



# City of Santa Clara

## Meeting Minutes

### Task Force on Diversity, Equity, and Inclusion

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02/25/2021

7:00 PM

Virtual Meeting

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#### CALL TO ORDER AND ROLL CALL

Chair Brown called the meeting to order at 7:03 p.m. Chair Brown congratulated Members Mark Gilley, Joyce Davis, and Dorothy Ma on their recent appointments to the Task Force and invited them to introduce themselves.

**Present** 6 - Chair Darius Brown, Vice Chair Neil Datar, Member Joyce Davis, Member Mark Gilley, Member Andrew Knaack, and Member Dorothy Ma

**Absent** 1 - Member Dianna Zamora-Marroquin

#### CONSENT CALENDAR

1. [21-70](#) Task Force on Diversity, Equity, and Inclusion Meeting Minutes of January 11, 2021  
A motion was made by Vice Chair Datar, seconded by Member Knaack, and unanimously carried, that the Task Force approve the minutes from the January 11, 2021 meeting.

**Aye:** 6 - Chair Brown, Vice Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma

**Absent:** 1 - Member Zamora-Marroquin

#### PUBLIC PRESENTATIONS

None.

#### GENERAL BUSINESS

2. Overview of Ralph M. Brown Act

**City Attorney Brian Doyle introduced himself and gave a presentation on the Ralph M. Brown Act. City Attorney Doyle introduced Deputy City Attorney Luis Haro who will be serve as the primary staff support to the Task Force. He also introduced Chief Assistant City Attorney Su Reuter who will be working with the Task Force on its review of police use of force policies. A motion was made by Vice Chair Datar, seconded by Member Gilley, and unanimously carried, that the Task Force note and file the City Attorney's report.**

**Aye:** 6 - Chair Brown, Vice Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma

**Absent:** 1 - Member Zamora-Marroquin

3. [21-81](#) Discussion and Possible Action on 2021 Task Force Workplan

**Chair Brown reported that staff developed the proposed workplan based on the Mayor and Police Chief's report at the September 29, 2020 Council meeting and explained that the workplan is the Task Force's strategic plan. Chair Brown reviewed the workplan month by month and commented that the workplan was a living document that could be updated based on referrals and input received from the community at listening sessions. The Task Force provided their input on the workplan. Joan Harrington and Sparky Harlan (CEO, Bill Wilson Center) also provided their input on the workplan. A motion was made by Vice Chair Datar, seconded by Member Davis, and unanimously carried, that the Task Force approve the 2021 workplan.**

**Aye:** 6 - Chair Brown, Vice Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma

**Absent:** 1 - Member Zamora-Marroquin

4. [21-66](#) Update from Community Communicators Subcommittee and Introduction of Community Partner Organization - Bill Wilson Center
- Vice Chair Datar provided an update on the Community Communicators Subcommittee's outreach to potential community partners and reported that he signed a Community Partnership MOU on behalf of the Task Force with the Bill Wilson Center. Vice Chair Datar introduced Sparky Harlan, Chief Executive Officer of the Bill Wilson Center, who will serve as the Bill Wilson Center's liaison and the Task Force's primary contact. A motion was made by Chair Brown, seconded by Member Ma, and unanimously carried, that the Task Force approve the Community Partnership MOU with the Bill Wilson Center pending the updated date with Vice Chair Datar's signature.**
- Aye:** 6 - Chair Brown, Vice Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma
- Absent:** 1 - Member Zamora-Marroquin
5. [21-344](#) Update and Discussion on the Columbus Day and Indigenous Peoples' Day Survey
- Chair Brown and Member Knaack provided an update on their outreach efforts on the Columbus Day and Indigenous Peoples' Day Survey and reported that they were unsuccessful in their outreach to six local Native American organizations. Member Gilley inquired if staff could investigate whether the OpenGov survey could be distributed in different languages. Staff commented that they would look into this and report back to the Task Force. This was an informational update only and no action was taken by the Task Force.**
6. [21-82](#) Action on Referral from Governance and Ethics Committee on Council Policy 035 ("Naming of Facilities")
- Chair Brown introduced the item. The Task Force expressed support in working with staff on recommendations to update Council Policy 035. A motion was made by Vice Chair Datar, seconded by Member Knaack, and unanimously carried, that the Task Force accept the on referral from Governance and Ethics Committee on Council Policy 035 ("Naming of Facilities").**
- Aye:** 6 - Chair Brown, Vice Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma
- Absent:** 1 - Member Zamora-Marroquin

7. Discussion and Possible Action on Appointing Task Force Secretary

**Chair Brown introduced the item and went over the role of the secretary as outlined in the Task Force bylaws. Chair Brown inquired if any members were interested in being the secretary. The Task Force discussed the secretary role. A motion was made by Member Knaack, seconded by Vice Chair Datar, and unanimously carried, that the Task Force refer this item to the next meeting.**

**Aye:** 6 - Chair Brown, Vice Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma

**Absent:** 1 - Member Zamora-Marroquin

8. Discussion and Possible Action on Appointments to Existing Subcommittees

**A motion was made by Chair Brown, seconded by Vice Chair Datar, and unanimously carried, that the Task Force appoint Member Davis to the Community Communicators Subcommittee and Member Gilley to the Columbus Day Renaming Subcommittee.**

**Aye:** 6 - Chair Brown, Vice Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma

**Absent:** 1 - Member Zamora-Marroquin

9. Discussion and Possible Action on Youth Advisory Role and Senior Advisory Role (or Any Other Advisory Role)

**Chair Brown commented that, since the discussion on the possible action on a youth advisory role or senior advisory role was brought forward by Member Zamora-Marroquin, the Task Force should continue this item to the next meeting.**

**A motion was made by Chair Brown, seconded by Vice Chair Datar, and unanimously carried, that the Task Force continue the discussion on the possible action on a youth advisory role or senior advisory role to the next meeting agenda.**

**A motion was made by Vice Chair Datar, seconded by Member Knaack, and unanimously carried, that the Task Force add an item to discuss possible strategies for reviewing police use of force polices, which may include the development of a subcommittee, to the next meeting agenda.**

**Aye:** 6 - Chair Brown, Vice Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma

**Absent:** 1 - Member Zamora-Marroquin

10. [21-304](#) Review Email Communications Received

Chair Brown went over the email communications received. Member Gilley reviewed the correspondence received as post meeting material. This was an informational update only and no action was taken by the Task Force.

**STAFF REPORT**

Mayor Gillmor welcomed the newly appointed Task Force members and provided a brief background of the establishment of the Task Force. Chief of Police Pat Nikolai also welcomed the new members and introduced himself.

**TASK FORCE MEMBERS REPORT**

Chair Brown reported that Mayor Gillmor signed the Mayors United Against Antisemitism Statement on behalf of the City of Santa Clara and reviewed the statement with the Task Force.

Member Knaack commented on the recent rise of Asian hate crimes in the Bay Area and requested that the Task Force add a discussion on this issue to the next meeting agenda.

A motion was made by Member Knaack, seconded by Vice Chair Datar, and unanimously carried, that the Task Force add an item to discuss the rise Asian hate crimes to the next meeting agenda. Staff shared the Black History Month celebration video featuring remarks from Chair Brown and Vice Chair Datar.

**Aye:** 6 - Chair Brown, Vice Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma

**Absent:** 1 - Member Zamora-Marroquin

**ADJOURNMENT**

The meeting was adjourned at 9:27 p.m.