommittee meetings and social media interactions.

3. [21-264](#) Public Hearing: Consideration of an Architectural Review of a proposed addition at a property located at 1772 Main Street that is within 200 feet of a Historic Resource

**Recommendation:** Recommend that the Historical and Landmarks Commission finds that the proposed project located at 1772 Main Street does not destroy or have a significant adverse effect on the integrity of the designated property across the street; that the alterations are compatible with the existing structure and its setting in the Old Quad neighborhood, and recommend approval at the Development Review Hearing subject to the conditions of approval.

**Associate Planner Nimisha Agrawal** provided the staff presentation. **Applicant Azadeh Masrour** provided an overview of the proposal and stated the intended use of the ADU.

**Historical and Landmarks Commission Architectural Advisor Craig Mineweaser** shared a letter with his comments. **Applicant Guillermo Segura** shared his concerns. **Staff Liaison Rebecca Bustos** explained that the property was potentially historic.

**Public Speaker(s):** Bud Meacham  
Bev Hromec

**A motion was made by Commissioner Estes, seconded by Commissioner Vargas-Smith to close public hearing.**

**Aye:** 7 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

The Commission discussed the proposed design and directed staff to work with the applicants and **Historical and Landmarks Commission Architectural Advisor Craig Mineweaser** to update the design, including detaching the garage and repositioning it at the rear of the property.

**A motion was made by Commissioner Estes, seconded by Commissioner Standifer to continue Item 3 to the April 1, 2021 meeting.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Celso

4. [21-320](#) Public Hearing: Consideration of a request for a plaque for the property at 1415 Benton Street

**Recommendation:** Approve a modified bronze plaque circa 1895 for the property located at 1415 Benton Street, and allocate funds to cover the cost of the plaque in the amount of approximately \$200.00.

**Staff Liaison Rebecca Bustos** presented the homeowners' request for a plaque and stated that the applicant had shared in advance that they would not be able to attend.

Public Speaker(s): **Bev Hromec**

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano to close public hearing.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Celso

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith to approve staff recommendation.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Celso

#### **STAFF REPORT**

1. Berryessa Adobe Maintenance

**Staff Liaison Rebecca Bustos** updated the Commission that the property assessment report is still being worked on.

#### **COMMISSIONERS REPORT**

1. Subcommittee Reporting - 20 minutes

Commissioners present reported on subcommittee activities.

2. Board and Committee Assignments - 15 minutes

Commissioners present reported on assignments.

3. Announcements and Other Items - 10 minutes

None.

4. Commissioner Travel and Training Requests - 10 minutes

None.

**ADJOURNMENT**

**A motion was made by Commissioner Romano, seconded by Commissioner Standifer to adjourn the meeting.**

**The meeting adjourned at 8:56 p.m.**

**The next regular scheduled meeting is on Thursday, April 1, 2021 at 6 p.m.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Celso

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



## Agenda Report

21-435

Agenda Date: 4/1/2021

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### REPORT TO HISTORICAL AND LANDMARKS COMMISSION

#### SUBJECT

Public Hearing: Consideration of an Architectural Review of a proposed addition at a property located at 1772 Main Street that is within 200 feet of a Historic Resource. (Continued from March 4, 2021 HLC Meeting)

#### BACKGROUND

The proposed project for an addition to the main house and the new garage was heard by the Historical and Landmarks Commission (HLC) on March 4, 2021 in accordance with the Historic Preservation Ordinance, which requires all properties within 200 feet of an HRI property proposing ground floor expansion with four bedrooms or more be referred to this Commission. The subject property is not currently listed as a historic resource but is within 200 feet of a property listed on Historical Resource Inventory (HRI) at 1795 Main Street.

The discussion primarily centered around the proposed garage to the front, which as proposed would be adversely impact a potential historic structure and inconsistent with the overall rhythm and development pattern along Main Street. Comments from the Historical Advisors also recommended relocation of the garage to the rear. They further suggested that the proposed addition should not compete with the main house and should be set back further to have less visibility from the street. Two members of the public spoke in favor of relocating the garage to the rear. After further deliberation, the Commission directed staff to work with the applicants and HLC Architectural Advisor Craig Mineweaser to update the design, including detaching the garage and repositioning it at the rear of the property.

The staff report from March 4, 2021 and the letters from the Historical Advisors are available as Attachment 1 and Attachment 2. The revised development plans incorporating the comments are available as Attachment 7 with this report. As the project scope would result in a five-bedroom four-bathroom residence, it will require approval at a Development Review Hearing following the HLC review.

#### DISCUSSION

The revised proposal would add 989 square feet of habitable space to the west side of the existing 1,290 square feet one-story house and 322 square feet detached garage to the rear.

The proposed addition is set back approximately ten feet from the existing structure to minimize the impact on the existing front façade. While the project involves substantial interior remodel, it maintains the existing front façade including the 69 square feet front porch, front door, and the window openings. The existing residence has three bedrooms and one bathroom on the first floor. It also has two potentially non-conforming or unpermitted bedrooms and a half bath in the basement. The City does not have any record of this conversion of the basement to habitable space, therefore,

these bedrooms are considered a new addition and part of the current proposal. The proposed project adds a family room and a new master bedroom and relocates the existing kitchen on the first floor resulting in a total first floor habitable area of 2,279 square feet. No expansion is proposed to the existing 511 square foot basement and the project adds a full bath within the existing square footage. The external access to the basement is eliminated to connect the basement internally with the main house. This would prevent the future use of basement as an ADU without permits. Subject to permits and administrative approval, the basement could be converted to an ADU.

The subject property is not listed as an architecturally or historically significant property in the City's Historical Resource Inventory (HRI) but is across the street from an HRI property at 1795 Main Street, and is consistent with other structures of a similar age and architectural design currently included on the HRI. The Department of Parks and Recreation (DPR) form for 1795 Main Street is available as Attachment 6. The proposed addition complies with the Single Family Design Guidelines and maintains significant distance from the HRI property.

A decision to recommend approval of the proposed project shall be based upon if the project would meet the intent of the Secretary of the Interior Standard (SIS) Treatment Guidelines as required under CEQA:

- Distinguishing the addition from the original building by setting it back from the wall plane of the historic building.
- Using the same forms, materials, and color range of the historic building in a manner that does not duplicate it but distinguishes the addition from the original building.
- Ensuring that the addition is subordinate and secondary to the historic building and is compatible in massing, scale, materials, relationship of solids to voids, and color.

The proposed addition is set back approximately 10 feet from the existing wall plane. The proposal borrows architectural styles, such as the roof pitch, siding, window proportions from the main house, while using similar materials, simplified trims, different width for the siding to differentiate from the existing structure. The new addition has a lower roof height to appear subordinate to the existing historic structure. The proposed garage has been relocated to the rear as a detached structure. A staff level minor modification would be provided for the size, 322 square-feet where 400 square-feet is required, and rear set back, three feet nine inches where five feet is required, to accommodate the proposed detached garage to the rear. The project as proposed provides an adaptive use of the existing residence.

### **ENVIRONMENTAL REVIEW**

The proposed project is categorically exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15303-New Construction or Conversion of Small Structures, in that the project is limited to a new addition to the existing single-family residence.

The scope of the proposed addition is exempt from CEQA environmental review requirements per CEQA Section 15331, Historical Resource Restoration/Rehabilitation as the project was found to be consistent with the Secretary of the Interior Standards for New Exterior Additions to Historic Buildings.

### **PUBLIC CONTACT**

On February 19, 2021, a notice of public hearing of this item was posted at three conspicuous locations within 300 feet of the project site and mailed to property owners within 300 feet of the project site. The project was continued at the HLC meeting on March 4, 2021 to the next scheduled meeting on April 1, 2021. No public comments have been received at the time of preparation of this report.

**RECOMMENDATION**

There is no staff recommendation.

Prepared by: Nimisha Agrawal, Associate Planner

Approved by: Gloria Sciara, Development Review Officer

**ATTACHMENTS**

1. Staff Report March 4, 2021
2. Letters from Historical Advisors March 4, 2021
3. Project Data Sheet
4. Applicant's Statement of Justification
5. Conditions of Approval
6. DPR Form- 1795 Main Street
7. Development Plans



## Agenda Report

21-264

Agenda Date: 3/4/2021

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### REPORT TO HISTORICAL AND LANDMARKS COMMISSION

#### SUBJECT

Public Hearing: Consideration of an Architectural Review of a proposed addition at a property located at 1772 Main Street that is within 200 feet of a Historic Resource.

#### BACKGROUND

The subject property is a 1,290 square-foot one-story residence with a 511 square-foot habitable basement built circa 1900. It is located on a 6,969 square-foot lot with an approved variance (V.2388) for the reduced lot width of approximately 58 feet. The property lacks a two-car garage and has an existing non-conforming side setback of four feet on the north side. The property is not currently listed as a historic resource but is within 200 feet of a property listed on Historical Resource Inventory (HRI) at 1795 Main Street.

The project is before the HLC in accordance with the Historic Preservation Ordinance, which requires all properties within 200 feet of an HRI property proposing ground floor expansion with four bedrooms or more be referred to this Commission. As the project scope includes a more than 50% demolition of the existing house and would result in a five-bedroom four-bathroom residence, it will require approval at a Development Review Hearing following the HLC review.

#### DISCUSSION

The project proposes to add 1,424 square feet of habitable space to the rear and a 485 square-foot garage on the west side on the first floor. The proposed garage is set back approximately five feet from the existing historic front façade. While the project involves substantial interior remodel, it maintains the existing front façade including the 69 square-foot front porch, front door, and the window openings. The existing residence has three bedrooms and one bathroom on the first floor and two bedrooms and a half bath in the basement that have been renovated over the years. The proposed project adds a family room and a new master bedroom and enlarges the existing kitchen on the first floor resulting in a total first floor habitable area of 2,229 square feet. No expansion is proposed to the existing 511 square foot basement and the project adds a full bath within the existing square footage. The external access to the basement is eliminated to connect the basement internally with the main house. This would prevent the future use of basement as an ADU without permits.

The subject property is not listed as an architecturally or historically significant property in the City's Historical Resource Inventory (HRI) but is across the street from an HRI property at 1795 Main Street. The Department of Parks and Recreation (DPR) form for 1795 Main Street is available as Attachment 4. The proposed addition complies with the Single Family Design Guidelines and maintains significant distance from the HRI property. The project maintains the existing front façade and the new garage addition is set back to minimize the impact on the existing historical facade and also the historical resource across the street.

Pursuant to the Historic Preservation Ordinance, a decision to recommend approval of the proposed project shall be based upon the following factors:

- The project proposals shall not have a significant adverse effect on the integrity of the HRI property;
- The alterations must be compatible with the existing structure or district; and
- The alterations must be consistent with the Secretary of Interior's Treatment Standards.

The project retains the historic appearance of the property while providing an adaptive use of the existing residence. The proposed addition would retain integrity with regards to historic location and setting in the Old Quad neighborhood. It would not have a significant adverse effect on the integrity of the designated property. Overall, the addition would be compatible with the existing residence and other one- and two-story residences in the immediate neighborhood.

### **ENVIRONMENTAL REVIEW**

The proposed project is categorically exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15303-New Construction or Conversion of Small Structures, in that the project is limited to a new addition to the existing single-family residence.

### **PUBLIC CONTACT**

On February 19, 2021, a notice of public hearing of this item was posted at three conspicuous locations within 300 feet of the project site and mailed to property owners within 300 feet of the project site. No public comments have been received at the time of preparation of this report.

### **RECOMMENDATION**

Recommend that the Historical and Landmarks Commission finds that the proposed project located at 1772 Main Street does not destroy or have a significant adverse effect on the integrity of the designated property across the street; that the alterations are compatible with the existing structure and its setting in the Old Quad neighborhood, and recommend approval at the Development Review Hearing subject to the conditions of approval.

Prepared by: Nimisha Agrawal, Associate Planner

Approved by: Gloria Sciara, Development Review Officer

### **ATTACHMENTS**

1. Project Data Sheet
2. Statement of Justification
3. Conditions of Approval
4. DPR Form- 1795 Main Street
5. Development Plan

## Project Data Sheet

**File:** PLN2020-14724

**Location:** 1772 Main Street, a 6,969 square foot parcel at the southwest corner of Warburton Avenue and Main Street; APN: 224-24-111; property is zoned Single-Family Residential (R1-6L)

**Applicant:** Guillermo Segura

**Owner:** Guillermo Segura

**Request:** **Architectural Review** for a 1,424 square feet ground floor addition and interior remodel of an existing five-bedroom 1.5-bath 1,801 square feet single-family residence resulting in a five-bedroom four-bathroom 3,225 square feet single-family residence with a new attached 485 square feet garage within 200 feet of a Historical Resource Inventory (HRI) property

**CEQA Determination:** Categorically Exempt per Section 15303, New Construction or Conversion of Small Structures

**Project Planner:** Nimisha Agrawal, Associate Planner

**Staff Recommendation:** Approve, subject to conditions of approval

### Project Data

<b>Lot Size:</b> 6,969 sq. ft.			
	<b>Existing Floor Area (sq. ft.)</b>	<b>Proposed Addition (sq. ft.)</b>	<b>Proposed Floor Area (sq. ft.)</b>
<b>First Floor</b>	1,290	1,424	2,714
<b>Basement (habitable)</b>	511	-	511
<b>Front Porch Cover</b>	69	-	69
<b>Garage</b>	-	485	485
<b>Gross Floor Area</b>	1,870	1,909	3,779
<b>Lot Coverage</b>	1,870/6,969= 27%		2,783/6,969= 39.9%
<b>Bedrooms/Baths</b>	5/1.5	0/2.5	5/4
<b>Flood Zone</b>	X		

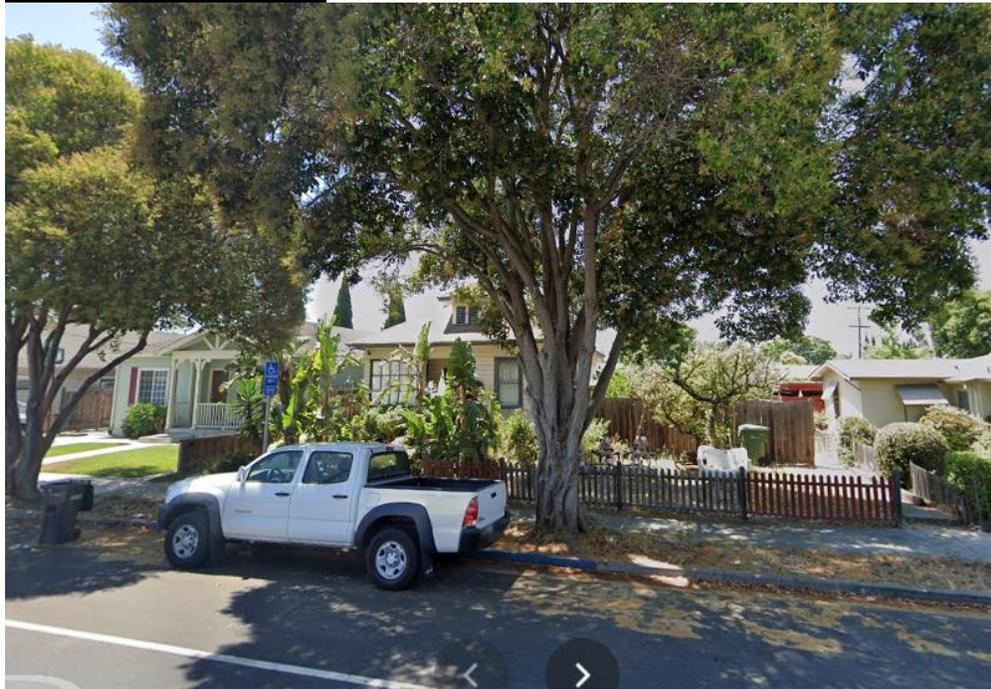
**Aerial Photo of 1772 Main Street**



1795 Main St.  
HRI Property

Project Site

**Views from Main Street**





## Statement of Justification

We recently purchased 1772 Main St, Santa Clara after being on the market for some time. We retained a Designer to draft drawings and discussed with her to make sure to preserve as much of the original exterior architectural features as possible. The front elevation will include the dormer window, the intricate grids of the windows, porch, all wood siding on the front elevation and attached garage set back from existing elevation.

We are anxious to start the renovation process while keeping the exterior elevation character of this wonderful house and improving the curbside appeal for the neighborhood.

**Conditions of Approval**  
**1772 Main Street**

**GENERAL**

- G1. Developer agrees to defend and indemnify and hold City, its officers, agents, employees, officials and representatives free and harmless from and against any and all claims, losses, damages, attorneys' fees, injuries, costs, and liabilities arising from any suit for damages or for equitable or injunctive relief which is filed against the City by reason of its approval of developer's project.
- G2. If relocation of an existing public facility becomes necessary due to a conflict with the developer's new improvements, then the cost of said relocation shall be borne by the developer.

**COMMUNITY DEVELOPMENT**

- C1. Obtain required permits and inspections from the Building Official and comply with all building code requirements and conditions thereof.
- C2. Applicant is responsible for collection and pick-up of all trash and debris on-site and adjacent public right-of-way.
- C3. Garage or carport shall be maintained clear and free for vehicle parking use at all times. It shall not be used as only storage.
- C4. New landscape areas of 500 square feet or more or rehabilitated landscape areas of 2,500 square feet or more shall conform to the California Department of Water Resources Water Efficient Landscape Ordinance.
- C5. Construction activity shall be limited to the hours of 7:00 a.m. to 6:00 p.m. weekdays and 9:00 a.m. to 6:00 p.m. Saturdays for projects within 300 feet of a residential use and shall not be allowed on recognized State and Federal holidays.
- C6. Incorporate Best Management Practices (BMPs) into construction plans and incorporate post construction water runoff measures into project plans in accordance with the City's Urban Runoff Pollution Prevention Program standards prior to the issuance of permits.

I:\PLANNING\2020\Project Files Active\PLN2020-14724 1772 Main Street\Conditions of Approval.doc

HISTORIC RESOURCES INVENTORY

Ser. No. \_\_\_\_\_  
HABS \_\_\_\_\_ HAER \_\_\_\_\_ NR \_\_\_\_\_ SHL \_\_\_\_\_ Loc \_\_\_\_\_  
UTM: A 10/593120/4134800 B \_\_\_\_\_  
C \_\_\_\_\_ D \_\_\_\_\_

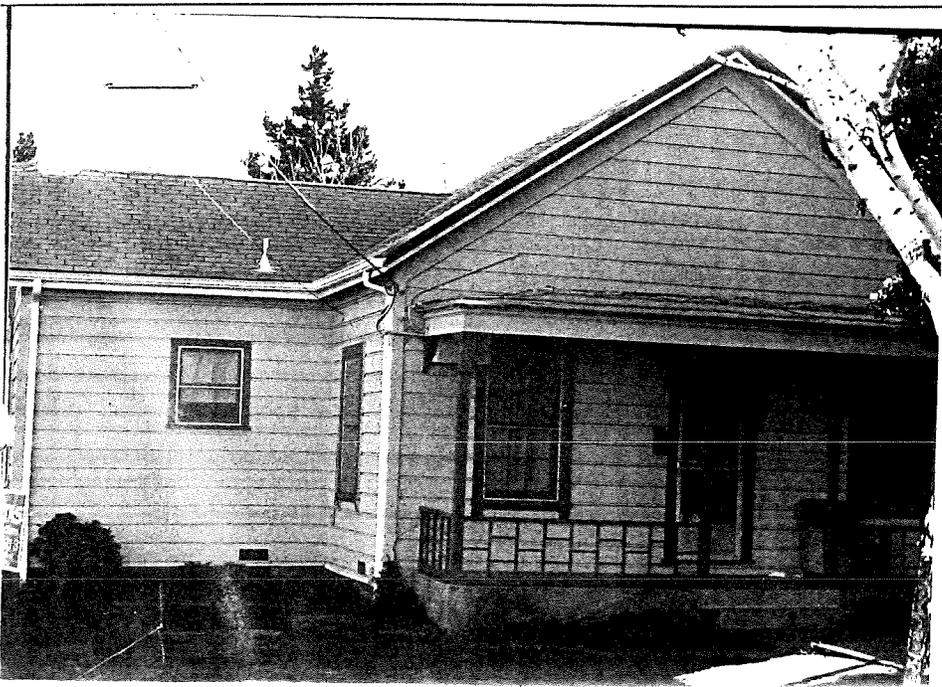
IDENTIFICATION

1. Common name: \_\_\_\_\_
2. Historic name: none
3. Street or rural address: 1795 Main Street  
City Santa Clara Zip \_\_\_\_\_ County Santa Clara
4. Parcel number: 224-27-6
5. Present Owner: Caroline Bostock Address: 1795 Main Street  
City Santa Clara Zip 95050 Ownership is: Public \_\_\_\_\_ Private \_\_\_\_\_
6. Present Use: residence Original use: residence

DESCRIPTION

- 7a. Architectural style: Pioneer
- 7b. Briefly describe the present *physical description* of the site or structure and describe any major alterations from its original condition:

1795 Main Street is a Pioneer style cottage in an L-shaped configuration. A front-facing gable sits over a shed-roof porch. Four square porch posts with decorative fan-shaped brackets support the roof. A centrally placed front door is flanked by two six-on-six windows. Other fenestration is simple sash, double-hung windows. The house is in fair condition.



8. Construction date: Estimated \_\_\_\_\_ Actual 1920-5
9. Architect unknown
10. Builder unknown
11. Approx. property size (in feet)  
Frontage \_\_\_\_\_ Depth \_\_\_\_\_  
or approx. acreage \_\_\_\_\_
12. Date(s) of enclosed photograph(s)  
March 1979

- 13. Condition: Excellent \_\_\_ Good \_\_\_ Fair X Deteriorated \_\_\_ No longer in existence \_\_\_
- 14. Alterations: no apparent exterior alterations
- 15. Surroundings: (Check more than one if necessary) Open land \_\_\_ Scattered buildings \_\_\_ Densely built-up \_\_\_  
Residential X Industrial \_\_\_ Commercial \_\_\_ Other: \_\_\_\_\_
- 16. Threats to site: None known \_\_\_ Private development \_\_\_ Zoning \_\_\_ Vandalism \_\_\_  
Public Works project \_\_\_ Other: Gen. Plan
- 17. Is the structure: On its original site? X Moved? \_\_\_ Unknown? \_\_\_
- 18. Related features: \_\_\_\_\_

**SIGNIFICANCE**

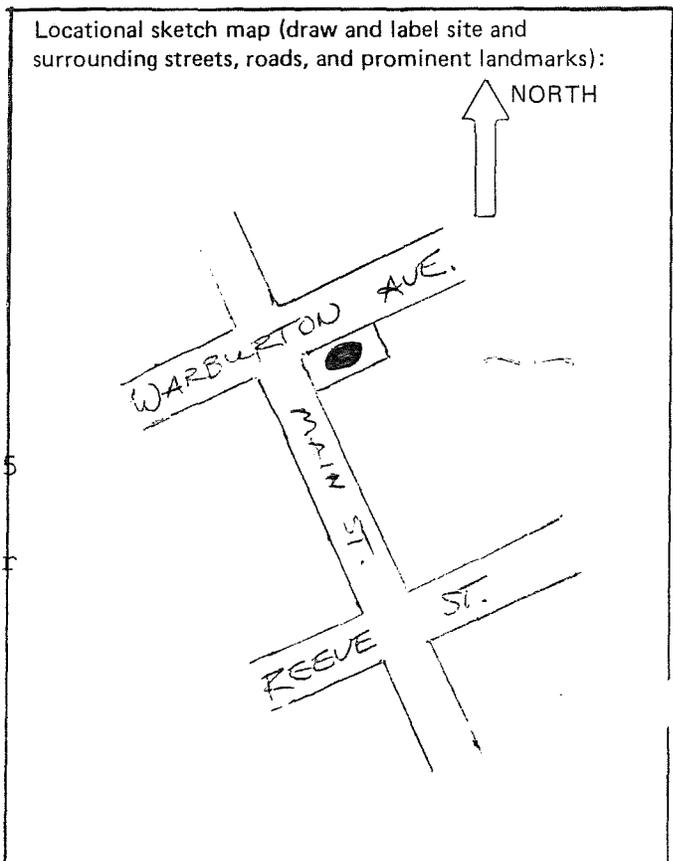
19. Briefly state historical and/or architectural importance (include dates, events, and persons associated with the site.)

1795 Main St. is significant as an example of a 1920's style workingman's cottage. Its most distinctive design features are the fan-shaped decorative brackets which top the porch posts. The house does not show up on Sanborn Fire Insurance Maps until 1930, but examination of City directories show a listing by 1925- occupied by Manuel Marcus. While the house itself does not qualify for listing on the National Register, it represents a local style of workingman's residence and is located within one of Santa Clara's oldest neighborhoods.

- 20. Main theme of the historic resource: (If more than one is checked, number in order of importance.)  
 Architecture X Arts & Leisure \_\_\_\_\_  
 Economic/Industrial \_\_\_ Exploration/Settlement \_\_\_  
 Government \_\_\_ Military \_\_\_  
 Religion \_\_\_ Social/Education \_\_\_\_\_

21. Sources (List books, documents, surveys, personal interviews and their dates).  
 Sanborn Fire Insurance Maps, 1901, 1891, 1930  
 City directories 1900, 1920, 1925

22. Date form prepared Jan 1981  
 By (name) Urban/Rural Conservation for  
 Organization City of Santa Clara  
 Address: 1500 Warburton Avenue  
 City Santa Clara Zip 95050  
 Phone: 984-3111



# 1772 MAIN ST.

## SANTA CLARA, CA, 95050



**AMS DESIGN**  
 4010 MOORPARK AVE#101  
 SAN JOSE, CA 95117  
 TELL: (415)254.1806  
 E-MAIL: OFFICE@AMSDSIGNLLP.COM

*Aradeh Masvour*

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PROJECT NAME:  
**MAIN ST. RESIDENCE**

1772 MAIN ST.,  
 SANTA CLARA, CA, 95050

REVISION TABLE:

△	REVISION DATE	BY	DEP

ALL WORK DESCRIBED IN THE DRAWINGS SHALL BE VERIFIED FOR DIMENSIONS, GRADE, EXTENT AND COMPATIBILITY TO THE EXISTING SITE. ANY DISCREPANCIES AND UNEXPECTED CONDITIONS THAT AFFECT OR CHANGE THE WORK DESCRIBED IN THE CONTRACT DOCUMENTS SHALL BE BROUGHT TO THE AMS DESIGN'S ATTENTION IMMEDIATELY. DO NOT PROCEED WITH THE WORK IN THE AREA OF DISCREPANCIES UNTIL ALL SUCH DISCREPANCIES ARE RESOLVED. IF THE CONTRACTOR CHOOSES TO DO SO HE SHALL BE PROCEEDING AT HIS OWN RISK.

OMISSIONS FROM THE DRAWINGS AND SPECIFICATIONS OR THE MIS-DESCRIPTION OF THE WORK WHICH IS MANIFESTLY NECESSARY TO CARRY OUT THE INTENT OF THE DRAWINGS AND SPECIFICATIONS, OR WHICH IS CUSTOMARILY REFORMED, SHALL NOT RELIEVE THE CONTRACTOR FROM PERFORMING SUCH OMITTED OR MIS-DESCRIBED DETAILS OF THE WORK AS IF FULLY AND COMPLETELY SET FORTH AND DESCRIBED IN THE DRAWINGS AND SPECIFICATIONS.

BEFORE COMMENCING ALL CONTRACTORS AND SUB-CONTRACTORS SHALL VERIFY DIMENSIONS AND CONDITIONS AT THE SITE PRIOR TO COMMENCEMENT OF THEIR WORK. FAILURE TO DO SO SHALL NOT RELEASE THEM FROM THE RESPONSIBILITY OF ESTIMATING THE WORK. IF ANY VARIATION, DISCREPANCY OR OMISSION BETWEEN THE INTENT OF THESE CONTRACT DOCUMENTS AND THE EXISTING CONDITIONS ARE FOUND, THE CONTRACTOR OR SUB-CONTRACTOR SHALL NOTIFY AMS DESIGN IN WRITING AND OBTAIN WRITTEN RESOLUTION FROM AMS DESIGN PRIOR TO PROCEEDING WITH ANY RELATED WORK.

SHEET TITLE:

**COVER SHEET / SITE PLAN**

PROJECT ID: 2009-01

DATE: OCT. 2020

SCALE: 1/8" = 1'

DRAWN BY: A.G.

SHEET NUMBER:

**A-00.01**

### VACINITY MAP:



PROPERTY LOCATION / NTS

### PROJECT DATA:

ASSESSOR'S PARCEL NUMBER: 224-24-111  
 PROJECT TYPE: ADDITION & REMODELING  
 PROJECT LOCATION: 1772 MAIN ST., SANTA CLARA, CA, 95050  
 ZONING: R1-SL  
 OCCUPANCY GROUP: R - 3 / U  
 CONSTRUCTION TYPE: V - B  
 NUMBER OF FLOORS: ONE (1) STORY  
 FIRE PROTECTION: NOT SPRINKLERED

### CODE EDITIONS:

A. CALIFORNIA RESIDENTIAL: 2019 EDITION  
 B. CALIFORNIA BUILDINGS: 2019 EDITION  
 C. CALIFORNIA MECHANICAL: 2019 EDITION  
 D. CALIFORNIA PLUMBING: 2019 EDITION  
 E. CALIFORNIA ELECTRICAL: 2019 EDITION  
 F. CALIFORNIA ENERGY: 2019 EDITION  
 G. CALIFORNIA FIRE: 2019 EDITION  
 H. CALIFORNIA GREEN BUILDING: 2019 EDITION  
 I. ANY OTHER APPLICABLE LOCAL AND STATE LAWS AND REGULATIONS.

### AREA CALCULATION:

LOT AREA: 6969 SQF  
 "E" LIVING AREA: 1290 SQF  
 "E" BASEMENT: 511 SQF  
 "N" TOTAL ADDITION: 1424 SQF  
 "N" 1ST FLOOR LIVING AREA: 2229 SQF  
 "N" GARAGE: 485 SQF  
 "N" TOTAL BUILDING: 2714 SQF  
 "E" COVERED PORCH: 69 SQF

LOT COVERAGE:  
 TOTAL BUILDING AREA: 2714 SQF  
 COVERED PORCH: 69 SQF  
 ((2714+69) / 6969) X 100=39.9%

### SCOPE OF WORK:

-ADDITION AT REAR AND RIGHT SIDE OF THE HOUSE TO ENLARGE THE KITCHEN AND FAMILY AND HAVE A NEW MASTER BEDROOM.  
 -ADDITION AT FRONT-RIGHT SIDE OF THE HOUSE TO HAVE A NEW 2 CAR GARAGE.  
 -REMODELING INSIDE OF THE HOUSE.  
 -REMODELING INSIDE OF BASEMENT TO HAVE A NEW BATH AND CLOSET.

### PROJECT CONTACT:

OWNER: GUILLERMO SEGURA & VERONICA GUERRO  
 1772 MAIN ST., SANTA CLARA, CA, 95050  
 DESIGNER: AMS DESIGN  
 4010 MOORPARK AVE#101, SAN JOSE, CA 95117  
 AZADEH@AMSDSIGNLLP.COM  
 STRUCTURAL: AMS DESIGN  
 4010 MOORPARK AVE#101, SAN JOSE, CA 95117  
 ARMIN@AMSDSIGNLLP.COM  
 T24 & ENERGY: ...

### DRAWING INDEX:

A-00.01: COVER SHEET / SITE PLAN  
 RA-01.01: EXISTING PLANS  
 RA-02.01: EXISTING ELEVATIONS  
 A-01.01: PROPOSED 1ST FLOOR PLAN / PROPOSED BASEMENT PLAN  
 A-02.01: PROPOSED ELEVATIONS  
 A-02.02: PROPOSED ELEVATIONS  
 A-03.01: SECTION / FLOOR AREA DIAGRAM

### SETBACK INFORMATION:

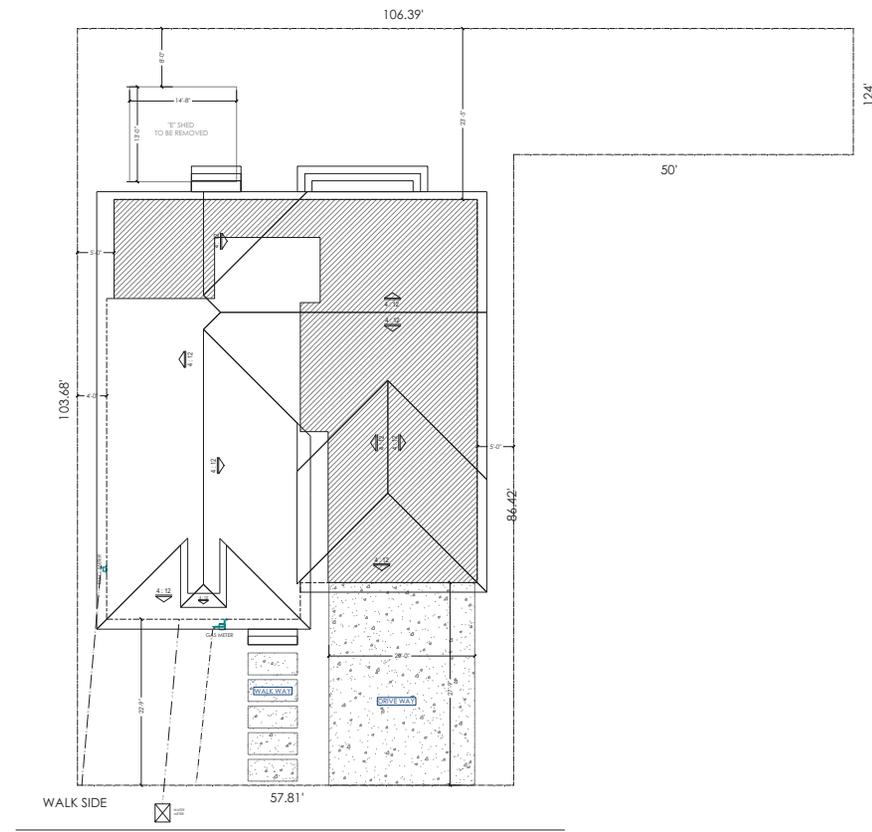
SETBACKS	EXIST. 1ST	PROPOSED 1ST	ALLOWED REQ.
Front	23'-0"	23'-0"	20'
Rear	29'-7"	23'-5"	20'
Right	27'-4"	5'	5'
Left	4'	5'-CORNER 14'-MINIMUM	5'

### GENERAL NOTES:

ALL WORK DESCRIBED IN THE DRAWINGS SHALL BE VERIFIED FOR DIMENSION, GRADE, EXTENT AND COMPATIBILITY TO THE EXISTING SITE. ANY DISCREPANCIES AND UNEXPECTED CONDITIONS THAT AFFECT OR CHANGE THE WORK DESCRIBED IN THE CONTRACT DOCUMENTS SHALL BE BROUGHT TO THE AMS DESIGN'S ATTENTION IMMEDIATELY. DO NOT PROCEED WITH THE WORK IN THE AREA OF DISCREPANCIES UNTIL ALL SUCH DISCREPANCIES ARE RESOLVED. IF THE CONTRACTOR CHOOSES TO DO SO HE SHALL BE PROCEEDING AT HIS OWN RISK.

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SITE CONDITIONS: ALL CONTRACTORS AND SUB-CONTRACTORS SHALL VERIFY DIMENSIONS AND CONDITIONS AT THE SITE PRIOR TO COMMENCEMENT OF THEIR WORK. FAILURE TO DO SO SHALL NOT RELEASE THEM FROM THE RESPONSIBILITY OF ESTIMATING THE WORK. IF ANY VARIATION, DISCREPANCY OR OMISSION BETWEEN THE INTENT OF THESE CONTRACT DOCUMENTS AND THE EXISTING CONDITIONS ARE FOUND, THE CONTRACTOR OR SUB-CONTRACTOR SHALL NOTIFY AMS DESIGN IN WRITING AND OBTAIN WRITTEN RESOLUTION FROM AMS DESIGN PRIOR TO PROCEEDING WITH ANY RELATED WORK.



1 PROPOSED SITE PLAN  
 SC: 1/8" = 1'-0"

### LEGEND:

- NEW ADDITION
- PROPERTY LINE
- BLDG 1st FLOOR FOOTPRINT LINE

GRAPHIC SCALE: 1/8" = 1'-0"  
 0 1 2 3 4 5 10 15











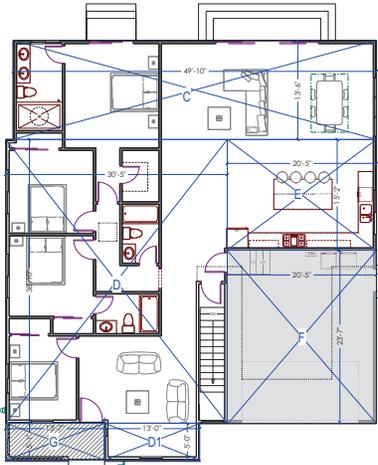
**LOT CALCULATION DIAGRAM (PROPOSED PLAN):**

SCALE: 1/8" = 1'

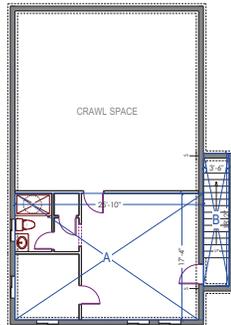
FLOORS	SPACES	SIZE	AREAS (SQF)	TOTAL
BASEMENT	A	25'-10" X 17'-4"	448	511
	B	18'-2" X 3'-6"	63	

FLOORS	SPACES	SIZE	AREAS (SQF)	TOTAL
LIVING AREA (1ST FLOOR)	C	13'-6" X 49'-10"	673	2,229
	D	30'-5" X 38'-10"	1181	
	D1	13'-0" X 5'-0"	65	
	E	15'-2" X 20'-5"	310	
GARAGE	F	20'-5" X 23'-7"	485	485
TOTAL BUILDING AREA				2,714

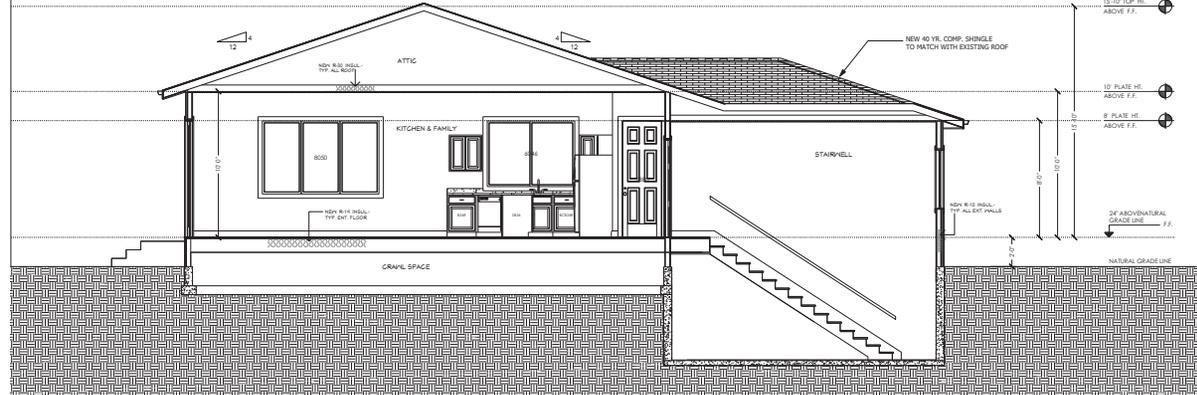
FLOORS	SPACES	SIZE	AREAS (SQF)	TOTAL
COVERED PORCH	G	13'-7" X 5'-1"	69	69



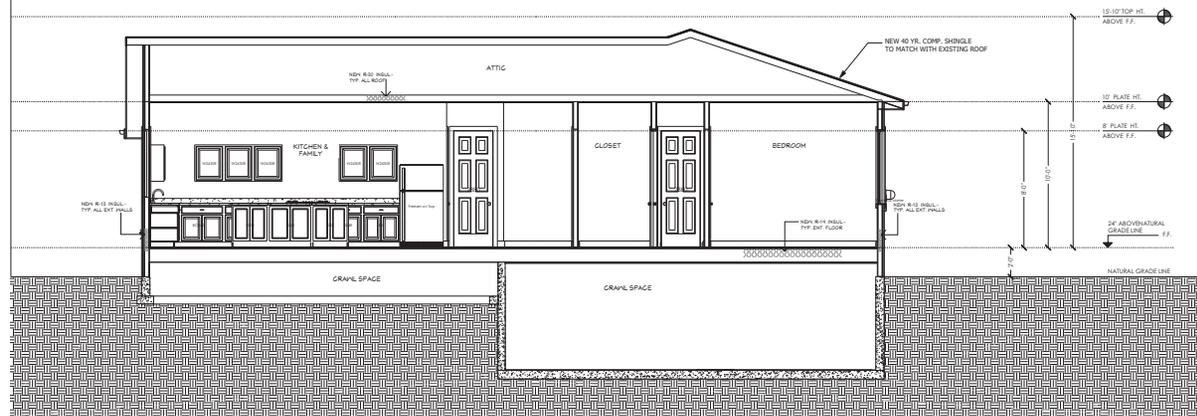
3 AREA DIAGRAM - 1ST FLR  
SC: 1/8" = 1'-0"



4 AREA DIAGRAM - BASEMENT  
SC: 1/8" = 1'-0"



1 A-A CROSS SECTION  
SC: 1/4" = 1'-0"



2 B-B CROSS SECTION  
SC: 1/4" = 1'-0"



**AMS DESIGN**  
4010 MOORPARK AVE #101  
SAN JOSE, CA 95117  
TELL: (415) 254-1806  
EMAIL: OFFICE@AMSDESIGNLLP.COM

*Aradhk Masroor*

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PROJECT NAME:  
**MAIN ST. RESIDENCE**

1772 MAIN ST.,  
SANTA CLARA, CA, 95050

REVISION TABLE:  
△ REVISION DATE BY DEP

ALL WORK DESCRIBED IN THE DRAWINGS SHALL BE VERIFIED FOR COMPLIANCE WITH ALL APPLICABLE CODES AND REGULATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE ACCURACY OF ALL DIMENSIONS AND CONDITIONS SHOWN ON THE DRAWINGS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE ACCURACY OF ALL DIMENSIONS AND CONDITIONS SHOWN ON THE DRAWINGS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.

SHEET TITLE:  
**SECTIONS / FLOOR AREA DIAGRAM**

PROJECT ID: 2009-01  
DATE: OCT. 2020  
SCALE: 1/4" = 1'  
DRAWN BY: A.G.  
SHEET NUMBER:

**A-03.01**

**March 2, 2021**

**To:** City of Santa Clara, Historical and Landmarks Commission

**From:** Lorie Garcia, City Historian, HLC Historical Advisor

**RE: General Business - Item 3. 21-264**

Dear Commissioners,

In my role as the Historical Advisor to the Historical and Landmarks Commission, I wish to express my concerns and to submit the following comments on the project proposed for 1772 Main Street **(PLN2020-14724)**.

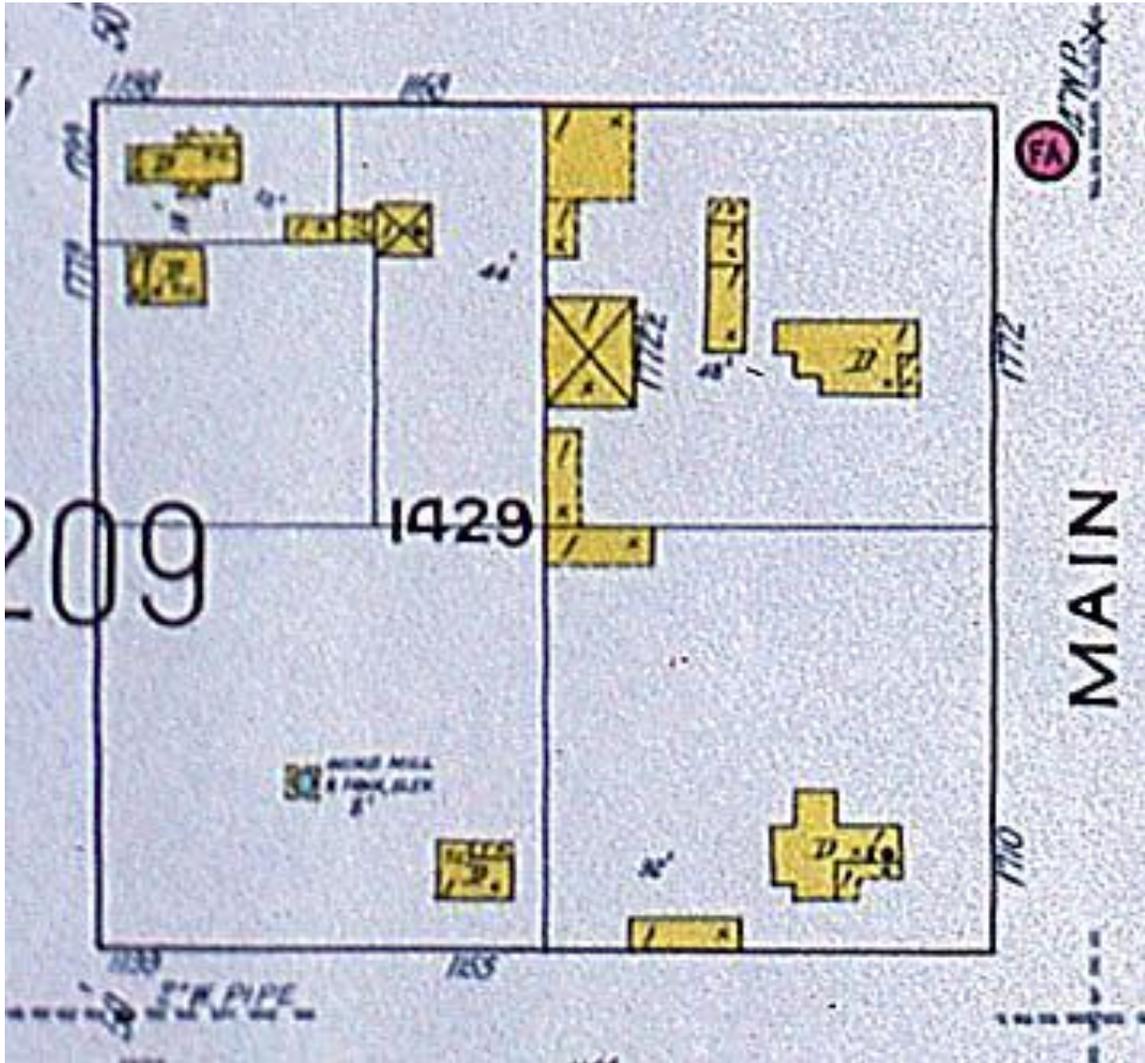
The neighborhood in which the subject property is located, is in an area of Santa Clara's "Old Quad" where, during the first decades of the Twentieth century, the majority of the Portuguese immigrants to Santa Clara settled. With most employed in agricultural-related jobs, i.e., working in the canneries, packing houses, and orchards, these working class immigrants tended to settle in areas where they could find homes, which were relatively inexpensive. As most of the homes in this area of Santa Clara were affordable for working class individuals, to either rent or purchase, this neighborhood provided the ideal location to meet their living needs. Here, they not only found affordable housing but as time went on, found members of their cultural group, leading to this neighborhood being recognized as the core of Santa Clara's Portuguese community.. Originally owned by an important member of this Portuguese immigrant community, this residence is representative of the development of this area of the Old Quad during the first part of the twentieth century.

The majority of the homes were constructed as small bungalows, reflecting the small working-class building styles of the era. This historic pattern with its up-and-down rhythm of the rooflines and the in-and-out rhythm of small detached garages set behind the main dwelling creates a unified appearance with enough variety for individual identification, which is considered the essence of good neighborhood design. The residence, located at 1772 Main Street is one of the two oldest homes on the block. It has only been minimally altered, and occupies its original footprint and location. Due to the fact that no significant changes to either the residence or its placement on the lot have occurred since its construction prior to 1910, this residence's architectural style, form, size, massing and character-defining features are all compatible with the neighboring and nearby historic homes in this area.

The project as proposed will substantially alter both the dwelling's historic architectural style and its significance. By attaching the new garage to the house, it will also impact the historic design pattern of the neighborhood. Due to the impacts the proposed project will have on both aspects of historic significance, I believe that before any approval be given the dwelling at 1772 Main Street needs to undergo an Historical Evaluation to determine its eligibility for the City of Santa Clara's List of Historically/and or Architecturally Significant Properties.

Sincerely, Lorie Garcia

Attachment -1915 Sanborn Fire Insurance Map



1772 Main Street

**1772 Main, Proposed Addition**  
**Within 200 ft of Historic Resource**  
**PLN2020-14724    Agenda Item 21-264**

**Meeting of 3/4/2021**

Once again we are missing an opportunity to save a bit of Santa Clara history because we don't have this area surveyed to identify all the historically important houses, or neighborhood features, or cultural resources. The threshold for looking at a structure is 50 years. That doesn't mean it will be declared historically significant. Lots of homes aren't. It means we should examine these older homes to find out if they might be of significance to our history.

But, as anyone can see, this house is obviously over 50 years old, for the most part its character-defining features are still visible, and it might be historically significant. Here's what I found in just a quick look:

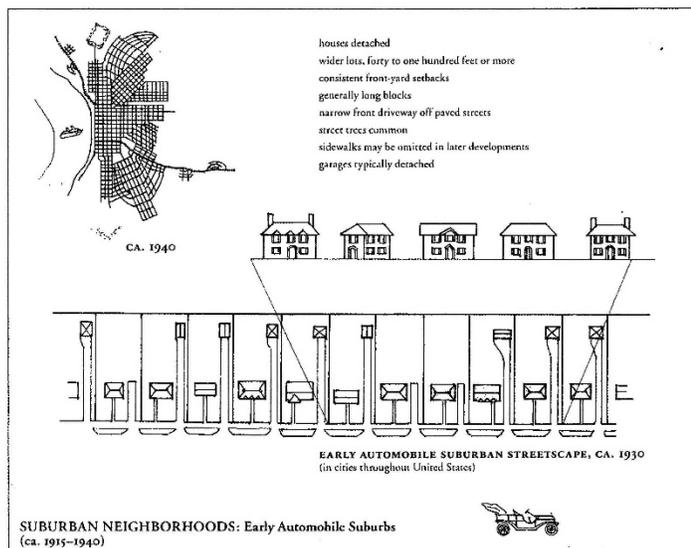
**Architecture.** If studied, 1772 may not be found to be architecturally significant, however there is a strong possibility that it will be deemed historically significant for the role the original occupants played in this immigrant community in the early 1900s.

Architecturally speaking, the proposed addition does not meet the Secretary's Standards. In fact, if one reviews the Preservation Briefs and other technical publications the Park Service publishes on-line to help one interpret the standards (particularly Preservation Brief #14 New Exterior Additions to Historic Buildings), one can see that this façade is almost a textbook example of how NOT to design an acceptable addition.

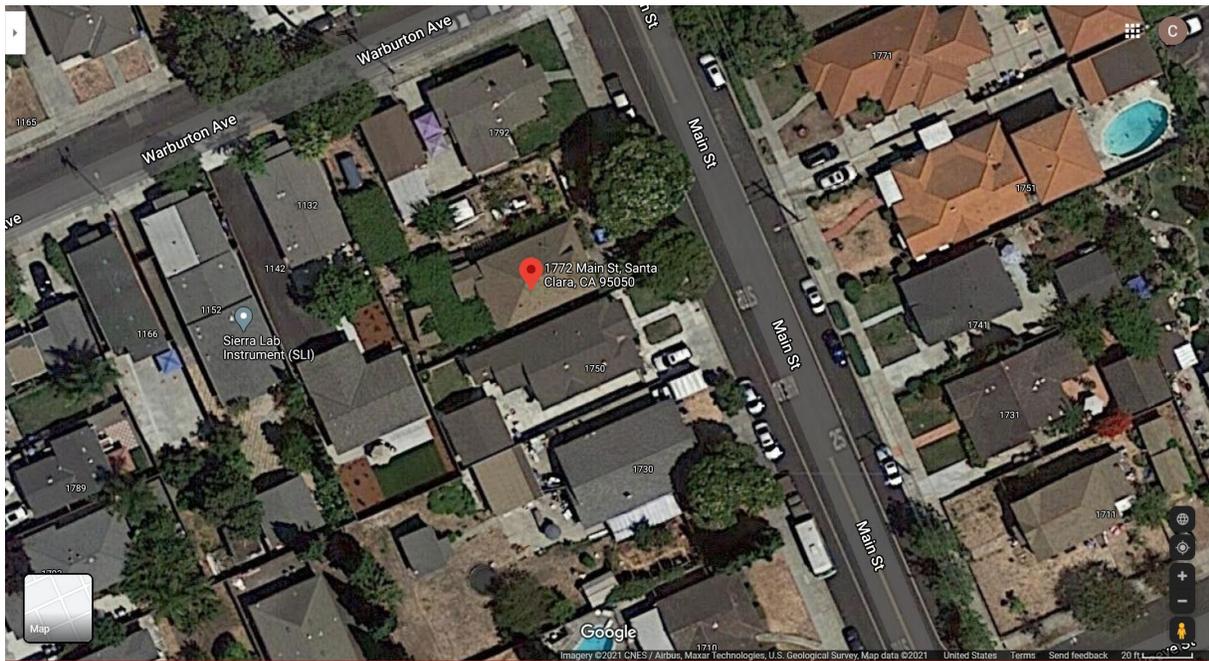
The proportions of an addition should be subservient or smaller than the main house so it doesn't overshadow it. The openings, both in style and size, should agree or be compatible with the main house – these are not. The character-defining features of the main house, such as the wide frieze board at the top of the walls has not been repeated or even complemented on the addition. This is now a building with a split personality, left half turn of the Century, right half, clearly modern. This type of design for an addition does not meet the Standards and, with the location of the garage so far forward and its large size it visually competes with the potentially significant older part of the house and therefore the addition has a significant negative effect on 1772.

**Historic patterns of development.** When I started in this business, we just looked at the pieces of the house and decided if they displayed a particular style. Now, evaluators are also tasked with examining "setting" or neighborhood. Although the houses on this block are of different styles, all are very small worker cottages. While not all houses have garages, those that do have a long driveway extending past the house to a garage at the back corner of the lot. This pattern of development is not so plainly evident in most places in town. And because it is still enough intact to be clearly seen on this block it is a historically important, character-defining feature of this neighborhood.

In her book "A Field Guide to American Houses", p.68, Virginia McAlester talks about the forms of land development of early neighborhoods. She has drawn an example of what this block that is very similar to what this block still looks like:



The aerial view confirms this.



Look carefully at the driveways – they extend past each house to the back of the property. No one else has a garage out front.

If ‘setting’ is studied in an historical evaluation, this street could rise to become one of the most significant in town for the integrity of its displayed development. Therefore, it would not meet the Secretary’s Standards to destroy the integrity of this potentially important cultural resource by inserting such an anomaly as this garage addition.

**Effect on 1795:** We have been fighting the insertion of garages in the front of the properties for decades in these older sections of town. We have only won this concession in cases where multiple houses on the street have previously been declared historic. But it is quite clear to me, as a qualified expert in this field, that placing a garage at the front of any house on this block has a detrimental effect on not only the listed resource at 1795 but also any other potentially historic resource on the street. The view of the street and neighbors from 1795 would change. The integrity of the pattern and rhythm of street facades will be forever broken. This clearly does not meet the Secretary’s Standards, and as such is an adverse effect on the integrity of 1795, the designated property.

My conclusion is that

- This proposal will have a significant adverse effect on 1772 Main, which if evaluated according to the Historic Preservation Ordinance might be found to be eligible for listing in the HRI;
- The proposed addition will also have a significant adverse effect on 1795, the HRI property, as it disrupts one of the most significant, intact views of early patterns of development left in the City;
- The proposed addition is not compatible with the existing residence, and certainly not compatible with this street; and
- The alterations are clearly not consistent with the Secretary’s Standards for the Treatment of Historic Properties.

For these reasons I suggest the Commission recommend denial of this proposal, and require that an Historical Evaluation be done, after which a proposal for a revised, smaller design with the garage at the rear and that is compatible with the Secretary’s Standards could be considered.

Volunteer Architectural Advisor to the Historical and Landmarks Commission

**Craig Minweaser, AIA | Principal Preservation Architect**

**Minweaser & Associates**

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building forensic investigations | historical building evaluations  
Historic Structure Reports | Secretary of the Interior’s Standards Reviews  
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File: //HLC\_Mtgs/HLC\_Mtg\_2021-03/1772MainComments.docx

**Project Data Sheet**

**File:** **PLN2020-14724**  
**Location:** 1772 Main Street, a 6,969 square foot parcel at the southwest corner of Warburton Avenue and Main Street; APN: 224-24-111; property is zoned Single-Family Residential (R1-6L)  
**Applicant:** Guillermo Segura  
**Owner:** Guillermo Segura  
**Request:** **Architectural Review** for a 1,082 square feet ground floor addition and interior remodel of an existing five-bedroom 1.5-bath 1,801 square feet single-family residence resulting in a five-bedroom four-bathroom 2,882 square feet single-family residence with a new detached 322 square feet garage within 200 feet of a Historical Resource Inventory (HRI) property  
**CEQA Determination:** Categorically Exempt per Section 15303, New Construction or Conversion of Small Structures  
**Project Planner:** Nimisha Agrawal, Associate Planner  
**Staff Recommendation:** Approve, subject to conditions of approval

**Project Data**

<b>Lot Size: 6,969 sq. ft.</b>				
	<b>Existing Floor Area (sq. ft.)</b>	<b>Proposed Addition (sq. ft.)</b>	<b>Revised Proposed Addition (sq. ft.)</b>	<b>Proposed Floor Area (sq. ft.)</b>
<b>First Floor</b>	1,290	939	1,082	2,372
<b>Basement (habitable)</b>	511	-		511
<b>Front Porch Cover</b>	69	-		69
<b>Garage</b>	-	485	322	322
<b>Gross Floor Area</b>	1,870	1,424	1,404	3,274
<b>Lot Coverage</b>	1,870/6,969= 27%			2,763/6,969= 39.6%
<b>Bedrooms/Baths</b>	5/1.5	0/2.5	0/2.5	5/4
<b>Flood Zone</b>	X			

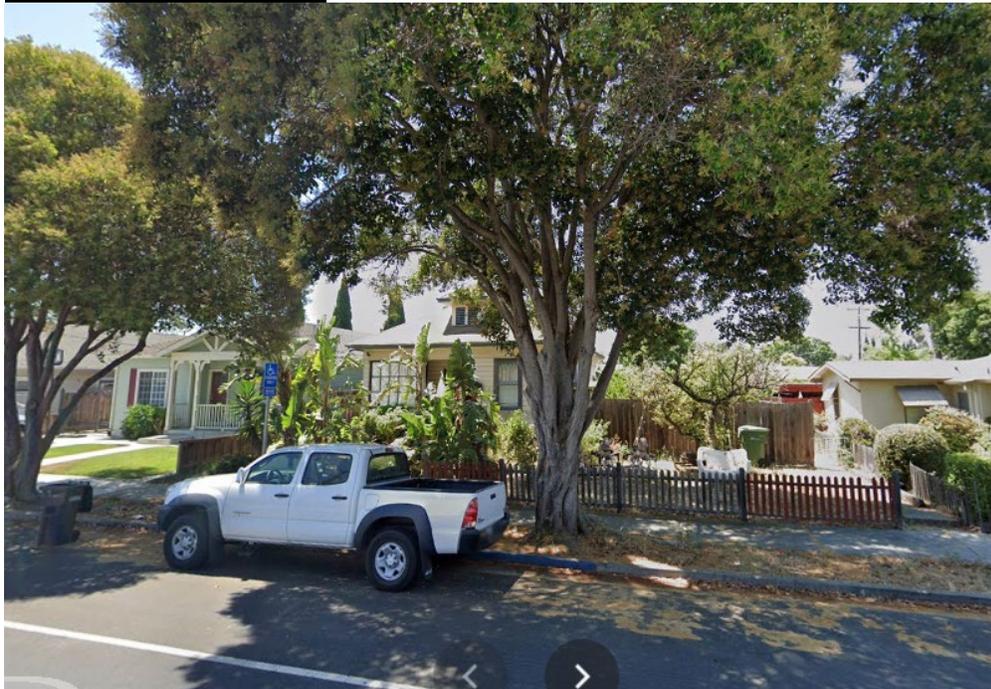
**Aerial Photo of 1772 Main Street**



1795 Main St.  
HRI Property

Project Site

**Views from Main Street**





## Statement of Justification

We recently purchased 1772 Main St, Santa Clara after being on the market for some time. We retained a Designer to draft drawings and discussed with her to make sure to preserve as much of the original exterior architectural features as possible. The front elevation will include the dormer window, the intricate grids of the windows, porch, all wood siding on the front elevation and attached garage set back from existing elevation.

We are anxious to start the renovation process while keeping the exterior elevation character of this wonderful house and improving the curbside appeal for the neighborhood.

**Conditions of Approval**  
**1772 Main Street**

**GENERAL**

- G1. Developer agrees to defend and indemnify and hold City, its officers, agents, employees, officials and representatives free and harmless from and against any and all claims, losses, damages, attorneys' fees, injuries, costs, and liabilities arising from any suit for damages or for equitable or injunctive relief which is filed against the City by reason of its approval of developer's project.
- G2. If relocation of an existing public facility becomes necessary due to a conflict with the developer's new improvements, then the cost of said relocation shall be borne by the developer.

**COMMUNITY DEVELOPMENT**

- C1. Obtain required permits and inspections from the Building Official and comply with all building code requirements and conditions thereof.
- C2. Applicant is responsible for collection and pick-up of all trash and debris on-site and adjacent public right-of-way.
- C3. Garage or carport shall be maintained clear and free for vehicle parking use at all times. It shall not be used as only storage.
- C4. All the proposed materials shall be verified at the time of applying for the building permit.
- C5. New landscape areas of 500 square feet or more or rehabilitated landscape areas of 2,500 square feet or more shall conform to the California Department of Water Resources Water Efficient Landscape Ordinance.
- C6. Construction activity shall be limited to the hours of 7:00 a.m. to 6:00 p.m. weekdays and 9:00 a.m. to 6:00 p.m. Saturdays for projects within 300 feet of a residential use and shall not be allowed on recognized State and Federal holidays.
- C7. Incorporate Best Management Practices (BMPs) into construction plans and incorporate post construction water runoff measures into project plans in accordance with the City's Urban Runoff Pollution Prevention Program standards prior to the issuance of permits.

I:\PLANNING\2020\Project Files Active\PLN2020-14724 1772 Main Street\Conditions of Approval.doc

### HISTORIC RESOURCES INVENTORY

Ser. No. \_\_\_\_\_  
HABS \_\_\_\_\_ HAER \_\_\_\_\_ NR \_\_\_\_\_ SHL \_\_\_\_\_ Loc \_\_\_\_\_  
UTM: A 10/593120/4134800 B \_\_\_\_\_  
C \_\_\_\_\_ D \_\_\_\_\_

#### IDENTIFICATION

1. Common name: \_\_\_\_\_
2. Historic name: none
3. Street or rural address: 1795 Main Street  
City Santa Clara Zip \_\_\_\_\_ County Santa Clara
4. Parcel number: 224-27-6
5. Present Owner: Caroline Bostock Address: 1795 Main Street  
City Santa Clara Zip 95050 Ownership is: Public \_\_\_\_\_ Private \_\_\_\_\_
6. Present Use: residence Original use: residence

#### DESCRIPTION

- 7a. Architectural style: Pioneer
- 7b. Briefly describe the present *physical description* of the site or structure and describe any major alterations from its original condition:

1795 Main Street is a Pioneer style cottage in an L-shaped configuration. A front-facing gable sits over a shed-roof porch. Four square porch posts with decorative fan-shaped brackets support the roof. A centrally placed front door is flanked by two six-on-six windows. Other fenestration is simple sash, double-hung windows. The house is in fair condition.



8. Construction date:  
Estimated \_\_\_\_\_ Actual 1920-5
9. Architect unknown
10. Builder unknown
11. Approx. property size (in feet)  
Frontage \_\_\_\_\_ Depth \_\_\_\_\_  
or approx. acreage \_\_\_\_\_
12. Date(s) of enclosed photograph(s)  
March 1979

13. Condition: Excellent \_\_\_ Good \_\_\_ Fair X Deteriorated \_\_\_ No longer in existence \_\_\_
14. Alterations: no apparent exterior alterations
15. Surroundings: (Check more than one if necessary) Open land \_\_\_ Scattered buildings \_\_\_ Densely built-up \_\_\_  
Residential X Industrial \_\_\_ Commercial \_\_\_ Other: \_\_\_\_\_
16. Threats to site: None known \_\_\_ Private development \_\_\_ Zoning \_\_\_ Vandalism \_\_\_  
Public Works project \_\_\_ Other: Gen. Plan
17. Is the structure: On its original site? X Moved? \_\_\_ Unknown? \_\_\_
18. Related features: \_\_\_\_\_

**SIGNIFICANCE**

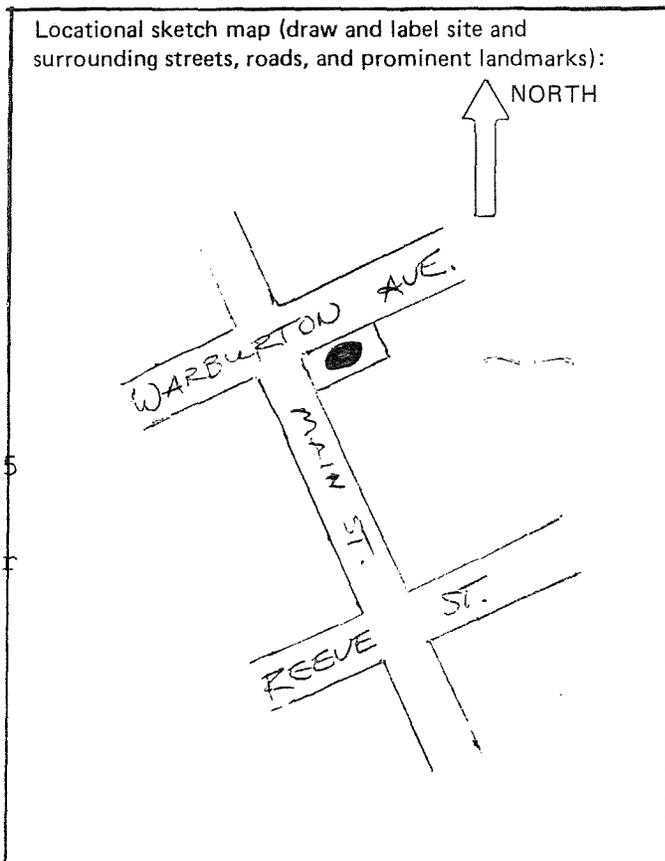
19. Briefly state historical and/or architectural importance (include dates, events, and persons associated with the site.)

1795 Main St. is significant as an example of a 1920's style workingman's cottage. Its most distinctive design features are the fan-shaped decorative brackets which top the porch posts. The house does not show up on Sanborn Fire Insurance Maps until 1930, but examination of City directories show a listing by 1925- occupied by Manuel Marcus. While the house itself does not qualify for listing on the National Register, it represents a local style of workingman's residence and is located within one of Santa Clara's oldest neighborhoods.

20. Main theme of the historic resource: (If more than one is checked, number in order of importance.)  
 Architecture X Arts & Leisure \_\_\_\_\_  
 Economic/Industrial \_\_\_ Exploration/Settlement \_\_\_\_\_  
 Government \_\_\_ Military \_\_\_\_\_  
 Religion \_\_\_ Social/Education \_\_\_\_\_

21. Sources (List books, documents, surveys, personal interviews and their dates).  
 Sanborn Fire Insurance Maps, 1901, 1891, 1930  
 City directories 1900, 1920, 1925

22. Date form prepared Jan 1981  
 By (name) Urban/Rural Conservation for  
 Organization City of Santa Clara  
 Address: 1500 Warburton Avenue  
 City Santa Clara Zip 95050  
 Phone: 984-3111

















# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

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21-434

Agenda Date: 4/1/2021

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### **REPORT TO HISTORICAL AND LANDMARKS COMMISSION**

#### **SUBJECT**

Public Hearing: Action on the Certified Local Government (CLG) 2019-2020 Annual Report

#### **RECOMMENDATION**

Approve the Certified Local Government (CLG) 2019-2020 Annual Report.

Reviewed by: Rebecca Bustos, Senior Planner

Approved by: Gloria Sciara, Development Review Officer

#### **ATTACHMENTS**

1. Draft Certified Local Government (CLG) 2019-2020 Annual Report

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

**INSTRUCTIONS:** This a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to [Lucinda.Woodward@parks.ca.gov](mailto:Lucinda.Woodward@parks.ca.gov). You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

## Name of CLG

City of Santa Clara

**Report Prepared by:** Rebecca Bustos, Senior Planner

**Date of commission/board review:** April 1, 2021

## MINIMUM REQUIREMENTS FOR CERTIFICATION

### I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

#### **A. Preservation Laws**

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.

**REMINDER:** Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.

Although the City of Santa Clara does not have a historic district(s) per se, General Plan Amendment (GP#34) redesignated the entire "Old Quad" as one of historical significance, that should thus be maintained and protected as a general policy. The Old Quad is predominately single-family residential area. During this reporting period. The City Council approved the Historic Preservation Ordinance on November 7, 2017 and it became effective on December 7, 2017. Planning applications requiring City Council, Planning Commission or Architectural Review that are within 200 feet of an eligible structure should adhere to the Historic Preservation Ordinance. Planning application for Historical Preservation Agreement properties (Mills Act Contract) are review by the Historical and Landmarks Commission. The City Council has adopted Criteria for Local Significance (see

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

General Plan Appendix 8.9). All properties evaluated for CEQA and NEPA, as well as for addition to Significant Properties List are evaluated under these Criteria.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.  
<https://www.codepublishing.com/CA/SantaClara/#!/SantaClara18/SantaClara18106.html#18.106>

## B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance, HPOZ, etc.)

1. During the reporting period, October 1, 2019 – September 30, 2020, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
None.	Type here.	Type here.	Type here.

***REMINDER:** Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”*

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors?

Property Name/Address	Date Removed	Reason
None.	Click or tap here to enter text.	Click or tap here to enter text.

## C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan?
 

<input type="checkbox"/> No
<input checked="" type="checkbox"/> Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan or to the separate historic preservation element.

<http://www.santaclaraca.gov/home/showdocument?id=13934>

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

<http://www.santaclaraca.gov/home/showdocument?id=12893>

## D. Review Responsibilities

### 1. Who takes responsibility for design review or Certificates of Appropriateness?

All projects subject to design review go the commission.

Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review?

Authority to conduct architectural review of an application for the issuance of a permit for any sign, building, and structure or for alteration to the exterior of a structure in any zone district is vested in the Development Review Hearing by the City Council of the City of Santa Clara. Chapter 18.76 of the Zoning Ordinance of the City of Santa Clara delineates the powers and duties of the Development Review Hearing and outlines the process of architectural review. It is the practice of the City Council to grant limited authority of architectural review to the Director of Community Development. This authority is granted with the stipulation that the Director may, at his or her discretion, refer any item allowed for his or her review to the Development Review Hearing for resolution. An application for development through the architectural review process is regarded as an intention on the part of the applicant/property owner to improve the appearance, function and value of the subject property. Design review proposes to enhance that endeavor and promote and protect the general welfare of the community by seeking to amend existing deficiencies on the property by means of conditional architectural review approvals. Such conditions of approval are intended to be in keeping with the scale of the request, except where gross deficiencies of the Zoning Ordinance are found. Under direction from the Director of Community Development, staff, including the Liaison to the Historical & Landmarks Commission, review those projects within the Old Quad as well as all potentially historic properties over 50 years of age, and any proposed changes to properties within 200 feet of historic resources on the City's List of Architecturally or Historically Significant Properties, for potential impacts to the City's historic resources. Any project that may have an identifiable impact on a historic resource or potentially eligible historic resource, and any development application that abuts or interfaces with, or potentially impacts the Old Quad area, is forwarded with a staff report and recommendation to the Historical and Landmarks Commission for review and recommendation as required per the Historic Preservation Ordinance. Other major projects, such as infill developments, are also forwarded to the Commission. Each report includes CEQA review and also analyzes the application of Secretary of the Interior Standards for Rehabilitation for the project, as applicable.

### 2. California Environmental Quality Act

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

- What is the role of the staff and commission in *providing input* to CEQA documents prepared for or by the local government? See response below.

What is the role of the staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government?

Environmental review is a part of the normal project review and requires no separate application. Preliminary environmental review begins approximately one week after an application for development is filed. For larger and complex project or those that require City Council or Planning Commission approval, the City's Project Clearance Committee (PCC) determines the completeness of applications, and projects are also evaluated under the California Environmental Quality Act (CEQA) to determine the appropriate level of CEQA analysis required. Per Historic Preservation Ordinance when City's Historical and Landmarks Commission review is required, the Commission will have an opportunity to review and comment on the CEQA documents.

### 3. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? See response below.
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government?

Environmental review is a part of the normal project review and requires no separate application. Per Historic Preservation Ordinance, when City's Historical and Landmarks Commission review is required, the Commission will have an opportunity to review and comment on the CEQA documents. Planning staff reviews the Section 106 requests, the Commission on occasion will review requests when the proposal directly impacts a historically designated resource.

## II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

### A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
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## Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

<b>J.L. "Spike" Standifer</b>		<b>September 24, 2013</b>	<b>June 30, 2021</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
<b>Stephen Estes</b>		<b>October 28, 2014</b>	<b>June 30, 2020</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
<b>Patricia Leung</b>		<b>December 8, 2015</b>	<b>June 30, 2019</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
<b>Michael Celso</b>		<b>August 21, 2018</b>	<b>June 30, 2022</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
<b>Ana Vargas-Smith</b>		<b>August 21, 2018</b>	<b>June 30, 2022</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
<b>Megan Swartzwelder</b>		<b>August 26, 2019</b>	<b>June 30, 2023</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
<b>Kathleen Romano</b>		<b>August 26, 2019</b>	<b>June 30, 2021</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications not been met and how professional expertise is otherwise being provided.  
Please see list of Historical and Landmarks Commissioners above. Currently all qualifications are met through City staff and Volunteer Consultants to the City and to the Commission.
2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? *No vacancies.*

### **B. Staff to the Commission/CLG staff**

1. Is the staff to your commission the same as your CLG coordinator?  Yes     No    If not, who serves as staff? [Click or tap here to enter text.](#)
2. If the position(s) is not currently filled, why is there a vacancy? *No vacancies.*

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Attach resumes and Statement of Qualifications forms for staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Rebecca Bustos Senior Planner, CLG Coordinator Alternate/ HLC Staff Liaison Alternate	City and Regional Planning	Community Development	<a href="mailto:Rbustos@santaclaraca.gov">Rbustos@santaclaraca.gov</a>
Gloria Sciara, AICP, Development Review Officer	Urban Planning (MUP) / Historic Preservation / Architectural History	Community Development	<a href="mailto:gsciara@santaclaraca.gov">gsciara@santaclaraca.gov</a>

### C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
J.L. "Spike" Standifer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Estes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patricia Leung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Michael Celso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ana Vargas-Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Megan Swartzwelder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yen Han Chen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rebecca Bustos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Type here.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Type here.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

### D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Patricia Leung	2020 Annual Preservation Conference	Full Day	California Preservation Conference	May 18-20, 2020
Ana Vargas-Smith	2020 Annual Preservation Conference	Full Day	California Preservation Conference	May 18-20, 2020
Megan Swartzwelder	2020 Annual Preservation Conference	Full Day	California Preservation Conference	May 18-20, 2020
Kathleen Romano	2020 Annual Preservation Conference	Full Day	California Preservation Conference	May 18-20, 2020
Michael Celso	2020 Annual Preservation Conference	Full Day	California Preservation Conference	May 19, 2020
Rebecca Bustos	2020 Annual Preservation Conference	Full Day	California Preservation Conference	May 18-20, 2020
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.

### III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

#### A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by OHP)

**NOTE:** California CLG procedures require CLGs to submit survey results, including historic contexts, to OHP. (If you have not done so, submit an electronic copy or link if available online with this report.)

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Context Name	Description	How it is Being Used	Date Submitted to OHP
None.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

## B. New Surveys or Survey Updates (excluding those funded by OHP)

**NOTE:** The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
None.	Type here.	Type here.	Type here.	Type here.	Type here.	Type here.

How are you using the survey data? N/A

## IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

### A. Public Education

What public outreach, training, or publications programs has the CLG undertaken? How were the commissioners and staff involved? Please provide an electronic link to all publications or other products not previously provided to OHP.

Item or Event	Description	Date
None.	Due to the Covid-19 pandemic, all of the Commission activities outside of virtual meetings were canceled, including yearly National Preservation Month events.	Type here.

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

## ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

**NOTE: OHP will forward this information to NPS on your behalf. Please read “Guidance for completing the Annual Products Report for CLGs” located at [http://www.nps.gov/clg/2015CLG\\_GPRA/FY2013\\_BaselineQuestionnaireGuidance-May2015.docx](http://www.nps.gov/clg/2015CLG_GPRA/FY2013_BaselineQuestionnaireGuidance-May2015.docx).**

### A. CLG Inventory Program

During the reporting period (October 1, 2019-September 30, 2020) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
City of Santa Clara Historic Resource Inventory	None

### B. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. During the reporting period (October 1, 2019-September 30, 2020) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law?  Yes  No
2. If the answer is yes, then how many properties have been added to your register or designated from October 1, 2018 to September 30, 2019? None – (0)

### C. Local Tax Incentives Program

1. During the reporting period (October 1, 2019-September 30, 2020) did you have a Local Tax Incentives Program, such as the Mills Act?  Yes  No
2. If the answer is yes, how many properties have been added to this program from October 1, 2018 to September 30, 2019? None – (0)

Name of Program	Number of Properties Added During 2019-2020	Total Number of Properties Benefiting From Program
-----------------	--	---

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Historical Preservation Contract (Mills Act)	None – (0)	153 properties
--	------------	----------------

**D. Local “bricks and mortar” grants/loan program**

1. During the reporting period (October 1, 2019-September 30, 2020) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties?     Yes    No
  
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2019 to September 30, 2020? *Type here.*

Name of Program	Number of Properties that have Benefited
Neighborhood Conservation Improvement Program	None – (0)

**E. Design Review/Local Regulatory Program**

1. During the reporting period (October 1, 2019-September 30, 2020) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties?     Yes    No
  
2. If the answer is yes, how many historic properties did your local government review for compliance with your local government’s historic preservation regulatory law(s) from October 1, 2019 to September 30, 2020?  
 The City staff review of local government projects or impacts on historic properties are not collected. It is the function of the Permit Center staff to review properties that are flagged in the system as resources that are over 50 years old and are within 200 feet of a listed resource. Projects flagged are referred to the Planning Division staff to provide guidance on the permit application. The Commission reviewed three (3) projects as referenced in the Agendas and Minutes.

**F. Local Property Acquisition Program**

1. During the reporting period (October 1, 2019-September 30, 2020) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means?     Yes     No

## Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2019 to September 30, 2020? Type here.

Name of Program	Number of Properties that have Benefited
N/A	Type here.

### **IN ADDITION TO THE MINIMUM CLG REQUIREMENTS, OHP IS INTERESTED IN A SUMMARY OF LOCAL PRESERVATION PROGRAMS**

- A. What are your most critical preservation planning issues?

Several residential neighborhoods in the City are nearing or have surpassed 50 years of age. Developing historic context statements for the recognition and potential preservation of some of residential neighborhoods may be critical to preserving examples of the City's history.

- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community?

Despite the global Covid-19 pandemic, the Santa Clara HLC continued to hold virtual meetings throughout 2020. Staff and the commissioners worked quickly to change standard meeting procedures in order to successfully hold hearings virtually. In addition, Commissioners continued their service as liaisons to several groups working on preservation issues, such as the Santa Clara Arts and Historical Consortium, Historic Preservation Society of Santa Clara, Old Quad Residents Association, Agnews Historic Cemetery Museum Committee, and other miscellaneous committees.

Moreover, the Commission established two new subcommittees. The first is focused on community education and community outreach and the second is focused on expanding the City's historic resources through additional surveying and context statements.

- C. What recognition are you providing for successful preservation projects or programs?

During the 2006-2007 CLG reporting period, the City of Santa Clara initiated a new small oval bronze plaque program for historic properties. Several of these plaques have been awarded over the years. The Historical and Landmarks Commission during 2019-20 CLG reporting period authorized one (1) Mills Act Contract property to receive an oval bronze

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

plaque. Over the years, approximately 62 bronze plaques have been placed at designated sites within the City of Santa Clara.

D. What are your local historic preservation goals for 2020-2021?

Annual follow-up on the Historical Preservation Ordinance; Post Preservation Ordinance work includes the following: 1) Additional Public Information handouts and brochures, 2) Community Outreach, including a social media presence, 3) Additional GIS maps of historic properties and a link to Internet/City website, 4) Update of Historic Resources Inventory, including the development of Context Statements, 5) Additional training for Historical and Landmarks Commission, consultants, advisors and staff.

E. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP?

Identifying appropriate and useful CEQA mitigation measures related to historic structures.

F. In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
More training on the subject of preparing contexts and surveys, as well as on applying the Secretary of the Interior's Standard.	Virtual

G. Would you be willing to host a training working workshop in cooperation with OHP?  Yes  No

H. Is there anything else you would like to share with OHP? None.

## **XII Attachments (electronic)**

- Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- Minutes from commission meetings
- Drafts of proposed changes to the ordinance

# **Certified Local Government Program -- 2019-2020 Annual Report**

(Reporting period is from October 1, 2019 through September 30, 2020)

- Drafts of proposed changes to the General Plan
- Public outreach publications

Email to [Lucinda.Woodward@parks.ca.gov](mailto:Lucinda.Woodward@parks.ca.gov)

**Attachment 1:  
Resumes and Statement of Qualifications**



**City of Santa Clara**  
The Center of What's Possible

APPLICATION  
BOARD, COMMISSIONS, AND COMMITTEE  
CITY OF SANTA CLARA

City Clerk's Office 1500 Warburton Avenue,  
Santa Clara, California 95050

Phone: 408-615-2220 E-mail: [Clerk@santaclaraca.gov](mailto:Clerk@santaclaraca.gov)

\*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader:  
<http://get.adobe.com/reader>

Board/ Commission/ Committee Applying For:

Name:

Address:

City:

State:  Zip Code:

E-mail Address:

Primary Phone Number

Secondary Phone Number

Are you eligible to register to vote in Santa Clara?  Yes  No  Unsure

Are you a registered voter of Santa Clara?  Yes  No  Unsure

Have you attended a meeting of this Board/ Commission/Committee?  Yes  No  Unsure

Present Employer:

Job Title:

Previous Governmental Bodies/ Elective Offices  
Applicant has served:

Position/ Office Held:

Dates:

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Civic or Charitable Organizations to which  
Applicant has belonged:

Position(s) Held:

Dates:

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Special Interests, Hobbies or Talents:

Arts, History, Painting, Writing, and BGE Foodie/Cooking instructor
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College, Professional, Vocational Schools  
attended:

Major Subject:

Degree/Dates:

Bachelor of Science
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Business Administration/Marketing
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Graduated March 2003
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Special awards or recognition received:

2003 Graduated Magna Cum Laude, 1999 Pasadena Rotary Club Marketing project

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

I grew up in the Quad and was blessed to be surrounded by beautiful architecture and history daily as I made my way past SCU on my way to St. Clare's. It's part of my psych now. As an adult I want to give back to our community to ensure that our Old Quad treasures are preserved for generations to come--especially given all the current HD development in SC.

Any other information which you feel would be useful to the City Council in reviewing your application:

Core member lead of Reclaiming our Downtown since 2016. It's a non political community of history buffs supporting the redevelopment and Revitalization of our Historical Downtown.

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

Yes

No

Unsure

If yes, please name the Organization or Employment.

City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?

Yes

No

Unsure

Have you ever been convicted of a felony or misdemeanor? Do not list any misdemeanor settled in juvenile court. (If yes, explain convictions)

Historical & Landmark Commission

Signature of Applicant:

Ana Vargas-Smith

Date Signed:

06/13/2018

**By clicking submit you are confirming that you are the person listed in this application, and that all information provided is truthful and correct. You can also submit the completed application in person at: City Clerk's Office, 1500 Warburton Avenue, Santa Clara, California 95050. All information provided will be public information.**

## Statement of Qualifications

for

### Certified Local Governments Commissioners

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_\_ Ana Vargas-Smith \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ August 21, 2018 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2020 \_\_\_\_\_

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

\_\_\_ X \_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

## Contact

[www.linkedin.com/in/](http://www.linkedin.com/in/)

## Top Skills

Supply Chain Management

Business Planning

Consumer Electronics

## Languages

Portuguese (Native or Bilingual)

French (Elementary)

Japanese (Limited Working)

# Ana Vargas-Smith

Exceptional Supply Chain Leader & Business Planner  
San Francisco Bay Area

## Summary

Multilingual supply chain leader and top performing business planner offering extensive global high technology experience. Proven success in optimizing and managing end-to-end supply chain performance for multiple programs and products from launch to EOL while ensuring product quality and exceeding revenue goals. Cultivates and sustains strong relationships with Asia, Europe and North and South America customers to meet demand. As an Oracle and SAP expert, conducts demand and inventory planning, forecasting and demand analysis, and executive reporting.

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## Experience

Santa Clara Parade of Champions  
President

January 2019 - Present (1 year 3 months)  
Santa Clara, CA

SONY Electronics

10 years

Business Planner

2006 - November 2013 (7 years)  
San Jose, CA

Manages supply chain performance throughout customer product lifecycles for the CSBD division. The OEM (nonbranded) products include lithium ion/polymer battery and power supply components for smartphones, mobile devices and automotive and network applications. Negotiates the demand balance between SONY Japan and its global energy and power supply customers (e.g., SONY Mobile, Blackberry, Apple, Makita, HP, Cisco, Continental Automotive Systems, TRW Automotive, Shrader International) while achieving/exceeding aggressive revenue goals.

Analyzes and adjusts SONY PSI (Production Supply Inventory) to support project decision making. Prepares and delivers a weekly roll up report by project to SONY US and Japan.

Identifies customer needs and solutions and ascertains product fit for their applications. Travels to meet with purchasing and supply chain customers to review North America operational support.

Ensures that third party (3PL) VMI hub partner contract terms and conditions and SONY and customer supply requirements are met. Evaluates and renegotiates existing contracts and service quotes. Monitors and manages hub performance to assure contract and budget alignment and customer satisfaction.

Supports the product marketing P & L report function. Tracks revenue and controls costs to assure project profitability. Conducts weekly cost analysis/liability assessment and makes recommendations to SONY US and Japan global production planning teams concerning areas of opportunity. Provides month end business review reports and revenue projections to the finance and management teams.

Collaborated closely with SONY Japan to ensure that the supply chain remained intact for customers after the 2011 Japan earthquake/tsunami/Fukushima power plant disaster. Through daily communication with SONY Japan and customers, proposed and negotiated production plan changes, calmed customer fears and successfully diverted production.

#### Senior Procurement, Planning & Inventory Analyst

2005 - 2006 (1 year)

San Jose, CA

Conducted planning, procurement and inventory analysis that includes OEM (nonbranded) optical data storage products and lithium and polymer battery applications for smartphones/mobile devices, power tools and PCs. Supported planning for global and SONY South America business units (RELA) and a variety of distribution channels for commodity, government and education customers (e.g., Philips, SONY Mobile, Nokia, IBM, Apple, Dell).

Simultaneously collaborated with internal and external logistics, imports, exports and customer service teams to maintain a stable supply chain from customer to factory.

Oversaw and tracked inventory levels weekly at SONY hubs to ensure that inventory supply was aligned with purchasing and customer demand forecasts. Controlled inventory at SONY owned and customer managed 3PL VMI warehouses. Monitored and adjusted supply requisitions by product and category.

#### Marketing Associate & Planner (Temporary position)

2003 - 2005 (2 years)

San Jose, CA

Promoted frontline communication between customers and the SONY US and Japan product marketing, production planning and project planning teams as the procurement planner for batteries.

Consolidated findings from weekly and monthly market share analysis, product lifecycle road maps, SEL monthly business review (sales vs. forecast reconciliation) and financial business planning reports for the cellular, power tool and PC product marketing teams. Aggregated forecasts by component category by program using SAP and Oracle.

Created and delivered customer presentations for the monthly business review meetings. Attendees included corporate finance, product marketing and SONY US and Japan senior management teams working for the OEM lithium battery business group.

#### Lebhar-Friedman

Advertising Sales Coordinator/Marketing Administrator

2000 - 2003 (3 years)

Los Angeles, CA

Supported the Western Regional Marketing/Sales Manager for all monthly Drug Store News (DRSN) and Home Center and Restaurant News magazine sales and marketing on behalf of the national publishing company. Drove the implementation of direct marketing campaigns, B to B conferences, trade shows, industry events and cold calling strategies to identify new customers and meet advertising revenue goals.

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## Education

California State University of Los Angeles

Bachelor of Science in Business Administration, Concentration in  
Marketing · (1999 - 2003)

## Statement of Qualifications

for

### Certified Local Governments Commissioners

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_\_ Kathleen Romano \_\_\_\_\_

Date of Appointment: \_\_\_ August 26, 2020 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2021 \_\_\_\_\_

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

\_\_\_ X \_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.



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APPLICATION  
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CITY OF SANTA CLARA

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Phone: 408-615-2220 E-mail: [Clerk@santaclaraca.gov](mailto:Clerk@santaclaraca.gov)

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<http://get.adobe.com/reader>

Board/ Commission/ Committee Applying For:

Name:

Address:

City:

State:  Zip Code:

E-mail Address:

Primary Phone Number

Secondary Phone Number

Are you eligible to register to vote in Santa Clara?  Yes  No  Unsure

Are you a registered voter of Santa Clara?  Yes  No  Unsure

Have you attended a meeting of this Board/ Commission/Committee?  Yes  No  Unsure

Present Employer:

Job Title:

Previous Governmental Bodies/ Elective Offices  
Applicant has served:

Position/ Office Held:

Dates:

<input type="text" value="None"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

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Civic or Charitable Organizations to which Applicant has belonged:

Position(s) Held:

Dates:

American Association of University Women

Member

Aug 2017 - present

South Bay Blue Star Moms

Member

Nov 2017 - present

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Special Interests, Hobbies or Talents:

Researching history of Santa Clara, supporting our military families and veterans through care packages to troops and volunteering at the VA, and organizing volunteer activities at my employer to promote giving back to our community. Hobbies include hula dancing, playing the ukulele, and an avid crafter. Certified PRINCE2 international project manager.

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College, Professional, Vocational Schools attended:

Major Subject:

Degree/Dates:

San Jose State University

Business Administration:  
Management of Information  
Systems

Bachelors 1995

Special awards or recognition received:

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Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

As a historic home owner, with a Mills Act, and a member of the Old Quad Association, I want to contribute back to my community by serving on the HLC. I am particularly interested in the development of the city codes to support our historic properties and to ensure that we not only preserve our existing assets but promote our unique neighborhood as a thriving community.

Any other information which you feel would be useful to the City Council in reviewing your application:

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

Yes       No       Unsure

If yes, please name the Organization or Employment.

City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?

Yes       No       Unsure

Signature of Applicant:

Kathleen Romano

Date Signed:

06/02/2019

**By clicking submit you are confirming that you are the person listed in this application, and that all information provided is truthful and correct. You can also submit the completed application in person at: City Clerk's Office, 1500 Warburton Avenue, Santa Clara, California 95050. All information provided will be public information.**

**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_ Megan Swartzwelder \_\_\_\_\_

Date of Appointment: \_\_\_\_ August 26, 2020 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2023 \_\_\_\_\_

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

\_\_ X \_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

# MEGAN N. SWARTZWELDER

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## SUMMARY OF QUALIFICATIONS

- Dedicated professional with exceptional analytical/quantitative skills, business savvy and exemplary professional judgment. Consistently produces results that outperform all corporate, customer, and academic expectations.
- Over 6 years experience in program management, financial planning/analysis, research, data reporting, and customer service. Able to meet strict deadlines under pressure in a fast-paced dynamic environment.
- Fluent in Korean and English. Communicate with ease at all business levels. Excellent presentation, problem solving, negotiation and interpersonal skills.

## PROFESSIONAL EXPERIENCE

ANALYST – **General Motors Company**, Sunnyvale, CA

2018 - Present

PROGRAM MANAGER – **Apple Inc.**, Cupertino, CA

2015 - 2018

- Leveraging comprehensive financial models to guide key funding decisions amongst different lines of Recruiting Services: Technology, Marketing, Training, and Program Engagement. Partnering cross-functionally with Finance, Procurement, Accounts Payable, and Global Financial Shared Services to socialize and implement thoughtful change across all global HR Recruiting teams.
- Design timely, strategic programs, that streamline end-to-end processes which carefully craft hiring business needs, improve recruiter's talent pool, and provide top class candidate experience. Maintain and support high quality data-driven work plans to solve ongoing talent staffing and development challenges.
- Book Financial Journal accruals and chargeback entries in adherence to GAPP and SOX practices for 30+ Cost Centers across 15+ divisions in partnership with Finance Division Controller and Global Financial Shared Services. See thru full P2P cycle. Authorized Requestor for all Global Corporate HR Recruiting teams supporting equipment provisioning/deprovisioning.

ITUNES MODERATOR (**Consultant**) – **Apple Inc.**, Cupertino, CA

2015

- Meticulously moderate 800 million iTunes clients' feedback and reviews for worldwide music streaming service Apple Music using internal content review support applications, iTMS DJ and iTMS MZSupport.
- Analyze Korean and English concerns/comments for upper management and engineers to improve future algorithms, filtering tools, policies, and procedure. Ban/approve fraud, spam, explicit, and offensive content in Game Center, App Store, and iMessage with minimal supervision in adherence to Apple's high standards of quality.

PROJECT ASSISTANT – **East West Center**, Honolulu, HI

2014 - 2015

- Present and translate economic plans, forecasts, and trends into Korean and English. Compile literature reviews based on 65 years of publications, including data gathering and modeling, detailed analytical support of research, and interpretation of extensive ongoing research.

## EDUCATION & ACADEMIC ACHIEVEMENTS

**University of Hawaii**, Honolulu, HI

May 2015

- MASTER OF ARTS ■ ECONOMICS
- Thesis: Intergenerational Transfers in the Public and Private Sector. Utilized Excel, STATA, MATLAB, and R to interpret over 30,000 data entries and summarize complex quantitative results to forecast future economic welfare policies for 20+ developing and Third World countries.

**San Jose State University**, San Jose, CA

2013

- BACHELOR OF ARTS ■ ECONOMICS / MINOR IN BUSINESS ADMINISTRATION - CUM LAUDE, DEAN'S LIST  
**Scholarships: General Endowment** (2012), **Gail Fullerton Endowment** (2011), **NewStar Realty** (2010)
- VOTING MEMBER - **San Jose State University Finance Committee** (2011-2013)
- Balanced and monitored all aspects of financial planning and control of a \$7M annual budget. Collaborated with the Chancellor on financial preparations and analysis of the annual budget on a monthly, annual, and quarterly basis.
- Presented recommendations on budget/forecast to the SJSU Board of Governors and Academic Senate.
- STUDENT DIRECTOR - **International Programs Committee** (2011-2013)
- Facilitated decision making and future policy strategies for 1,739 international students/faculty— aimed at providing academic and university engagement, counseling, and services for all cross-functional programs and projects.

**Yonsei University**, Seoul, South Korea

2011

- Graduated with honors from international Korean Language Program.



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The Center of What's Possible

APPLICATION  
BOARD, COMMISSIONS, AND COMMITTEE  
CITY OF SANTA CLARA

City Clerk's Office 1500 Warburton Avenue,  
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Phone: 408-615-2220 E-mail: [Clerk@santaclaraca.gov](mailto:Clerk@santaclaraca.gov)

\*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader:  
<http://get.adobe.com/reader>

Board/ Commission/ Committee Applying For:

Name:

Address:

City:

State:  Zip Code:

E-mail Address:

Primary Phone Number

Secondary Phone Number

Are you eligible to register to vote in Santa Clara?  Yes  No  Unsure

Are you a registered voter of Santa Clara?  Yes  No  Unsure

Have you attended a meeting of this Board/ Commission/Committee?  Yes  No  Unsure

Present Employer:

Job Title:

Previous Governmental Bodies/ Elective Offices  
Applicant has served:

Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/ Office Held:	Dates:
Santa Cruz County Homeless Census Subcommittee International Club of Penn Yan Academy High School	Member President	11/2008 09/01/1994 to 06/01/1995
Penn Yan Rotary Club	Member	09/01/1994 to 06/01/1995
Penn Yan Academy Model United Nations	Member	09/01/1994 to 06/01/1995

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Civic or Charitable Organizations to which Applicant has belonged:

Position(s) Held:

Dates:

American Red Cross Silicon Valley Chapter  
NASW (Natn'l Association of Social Workers)

Community Disaster Education  
Presenter, Volunteer  
Member

5/2011-9/2011  
  
2013 to present

UC Santa Cruz CalPIRG (California Public Interest  
Research Group) Students organization

Member

3/2008-6/2008

ACLU  
CA Health Care for All  
SWGSA (Social Work Graduate Students  
Association) at SJSU

Member  
Member  
Student member

2011 to 2012 (\*estimate)  
3/2008-6/2008  
2015 to 2017

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Special Interests, Hobbies or Talents:

I am interested in history, nature, and the arts. I have a recent interest in the Native American populations indigenous to the Santa Clara County area. I sing, play guitar, and am currently studying Spanish at Mission College in order to become a bilingual English/Spanish social worker with the County of Santa Clara. I'm also an active member of the SIEU Local 521 service workers union.

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College, Professional, Vocational Schools attended:

Major Subject:

Degree/Dates:

San Jose State University

Social work with a  
concentration in health and  
mental health

MSW - 08/18/2017

UC Santa Cruz

Community Studies with a  
focus in Economic Justice

B.A. - 03/20/2009

De Anza College

University Transfer Studies

A.A. - 12/14/2007

San Jose City College

Prehospital Emergency Care  
(EMT 1 Basic)  
Computer LAN (Local Area  
Networking) Tech Specialist

Certificate - 06/01/2005  
  
9 mos. diploma -  
06/01/2001

Computer Training Academy

Special awards or recognition received:

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Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

\*\*\*\*\*SEE ATTACHMENT\*\*\*\*\*

Any other information which you feel would be useful to the City Council in reviewing your application:

\*\*\*\*\*SEE ATTACHMENT\*\*\*\*\*

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

Yes       No       Unsure

If yes, please name the Organization or Employment.

City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?

Yes       No       Unsure

Have you ever been convicted of a felony or misdemeanor? Do not list any misdemeanor settled in juvenile court. (If yes, explain convictions)

Historical & Landmark Commission

Signature of Applicant:

Michael Celso

Date Signed:

08/03/2018

**By clicking submit you are confirming that you are the person listed in this application, and that all information provided is truthful and correct. You can also submit the completed application in person at: City Clerk's Office, 1500 Warburton Avenue, Santa Clara, California 95050. All information provided will be public information.**

**Michael Celso**

Historical and Landmarks

Attachment to Application

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board

I would like to become an active member in local politics and to better understand how commissions operate within the municipal government. Social work and the community has been the focus of my professional and educational endeavors for approximately the past ten years. I began interning and working with marginalized populations in 2008 while attending UC Santa Cruz in Santa Cruz, CA. I gained an understanding of social movements and the intersections of culture, history, and community.

After graduating I spent approximately four years working as a Housing Specialist at the Silicon Valley Independent Living Center (SVILC) in San Jose, CA, where I served clients with disabilities. During this time, I spoke before the City Council along with other members of SVILC to request continued funding which supported a disability-accessible home in Santa Clara. I enjoyed speaking before the City Council and was impressed by the professionalism and welcoming environment created by the council members.

Now that I have completed my Masters in Social Work at San Jose State University and started a new career as a child welfare social worker with the County of Santa Clara Department of Family and Children's Services, I have the free time needed to join a city commission and am excited for this opportunity. I have become more interested in history as I recognize the importance and relevance of how it has shaped our current values and culture. Preserving and supporting historical landmarks and museums maintains a connection to the remaining vestiges of our physical past.

As a member of this advisory board, I would work diligently to learn the Secretary of the Interior's Standards for the Treatment of Historic Properties to ensure that these standards are upheld during rehabilitation of historic properties. I would listen to the members of the community as they voice their opinions about matters which the commission oversees. I would also encourage the development of new learning opportunities in the community in the form of museums, historical landmarks, and street names which honor the leaders of our local and global communities.

Additionally, I have been interested in architecture as it pertains to home design since I was a child. When I was in middle school, I used to enjoy reading magazines with blueprints of home designs. In fact, I tore out one of the pages which contained my favorite home design and have planned to build it since I was eleven or twelve years old. I liked that it was different than all of the other designs because it had round walls and a three-story bay window which extended from the basement to the second floor. The home design means a great deal to me because it is a part of my own history.

I have been a happy resident and registered voter in the City of Santa Clara since May of 2017, and before that for one year in 2014. It would be my honor serve on this commission and would do so with great pride and humility. I humbly request the board's consideration and appointment of me as a member of the Historical and Landmarks Commission. I look forward to hearing from you. Thank you very much.

Any other information which you feel would be useful to the City Council in reviewing your application

I have served the populations listed below either through work or internship experiences. Serving these diverse communities has broadened my understanding of the human condition and the different ways in which people live. History and culture permeate families and families, in turn, define a community. During this evolution, it is important that historical landmarks, museums, and street names honor and maintain our connections to the past because it is these connections which shape our future. I have had the privilege to serve the following populations:

- homeless adults and families
- low-income senior citizens
- people with disabilities include mental illnesses, physical, developmental, and intellectual disabilities, learning disabilities, and substance use
- youths and adults in the criminal justice system
- families receiving public assistance
- undocumented immigrants including farmworkers

Below are additional achievements and activities:

Team Leader, 2017 NASW-CA Legislative Lobby Days 03/11/2017-03/13/2017

National Association of Social Workers (NASW), Sacramento, CA

Prepared and led a team of six social work students to lobby a California legislator.

Student Leadership Discovery Group, SJSU School of Social Work, San Jose, CA

Student Co-Planner and Presenter, 12/2015-5/2016

Helped plan the curriculum, materials, and meeting dates of the leadership group; conducted interactive presentation about leadership in the context of social work.

Leadership Presentation, Student Leadership Discovery Group

San Jose State University, Master of Social Work program, San Jose, CA, April 4, 2016

Conducted interactive presentation about the differences between management and leadership, components of effective leadership, and leadership as self empowerment.

SW 285: Contemporary Spain, San Jose State University, School of Social Work

Madrid, Spain, 6/14/2014-7/5/2014

Experienced the history, culture, art, dance, food, and social services systems and practices in Spain through immersion and the lens of the transcultural perspective.

Disability Capital Action Day (DCAD)

Advocate, Sacramento, CA, 2012-2014

Advocated with co-workers, clients, and volunteers in May during statewide gathering of independent living centers in Sacramento, CA to lobby for disability rights and services.

Housing Workshops

Silicon Valley Independent Living Center, San Jose, CA, 2012-2015

Developed and led collaborative and informative Housing Workshops each week; informed disabled and elderly people about available housing, laws, and resources.

Huron Healthcare Center, Huron, OH

Volunteer Socializer, Part-time, Temporary, 6/1992-7/1992

Socialized with elderly clients to invigorate and uplift the nursing home residents.

Publications:

An Examination of the Effectiveness of the Referral Process for Juvenile Drug Court

Qualitative Research, in fulfillment of MSW degree requirements at SJSU, 2017.

Team of three MSW researchers conducted qualitative interviews of professionals in the Juvenile Drug Court. Utilized thematic analysis of transcriptions and subcommittee meetings to identify and discuss strengths and challenges of the referral process.

SPHH (Special Programs Housing Handbook)

Silicon Valley Independent Living Center, San Jose, CA, 2015.

Created an electronic, printable handbook with information about special housing programs including emergency shelters and transitional housing in Santa Clara County.

Rental Housing Search Packet

Silicon Valley Independent Living Center, San Jose, CA, 2012 to 2015.

Developed a thorough packet of information and resources related to affordable, accessible housing; packet was provided at Housing Workshops and to clients as needed.

Fact Sheet on Homelessness

The Shelter Project, Santa Cruz, CA, 2009.

Researched national and local facts about homelessness. Program Director of The Shelter Project incorporated my research into his online "Fact Sheet on Homelessness."

Removing the Stigma of Homelessness

Senior Capstone Project, Community Studies major, UC Santa Cruz, CA, March 2009.

Independently researched homelessness; wrote a capstone paper about the stigma and causes of homelessness; proposed free

## Statement of Qualifications

for

### Certified Local Governments Commissioners

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_\_ Michael Celso \_\_\_\_\_

Date of Appointment: \_\_\_ August 21, 2018 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2022 \_\_\_\_\_

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

\_\_\_ X \_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

**Objective:** To continue to serve the Santa Clara community on the Historical and Landmarks Commission.

**Education:**

- **Master of Social Work** **August 2017**  
San Jose State University, San Jose, CA
- **Bachelor of Arts in Community Studies** **March 2009**  
University of California, Santa Cruz, CA

**Work Experience**

**Psychiatric Social Worker I** 1/2020 to Present  
Santa Clara County Substance Use Treatment Services (SUTS), San Jose, CA

- Conduct assessments and provide individual and group counseling and case management to adults with substance use problems.

**Social Worker II,** 1/2018 to 1/2020  
Santa Clara County Department of Family and Children's Services, San Jose, CA

- Built rapport with resource (foster) families and conducted biopsychosocial assessments to determine if families could provide safety, permanence, and well-being to foster children.

**Student Research Assistant,** 3/2015 to 7/2017  
San Jose State University Research Foundation, San Jose, CA

- Completed psychosocial assessments of youths in Juvenile Drug Treatment Court and communicated their needs to court staff. Assessed for suicidality and suspected abuse.

**Night Supervisor,** 1/2017 to 6/2017  
St. Paul's United Methodist Church, Temporary Homeless Shelter, San Jose, CA

- Supervised temporary homeless shelter residents. Listened and provided resources as needed.

**Housing and Personal Assistant Specialist,** 10/2011 to 7/2015  
Silicon Valley Independent Living Center, San Jose, CA

- Conducted Housing Workshops, created independent living plans, and intervened to prevent evictions. De-escalated and provided conflict resolution in situations with dissatisfied clients.

**Eligibility Worker I,** 9/2010 to 2/2011  
County of Santa Clara, Milpitas, CA

- Determined eligibility and benefits for families receiving Medi-Cal, CalWORKs, and CalFresh.

**Social Work Intern Experience**

**MSW Intern,** 9/2016 to 5/2017  
County of Santa Clara, Office of the Sheriff, Elmwood Programs Unit, Milpitas, CA

- Provided effective short-term therapy to male inmates, completed risk assessments, transition/discharge plans, and co-created and facilitated a parenting skills group for inmates.

**MSW Intern,** 5/2015 to 8/2015  
Dr. Edward Cohen, MSW Coordinator, SJSU, San Jose, CA

- Developed a client satisfaction survey for youths in the Juvenile Drug Treatment Court.

**MSW Intern,** 9/2014 to 4/2015  
InnVision Shelter Network, Opportunity Services Center, Palo Alto, CA

- Provided outreach, case management, and created a weekly singing group for homeless clients.

## Community Studies Intern Experience

I completed 4 internships in different agencies for Community Studies.

1/2008 to 3/2009

**Intern**, 12 hours per week

Senior Citizens Legal Services, Santa Cruz, CA

- Performed intake interviews, researched community resources, and drafted letters to clients.

**Intern**, 32 hours per week

The Shelter Project: Community Action Board of Santa Cruz County, Inc., Santa Cruz, CA

- Conferred with hospital social workers and public health nurses for the Motel Voucher Program.

**Intern**, 6 hours per week

Davenport Resource Service Center, Davenport, CA

- Assisted undocumented families through free food, clothing, and the Campesino Health Clinic.

**Intern**, 6 hours per week

Santa Cruz County Juvenile Hall, Felton, CA

- Researched articles on juvenile justice and shadowed probation officers during their daily duties.

## Volunteer Experience

**Commissioner**, Historical & Landmarks Commission

8/2018 to Present

City of Santa Clara, CA

- Review proposals of historical properties and make recommendations to the City Council.

**Community Disaster Education Presenter**,

5/2011 to 9/2011

American Red Cross (ARC), San Jose, CA

- Facilitated one-hour presentations on disaster preparedness to interested companies.

## Leadership Experience

**Student Co-Planner and Presenter**, Student Leadership Discovery Group

12/2015 to 5/2016

School of Social Work, San Jose State University, San Jose, CA

- Conducted an interactive presentation about leadership in the context of social work.

**Team Leader**, 2017 NASW-CA Legislative Lobby Days

3/11/2017 to 3/13/2017

National Association of Social Workers (NASW), Sacramento, CA

- Prepared and led a team of six social work students to lobby a California legislator.

## Awards /Certificates/Licenses

- **Certificate of Completion**, Developing Aspiring Supervisors, Certificate Program, County of Santa Clara, June 21, 2019.
- **Registered Associate Clinical Social Worker**, ASW 87147, California Board of Behavioral Sciences, December 11, 2018, Expires 12/31/2020.
- **Certificate of Achievement**, Social Worker II/III Child Welfare training, County of Santa Clara Social Services Agency, Department of Family and Children's Services, April 26, 2018.
- **Helen L. Stevens Faculty-Led Program Scholarship**, San Jose State University, May 13, 2014.

## Memberships

**National Association of Social Workers (NASW)**, South Bay Unit, San Jose, CA

- Professional membership organization of social workers guided by a code of ethics.

**The Honor Society of Phi Kappa Phi**, San Jose State University Ch. 067, San Jose, CA

- National honor society recognizing the top 10% of SJSU graduate students.

## Additional Languages

- **Spanish**, Associate in Arts for Transfer, October 2019, Mission College, Santa Clara, CA.



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Civic or Charitable Organizations to which Applicant has belonged:

Position(s) Held:

Dates:

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Special Interests, Hobbies or Talents:

Crochet, Long Distance Running, Indoor Soccer, Photography, Travel, Cooking

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College, Professional, Vocational Schools attended:

Major Subject:

Degree/Dates:

SJSU

Human Resource Management

BS, 2008

Cal Poly SLO

Computer Science

n/a

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Special awards or recognition received:

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

I recently attended the "Downtown" meetings and saw that most people who attend those events don't really have a good grasp of the younger generation's likes and dislikes. In fact, I was shut down by a couple of the veteran attendees when I tried to voice my opinions in small group discussions. I would love to bring different viewpoints to the commission and help foster involvement from a wider range of residents from around the community. This is a very unique city with a lot of historical significance and I would love to highlight those features for the residence and visitors who are unaware of them. Better informed citizens will help preserve the historically significant features for future generations to enjoy.

Any other information which you feel would be useful to the City Council in reviewing your application:

I actually purchased Chris and Tom's house with the mindset to preserve the historically significant pieces of the property. As a relatively new resident of the Old Quad, I feel like there is a lot to learn.

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?  Yes  No  Unsure

If yes, please name the Organization or Employment.

City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?  Yes  No  Unsure

Have you ever been convicted of a felony or misdemeanor? Do not list any misdemeanor settled in juvenile court. (If yes, explain convictions)

Signature of Applicant:

Patricia Leung

Date Signed:

11/30/2015

By clicking submit you are confirming that you are the person listed in this application, and that all information provided is truthful and correct. You can also submit the completed application in person at: City Clerk's Office, 1500 Warburton Avenue, Santa Clara, California 95050. All information provided will be public information.

**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_\_ Patricia Leung \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ December 8 2015 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2019 \_\_\_\_\_

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At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

\_\_\_ X \_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.



APPLICATION  
BOARD, COMMISSIONS AND COMMITTEE  
CITY OF SANTA CLARA

Submit Completed Applications to: City Clerk's Office  
1500 Warburton Avenue, Santa Clara, California 95050  
Telephone: 615-2220 Email: [clerk@santacruzaca.gov](mailto:clerk@santacruzaca.gov)

RECEIVED  
JUL 10 2013  
City Clerk's Office  
City of Santa Clara  
2007

\*\*\*\*\*

Board/Commission/Committee Applying For: Historical and Landmarks  
 Name: J.L. Spike Standifer  
 Address: [REDACTED] City: Santa Clara Zip: 95050  
 Telephone: Work: [REDACTED] Home: [REDACTED]  
 Email: [REDACTED] Fax: [REDACTED]  
 Are you eligible to register to vote in Santa Clara? Yes  
 Are you a registered voter of Santa Clara? Yes How long? 47 years  
 Have you attended a meeting of this Board/Commission/Committee? Yes  
 Present Employer: Retired Do Volunteer in Community Organizations  
 Job Title: SC CITY VTA

Previous Governmental Bodies/Elective Offices Applicant has served	Position/Office Held	Dates	
<u>No elective capacity, however have maintained a "hands-on" interest in City Government and Affairs</u>		<u>1964 to Present</u>	
Civic or Charitable Organizations To which Applicant has belonged	Position Held	Dates	
<u>Serra Club SC Branch - Retired Chaplain Coordinator</u>		<u>2007-2011</u>	
<u>Ignatian Companion for Service &amp; Spirituality Outreach</u>		<u>2010 -&gt;</u>	
<u>Restorative/Social Justice - Elmwood - Coordinator</u>		<u>2010 -&gt;</u>	
Special Interests/Hobbies/Talents: <u>History, Genealogy (Family &amp; background), Historical Events, BIA Mission History, reading, swim, All Spectator Sports - 49er/Foothill SF Giants College BB, travel</u>			
College, Professional, Vocational, Schools attended	Major Subject	Dates	Degree/Date
<u>Gonzaga University</u>	<u>BBA - Business</u>	<u>1969-1972</u>	<u>B/72</u>
<u>Santa Clara University</u>	<u>Paralegal/Research</u>	<u>1976-78</u>	<u>B/67 Honors</u>
<u>Anthony School Real Estate</u>	<u>Certificate</u>	<u>1972-78</u>	

\*NOTE: ALL INFORMATION PROVIDED WILL BE PUBLIC INFORMATION.

Special awards or recognition received: SC City VTA Motor Operator Ribbon Award  
Selected as Honorary Alumni at SCU for Volunteer Work

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board: (Attach second page if necessary)  
On the Historical Landmarks Commission I would like to participate in painting out significant venues in the City of S.C. for recognition & research to tell the story of S.C. and share our heritage as well as maintain these special places for future generations of Citizens of Santa Clara

Any other information which you feel would be useful to the City Council in reviewing your application: (Attach second page if necessary) added comments p. 1/2  
I strongly believe in Boards & Commissions as part of SC City's function. As a lifelong resident of S.C., I grew up exposed to city government as my father, Joe L. Standifer, Jr. was the responsible Atty who helped construct a City Charter and specifics. I participated

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?  
No, not to my knowledge

If yes, please state name of Organization/Employment:  
\_\_\_\_\_

City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises: Yes

Have you ever been convicted of a felony or a misdemeanor? Do not list any misdemeanor settled in juvenile court. (If yes, explain convictions):  
NO

How did you hear about the opening on this Board/Commission/Committee? \_\_\_\_\_

Signature of Applicant: Joseph L Standifer MS  
Date signed: 7/10/2013

## Statement of Qualifications

for

### Certified Local Governments Commissioners

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_\_ J.L. "Spike" Standifer \_\_\_\_\_

Date of Appointment: \_\_\_ September, 24, 2013 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2021 \_\_\_\_\_

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Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

\_\_\_ X \_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

RECEIVED

SEP 23 2014



APPLICATION  
BOARD, COMMISSIONS AND COMMITTEE  
CITY OF SANTA CLARA

City Clerk's Office  
City of Santa Clara



Submit Completed Applications to: City Clerk's Office  
1500 Warburton Avenue, Santa Clara, California 95050  
Telephone: 1-408-615-2220 Email: [clerk@santaclearca.gov](mailto:clerk@santaclearca.gov)

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Board/Commission/Committee Applying For: Historical and Landmarks Commission

Name: Robert Stephen Estes

Address: [REDACTED] City: Santa Clara Zip: 95051

Telephone: Work: [REDACTED] Home: [REDACTED]

Email: [REDACTED] Fax: none

Are you eligible to register to vote in Santa Clara? Yes

Are you a registered voter of Santa Clara? Yes How long? 31 years

Have you attended a meeting of this Board/Commission/Committee? Yes

Present Employer: [REDACTED]

Job Title: [REDACTED]

Previous Governmental Bodies/Elective Offices Applicant has served	Position/Office Held	Dates
none		
Civic or Charitable Organizations To which Applicant has belonged	Position Held	Dates
Third Street Community Center, San Jose, CA	Co-founder, CFO, Secretary	1997-2000

Special Interests/Hobbies/Talents: Process design, documentation, controlled vocabularies, architecture, home-improvement (electrical, plumbing, construction, etc.), neighborhood preservation, open space, cycling, theater, astronomy, Yoga

College, Professional, Vocational, Schools attended	Major Subject	Dates	Degree/Date
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

\*NOTE: ALL INFORMATION PROVIDED WILL BE PUBLIC INFORMATION.

Special awards or recognition received: U.S. Patent granted January, 2007, in the field of information security,  
Patent filed July, 2014, in the field of data management.

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board: (Attach second page if necessary)

Since 1985 I've attended meetings of the City Council, the Planning Commission, the Architecture Committee, and the Historical and Landmarks Commission quite a few times in the interest of neighborhood preservation. Each experience has taught the importance of fair, transparent, consistent and predictable process, at every level.

Our character is positively formed in the presence of prior generations' contributions to the built environment. Our distinctive neighborhoods are the treasure of our City, providing "sense of place" within the urban-suburban expanse. I would like to serve on the HLC to support the quality of life in and reputation of the City of Santa Clara.

Any other information which you feel would be useful to the City Council in reviewing your application:

You might have seen my neighbors and me at City Hall. We live in the Mid-century Modern development around Maywood Park. Our houses were designed by Anshen and Allen, the Park by Robert Royston, and the community building by Claude Stoller-- all famous architects.

Member of the National Trust for Historic Preservation  
Friend of Santa Clara Arts & Historical Consortium  
Member of Filoli Gardens  
Chair, Architectural Committee, Maywood Unit 4

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?  No

If yes, please state name of Organization/Employment:

City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises:  Yes

Have you ever been convicted of a felony or a misdemeanor? Do not list any misdemeanor settled in juvenile court. (If yes, explain convictions):  No

How did you hear about the opening on this Board/Commission/Committee? \_\_\_\_\_

At meetings of the HLC this summer a member of the public and a member of the HLC suggested that I apply.

Signature of Applicant: Walt Ellis

Date signed: Sept. 22, 2014

## Statement of Qualifications

for

### Certified Local Governments Commissioners

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_\_ Robert Stephen Estes \_\_\_\_\_

Date of Appointment: \_\_\_ October 28, 2014 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2020 \_\_\_\_\_

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Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

\_\_\_ X \_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

City of Santa Clara  
Historical and Landmarks Commission

Commissioner Robert Stephen Estes  
Term ends June 30, 2020  
Registered to vote in Santa Clara County

Current employer: Stanford Medicine  
Job Title: Senior Business/Systems Analyst

Education: AS, Computer Science. BA, German Language and Literature.

Potential conflicts of interest: None.

No criminal background.

Resident of the City of Santa Clara for 35 years.  
No prior experience as a government commissioner or elected official.

Twenty-One years experience in the non-profit sector.  
Currently: Senior Business/Systems Analyst at a university in Santa Clara County.  
Formerly: Co-founder, CFO & Secretary, Third Street Community Center, San Jose, Santa Clara County.

Fourteen years experience in high tech industry.  
Formerly: Business Process Architect at a Fortune 50 company in Santa Clara County.

Eleven years experience as a preservation activist.  
Chair of architectural committee for a Mid-century Modern tract.  
Member of the National Trust for Historic Preservation and several local organizations.



865 The Alameda  
San Jose, CA 95126-3133  
408/928-1900  
[www.mineweaser.com](http://www.mineweaser.com)

and

17154 Monte Grande Drive  
Sausalito, CA 94965-2779  
209/928-6900  
[craig@mineweaser.com](mailto:craig@mineweaser.com)

**CRAIG MINEWEASER, A.I.A.**  
Principal Preservation Architect  
Architect's License No. C13,397

Since 1967, when he worked as a carpenter's helper restoring his first historic building, Mr. Mineweaser has specialized in the preservation, restoration, rehabilitation, renovation, reconstruction and adaptive reuse of all types of historic structures. Today his architectural firm's projects include National Register buildings and well-known state and local landmarks for clients from nonprofit and government agencies to commercial corporations and private owners of a myriad of historic building types throughout Northern California. Mr. Mineweaser holds a Bachelor of Architecture degree from The Pennsylvania State University with emphasis in Architectural Engineering and Architectural History. In the 1970s he worked as an Inspecting Architect of the State of Pennsylvania and next he administered construction activities for a large architectural firm in Palo Alto designing commercial buildings throughout California.

Opening his own firm, Mineweaser & Associates, in 1983, he now has offices in both Tuolumne County and San Jose. Recognizing the growing need for trained conservators in the technical field of building restoration, his firm now offers building conservation services for such specialized work such as the conservation of earthen plasters and whitewash finishes of old adobe buildings. M&A has also published dozens of research and evaluation reports on historic buildings.

Active in many local history organizations, he is an Advisory Board member of the Preservation Action Council of San Jose, and has served as the Architectural Advisor to the City of Santa Clara's Landmarks Commission for over 25 years. He also served on the Board of "History San Jose," a 40-acre, living-history museum and park. Mr. Mineweaser is a member of the Historic Preservation Review Commission of Tuolumne County, the American Institute of Architects, the Association for Preservation Technology, the California Preservation Foundation and many other local, state and national organizations concerned with the preservation and growth of our communities. He is a Forum member of the National Trust for Historic Preservation, and he has worked with the national Advisory Council on Historic Preservation on federally funded Section 106 projects. Registered with the Office of Emergency Services, he works as a volunteer to evaluate historic buildings after earthquakes and other disasters.

Mr. Mineweaser has lectured at numerous preservation conferences and for San Jose State and other universities and community groups. His subjects include preservation and its effects on community planning; maintenance and restoration techniques for preserving old buildings; the use of the California Historical Building Code and the "Secretary of the Interior's Standards;" green building practices in preservation work; and more. He educates local governments who own historic resources, and those concerned about development in historic sections of their municipalities, regarding the benefits of preservation and its effects on the growth of their communities.

Having restored and rehabilitated hundreds of buildings, M&A uses forensic building investigation techniques to uncover the hidden "story" in every old building. His firm documents the history, construction materials and methods, and unique problems of historic buildings. As an architectural historian and preservation architect, Mr. Mineweaser brings his knowledge and experience to bear in the use of alternative building materials and sustainable design in all of his firm's preservation and rehabilitation work. In short, he is always looking for new ways to save and restore old buildings.

## Statement of Qualifications

for

### Certified Local Governments Commissioners

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

ADVISOR

Name of Commissioner \_\_\_ Craig Mineweaser, AIA \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ N/A \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ N/A \_\_\_\_\_

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Are you a professional in one of the disciplines associated with historic preservation?

X  Yes

No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

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**HISTORICAL AND LANDMARKS COMMISSION  
MEMORANDUM**

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**TO:** Historical and Landmarks Commission, Honorary City Historian Lorie Garcia, and  
Architectural Advisor Craig Mineweaser, A.I.A.

**FROM:** Yen Chen, Associate Planner

**SUBJECT:** Welcome Letter for new Archaeological Advisor

**DATE:** October 20, 2011

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The Historical and Landmarks Commission unanimously voted at their meeting on October 6, 2010 to have Linda Hylkema, MA, RPA to act as the Volunteer Archaeological Advisor to the HLC. Ms. Hylkema has accepted the offer to serve the City in this capacity. The attached welcome letter is to be signed the Brian Johns, Chair on behalf of the entire Historical and Landmarks Commission.

I:\PLANNING\2011\HLC 2011\11-03-2011\memo - Welcome Letter for Linda Hylkema.doc

SANTA CLARA COUNTY OFFICIALS



Planning Division

November 3, 2011

Linda Hylkema, MA, RPA  
317 North Bayview Avenue  
Sunnyvale, CA 94085

Re: Linda Hylkema – Welcome Letter

Dear Linda,

The Historical and Landmarks Commission unanimously voted at their meeting on Thursday, October 6, 2010 to ask you to act as the Volunteer Archaeological Advisor to the HLC. The Commission is pleased to hear that you have accepted offer to serve the City in this capacity.

Your extensive professional background as well as being a Register of Professional Archaeologist member will be a great asset to the City of Santa Clara.

The City of Santa takes pride in being a Certified Local Government (CLG). Being a CLG member, the City agrees to carry out the intent of the National Historic Preservation Act and the Secretary of the Interior's Standard.

This welcome letter is on behalf of the entire Historical and Landmarks Commission.

Best Regards,

Brian Johns  
Chair Historical and Landmarks Commission

1500 Warburton Avenue  
Santa Clara, CA 95050  
(408) 615-2450  
FAX (408) 247-9857  
[www.santaclearca.gov](http://www.santaclearca.gov)

Vertical text on the right edge of the page, likely a scanning artifact or page number.

## Statement of Qualifications

for

### Certified Local Governments Commissioners

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

ADVISOR

Name of Commissioner \_\_\_ Linda Hylkema \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ N/A \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ N/A \_\_\_\_\_

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Are you a professional in one of the disciplines associated with historic preservation?

X  Yes

No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

Lorje Garcia (BS, Invertebrate Paleontology, San Francisco State - Post Graduate work, Anthropology/Sociology, Santa Clara University). Ms. Garcia is a historian and the principal of Beyond Buildings, with over 20 years experience as a researcher and in preparing historic surveys and evaluation reports for property owners, cities and government agencies. She has guest lectured on Historic Preservation, Historic Research, and Preservation Planning at San Jose State University and Santa Clara University, and on various aspects of California history at numerous public meetings. She has served as a Historic Landmarks Commissioner for both the County and City of Santa Clara, and is currently an advisor to the City of Santa Clara's Landmarks Commission. She is the City Historian for the City of Santa Clara. Among the recognition she has received for her work in Preservation and Preservation Planning, is a State of California, Governor's Award for Historic Preservation in 2010. Ms. Garcia, a published author of local history, has written numerous articles on California history. Based on the level of her education and experience, Ms. Garcia qualifies as a historian under the Secretary of the Interior's Professional Qualification Standards (as defined in 36 CFR Part 61).

Rev 11/22/10

## Statement of Qualifications

for

### Certified Local Governments Commissioners

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

ADVISOR

Name of Commissioner \_\_\_ Lorie Garcia \_\_\_\_\_

Date of Appointment: \_\_\_ N/A \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ N/A \_\_\_\_\_

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

X  Yes

No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

# RESUME

## APPLICANT INFORMATION

Name: Gloria M. Sciara  
Address: 254 S. 17<sup>th</sup> Street San Jose, CA 95112  
Telephone number: (408) 674-2515  
Email: gsciara@outlook.com

## CURRENT POSITION

Development Review Officer

### Summary of Qualifications

- Visionary and highly skilled manager and urban planner with strong municipal knowledge
- Development Review Manager for the City of Santa Clara
- Embraces and incorporates ethical leadership, innovation, and creativity in all decision making capacities
- Extensive management and supervisory experience
- Excellent interpersonal skills with employees, customers, public and all levels of government officials
- Comprehensive municipal planning experience- Capital improvement project and entitlement management
- Highly adaptive, resourceful and solutions oriented work style
- Strong political acumen
- High productivity and history of accomplishment
- Strong work ethic
- Extensive experience with high pressure and high volume planning offices
- Substantial support from the development community and residents

### Job Duties

Management of Current Planning Division: Oversight and management of the City of Santa Clara Current Planning Division; plans, organizes, manages and directs the activities of the current planning program, including all commission and committees under the jurisdiction of the Planning Division. Employee evaluations, budget preparation support, regional committee representation, Liaison to the Santa Clara Planning Commission; oversight of the historic preservation program, interface and advisory to code enforcement team, interdepartmental coordination, administrative staff and temporary personnel, permit services management reorganization of workloads/tasks, implementation of performance measures, increased efficiency in operations and staff development.

## MAJOR PROJECTS

### **- Gateway Santa Clara/3610, 3640 and 3700 El Camino Real**

New 2015 mixed use project consisting of 476 living units and 108,000 square feet of retail space, including live-work units, with associated parking, landscaping, and site improvements, Certification of the Final Environmental Impact Report (FEIR), Adoption of Statement of Overriding Considerations and the Mitigation Monitoring and Reporting Program (MMRP) and Errata; and Approval for a Rezone to Planned Development.

### **- Neighborhood Protection Ordinance**

Serving as committee member to City Council appointed Ad Hoc Committee to create a potential new City ordinance addressing boarding houses within existing single family neighborhoods. This work will continue into 2016.

### **- Historic Preservation Ordinance**

Committee Staff person assigned to serve as staff to City Council appointed Ad Hoc Historic Preservation Committee to draft a new Historic Preservation Ordinance. Spearheaded a major rewrite of the ordinance, and is on schedule for approval and adoption 2016.

### **- Gallery at Central Park/900 Kiely Boulevard**

Master community planned development- Demolition of former Kaiser Hospital and redevelopment of site with mixed density of housing- total of 795 housing units- under construction, completion date set for December 2015.

### **- Santa Clara Gardens/90 N. Winchester**

Former BAREC site decommissioned Agriculture property, and redevelopment with 110 small lot single family homes and 162 affordable senior housing project.

### **- Conservation District Ordinance and Design Guidelines**

Development of a draft ordinance for historic preservation principles and design guidelines within the Old Quad area authored illustrated design guidelines which were later published by the City of San Diego with credit noted.

### **- Berryessa Adobe Restoration Project**

Managed restoration and reuse of pre-California adobe building into a City owned museum. Served as Liaison to steering committee and managed all phases of construction, concept development and execution of interpretive displays, obtained grant funding and hiring of curator, budget oversight, CDBG reporting requirements and compliance.

**- Staff Coordinator for City of Santa Clara Sesquicentennial Celebration 2002:** Selected by the City Council approved Committee to serve as their sole staff person to coordinate, assist and implement all plans, celebrations, publicity and receptions for this year long series of events and celebrations. Was recognized, along with the Committee, by the California State Legislature, and honored with special certificate of commendation.

## **Education and Certification**

- **Graduate University: San Jose State University, San Jose, CA. 1997**

Master's Program (MA degree earned)—Urban Planning.

- **Graduate University: Fresno State University, Fresno, CA. 1989**

Master's Program (48 units completed)--City and Regional Planning.

- **Undergraduate University: Fresno State University, Fresno, CA 1987**

Bachelor of Arts Degree, Fine Arts. Areas of Study--Architecture, architectural history, art history.

- **Undergraduate Studies: Fresno City College, Fresno, CA 1984**

Undergraduate Curriculum completed--Areas of study--Business, Foreign language

## **Relevant Experience/Salary History**

**City of Santa Clara – Planning and Inspection Department**

**Development Review Officer (September 2008- to present)**

This position specializes in development review, policy development, project planning and coordination for both private properties, private and public organizations. Directly oversees and manages the Planning Division staff that includes permanent, part time, and contract planners as well as planning interns. The position required managing the workload of all employees, review and approval of all staff reports, oversight/approval of workloads associated with Planning Commission, Landmarks Commission, and Architectural Committee meetings, including presentations, minutes, all public hearing and environmental notices and legal deadlines and public interaction dealing with complaints and citizen issues from the City Manager's office. Serves as Project Clearance Committee Chair and oversee of development committee reviewing all discretionary projects by interdepartmental teams.

**Interim Manager of Development Review (May 2005-August 2008)**

This management position was created to address the vacancy of the Principal Planner position. This position has also been assumed various duties of Zoning Administrator, upon vacancy of the City Planner position. Responsibilities of this IMDR is to serve as chief contact interfacing with the City Manager's office on public requests and service requests, management of the code enforcement division, clerical division and planning staff. The position plans, organizes, manages and directs the activities of the current and advanced planning program, in accordance with legal requirements and modern standards of urban planning administration.

In addition, the position has managed personnel within the division. Serves as staff to the Planning Commission, chair of the Project Clearance Committee, and manages the preparation of work assignments, agendas, staff reports and minutes, and staffing to the Architectural Committee, Historical and Landmarks Commission and Planning Commission.

**Historic Resources Coordinator (May 1999-April 2005) City of Santa Clara**

Supervises the Historical Resources Section of the Planning Division; Coordination for both private properties and Capital Improvement Projects and conducts environmental assessments of private and public projects in accordance with the California Environmental Quality Act for projects involving historic properties; Administrator interfacing with two non-profit groups with member association totaling 24 individual non-profit cultural arts agencies. Administrator, oversees the lease agreements, conducts contract administration, and performs annual audits of performance measures as well as coordination with building maintenance staff for improvements to City owned property; Liaison to the Historical and Landmarks Commission, prepares the agendas, staff reports, PowerPoint presentation, minutes, and conducts all follow-up action; Project Manager for the Berryessa Adobe Restoration (City owned property), Pena Adobe Rehabilitation (privately owned) including, development of specifications, CDBG funding applications, selection of architects, staff of committees, construction oversight, labor compliance (Federal), plan review, field inspections, change orders and responsibility for developing master plans for long term use; Helps to educate the public and City staff about Santa Clara's cultural resources and ways to preserve its heritage; Served as staff liaison to the Historical and Landmarks Commission; Served as primary staff liaison to non-profit groups with agreements for City owned historic properties; Oversees all improvement, and restoration contracts for City owned historic properties; Works with applicants seeking to rehabilitate or remodel private historic properties. Oversees the maintenance of the City's historic properties, and manages the restoration of the City owned Berryessa Adobe. Performs California Environmental Quality Act (CEQA) analysis for projects that may impact cultural resources; Researches and prepares draft forms for historic inventory listings

**Planner I and Planner II (February 1989 to April 1999) City of Campbell**

All levels of professional planning duties including current and long range planning; Weekly City Council and Planning commission Presentations resulting in over 300 presentations; Current planning duties included project management of development applications such as Pruneyard Shopping Center Expansion and Remodel; Processing and management of development applications consisting of general plan amendments, planned development permits, rezoning applications, architectural approvals, modifications, historic landmark applications, variances, use permits, sign applications, pre-application review of historic and other properties, telephone and counter information services, code compliance; Long Range planning includes the complete development of a new City's Tree Protection Ordinance, Tree Technical Manual,

Alleyway study, parking study, specific plan update (San Tomas Area Neighborhood Plan), Update of Historic Resources Inventory, and Historic Preservation Board Administrative Procedures. Initiation and coordination of Historic Resources Inventory (HRI) comprehensive update including hiring and supervision of consultants; Secretary to Historic Preservation Board for nine years (lead staff); Related historic preservation activities and including assisting with Ainsley House relocation, restoration and historic landscape architecture, Development of Mill's Act proposal and model contract, developed historic landmark plaque program, designed City of Campbell historic landmark bronze plaque, revised demolition review procedure (adopted by Council), initiation of Certified Local Government (CLG) application for City, coordination of consultant services for preparation for historic resource assessments, production of historic preservation newsletter, development of creative mitigation measures to protect historical resources, processing building permits and alterations to local Historical Landmarks, event planner for Historic Preservation Board, development of Historic Preservation Board Administrative

**Graduate Assistant Transportation Planner, California Department of Transportation (DOT/District 6) Fresno CA**

Intergovernmental review of development projects for seven counties; CEQA compliance and review; Drafting correspondence/responses to government agencies; Administration of Urban Mass Transportation Act (UMTA) Section 16(b)(2) contract administration; Grant proposal review and completion; Inspections in field for compliance with granting requirements  
Regulation compliance of transportation grantees; Preparation of database and tracking system, (UMTA) Section 18 senior grant program administration;  
Special projects: Volunteered for Research Assignment: SARA III Regional Plan, compilation of all existing and proposed hazardous chemical material, mapping of pipeline transportation, development of computer database of inventory of chemical transportation for 7 counties within district. Received a special commendation from Caltrans for work product and thanks for work undertaken outside of the planning division.

## **Continued Educational and Training**

- Numerous APA courses including webinars, workshops and conferences for planning, environmental review, historic preservation, and traffic alternatives 2009-2014
- Annual C3 and Green Infrastructure training and workshops MRP updates SCVWD
- National APA Conference – Atlanta, GA 2014
- California preservation Foundation Conference Oakland 2012
- CEQA panelist for Silicon Valley Leadership group 2011 and 2012- Hosting for State and County leaders for CEQA reform
- Advanced Legal Framework- Association of Environmental professionals 2007
- Santa Clara Valley Urban Runoff Pollution Prevention Program *Training sessions and workshops*
- California Redevelopment Association –Redevelopment Law 2006
- Leadership Santa Clara
- Leadership for the 21<sup>st</sup> Century
- Complete Management Course for Planning Directors 2003
- CCAPA Annual Conference- Yosemite CA 2006
- APA National Conference – Philadelphia 2007
- California Preservation Foundation Annual Conference 2006
- Association for Preservation Technology- Rehabilitation of Historic Masonry – San Francisco
- Association for Preservation Technology – New Orleans 2003
- ESRI Intermediate GIS – course completion

## **Volunteer Activities**

- City of San Jose Landmarks Commission (Chair 2002-2004)
- Campus Community Association: Beautification Committee and Land Use Committee member (Coordination of September 11<sup>th</sup> Memorial Tree Planting)
- Preservation Action Council San Jose: Advocacy Committee member

## Statement of Qualifications

for

### Certified Local Governments Commissioners

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

STAFF to  
Name of Commission \_\_\_\_\_ Rebecca Bustos \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ N/A \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ N/A \_\_\_\_\_

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At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

Yes

No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

# REBECCA BUSTOS

## EXPERIENCE

### City of Santa Clara Planning Division

#### *Senior Planner*

**February 2020 – Present**

#### *Associate Planner*

**January 2017 – February 2020**

- Manage and coordinate land use entitlements, including General Plan amendments, rezonings, use permits, and architectural review for projects of varying complexities
- Trusted and relied upon to manage multiple concurrent high-profile projects, including a 10 million square-foot mixed-use redevelopment of the previously proposed Yahoo! campus and 40+ acre Patrick Henry Drive Specific Plan
- Confident and articulate in delivering verbal and written reports to various City commissions
- Develop detailed project timelines and milestone directives for internal staff and consultants
- Daily project coordination with outside consultants, including contract and invoice management
- Extensive interdepartmental coordination to negotiate project timelines and work products
- Manage, supervise, and mentor an Assistant Planner, as well as other new staff

#### *Acting Development Review Officer*

**October 2017 – December 2017**

- Six-week period as Acting Development Review Officer, included all management responsibilities including staff project assignments and workload assessments
- Oversaw and managed the Project Clearance Committee and Planning Commission, which included agenda management, staff report review, public presentations, and meeting minutes
- Provided zoning ordinance interpretations to staff and support in communications and meetings with applicants and the public

### City of San José Planning Division

**November 2012 – January 2017**

#### *Planner I/II/III – Project Manager*

- Promoted to Planner II within one year; working as Planner III from August 2015 forward
- Consistently developed and met accelerated timelines for complex, high-profile projects, which included three office/commercial developments over one million square feet each
- Worked closely with applicants to ensure projects conformed to the City's Zoning Ordinance, the goals and policies of the General Plan, various design guidelines, and other policies and specific plans
- Provided mentorship and training to new hires
- Effectively facilitated publicly noticed community meetings to inform the public about proposed projects
- Successfully coordinated interdepartmentally and with outside agencies and stakeholders to meet project deadlines and identified milestones
- Planning Division Employee of the Year – 2015

### AEI Consultants

**April 2012 – November 2012**

#### *Project Manager*

- Provided project management for Phase I Environmental Site Assessments, Environmental Transaction Screens, Regulatory Database Reviews, and Historical Records Reviews
- Project research included reviewing regulatory agency files, aerial photographs, and Sanborn Fire Insurance Maps in order to create a timeline of current and past uses of properties in question
- Performed comprehensive site inspections and interviews of property contacts, users, and owners
- Drafted specific recommendations for clients regarding further subsurface investigation and remediation

## EDUCATION

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

Bachelor of Science: City and Regional Planning, June 2011

**Attachment 2:  
Minutes from Commission Meetings**



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

01/02/2020

6:00 PM

Staff Conference Room  
City Hall Council Chambers  
1500 Warburton Avenue  
Santa Clara, Ca 95050

#### CALL TO ORDER AND ROLL CALL

**A motion was made by Commissioner Estes and seconded by Commissioner Romano that the Historical and Landmarks Commission excuse Commissioner Swartzwelder.**

**Present** 6 - Commissioner Patricia Leung, Vice Chair Stephen Estes, Commissioner J.L. "Spike" Standifer, Commissioner Ana Vargas-Smith, Commissioner Michael Celso, and Commissioner Kathleen Romano

**Excused** 1 - Commissioner Megan Swartzwelder

#### DECLARATION OF COMMISSION PROCEDURES

Commissioner Patricia Leung read the Historical and Landmarks Commission procedures.

#### REQUEST FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

The Applicant on Item 4 requested to be heard earlier on the agenda.

**A motion was made by Commissioner Estes and seconded by Commissioner Vargas-Smith that the Historical and Landmarks Commission move Item 4 ahead of Item 2 under Public Hearing / General Business.**

**Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano

**Excused:** 1 - Commissioner Swartzwelder

#### CONSENT CALENDAR

- 1.A [20-1473](#) Action on Historical and Landmarks Commission Minutes of September 5, 2019

**A motion was made by Commissioner Celso, seconded by Commissioner Vargas-Smith to approve the Historical and Landmarks Commission Minutes of January 2, 2020.**

**Aye:** 5 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, and Commissioner Celso

**Excused:** 1 - Commissioner Swartzwelder

**Abstained:** 1 - Commissioner Romano

### **PUBLIC PRESENTATIONS**

None

### **PUBLIC HEARING / GENERAL BUSINESS**

2. [20-1320](#) Public Hearing: Consideration of HLC Referral for projects near Historical Resource Inventory for the property located at 655 Jefferson Street

**Public Speaker(s):** Rob Mayer, Architect

**A motion was made by Commissioner Estes and seconded by Commissioner Vargas-Smith that the Historical and Landmarks Commission finds that the proposed project would not adversely impact the integrity of the listed resources in the vicinity of the project; and recommend to the Planning Commission that there are unusual conditions applying to this property and support the Variance request.**

**Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano

**Excused:** 1 - Commissioner Swartzwelder

3. [20-1329](#) Public Hearing: Consideration of a Significant Property Alteration (SPA) permit for an addition and a new ADU in basement at a Mills Act property located at 1393 Santa Clara Street
- Public Speaker(s):** Seif and Lauren Mazareeb, and Rob Mayer, Architect
- A motion was made by Commissioner Vargas-Smith and seconded by Commissioner Celso that the Historical and Landmarks Commission finds that the proposed project located at 1393 Santa Clara Street retains the essential character defining elements that make it significant; that the proposed project does not destroy or have a significant adverse effect on the integrity of the designated property; that the alterations are compatible with the existing structure; and that the rehabilitation of the residence meets the Secretary of the Interior's Standards for Rehabilitation, subject to the conditions of approval of the SPA permit, with the following modification to substitute Condition C7:**
- The applicant shall 1) provide photographs of the cobblestone before removal; 2) rebuild with the existing cobblestone; 3) exercise care and artisanship to achieve appearance similar to the porch wall and porch column; and 4) reproduce to a practical degree.**
- Aye:** 4 - Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, and Commissioner Celso
- Excused:** 1 - Commissioner Swartzwelder
- Recused:** 2 - Commissioner Leung, and Commissioner Romano
4. [20-1431](#) Public Hearing: Consideration of HLC referral for projects near a Historical Resource Inventory for the property located at 473 Lafayette Way
- Public Speaker(s):** Saul Caruso, Architect
- A motion was made by Commissioner Estes and seconded by Commissioner Vargas-Smith that the Historical and Landmarks Commission find that the proposed project located at 473 Lafayette Way does not have a significant adverse effect on the integrity of the historic resource at 950 Bellomy Street and that the alteration is compatible with the existing structure and neighborhood.**
- Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano
- Excused:** 1 - Commissioner Swartzwelder

### **COMMISSIONERS REPORT**

5. [20-1472](#) Action on Other Business before Historical and Landmarks Commission

**Public Speakers(s):** None

**A motion was made by Commissioner Estes and seconded by Commissioner Standifer to continue the Election of Officers for a full Commission.**

**Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano

**Excused:** 1 - Commissioner Swartzwelder

**A motion was made by Commissioner Romano and seconded by Commissioner Standifer to appoint Commissioner Romano as the Lead and Commissioner Leung as Alternate to the Zoning Ordinance Update, and appoint Commissioner Romano as Alternate to both Agnew Historic Cemetery Museum Committee and Downtown Revitalization.**

**Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano

**Excused:** 1 - Commissioner Swartzwelder

**Staff Liaison Yen Han Chen** asked that Commissioners to update their resume and Statement of Qualifications, and to report on training Received between October 1, 2018 through September 30, 2019. He noted SHPO has yet to release the Template for the CLG 2018-2019 Annual Report for reporting.

**Staff Liaison Yen Han Chen** reported on Leadership Santa Clara 2020 program. He reminded those interested the deadline is January 10, 2020.

Announcements / Other Items

No additional items reported.

## Board and Committee Assignments

**Commissioners** present reported on assignments.

## Commissioner Travel and Training Reports, Requests to Attend Training

No travel or training reported. No request to attend training.

**HLC LIAISON REPORT**

## City Council and Planning Commission Actions

**Staff Liaison Yen Han Chen** reported on Council and Planning Commission items.

## Upcoming Agenda Items

**Staff Liaison Yen Han Chen** provided updates on upcoming agenda items.

**ADJOURNMENT**

**A motion was made by Commissioner Estes and seconded by Commissioner Romano to adjourn the meeting. The meeting was adjourned at 11:05 p.m. The next regular scheduled meeting is on February 6, 2020.**

**Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano

**Excused:** 1 - Commissioner Swartzwelder



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

03/05/2020

6:00 PM

City Hall - City  
Manager's Conference Room  
1500 Warburton Avenue  
Santa Clara, CA 95050

#### CALL TO ORDER AND ROLL CALL

**Present** 7 - Commissioner Patricia Leung, Vice Chair Stephen Estes, Commissioner J.L. "Spike" Standifer, Commissioner Ana Vargas-Smith, Commissioner Michael Celso, Commissioner Megan Swartzwelder, and Commissioner Kathleen Romano

#### DECLARATION OF COMMISSION PROCEDURES

#### REQUEST FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

**Defer Item #1 to later on the agenda by consensus.**

#### CONSENT CALENDAR

1. [20-231](#) Action on Historical and Landmarks Commission Minutes of January 2, 2020

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of January 2, 2020.

**A motion was made by Commissioner Estes, seconded by Commissioner Romano to approve the Historical and Landmarks Commission Minutes of January 2, 2020.**

**Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano

**Abstained:** 1 - Commissioner Swartzwelder

#### PUBLIC PRESENTATIONS

None.

#### PUBLIC HEARING / GENERAL BUSINESS

2. [20-207](#) Public Hearing: Consideration to add street names to the City's Approved Street Name List

**Recommendation:** Recommend that the Historical and Landmarks Commission recommend Council approval of the proposed street names Champions Way, Champions Drive, Olympic Drive and Hansen Drive be added to the City's approved street name list.

**Public Speaker(s):** Josh Rupert, Applicant

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Estes, to continue the item to the April 2, 2020 HLC meeting with a recommendation that the applicant consider using names of a fallen Santa Clara police officer and an Olympian associated with Santa Clara.**

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

### **COMMISSIONERS REPORT**

3. [20-232](#) Action on Other Business before Historical and Landmarks Commission

**Recommendation:** There are six items for consideration.

- Election of Officers (for Fiscal Year ending June 30, 2020)
- Board and Committee Assignments
- National Historic Preservation Month Activities and Promotion
- CLG 2018-2019 Annual Report (Reporting period is from October 1, 2018 through September 30, 2019)
- 2020 Work-Plan and 2019 Accomplishments
- Joint Dinner with City Council (March 17, 2020 5:00-6:00 PM)

**Public Speaker(s):** None

**A motion was made by Commissioner Estes, seconded by Commissioner Standifer, to elect Commissioner Leung as the Commission Chair for a term through June 2020.**

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**A motion was made by Commissioner Romano, seconded by Commissioner Swartzwelder, to elect Commissioner Estes as the Vice Chair of the Commission for a term through June 2020.**

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**A motion was made by Commissioner Estes, seconded by Commissioner Romano, to amend the Board and Committee Assignments.**

- Santa Clara Arts and Historic Consortium (Estes / Leung Alternate)
- Historic Preservation Society of Santa Clara (Vargas-Smith)
- Old Quad Residents Association (Leung / Vargas-Smith as alternate)
- Design Review Hearing (Romano / Vargas-Smith as alternate)
- Agnews Historic Cemetery Museum Committee (Standifer / Romano as alternate)
- BART/ High Speed Rail/ VTA BRT Committee (Vargas-Smith / Swartzwelder as alternate)
- Zoning Ordinance Update (Swartzwelder / Romano as alternate)
- El Camino Real Specific Plan Community Advisory Committee (Leung)
- Downtown Revitalization (Vargas-Smith/ Romano as alternate)

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**A motion was made by Commissioner Romano and seconded by Commissioner Vargas-Smith to co-sponsor and promote the National Historic Preservation Month event on May 23, 2020.**

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**A motion was made by Commissioner Swartzwelder, seconded by Commissioner Romano, to allocate up to \$1,000 of HLC budget funds toward advertisement and refreshments for the National Historic Preservation Month activity on May 23, 2020.**

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Staff Liaisons Yen Han Chen and Rebecca Bustos** asked that Commissioners update their resumes and Statement of Qualifications, and to report on training received between October 1, 2018 through September 30, 2019 for use in the CLG 2018-2019 Annual Report.

**A motion was made by Commissioner Celso, seconded by Commissioner Swartzwelder, to approve the HLC 2020 Work Plan and 2019 Accomplishments.**

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

Commissioners discussed items to bring forward for discussion at the City Council joint dinner on March 17, 2020.

#### Announcements / Other Items

No additional items.

#### Board and Committee Assignments

Commissioners present reported on assignments.

#### Commissioner Travel and Training Reports, Requests to Attend Training

**Staff Liaisons Yen Han Chen and Rebecca Bustos** announced the upcoming California Preservation Conference to be held in Sacramento May 17-20.

#### HLC LIAISON REPORT

#### City Council and Planning Commission Actions

**Staff Liaison Yen Han Chen** reported on Council and Planning Commission items.

## Upcoming Agenda Items

**Staff Liaison Yen Han Chen** provided updates on upcoming agenda items.

**ADJOURNMENT**

**A motion was made by Commissioner Estes and seconded by Commissioner Romano to adjourn the meeting. The meeting was adjourned at 10:27 p.m. The next regular scheduled meeting is on April 2, 2020.**

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

06/04/2020

6:00 PM

City Hall Council Chambers  
1500 Warburton Avenue  
Santa Clara, CA 95050

#### CALL TO ORDER AND ROLL CALL

Commission Chair Patricia Leung called the meeting to order at 6:04 p.m.

**Present** 7 - Chair Patricia Leung, Vice Chair Stephen Estes, Commissioner J.L. "Spike" Standifer, Commissioner Ana Vargas-Smith, Commissioner Michael Celso, Commissioner Megan Swartzwelder, and Commissioner Kathleen Romano

#### CONSENT CALENDAR

1. [20-580](#) Action on Historical and Landmarks Commission Minutes of March 5, 2020

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of March 5, 2020.

**A motion was made by Commissioner Swartzwelder and seconded by Commissioner Vargas-Smith to approve the Historical and Landmarks Commission Minutes of March 5, 2020.**

#### PUBLIC PRESENTATIONS

None

#### GENERAL BUSINESS

2. [20-361](#) Public Hearing: Consideration to add street names to the City's Approved Street Names List

**Recommendation:** Recommend that the Historical and Landmarks Commission recommend Council approval of the proposed street names: Champions Way, Wondo Way, Chastain Place, and Rickabaugh Way be added to the City's approved street names list.

**A motion was made by Commissioner Romano and seconded by Commissioner Standifer to approve the street names (Champions Way, Wondo Way, Chastain Place and Rickabaugh Avenue) and layout as shown.**

3. [20-582](#) Public Hearing: Action on the Certified Local Government (CLG) 2018-2019 Annual Report

**Recommendation:** Approve the Certified Local Government (CLG) 2018-2019 Annual Report.

**A motion was made by Commissioner Estes and seconded by Commissioner Standifer to note and file the 2019 Certified Local Government Report with the following amendments:**

- 1. Modify the name of the training to the Public Service Ethics Education Training**
- 2. Remove the duplicacy of Commissioner Romano's name**
- 3. Include Commissioner Romano's resume**
- 4. Redact any Commissioners' personal information**

### **STAFF REPORT**

**Staff Liaison Rebecca Bustos updated the Commission that there are no major upcoming projects and provided information on the meetings that have been able to take place due to the COVID-19 pandemic. She also informed the Commission about the format of the upcoming Historical and Landmarks Commission meetings.**

### **COMMISSIONERS REPORT**

Boards and Committee Assignments - 15 minutes

**Commissioners present reported on assignments.**

Announcements and Other Items - 10 minutes

**No additional items reported.**

Commissioner Travel and Training Requests - 10 minutes

**None.**

**ADJOURNMENT**

A motion was made by Commissioner Romano and seconded by Commissioner Standifer to adjourn the meeting. The meeting was adjourned at 7:33 p.m.



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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09/03/2020

6:00 PM City Manager's Staff Conf. Room - Adjacent to City Hall  
Council Chambers  
1500 Warburton Avenue  
Santa Clara, CA 95050

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

- Via Zoom:  
o <https://santaclaraca.zoom.us/j/97233262035> or o Phone: 1 (669) 900-6833

Public Comments prior to meeting may be submitted via email to [HistoricalLandmarksCommission@santaclaraca.gov](mailto:HistoricalLandmarksCommission@santaclaraca.gov) no later than noon on the day of the meeting.

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than 10 people gatherings. Historical and Landmarks Commissioners will be participating remotely. A limited number of staff will also be present.

We highly encourage interested members of the public to stay at home and provide public comment remotely. Any members of the public wishing to come in person should first check-in at the City Manager's Conference Room. City staff may direct you to wait in the City Hall cafeteria or outside the Council Chambers until your item of interest is discussed in order to maintain sufficient social distancing guidelines.

**PUBLIC PARTICIPATION IN ZOOM WEBINAR:**

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

**CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:01 p.m.

**Present** 6 - Chair Patricia Leung, Vice Chair Stephen Estes, Commissioner Ana Vargas-Smith , Commissioner Michael Celso , Commissioner Megan Swartzwelder , and Commissioner Kathleen Romano

**Absent** 1 - Commissioner J.L. "Spike" Standifer

**CONSENT CALENDAR**

1. [20-776](#) Historical and Landmarks Commission Minutes of June 4, 2020

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of June 4, 2020.

**A motion was made by Commissioner Celso, seconded by Commissioner Estes to approve the Historical and Landmarks Commission Minutes for the meeting of June 4, 2020.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

**PUBLIC PRESENTATIONS**

None.

**GENERAL BUSINESS**

HLC Advisor Introductions - 20 minutes

Craig Mineweaser, AIA - HLC Architectural Advisor

Linda Hylkema, MA, RPA - HLC Archeological Advisor

Lorie Garcia - City Historian and HLC Historical Advisor

2. [20-777](#) Action on Other Business before Historical and Landmarks Commission

**Recommendation:** There are two items for consideration.

- Plaque Request for 1490 Santa Clara Street
- Work Plan

**A motion was made by Commissioner Celso, seconded by Commissioner Romano that the Historical and Landmarks Commission approve the request for a wood plaque for 1490 Santa Clara Street "c.1863" if found to be similar in price to a bronze plaque.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

**A motion was made by Commissioner Romano, seconded by Commissioner Swartzwelder to approve the 2020 Work Plan and establish two subcommittees to focus on items 3 and 4 in the Work Plan.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

3. [20-803](#) Election of Historical and Landmarks Commission Chair and Vice Chair

**Recommendation:** Elect a new Historical and Landmarks Commission Chair and Vice-chair.

**A motion was made by Commissioner Swartzwelder, seconded by Commissioner Vargas-Smith to re-elect Chair Leung for the term through June 2021.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith to re-elect Vice Chair Estes for the term through June 2021.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

## **STAFF REPORT**

## **COMMISSIONERS REPORT**

Boards and Committee Assignments - 15 minutes

**Commissioners** present reported on assignments.

Note: Agenda had incorrect Board and Committee Assignments. The updated assignments are listed below.

- *Santa Clara Arts and Historic Consortium (Estes / Leung Alternate)*
- *Historic Preservation Society of Santa Clara (Vargas-Smith)*
- *Old Quad Residents Association (Leung / Vargas-Smith as alternate)*
- *Development Review Hearing (Romano / Vargas-Smith as alternate)*
- *Agnews Historic Cemetery Museum Committee (Standifer / Romano as alternate)*
- *BART/ High Speed Rail/ VTA BRT Committee (Vargas-Smith / Swartzwelder as alternate)*
- *Zoning Ordinance Update (Swartzwelder / Romano as alternate)*
- *El Camino Real Specific Plan Community Advisory Committee (Leung)*
- *Downtown Revitalization (Vargas-Smith / Romano as alternate)*

Announcements and Other Items - 10 minutes

No additional items.

Commissioner Travel and Training Requests - 10 minutes

No travel or training reported. No requests to attend training.

**ADJOURNMENT**

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Celso to adjourn the meeting.**

**The meeting adjourned at 9:30 p.m.**

**The next meeting is on Thursday, October 1, 2020 at 6 p.m.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer