



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

04/13/2026

7:00 PM

Hybrid Meeting
Sparacino Conference Room - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Join Zoom meeting
<https://santaclaraca.zoom.us/j/86374316081>

Webinar ID: 863 7431 6081

By consensus, the Commission agreed to hear agenda items out of order. Items were heard in the following order: Items 1.A, 3, 4, 2, and 5.

CALL TO ORDER AND ROLL CALL

Chair Chu called the meeting to order at 7:02 PM.

Present 5 - Commissioner Dana Caldwell, Chair Maureen Chu, Commissioner Eversley Forte, Vice Chair Vikas Gupta, and Commissioner Edward A. Souza

Absent 1 - Commissioner Derek DeMarco

Commissioner Forte made a motion, seconded by Commissioner Caldwell, to excuse Commissioner DeMarco from the April 13, 2026 Parks & Recreation Commission meeting. The motion carried by the following vote:

Aye: 5 - Commissioner Caldwell, Chair Chu, Commissioner Forte, Vice Chair Gupta, and Commissioner Souza

Excused: 1 - Commissioner DeMarco

CONSENT CALENDAR

- 1.A. [26-379](#) Action on the Parks & Recreation Commission Meeting Minutes from March 9, 2026

Recommendation: Approve the Parks & Recreation Commission Meeting Minutes from March 9, 2026

Commissioner Gupta made a motion, seconded by Commissioner Caldwell, to recommend approval of the March 9, 2026, Parks & Recreation Commission Minutes as amended, by correctly stating that Commissioner Caldwell made a motion, seconded by Commissioner DeMarco to approve the Wade Brummal item and correcting typos. The motion carried by the following vote:

Aye: 5 - Commissioner Caldwell, Chair Chu, Commissioner Forte, Vice Chair Gupta, and Commissioner Souza

Excused: 1 - Commissioner DeMarco

PUBLIC PRESENTATIONS

Craig Larson spoke regarding tennis balls in Saratoga creek and pickleball facilities.

GENERAL BUSINESS

2. [26-259](#) Review and Recommend for City Council Approval a Resolution Updating the Average Per-Acre Land Values and Park Development Costs Per Capita Used for Setting the Parkland In-Lieu Fee Schedule.

Recommendation: Review and recommend for Council adoption the proposed resolution (Attachment 7) updating the average per-acre land values and park development costs per capita used for setting the parkland in-lieu fee schedule.

Commissioner Gupta made a motion, seconded by Commissioner Caldwell, to recommend for City Council Approval a Resolution Updating the Average Per-Acre Land Values and Park Development Costs Per Capita Used for Setting the Parkland In-Lieu Fee Schedule. The motion carried by the following vote:

Aye: 5 - Commissioner Caldwell, Chair Chu, Commissioner Forte, Vice Chair Gupta, and Commissioner Souza

Excused: 1 - Commissioner DeMarco

3. [26-355](#) Review of the Wade Brummal Youth Sports Grant Scholarship Program
Discussion of Potential Updates

Recommendation:

1. Discuss the Wade Brummal Youth Sports Scholarship Program;
2. Provide input on potential Wade Brummal Youth Sports Scholarship Program updates;
3. Request staff work with community youth sports organizations regarding the impacts of potential Wade Brummal Youth Sports Scholarship Program updates
4. Another recommendation identified by the Parks and Recreation Commission

Commissioner Gupta made a motion, seconded by Commissioner Souza, to Recommend the Commission Reviews the Wade Brummal Youth Sports Grant Scholarship Program Annually and Staff Host Community Outreach Meetings with the User Groups. The motion carried by the following vote. The motion carried by the following vote:

Aye: 5 - Commissioner Caldwell, Chair Chu, Commissioner Forte, Vice Chair Gupta, and Commissioner Souza

Excused: 1 - Commissioner DeMarco

4. [26-447](#) Solicitation of Parks & Recreation Commission Input on the Sections of the Charter Involving the Parks and Recreation Commission and Parks and Recreation Issues to inform the Charter Review Commission Currently Engaged in a Comprehensive Review of the City Charter

Recommendation: Provide consolidated comments to staff on Parks & Recreation Commission relevant charter revisions for the Charter Review Committee and City Council to consider as a part of the "Charter Project" Charter Review Process. The Commission also has the option of appointing a representative to present these comments to the Subcommittee on Boards and Commissions.

Commissioner Gupta made a motion, seconded by Commissioner Forte, to present the item titled Solicitation of Parks & Recreation Commission Input on the Sections of the Charter Involving the Parks and Recreation Commission and Parks and Recreation Issues to inform the Charter Review Commission Currently Engaged in a Comprehensive Review of the City Charter as stated as the Parks & Recreation Commission's recommendation. The motion carried by the following vote:

Aye: 5 - Commissioner Caldwell, Chair Chu, Commissioner Forte, Vice Chair Gupta, and Commissioner Souza

Excused: 1 - Commissioner DeMarco

5. [26-358](#) Update on the Progress of the FY 2025/26 Parks & Recreation Commission Work Plan Goals and Activities

Recommendation: Staff to discuss and provide updates on the Parks & Recreation Commission Work Plan Goals and Activities for FY 2025/26.

No action or motion was taken. Commissioners elected to move on to Staff Report.

STAFF REPORT

Director Damon Sparacino

Director Sparacino provided updates on ISC project process.

Recreation Manager Castro

The Recreation Manager reported that staff will begin discussions regarding goals for the next fiscal year next month. In June, the Commission will hold elections for Chair and Vice Chair. A celebration to mark the commencement of the ISC project is being planned, and Commissioners were invited to attend. The Recreation Manager also reported that the Central Park Accessibility Project is progressing well. The first Sunset Movie is scheduled for May 8 at Montague Park. The Health and Wellness Fair is scheduled for May, and the Senior Needs Assessment Survey will be released in the near future.

COMMISSIONERS REPORT**Commissioner Caldwell**

Commissioner Caldwell expressed enthusiasm about the progress of the Henry Schmidt construction project. He also commented positively on Maywood Park and attributed its condition to increased staff support.

Chair Chu

Chair Chu reported visiting Maywood Park and noted that the school fence appears to be oddly placed. She commented that it is a great park, especially because of the old redwood trees. She also visited the Geof Goodfellow Sesquicentennial Park and noted that the plaque commemorates an event that did not occur at that park, but at another location.

Commissioner DeMarco

Commissioner DeMarco was excused.

Commissioner Forte

Commissioner Forte attended the Arbor Day event at the Triton Museum of Art and reported enjoying the event.

Vice Chair Gupta

Vice Chair Gupta reported seeing excavators while driving past ISC and asked about the project's progress.

Commissioner Souza

Commissioner Souza reported that he has been biking the San Thomas Aquino Creek Trail. He also visited the Senior Center. He plans to attend the Health & Wellness Fair.

ADJOURNMENT

**Commissioner Caldwell made a motion, seconded by
Commissioner Gupta to adjourn the Parks & Recreation
Commission Meeting at 9:45 PM until the next regular meeting on
May 11, 2026 at 7:00 PM in the Sparacino Conference Room at City
Hall.**

Aye: 5 - Commissioner Caldwell, Chair Chu, Commissioner Forte, Vice Chair Gupta, and Commissioner Souza

Excused: 1 - Commissioner DeMarco

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If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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