



# City of Santa Clara

## Meeting Agenda

### Planning Commission

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**Wednesday, May 21, 2025**

**5:00 PM**

**Hybrid Meeting  
City Hall Council  
Chambers/Virtual  
1500 Warburton Avenue  
Santa Clara, CA 95050**

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Via Zoom:

<https://santaclaraca.zoom.us/j/91729202898>

Webinar ID: 917 2920 2898 or

Phone:

1(669) 900-6833

Via the City's eComment

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#### **5:00 PM STUDY SESSION**

**Call to Order**

**Roll Call**

1.      **25-576**      [Study Session: Presenters from David J. Powers and Associates, Inc. \(DJP\) will provide information to the Commission on the California Environmental Quality Act \(CEQA\).](#)

**Recommendation:**

There is no staff recommendation.

**6:00 PM REGULAR MEETING**

Call to Order

Pledge of Allegiance and Statement of Values

Roll Call

**DECLARATION OF COMMISSION PROCEDURES**

**CONTINUANCES/EXCEPTIONS**

**CONSENT CALENDAR**

*Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Planning Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Planning Commission meeting when the Chair calls for these requests during the Consent Calendar review. Items listed on the Consent Calendar with associated file numbers constitute Public Hearing items.*

1.      **25-433**      [Planning Commission Meeting Minutes of April 16, 2025](#)

**Recommendation:** Approve the Planning Commission Meeting Minutes of the April 16, 2025 Meeting.

**PUBLIC PRESENTATIONS**

*Members of the public may briefly address the Commission on any item not on the agenda.*

**PUBLIC HEARING**

*Items listed above under Items for Council Action will be scheduled for Council review following the conclusion of hearings and recommendations by the Planning Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items.*

2.     **25-268**     [PUBLIC HEARING: Continuance of an Action on a Variance \(PLN24-00514\) to Locate a Six-Foot Wrought Iron Fence Within the 10-Foot Street Side Setback and Within the 20-Foot Front Setback Proposed at 572 Woodhams Road.](#)

**Recommendation:** Staff recommends that the Planning Commission open the public hearing on this item and then immediately continue the proposed project to the August 13, 2025, Planning Commission meeting.

3.     **25-372**     [PUBLIC HEARING: Action on Conditional Use Permit \(PLN24-00392\) to Modify Existing Conditions of Approval \(Conditions P6, P8, P19, & P20\) to Allow Solid Waste and Recycling Collection from Cecil Avenue for the Existing Subaru Dealership Located at 3225 Stevens Creek Boulevard.](#)

**Recommendation:**

1. Determine the request is exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15305 (Class 5 - Minor Alterations in Land Use Limitations);
2. Adopt a resolution approving a Conditional Use Permit to modify existing conditions of approval (Condition P6, P8, P19, & P20) to allow solid waste and recycling to be collected along Cecil Avenue for the existing Subaru dealership located at 3225 Stevens Creek Boulevard, subject to findings and the revised conditions of approval.

4.     **25-598**     [Confirmation of Planning Commission Workplan for Fiscal Year 2025/2026](#)

**Recommendation:** There is no staff recommendation.

#### **REPORTS OF COMMISSION/BOARD LIAISON AND COMMITTEE:**

1. Announcements/Other Items
2. Commissioner Travel and Training Reports, Requests to attend Trainings

1.     **25-596**     [American Planning Association California Chapter Conference 2025](#)

**Recommendation:** There is no staff recommendation.

#### **DIRECTOR OF COMMUNITY DEVELOPMENT REPORTS:**

1. Planning Commission Budget Update

2. Upcoming Agenda Items
3. City Council Actions

**ADJOURNMENT:**

*The next regular scheduled meeting is on June 11, 2025 at 6:00 PM in the City Hall Council Chambers and via Zoom.*



The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

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# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
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## Agenda Report

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**25-576**

**Agenda Date: 5/21/2025**

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### **REPORT TO PLANNING COMMISSION**

#### **SUBJECT**

Study Session: Presenters from David J. Powers and Associates, Inc. (DJP) will provide information to the Commission on the California Environmental Quality Act (CEQA).

#### **RECOMMENDATION**

There is no staff recommendation.



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## Agenda Report

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**25-433**

**Agenda Date: 5/21/2025**

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### **REPORT TO PLANNING COMMISSION**

#### **SUBJECT**

Planning Commission Meeting Minutes of April 16, 2025

#### **RECOMMENDATION**

Approve the Planning Commission Meeting Minutes of the April 16, 2025 Meeting.



# City of Santa Clara

## Meeting Minutes

### Planning Commission

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04/16/2025

6:00 PM

Hybrid Meeting  
City Hall Council  
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#### **6:00 PM REGULAR MEETING**

#### **Call to Order**

**Chair Saleme** called the meeting to order at 6:03 p.m.

**Pledge of Allegiance and Statement of Values**

**Secretary Crutchlow** read the Statement of Values.

**Roll Call**

**Present** 7 - Commissioner Yashraj Bhatnagar, Commissioner Nancy A. Biagini, Commissioner Priya Cherukuru, Commissioner Qian Huang, Vice Chair Mario Bouza, Chair Lance Saleme, and Commissioner Eric Crutchlow

**DECLARATION OF COMMISSION PROCEDURES**

**Secretary Crutchlow** read the Declaration of Commission Procedures.

**CONTINUANCES/EXCEPTIONS**

None.

**CONSENT CALENDAR**

**1.A**     [25-434](#)     Planning Commission Meeting Minutes of March 19, 2025

**Recommendation:** Approve the Planning Commission Meeting Minutes of the March 19, 2025 Meeting.

- 1.B [25-422](#) Action to Adopt Resolutions to Approve a Conditional Use Permit and Variances (PLN23-00513) to Allow Expansion of an Existing Service Station by Removing a Portion of the Fuel Canopy and Two Fuel Dispensers, and by Adding a 1,605 square foot Convenience Store and Self-Service Carwash within the Rear Setback for the Store at 2455 Lawrence Expressway

**Recommendation:**

1. **Determine** the project to be categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15303 (Class 3 - New Construction or Conversion of Small Structures)
2. **Adopt** a Resolution Approving a Conditional Use Permit to allow expansion of an existing service station for removing a portion of fuel canopy and two fuel dispensers and adding a 1,605 square foot convenience store and a self-service carwash within the rear setbacks at 2455 Lawrence Expressway.
3. **Adopt** a Resolution Approving a Variance to allow reduced rear setbacks, reduced landscaping planter depth along the street frontages, reduced required landscape screening depth, reduced required tree planter depth, and reduced required shrub planter depth in connection with a proposed expansion of an existing service station at 2455 Lawrence Expressway.

**A motion was made by Commissioner Bouza, seconded by Commissioner Crutchlow to approve the consent calendar**

**Aye:** 7 - Commissioner Bhatnagar, Commissioner Biagini, Commissioner Cherukuru, Commissioner Huang, Vice Chair Bouza, Chair Saleme, and Commissioner Crutchlow

**PUBLIC PRESENTATIONS**

None.

**PUBLIC HEARING**

2. [25-376](#) PUBLIC HEARING: Action on a Conditional Use Permit (PLN24-00424) to Construct a Single-Sided Digital LED Billboard as Part of a Billboard Relocation Agreement and a Minor Modification to Reduce the Required 1,500 Linear Feet Distance from Another Electronic Digital Display Message Sign, and Recommendation to the City Council to Approve Adoption of the Billboard Relocation Agreement, Located at 1700 Duane Avenue.

**Recommendation:**

- 1) Determine the project to be categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15303 (Class 3 - "New Construction or Conversion of Small Structures").
- 2) Adopt a resolution approving a Conditional Use Permit to allow for construction a single-sided digital LED billboard as part of a Billboard Relocation Agreement, located at 1700 Duane Avenue, subject to findings and conditions of approval.
- 3) Adopt a resolution approving a minor modification to reduce the required 1,500 linear feet distance from another electronic digital display message sign, located at 1700 Duane Avenue, subject to findings and conditions of approval.
- 4) Recommend to the City Council approval of the Billboard Relocation Agreement.

**Associate Planner Meha Patel** provided the staff presentation.

**Commissioners** discussed several topics including the size of the billboard, how many billboards will be removed with the addition of the new billboard, safety studies, road/safety hazards due to billboards.

**Commissioners** requested that staff look at neighboring cities policies regarding billboards.

**Cameron Hall** provided the applicant presentation and **Jeff McCuen** answered additional questions.

**Public Speaker:**

Linda

**A motion was made by Commissioner Crutchlow, seconded by Commissioner Biagini to close public hearing.**

**Aye:** 7 - Commissioner Bhatnagar, Commissioner Biagini, Commissioner Cherukuru, Commissioner Huang, Vice Chair Bouza, Chair Saleme, and Commissioner Crutchlow

**A motion was made by Commissioner Saleme, seconded by Commissioner Biagini to reopen public hearing.**

**Aye:** 5 - Commissioner Bhatnagar, Commissioner Biagini, Commissioner Cherukuru, Chair Saleme, and Commissioner Crutchlow

**Nay:** 2 - Commissioner Huang, and Vice Chair Bouza

**A motion was made by Commissioner Crutchlow, seconded by Commissioner Crutchlow to continue this item date certain to June 11, 2025 and have staff do additional research on traffic safety impacts from billboards, billboard message hold time, and illumination.**

**Aye:** 5 - Commissioner Bhatnagar, Commissioner Biagini, Commissioner Cherukuru, Chair Saleme, and Commissioner Crutchlow

**Nay:** 2 - Commissioner Huang, and Vice Chair Bouza

3. [25-436](#) PUBLIC HEARING: Recommendation on a General Plan Text Amendment for the 2023-2031 Housing Element Sites Inventory List

**Recommendation:** Alternative 1: Adopt a Resolution to Recommend the City Council Amend the General Plan Housing Element with revisions associated with changes to the Housing Sites Inventory

Meeting went into Recess at 7:20 p.m. and reconvened at 7:27 p.m.

**Associate Planner John Baty** provided the staff presentation.

**Public Speaker:**

Daniel Alvarez - NorCal Carpenters  
Linda

**A motion was made by Commissioner Crutchlow, seconded by Commissioner Cherukuru, to approve Staff Recommendation 1.**

**Aye:** 7 - Commissioner Bhatnagar, Commissioner Biagini, Commissioner Cherukuru, Commissioner Huang, Vice Chair Bouza, Chair Saleme, and Commissioner Crutchlow

**A motion was made by Commissioner Cherukuru, seconded by Commissioner Saleme to approve Staff Recommendation 2.**

**Aye:** 7 - Commissioner Bhatnagar, Commissioner Biagini, Commissioner Cherukuru, Commissioner Huang, Vice Chair Bouza, Chair Saleme, and Commissioner Crutchlow



4. [25-214](#) PUBLIC HEARING: Recommendation on a General Plan Amendment to Remove the Lawrence Station Phase II, Central Expressway, and De La Cruz Focus Areas

**Recommendation:** Alternative 1: Adopt a Resolution to Recommend the City Council Amend the General Plan to remove the Lawrence Station Phase II, Central Expressway and De La Cruz Focus Areas and make associated text edits.

**Senior Planner Steve Le** provided the staff presentation.

**Public Speaker:**

Linda

**A motion was made by Commissioner Crutchlow, seconded by Commissioner Bouza to close public hearing.**

**Aye:** 7 - Commissioner Bhatnagar, Commissioner Biagini, Commissioner Cherukuru, Commissioner Huang, Vice Chair Bouza, Chair Saleme, and Commissioner Crutchlow

**A motion was made by Commissioner Crutchlow, seconded by Commissioner Bouza to approve staff recommendation.**

**The motion did not pass.**

**Aye:** 3 - Commissioner Huang, Chair Saleme, and Commissioner Crutchlow

**Nay:** 4 - Commissioner Bhatnagar, Commissioner Biagini, Commissioner Cherukuru, and Vice Chair Bouza

**A motion was made by Commissioner Cherukuru, seconded by Commissioner Bouza that the Focus Area not be removed and that this item be forwarded to City Council with no recommendation.**

**Aye:** 4 - Commissioner Cherukuru, Vice Chair Bouza, Commissioner Bhatnagar, and Commissioner Biagini

**Nay:** 3 - Chair Saleme, Commissioner Huang, and Commissioner Crutchlow

5. [25-189](#) Public Hearing: Recommendations related to the adoption of the Second Zoning Code Cleanup Ordinance and Rezoning of Properties Currently Designated TN (Transit Neighborhood) to R6 (Transit Neighborhood Residential)

**Recommendation:** 1. Recommend that the City Council adopt the Zoning Code cleanup ordinance; and  
2. Recommend that the City Council apply the R6 Transit Neighborhood District to the properties currently zoned TN on the Zoning Map, consistent with the General Plan.

**Principal Planner John Davidson** provided the staff presentation.

**A motion was made by Commissioner Bouza, seconded by Commissioner Crutchlow to close public hearing.**

**Aye:** 7 - Commissioner Bhatnagar, Commissioner Biagini, Commissioner Cherukuru, Commissioner Huang, Vice Chair Bouza, Chair Saleme, and Commissioner Crutchlow

**A motion was made by Commissioner Crutchlow, seconded by Commissioner Biagini to approve staff recommendation.**

**Aye:** 7 - Commissioner Bhatnagar, Commissioner Biagini, Commissioner Cherukuru, Commissioner Huang, Vice Chair Bouza, Chair Saleme, and Commissioner Crutchlow

6. [25-67](#) STUDY SESSION: Mobile Food Vendors

**Planning Manager Lesley Xavier** provided the staff presentation.

Commissioner inquired on several items, including permits for mobile food vendors and the impact to local restaurants by having mobile food trucks.

7. [25-464](#) Planning Commission Workplan Fiscal Year 2025/2026

**Recommendation:** There is no staff recommendation.

**Planning Manager Lesley Xavier** provided a presentation with a compilation of items discussed at previous meetings for the Planning Commission Workplan.

#### **REPORTS OF COMMISSION/BOARD LIAISON AND COMMITTEE:**

1. Announcements/Other Items

**Chair Saleme** requested annual updates on projects that the Planning Commission has approved.

2. Commissioner Travel and Training Reports, Requests to attend Trainings

**Staff Aide II Elizabeth Elliott** provided information on the upcoming APA California Chapter Conference taking place in August 2025. Registration opens June 2, 2025.

**DIRECTOR OF COMMUNITY DEVELOPMENT REPORTS:**

1. Planning Commission Budget Update

**Staff Aide II Elizabeth Elliott** provided budget updates.

2. Upcoming Agenda Items

**Commissioner Cherukuru** requested to be registered for the virtual National APA Conference.

**A motion was made by Commissioner Cherukuru, seconded by Commissioner Crutchlow to expend funds for Commissioner Cherukuru to attend the NPCA virtual conference**

**Aye:** 7 - Commissioner Bhatnagar, Commissioner Biagini, Commissioner Cherukuru, Commissioner Huang, Vice Chair Bouza, Chair Saleme, and Commissioner Crutchlow

3. City Council Actions

**Planning Manager Lesley Xavier** provided updates.

**ADJOURNMENT:**

**The meeting adjourned at 10:06 p.m. The next meeting is a Joint Council/Planning Commission Study Session on May 20, 2025. The next regular Planning Commission Meeting is May 21, 2025.**

**Aye:** 7 - Commissioner Bhatnagar, Commissioner Biagini, Commissioner Cherukuru, Commissioner Huang, Vice Chair Bouza, Chair Saleme, and Commissioner Crutchlow

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## Agenda Report

25-268

Agenda Date: 5/21/2025

### REPORT TO PLANNING COMMISSION

#### **SUBJECT**

PUBLIC HEARING: Continuance of an Action on a Variance (PLN24-00514) to Locate a Six-Foot Wrought Iron Fence Within the 10-Foot Street Side Setback and Within the 20-Foot Front Setback Proposed at 572 Woodhams Road.

#### **DISCUSSION**

A publicly noticed Planning Commission Hearing was held on December 4, 2024, to consider the proposed Variance where staff requested a continuance to the January 15, 2025, Planning Commission hearing because staff was not able to confirm attendance of the applicant. At the January 15, 2025 meeting, a further continuance was requested to accommodate the applicant's inability to attend the meeting. The item was continued to date uncertain.

A publicly noticed Planning Commission Hearing was scheduled for May 21, 2025, Planning Commission Hearing. Staff is requesting a continuance of this item to the August 13, 2025, Planning Commission meeting because the applicant is unable to attend the May 21, 2025, Planning Commission hearing due to a medical emergency (Attachment 1). The applicant has requested this continuance.

#### **ENVIRONMENTAL REVIEW**

No environmental determination is necessary for a continuance. An environmental determination will be included with the report for the August 13, 2025, Planning Commission meeting.

#### **PUBLIC CONTACT**

Public contact was made by posting the Planning Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

A public hearing notice was mailed to property owners within a 300-foot radius of the project site on May 8, 2025. Should the Commission open the public hearing and then continue the hearing for this project to the August 13, 2025, Planning Commission meeting, additional noticing will not be required.

#### **RECOMMENDATION**

Staff recommends that the Planning Commission open the public hearing on this item and then immediately continue the proposed project to the August 13, 2025, Planning Commission meeting.

Prepared by: Meha Patel, Assistant Planner

Reviewed by: Alexander Abbe, Assistant City Attorney  
Approved by: Lesley Xavier, Planning Manager

**ATTACHMENTS**

1. Email Request for Continuance from Applicant

**From:** Anirban Sengupta [REDACTED]  
**Sent:** Wednesday, May 14, 2025 8:52 AM  
**To:** Lesley Xavier <LXavier@santaclaraca.gov>  
**Subject:** Re: planning commission meeting for 572 Woodhams Rd

You don't often get email from [REDACTED] [Learn why this is important](#)

Hi Lesley,

I am fully occupied for various things related to her care as she is recovering in hospital, so next week will not work for me either. Don't have visibility till June; depends on how her condition improves doing intense therapies.

How many days before a meeting you need to be notified? Will keep that in mind and will let you know. For now do not schedule in May/June.

Thanks and appreciate all the help.

Anirban

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On May 13, 2025, at 2:07 PM, Lesley Xavier <[LXavier@santaclaraca.gov](mailto:LXavier@santaclaraca.gov)> wrote:

Hello Anirban –

I am sorry to hear of your situation. As the property owner are you be able to attend the meeting next week? If not would you be able to attend the June 11<sup>th</sup> meeting? Please let me know, thank you.

*Lesley*

**Lesley Xavier** | Planning Manager  
Community Development Department | Planning Division  
1500 Warburton Avenue | Santa Clara, CA 95050  
D: 408.615.2484 | email: [LXavier@SantaClaraCA.gov](mailto:LXavier@SantaClaraCA.gov)

[www.SantaClaraCA.gov](http://www.SantaClaraCA.gov)

**From:** Anirban Sengupta [REDACTED]  
**Sent:** Monday, May 12, 2025 11:42 AM  
**To:** Lesley Xavier <[LXavier@santaclaraca.gov](mailto:LXavier@santaclaraca.gov)>  
**Subject:** planning commission meeting for 572 Woodhams Rd

Dear Ms Xavier,

My wife Thuyloan and I, her husband, were planning to attend the meeting 21st May and present our case before the planning commission members. But she got a stroke over the weekend and admitted in El Camino Hospital critical care. She has impaired mobility and speech due to this.

This is very unfortunate as we came back from Vietnam and was getting ready for this. Requesting you to postpone the meeting for couple of months to give her some time to recover.

Appreciate your support on this.

Anirban



<image003.jpg>

<image004.jpg>





## Agenda Report

25-372

Agenda Date: 5/21/2025

### REPORT TO PLANNING COMMISSION

#### **SUBJECT**

PUBLIC HEARING: Action on Conditional Use Permit (PLN24-00392) to Modify Existing Conditions of Approval (Conditions P6, P8, P19, & P20) to Allow Solid Waste and Recycling Collection from Cecil Avenue for the Existing Subaru Dealership Located at 3225 Stevens Creek Boulevard.

#### **REPORT IN BRIEF**

File No.: PLN24-00392

Project: Conditional Use Permit to modify existing conditions of approval (conditions P6 and P19) to allow solid waste and recycling to be collected from Cecil Avenue for the existing Subaru dealership.

Applicant: David Zamora / Reza Soleimany

Owner: Monar LLC

General Plan: Regional Commercial

Zoning: Regional Commercial (CR)

Site Area: 1.57 acres

Existing Site Conditions: The project site is built with an 45,778 square foot one story auto sales showroom with support offices, an auto repair center, and a three-story parking structure.

#### Surrounding Land Uses:

North: Very Low Density Residential (Single-Family Residential)

South: Mixed Use Commercial (San Jose City Limits)

East: Regional Commercial (Low-Rise Commercial)

West: Regional Commercial (Lincoln Car Dealership)

Issues: Consistency with the City's General Plan & Zoning Ordinance

Staff Recommendation: Determine that the request is exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15305 (Class 5 - Minor Alterations in Land Use Limitations); and adopt a resolution approving a Conditional Use Permit for the modification of existing conditions of approval to allow solid waste and recycling collection from Cecil Avenue for the property located at 3225 Stevens Creek Boulevard.

#### **BACKGROUND**

On September 9, 2024, David Zamora & Reza Soleimany (Applicant), on behalf of Monar LLC (Owner) filed a Conditional Use Permit (CUP) modification application for the subject site located at 3225 Stevens Creek Boulevard. The Applicant requests to modify Conditions of Approval P6 and P19 associated with the current CUP (File No. PLN2015-11350) to allow the operation of existing roll-up doors during business hours to facilitate solid waste and recycling collection from Cecil Avenue.

The project site was originally developed in the 1960's and has since operated as a car dealership. The current active CUP (File No. PLN2015-11350) was approved by the Santa Clara Planning Commission on July 27, 2016, to allow an expanded car dealership and construction of a new building. A 0.28-acre portion of the project site (Former APN: 303-18-041) had to be rezoned from Agricultural (A) to Thoroughfare Commercial (CT) and was approved by Santa Clara City Council on August 30, 2016. Subsequently, as part of a citywide effort to make the zoning of parcels consistent with their General Plan land use designation, the subject property's zoning was changed to Regional Commercial (CR) in August 2024.

The car dealership did not build the approved solid waste and recycling enclosure as required under File No. PLN2015-11350 and was transferring solid waste and recyclables to the neighboring property's solid waste and recycling enclosure in violation of the Conditions of Approval. In August 2023, the City of Santa Clara became aware of the noncompliance and sent a violation letter (Attachment 7) with options for the dealership to remedy the violation. The car dealership has their oil / fluid picked up once a week on Cecil Avenue as allowed by the Conditions of Approval.

The Applicant's request is one of the remedies proposed in the letter. This request is submitted pursuant to Santa Clara City Code Chapter 18.150, Permit Modifications and Revocations. The request was required to go through the Project Clearance Committee, and it was deemed cleared on March 11, 2025.

## **DISCUSSION**

The project site is located along the City's southern border along the Stevens Creek Boulevard commercial corridor lined with auto-oriented uses. This corridor was developed at the same time as the suburban tract homes abutting the subject property to the north along Cecil Avenue. See Attachment 1 for a vicinity map of the area. Existing auto-oriented land uses have intensified over the decades, resulting in an increase in the noise, light, and air pollution. The residents of these residences voiced their opposition to the intensification of the subject site in 2015. Their concerns regarded noise and light pollution that the site would generate and how it would disrupt the residential character of their neighborhood.

An Initial Study was prepared for the proposed project in 2015 in accordance with the CEQA. The Initial Study determined that the noise pollution generated by the site's activities would exceed thresholds and needed mitigation. Mitigations were intended to restrict the ability of commercial vehicles to use the roll-up doors facing Cecil Avenue. The following mitigations were included in the project's Mitigation Monitoring and Reporting Program:

- Limit soundings of horns as vehicles
- Roll up doors shall remain closed at all times between the hours of 10:00 PM and 7:00 AM
- Close roll-up doors when practical during all hours of operation
- Utilize bays farthest from the roll up doors first and locate noisier activities in bays furthest from roll up doors
- Keep exterior door to compressor/tanks closed except while entering or exiting, and
- Limit all exterior activities, including loading and receiving of materials and site circulation to the hours of 10:00 PM and 7:00 AM

To address the community's concerns, the Planning Commission approved the CUP (File No. PLN2015-11350) after adding additional restrictions to the use of the roll up doors along Cecil Avenue by adding the following conditions:

- *Condition P6.* Any pedestrian and roll-up doors opening onto Cecil Avenue shall remain closed during operation, shall be used for emergency ingress/egress only, and shall not be used as a primary entrance to or exit from the site, except as allowed for oil/fluid removal and supply, consistent with Condition P19 below. The roll-up door between the service area and Cecil Avenue shall remain closed at all times, except in the event of emergency ingress/egress needs. The roll-up door for the service area that faces east shall remain closed except for vehicle ingress/egress in order to minimize noise disturbance to nearby neighbors, consistent with the Illingworth & Rodkin noise study recommendations dated July 18, 2016. Prior to approval of plans for Architectural Review, plans shall be revised to label doors opening to Cecil Avenue consistent with this condition, and plans shall note that signage will be posted on-site to inform employees and other users which doors are to remain closed during operations.”
- *Condition P19.* No loading, unloading, deliveries, trash/recycling pick-up, vehicle staging, vehicle parking, vehicle/site service, or other site function shall occur on Cecil Avenue or other nearby residential streets, with the exception of oil and other fluid extraction and supply to the business may occur on Cecil Avenue between the hours of 8:00 a.m. to 5:00 p.m. Oil and other fluid extraction and supply on Cecil Avenue shall occur no more than one time per week. The business operator shall maintain a log of activity for the oil and other fluid extraction and supply. Said log shall be furnished to the City upon request.

These conditions have created a unique situation for this project site as it is the only commercial property along Cecil Avenue that does not have solid waste and recycling collected from Cecil Avenue. A recent example is the Stevens Creek Lincoln dealership adjacent to the property was approved (File No. PLN21-15129) to have their solid waste and recycling collected from Cecil Avenue.

#### *General Plan Conformance*

The request abides with the following General Plan Policies:

- 5.5.2-P12: Screen loading and trash areas to preclude visibility from off site and public streets.
- 5.8.2-P7: Concentrate through traffic on major streets and encourage traffic distribution that maximizes the efficiency of the existing roadway network.
- 5.8.2-P8: Minimize disruption of traffic flow resulting from truck traffic and deliveries, particularly during commute hours.

#### *Zoning Conformance*

A CUP may be modified or revoked pursuant to Santa Clara City Code Chapter 18.150. The Review Authority which originally granted the permit is authorized to modify the permit if it meets the finding below:

“Circumstances under which the permit or approval was granted have been changed to an extent that one or more of the findings that justified the original approval can no longer be made, and the public health, safety, and general welfare require the modification or revocation”

Here, Finding “D” of the 2016 Resolution approving the car dealership was that the dealership “is in keeping with the purposes and intent of the Zoning Code, in that auto sales and services, including vehicle prep are permitted uses” in the applicable zone, and because the dealership “is designed such that it does not adversely impact the surrounding areas.” Part of that design was the condition requiring that the roll-up doors fronting Cecil remained closed most of the time. However, that aspect of the design is no longer necessary to avoid impacting the surrounding uses, because:

- The solid waste and recycling collection restriction under Planning Division conditions 6 and 19 creates an unreasonable constraint to the site's waste management.
- The constraint is unique to this site as similar development abutting Cecil Avenue has been allowed to get their solid waste and recycling collected from this street for recent projects.
- The waste management company (Mission Trail) operates their collection trucks on Cecil Avenue currently and modifying these conditions will not generate additional noise pollution.
- These conditions are no longer necessary due to the conditions on the ground.

After reviewing the current conditions and operations of the car dealership, staff also suggests modifications to conditions P8 regarding directing employees where to park, and P20 starting the car wash one hour later in the a.m. on weekdays so they are better enforceable and are consistent with the General Plan and Zoning. See Attachment 3 for the redline of the proposed edits to the conditions.

The Stevens Creek Subaru dealership currently has an unreasonable constraint implementing their waste management. Modifying conditions 6 and 19 to allow solid waste and recycling collection on Cecil Avenue will consolidate and improve both Mission Trail and this site's operations. The change will not be detrimental to the health, safety, peace, comfort and general welfare of residences in the neighborhood because no additional noise, light, and air pollution will be generated.

### **ENVIROMENTAL REVIEW**

The proposed request is categorically exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15305 (Class 5 - Minor Alterations in Land Use Limitations), which applies to minor alterations in the land use limitations if it does not change the density or land use. The proposal involves changing a condition in the Conditions of Approval of the CUP.

### **FISCAL IMPACT**

There is no fiscal impact to the City for processing the requested application other than administrative time and expenses typically covered by processing fees paid by the applicant.

### **COORDINATION**

This report has been coordinated with the City Attorney's Office.

### **PUBLIC CONTACT**

#### *Community Meeting*

On November 18, 2024, the applicant held a virtual community meeting to present the request and answer questions. Staff was present in the meeting to hear the community's feedback and take notes, but no community members attended the meeting. The applicant's presentation was recorded and posted on the City's website. Additionally, Santa Clara's Public Works Department asked the applicant to prepare and distribute a survey to the residences abutting Cecil Avenue to gauge their support on this request. However, due to the amount of time needed to prepare and conduct the survey, and the immediate need to resolve the solid waste and recycling collection issue on the subject site it was determined that the request should proceed through the entitlement process without the survey.

#### *Public Notice*

On May 8, 2025, a notice of public hearing on this item mailed to property owners within 500 feet of the project site. At the time of this staff report, Planning Staff has not received public comments in support or opposition to the proposed request.

**RECOMMENDATION**

1. Determine the request is exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15305 (Class 5 - Minor Alterations in Land Use Limitations);
2. Adopt a resolution approving a Conditional Use Permit to modify existing conditions of approval (Condition P6, P8, P19, & P20) to allow solid waste and recycling to be collected along Cecil Avenue for the existing Subaru dealership located at 3225 Stevens Creek Boulevard, subject to findings and the revised conditions of approval.

Prepared by: Alex Tellez, Assistant Planner

Reviewed by: Alexander Abbe, Assistant City Attorney

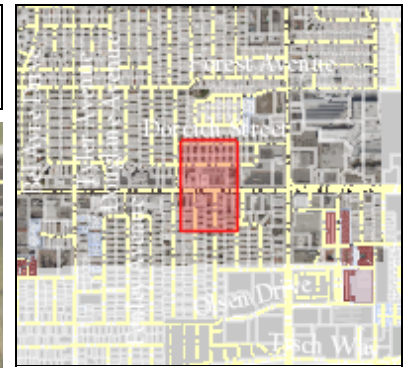
Approved by: Lesley Xavier, Planning Manager

**ATTACHMENTS**

1. Vicinity Map
2. Resolution approving Conditional Use Permit
3. Conditions of Approval
4. Development Plans
5. Justification of Request
6. Web Links
7. Violation Letter
8. Code Enforcement Case Log



## Vicinity Map (Zoning) - 3225 Stevens Creek



### Legend

- Official City Limit
- Official City Limit
- City Operational Boundary
- Municipal Boundary
- Base Layers
- Site Addresses
- Single
- Streets
- Air Parcels
- Land Parcels
- Land Parcels
- Zoning
- Land Parcels
- CR - Commercial Regional



### Notes

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This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE  
CITY OF SANTA CLARA, CALIFORNIA APPROVING THE  
MODIFICATION OF AN EXISTING CONDITIONAL USE PERMIT  
AT 3225 STEVENS CREEK BOULEVARD.**

PLN2024-00392 (Conditional Use Permit)

**BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF SANTA CLARA AS  
FOLLOWS:**

**WHEREAS**, on September 9, 2024, David Zamora & Reza Soleimany (“Applicant”), on behalf of Monar LLC (“Owner”), filed an application to modify an existing Conditional Use Permit (“Project”) to change Planning Division conditions 6 and 19 to allow the operation of existing roll-up doors during business hours to facilitate trash collection on Cecil Avenue for an existing car dealership located at 3225 Stevens Creek Boulevard (“Project Site”);

**WHEREAS**, the Project Site is currently zoned Regional Commercial (“C-R”) and has a General Plan land use designation of Regional Commercial;

**WHEREAS**, the Project proposes to modify Planning Division conditions 6 and 19 to allow the existing roll-up doors fronting Cecil Avenue to be used during business hours to facilitate waste collection where currently waste is being required to be collected on Stevens Creek Boulevard; and,

**WHEREAS**, the Santa Clara City Code requires that any request to modify an existing Conditional Use Permit be reviewed by the Review Authority that originally approved the discretionary permit, which in this case is the Planning Commission;

**WHEREAS**, the Project is categorically exempt from the California Environmental Quality Act per Section 15305 – Minor Alterations in Land Use Limitations (Class 5), which applies to minor alterations in the land use limitations as long as it doesn’t change the density or land use;

**WHEREAS**, on May 8, 2025, the notice of public hearing for the May 21, 2025, Planning Commission meeting was mailed to property owners within a 500-foot radius of the Project Site boundaries; and

**WHEREAS**, on May 21, 2025, the Planning Commission held a duly noticed public hearing to consider the application to modify an existing Conditional Use Permit and all pertinent information in the record, during which the Planning Commission invited and considered any and all verbal and written testimony and evidence offered in favor of and in opposition to the Project.

**NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF SANTA CLARA AS FOLLOWS:**

1. That the Planning Commission hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.
2. That the Planning Commission hereby approves the modification of the existing Conditional Use Permit to allow the operation of the existing roll-up doors fronting Cecil Avenue during Business Hours to facilitate waste collection for the Project Site subject to modified Conditions of Approval, attached hereto by this reference.
3. Pursuant to SCCC Code Section 18.150.040, the Planning Commission hereby finds that the circumstances under which the permit or approval was granted have been changed to an extent that one or more of the findings that justified the original approval can no longer be made, and the public health, safety, and general welfare require the modification or revocation.
  - a. Specifically, Finding “D” of the 2016 Resolution approving the car dealership was that the dealership “is in keeping with the purposes and intent of the Zoning Code, in that auto sales and services, including vehicle prep are permitted uses” in the applicable zone, and because the dealership “is designed such that it does not adversely impact the surrounding areas.” Part of that design was the



condition requiring that the roll-up doors fronting Cecil remained closed most of the time. However, that aspect of the design is no longer necessary to avoid impacting the surrounding uses, because:

- i. The trash picked up restriction under Planning Division conditions 6 and 19 create an unreasonable constraint to the site’s waste management.
- ii. The constraint is unique to this site as future development abutting Cecil Avenue has been allowed to get their trash collected from this street.
- iii. The waste management company (“Mission Trail”) is operating their collection trucks on Cecil Avenue currently and changing these conditions will not generate additional noise pollution since they already operate on this street.
- iv. These conditions are no longer necessary due to the conditions on the ground.

4. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE PLANNING COMMISSION OF THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 21 DAY OF MAY 2025, BY THE FOLLOWING VOTE:

AYES:	COMMISSIONERS:
NOES:	COMMISSIONERS:
ABSENT:	COMMISSIONERS:
ABSTAINED:	COMMISSIONERS:

ATTEST: \_\_\_\_\_  
AFSHAN HAMID  
DIRECTOR OF COMMUNITY DEVELOPMENT  
CITY OF SANTA CLARA

Attachments Incorporated by Reference:

1. Modified Conditions of Conditional Use Permit Approval

## **CONDITIONS OF REZONE AND USE PERMIT APPROVAL**

In addition to complying with all applicable codes, regulations, ordinances and resolutions, the following **conditions of approval** are recommended:

### **GENERAL**

- G1. If relocation of an existing public facility becomes necessary due to a conflict with the developer's new improvements, then the cost of said relocation shall be borne by the developer.
- G2. Comply with all applicable codes, regulations, ordinances and resolutions.

### **ATTORNEY'S OFFICE**

- A1. The Developer agrees to defend and indemnify and hold City, its officers, agents, employees, officials and representatives free and harmless from and against any and all claims, losses, damages, attorneys' fees, injuries, costs, and liabilities arising from any suit for damages or for equitable or injunctive relief which is filed by a third party against the City by reason of its approval of developer's project.

### **PLANNING AND BUILDING INSPECTION**

- P1. Obtain required permits and inspections from the Building Official and comply with the conditions thereof. If this project involves land area of 1 acre or more, the developer shall file a Notice of Intent (NOI) with the State Water Resources Control Board prior to issuance of any building permit for grading, or construction; a copy of the NOI shall be sent to the City Building Inspection Division. A storm water pollution prevention plan is also required with the NOI.
- P2. The Director of Community Development may refer the use permit to the Planning Commission at any time to consider the initiation of revocation proceedings if the conditions of approval are violated or the operation is inconsistent with the approved proposal. In addition, if complaints are received by the City with respect to this use, staff shall provide a review of the use permit to the Planning Commission within three months for consideration of revocation proceedings.
- P3. Any modification to the approved proposal shall require an amendment to the Use Permit subject to Planning Commission review and approval prior to commencement of the proposed changes.
- P4. Submit plans for Architectural Committee review to the Planning Division and obtain architectural approval prior to issuance of building permits. Said plans to include, but not be limited to: site plans, floor plans, elevations, landscaping, lighting, stormwater control, and signage. Changes to the plans, as required by conditions of approval contained herein, shall be provided as part of the architectural review plan set.
- P5. The ground floor plan and building elevations shall be revised on plans submitted for Architectural Review to remove the roll-up door along the Cecil Avenue frontage of the property that accesses the car wash/detail area and modify the floor plan so that internal site circulation to/from this area occurs on-site and not using the public street.
- P6. Pedestrian and roll-up doors opening onto Cecil Avenue should remain closed during operation, and be used for emergency ingress/egress, and to facilitate the collection of waste only and shall not be used as a primary entrance to or exit from the site, except as allowed for oil/fluid removal and supply, consistent with Condition P19 below. The roll-up door between the service area and Cecil Avenue should remain closed at all times, except in the event of emergency ingress/egress needs and to facilitate the collection of waste. ~~The roll-up door for the service area that faces east should remain closed except for vehicle ingress/egress in order to minimize noise disturbance to nearby neighbors;~~

- ~~consistent with the Illingworth & Rodkin noise study recommendations dated July 18, 2016.~~ Prior to approval of plans for Architectural Review, plans shall be revised to label doors opening to Cecil Avenue consistent with this condition, and plans shall note that signage will be posted on-site to inform employees and other users which doors are to remain closed during operations.
- P7. Prior to approval of the plans for Architectural Review, the landscaped setback along Cecil Avenue shall be increased to 10 feet, as required by the Zoning Ordinance for a "through lot" with two front property lines. Alternatively, the applicant shall submit for a minor modification, along with the justification therefor, and request that the building setback be reduced by a maximum of 25% to a minimum setback of 7 feet 6 inches along Cecil Avenue.
  - P8. . Employees shall be directed to park within designated parking stalls on-site. The designated parking stalls shall be signed or stenciled "Employee Only". Employees shall be strongly discouraged to park off-site.
  - P9. Prior to approval of the plans for Architectural Review, the plans shall be revised to show the designated locations of all parking spaces required by the Zoning Ordinance to be provided for employees and customers. The Zoning Ordinance calls for 1 employee/customer space per 400 square feet of repair/showroom area (a total of 114 required parking spaces based on the proposed square footage) plus one space for every two non-auto-repair employees. The applicant shall identify the total number of non-auto-repair employees for the dealership as part of the architectural review application. Plans shall be labeled to identify whether parking stalls will serve retail customers, service/repair customers, or inventory purposes.
  - P10. The operator shall manage vehicular stacking for the service area such that it does not create back-up onto Stevens Creek Boulevard or otherwise affect vehicular, bike, or pedestrian circulation.
  - P11. All lighting shall be shielded to prevent any spillover onto adjacent properties. Developer shall adjust angle, shield, or dimming of the lights should there are spillover of lights onto adjacent properties. Bright white lighting for nighttime outdoor vehicle display shall not occur on the rooftop parking deck. Rooftop lighting shall be subdued and non-white in color (equivalent to low or high pressure sodium light) but adequate for safety as employee/customer parking and vehicle storage.
  - P12. The use of announcement or paging speaker systems outside the building is prohibited.
  - P13. Use of the 26-foot wide driveway exit to Cecil Avenue shall be minimized. Test drives shall use the Stevens Creek Boulevard driveway for ingress and egress. The solid gate across the 26-foot driveway to Cecil Avenue shall be closed at all times, except in the event of an emergency or in order to facilitate egress from the site by delivery or service trucks for which egress from the Stevens Creek Boulevard exit is problematic. Prior to approval of the plans for Architectural Review, the on-site circulation expected for vehicles and delivery trucks shall be identified.
  - P14. The interior service door to the car wash (facing east) shall be closed when the vehicle washing equipment is in operation. The applicant shall present service door and automatic opening device details to the satisfaction of the Architectural Committee to demonstrate that carwash and service area noise impacts on adjoining residences are minimized.
  - P15. The floors of the parking structure shall be textured or surfaced to minimize noise from vehicle tires in motion.
  - P16. All mechanical equipment associated with the ventilation of this building shall be located within the building or on the rooftop, screened from public view, and designed so that building ventilation exhaust areas do not directly face neighboring residential properties. Auto wash area shall not be open toward residential properties when in operation, to the

- satisfaction of the Director of Planning and Inspection.
- P17. Hours of vehicle sales and service operation are restricted to 7:00 a.m. to 10:00 p.m. every day, including loading and receiving of materials and site circulation. All roll-up doors shall remain closed during these hours.
  - P18. Parts and supply deliveries shall occur using the Stevens Creek Boulevard driveway, and not Cecil Avenue.
  - P19. No loading, unloading, deliveries, vehicle staging, vehicle parking, vehicle/site service, or other site function shall occur on Cecil Avenue or other nearby residential streets, with the exception of oil and other fluid extraction and supply to the business may occur on Cecil Avenue between the hours of 8:00 a.m. to 5:00 p.m. ~~Oil and other fluid extraction and supply on Cecil Avenue shall occur no more than one time per week. The business operator shall maintain a log of activity for the oil and other fluid extraction and supply. Said log shall be furnished to the City upon request.~~
  - P20. The use of portable-generator-powered equipment to wash display vehicles shall not occur before 7:00 A.M. on weekdays, and shall not occur before 8:00 A.M. on weekends.
  - P21. Consistent with the Illingworth & Rodkin noise report dated July 18, 2016, utilize service bays furthest from the roll-up doors first, locate the noisier repair/service activities in bays furthest from the roll-up doors, limit sounding of horns and loud car radio use, and emphasize to all dealership staff the neighborhood's sensitivity to noise and the importance of minimizing operational noise impacts to neighbors.
  - P22. Obtain Zoning Administrator Minor Modification for proposed building height (above 35 feet).
  - P23. Construction activity shall be limited to the hours of 7:00 a.m. to 6:00 p.m. weekdays and 9:00 a.m. to 6:00 p.m. Saturdays for projects within 300 feet of a residential use and shall not be allowed on recognized State and Federal holidays.
  - P24. Prior to issuance of a demolition permit, Developer/Owner shall have an asbestos survey of the proposed site performed by a certified individual. Survey results and notice of the proposed demolition are to be sent to the Bay Area Air Quality Management District (BAAQMD). No demolition shall be performed without a demolition permit and BAAQMD approval and, if necessary, proper asbestos removal.
  - P25. It shall be the developer's responsibility through his engineer to provide written certification that the drainage design for the subject property will prevent flood water intrusion in the event of a storm of 100-year return period. The developer's engineer shall verify that the site will be protected from off-site water intrusion by designing the on-site grading and storm water collection system using the 100-year hydraulic grade line elevation provided by the City's Engineering Department or the Federal Flood Insurance Rate Map, whichever is more restrictive. Said certification shall be submitted to the City Building Inspection Division prior to issuance of building permits.
  - P26. Incorporate Best Management Practices (BMPs) into construction plans and incorporate post construction water runoff measures into project plans in accordance with the City's Urban Runoff Pollution Prevention Program standards prior to the issuance of Architectural Review approval. Post construction stormwater control measures must be certified for compliance with applicable Regional Water Quality Control Board requirements by a third-party certification body. Proposed BMPs shall be submitted to and thereafter reviewed and approved by the Planning Division and the Building Division for incorporation into construction drawings and specifications.
  - P27. The project site is located in Seismic Hazard Zone as identified by the State Geologist for potential hazards associated with liquefaction, pursuant to the Seismic Hazard Mapping Act (Div.2 Ch7.8 PRC), and the developer shall prepare and submit a geotechnical hazards investigation report acceptable to the City of Santa Clara Building

- Official prior to issuance of permits.
- P28. An erosion control plan shall be prepared and copies provided to the Planning Division and to the Building Division for review and approval prior to the issuance of grading permits or building permits that involve substantial disturbance of substantial ground area.
  - P29. Developer is responsible for collection and pick-up of all trash and debris on-site and adjacent public right-of-way.
  - P18. The Project shall comply with all mitigations identified in the Mitigation, Monitoring and Reporting Program for the project.
  - P18. This Use Permit will only take effect following the effective date of the City Council's rezoning of the associated easterly 0.28 acre portion of the site from A – Agriculture to CT – Thoroughfare Commercial (City file number PLN2016-11888). Should the City Council not approve the associated rezoning, the Planning Commission's approval of this Use Permit shall be null and void.

### **ENGINEERING**

- E1. Obtain site clearance through Engineering Department prior to issuance of Building Permit. Site clearance will require payment of applicable development fees prior to issuance of the Building Permit. Other requirements may be identified for compliance during the site clearance process. Contact Engineering Department at (408) 615-3000 for further information.
- E2. All work within the public right-of-way, which is to be performed by the Developer/Owner, the general contractor, and all subcontractors shall be included within a **Single Encroachment Permit** issued by the City Engineering Department. Issuance of the Encroachment Permit and payment of all appropriate fees shall be completed prior to commencement of work, and all work under the permit shall be completed prior to issuance of occupancy permit.
- E3. Developer shall provide a complete storm drain study for the 10-year and 100-year storm events. The grading plans shall include the overland release for the 100-year storm event and any localized flooding areas. System improvements, if needed, will be at developer's expense.
- E4. After City Council approval of the Tentative Parcel Map, submit 10 copies of the Parcel Map, prepared by a Licensed Land Surveyor or a Registered Civil Engineer with Land Surveyor privileges to the Engineering Department. The submittal shall include a title report, closure calculations, and all appropriate fees. The City approved Parcel Map shall be recorded by developer prior to building permit issuance.
- E5. File and record Parcel Map for proposed development and pay all appropriate fees prior to Building Permit issuance.
- E6. Submit public improvement plans prepared in accordance with City Engineering Department procedures which provide for the installation of public improvements. Plans shall be prepared by a Registered Civil Engineer and approved by the City Engineer prior to approval and recordation of final map and/or issuance of building permits.
- E7. Sanitary sewer (SS) cleanout shall be installed at or near property line per City standard detail SS-1 for proposed SS lateral.
- E8. Proposed trees shall be 5' minimum clear of sidewalks. Provide root barriers when the drip line of the mature trees covers the sidewalk. Root barriers for sidewalk protection shall be 16' long or extend to drip line of the mature tree, whichever is greater, and be 1.5' deep, and centered on trees. Root barriers for curb and gutter protection shall be 16' long or extend to drip line of the mature tree, whichever is greater, and be 2' deep, and centered on trees.

- E9. Storm drain and sanitary sewer laterals shall be outside the drip line of mature trees or 10' clear of the tree trunk.
- E10. Damaged curb, gutter, and sidewalk within the public right-of-way along property's frontage shall be repaired or replaced (to the nearest score mark) in a manner acceptable to the City Engineer or his designee. The extents of said repair or replacement within the property frontage shall be at the discretion of the City Engineer or his designee.
- E11. Existing non-standard or non-ADA compliant frontage improvements shall be replaced with current City standard frontage improvements as directed by the City Engineer or his designee.
- E12. Remove existing driveways and replace with ADA compliant driveways along the property frontages per City standards.
- E13. With the requirement to install the "Boulevard Style" frontage improvements (4-foot park strip with trees, and 10-foot sidewalk) along Stevens Creek Blvd, property owner will be required to dedicate sidewalk and utility easements for portions of sidewalk and any public utility within private property and pay the easement preparation fee. For more information regarding the easement contact Nelson Damian at 408-615-3000.
- E14. Unused driveways in the public right-of-way shall be replaced with City standard curb, gutter, and sidewalk per City Standard Detail ST-12.
- E15. All proposed walkway, sidewalk, driveways, and curb ramps shall be ADA compliant.
- E16. Show and comply City's Driveway Triangle of Safety requirement at all proposed driveways including the Parking Garage driveways. No trees and/or structures obstructing drivers' view are allowed in the Triangle of Safety areas.
- E17. Provide pedestrian ADA walkway from proposed buildings to public sidewalk.
- E18. Proposed driveways on Stevens Creek Blvd. and Cecil Avenue shall be per City standard detail ST-8.
- E19. On-street parking shall not be counted toward on-site parking requirements.
- E20. Provide 2 Class I and 8 Class II bicycle parking spaces at main entrance and/or high visible area.

### **ELECTRICAL**

- EL1. Prior to submitting any project for Electric Department review, applicant shall provide a site plan showing all existing utilities, structures, easements and trees. Applicant shall also include a "Load Survey" form showing all current and proposed electric loads. A new customer with a load of 500KVA or greater or 100 residential units will have to fill out a "Service Investigation Form" and submit this form to the Electric Planning Department for review by the Electric Planning Engineer. Silicon Valley Power will do exact design of required substructures after plans are submitted for building permits.
- EL2. The Developer shall provide and install electric facilities per Santa Clara City Code chapter 17.15.210.
- EL3. Electric service shall be overhead. See Electric Department Rules and Regulations for available services.
- EL4. Electric service shall be underground. See Electric Department Rules and Regulations for available services.
- EL5. Installation of underground facilities shall be in accordance with City of Santa Clara Electric Department standard UG-1000, latest version, and Santa Clara City Code chapter 17.15.050.
- EL6. Overhead services shall be installed per City of Santa Clara Electric Department standard OH-550, MS-G6, and MS-G7 latest revision.

- EL7. Underground service entrance conduits and conductors shall be “privately” owned, maintained, and installed per City Building Inspection Division Codes. Electric meters and main disconnects shall be installed per Silicon Valley Power Std. MS-G7, Rev. 2.
- EL8. The developer shall grant to the City, without cost, all easements and/or right of way necessary for serving the property of the developer and for the installation of utilities (Santa Clara City Code chapter 17.15.110).
- EL9. All electric meters and services disconnects shall be grouped at one location, outside of the building or in a utility room accessible directly from the outside. A double hasp locking arrangement shall be provided on the main switchboard door(s). Utility room door(s) shall have a double hasp locking arrangement or a lock box shall be provided. Utility room door(s) shall not be alarmed.
- EL10. If transformer pads are required, City Electric Department requires an area of 17' x 16'-2", which is clear of all utilities, trees, walls, etc. This area includes a 5'-0" area away from the actual transformer pad. This area in front of the transformer may be reduced from a 8'-0" apron to a 3'-0", providing the apron is back of a 5'-0" min. wide sidewalk. Transformer pad must be a minimum of 10'-0 from all doors and windows, and shall be located next to a level, drivable area that will support a large crane or truck.
- EL11. All trees, existing and proposed, shall be a minimum of five (5) feet from any existing or proposed Electric Department facilities. Existing trees in conflict will have to be removed. Trees shall not be planted in PUE's or electric easements.
- EL12. Any relocation of existing electric facilities shall be at Developer's expense.
- EL13. Electric Load Increase fees may be applicable.
- EL14. The developer shall provide the City, in accordance with current City standards and specifications, all trenching, backfill, resurfacing, landscaping, conduit, junction boxes, vaults, street light foundations, equipment pads and subsurface housings required for power distribution, street lighting, and signal communication systems, as required by the City in the development of frontage and on-site property. Upon completion of improvements satisfactory to the City, the City shall accept the work. Developer shall further install at developer's cost the service facilities, consisting of service wires, cables, conductors, and associated equipment necessary to connect a customer to the electrical supply system of and by the City. After completion of the facilities installed by developer, the City shall furnish and install all cable, switches, street lighting poles, luminaries, transformers, meters, and other equipment that it deems necessary for the betterment of the system (Santa Clara City Code chapter 17.15.210 (2)).
- EL15. Electrical improvements (including underground electrical conduits along frontage of properties) may be required if any single non-residential private improvement valued at \$200,000 or more or any series of non-residential private improvements made within a three-year period valued at \$200,000 or more (Santa Clara City Code Chapter 17.15, Appendix A (Table III)).
- EL16. Non-Utility Generator equipment shall not operate in parallel with the electric utility, unless approved and reviewed by the Electric Engineering Division. All switching operations shall be “Open-Transition-Mode”, unless specifically authorized by SVP Electric Engineering Division. A Generating Facility Interconnection Application must be submitted with building permit plans. Review process may take several months depending on size and type of generator. No interconnection of a generation facility with SVP is allowed without written authorization from SVP Electric Engineering Division.
- EL17. Applicant is advised to contact SVP (CSC Electric Department) to obtain specific design and utility requirements that are required for building permit review/approval submittal. Please provide a site plan to Leonard Buttitta at 408-261-5469 to facilitate plan review.

## **WATER**



- W1. The applicant shall maintain 12" of vertical clearance at water service crossing with other utilities, and all required horizontal clearances from water services: 10' from sanitary sewer utilities, 8' from storm drain utilities, 5' from fire and other water utilities, 5' from gas utilities, and 10' from landscaping. If applicant installs root barriers, clearance from landscaping reduces to 5'.
- W2. Prior to issuance of Building Permits, the applicant shall provide details for a sanitary sewer manhole on the property line for sanitary sewer services greater than 6".
- W3. Prior to the issuance of Building or Grading Permits, the applicant must indicate the disposition of all existing water services on the plans. The applicant must properly abandon all existing water services on the property that will not be used per Water & Sewer Utilities standards.
- W4. Prior to the issuance of Building Permits, the applicant shall provide fixture unit counts so the Water Division can verify the appropriate size of all proposed water meters.
- W5. The applicant shall revise plans so that water meter and the back flow preventer are located behind the side walk in a landscaping area. Additionally, the proposed water and fire services layout shall comply with City Standards 11 and 16.
- W6. Prior to issuance of Building Permits, the applicant shall submit plans indicating that the proposed water utilities will be installed per City Standard Details 11 (water service with reduced pressure backflow prevention device), 16 (fire service with double check detector assembly), and 18 (fire hydrant assembly). The applicant shall include the applicable City Standard Details on the plans. Note that the standard details can be found on the City of Santa Clara website under Water and Sewer Utilities Technical Documents.
- W7. Prior to the issuance of building permit, applicant shall review the plan set, address discrepancies, and submit plans consistently showing the location of the proposed and existing utilities. Please note that there are several utility discrepancies between sheet L-2 (composite plan) and sheet C5.2 (utility plan).
- W8. The applicant shall label the sizes and type for the water main along Stevens Creek Boulevard. Additionally, the applicant shall label the sizes of the water laterals. Note that the applicant shall correct the discrepancies on sheet C5.2 (utility plan) involving callouts.
- W9. Prior to issuance of Building Permits, the applicant shall enlarge the scale of sheet L-2 (composite utility plan), such that utility conflicts can be identified. At its current scale, sheet L-2 is very difficult to read.

### **POLICE**

- PD1. The business operator shall strictly adhere to the business hours as stated in the use permit.
- PD2. The developer shall provide a minimum average illumination of one-foot candle in parking areas and in all common pedestrian or landscaped areas of the development, subject to adjustments by the Police Chief in consultation with Silicon Valley Power and Planning Department as necessary for the project to meet LEED Certification, or equivalent, objectives. The illumination should be deployed in fixtures that are both weather and vandal resistant.
- PD3. Address numbers should be a minimum of twelve (12) inches in height for commercial or industrial buildings. The numbers shall be illuminated during the hours of darkness, and in a color that is contrasting to the background material. They shall be clearly visible from the street.
- PD4. The entrance to the driveway and parking area should be posted with appropriate signage to discourage trespassing, unauthorized parking, etc. (See California vehicle Code section 22658(a) for guidance.

- PD5. Developer shall provide trash enclosure fencing that is either see through or has a six (6) inch opening along the bottom for clear visibility. Any gates or access doors to these trash enclosures should remain locked.
- PD6. Landscaping should be of the type and situated in locations to maximize visibility from the street while providing the desired degree of aesthetics. Security planting materials are encouraged along fence and property lines and under vulnerable windows to discourage criminal penetration.
- PD7. All exterior doors should be adequately illuminated at all hours with their own light source.
- PD8. All business or commercial establishments, of whatever nature, should have a comprehensive internal security plan, tailored to the specific use. This should include, but not limited to, employee security during working hours, after hours security, disaster preparation, etc. You may contact the Community Services Unit, Santa Clara Police Department, 601 El Camino Real, Santa Clara, CA 95050, Attn: CSU Sergeant, should you have questions or need advice on this matter.
- PD9. All business or commercial establishments, of whatever nature, should have an electronic intruder alarm system installed. The system should cover the interior and perimeter of structures determined to be a value target. Also, consideration should be given to exterior areas that are or contain value targets, such as a product display lot, vehicle parking area, etc. Contact Alarm Administrator at Santa Clara Police Department for further details (408) 4615-4700.

## **FIRE**

- F1. At time of Building Permit Application, submit documentation showing that the minimum required fire-flow in accordance with California Fire Code, Appendix B, and Table B105.1 can be met for the construction type and square footage of the building. A maximum reduction of 50% in fire-flow is allowed with the installation of an automatic fire sprinkler systems designed in accordance with California Fire Code. The resulting fire-flow shall not be less than 1,500 gallons per minute for the prescribed duration. From the hydrant flow data (current within one year) provide a hydraulic calculation that this fire flow can be met at a residual pressure of 20 psi.
- F2. At time of Building Permit Application, the Design Team shall submit an Alternate Means and Method Application (AMMA) Permit to mitigate the lack of fire department access. The mitigation shall include an increase in sprinkler density from 0.15 gpm/sq. ft. to 0.2 gpm/sq. ft. for all areas of the buildings and parking garage. Additional standpipe locations will also be required where deemed appropriate.

## **STREETS**

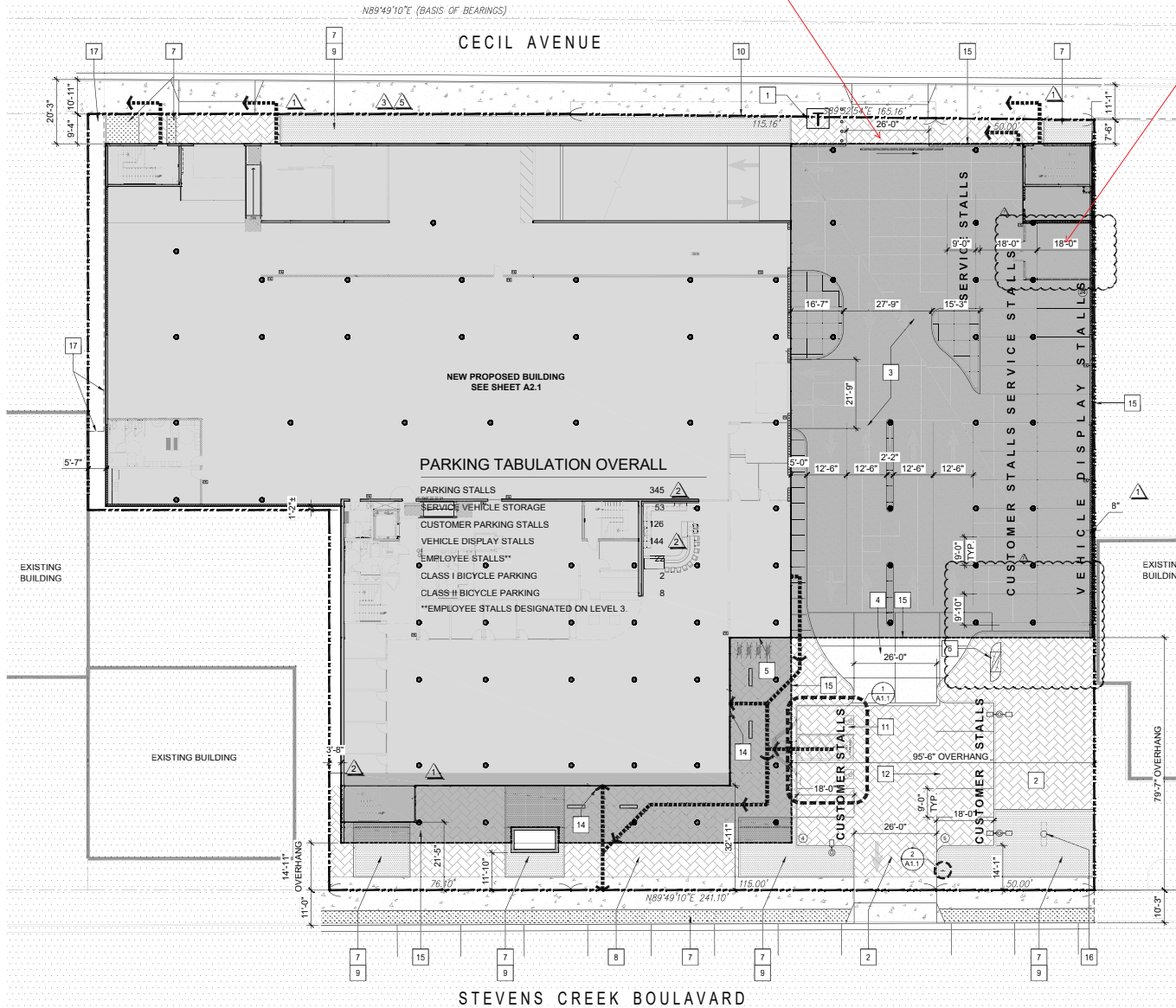
- ST1. Submit a solid waste collection plan to meet the requirements. Please contact Street Department at 408-615-3080 for guideline.
  - a. Solid Waste enclosure must provide a minimum unobstructed inside opening of 12' and have minimum inside dimensions of 18.5' by 10.5'.
- ST2. Developer must have 3<sup>rd</sup> party verification of C.3 packet and storm water management plan, 3<sup>rd</sup> party inspection of stormwater treatment devices at time of installation, and Inspection and Maintenance agreement with the Street Division (we provide boiler plate). Document must be printed single-sided and be notarized. For more information, call 408-615-3080.
- ST3. Projects with active building permits over 1 acre in size must maintain a SWPPP and are to be inspected once a month during the wet season (October – April) – fees, subject to change, are \$162.63 per inspection.

- ST4. Applicant to comply with City Code Section 8.25.285 and recycle or divert at least fifty percent (50%) of materials generated for discards by the project during demolition and construction activities. No building, demolition or site development permit shall be issued unless and until applicant has submitted a construction and demolition debris materials check-off list. After completion of project, applicant shall submit a construction and demolition debris recycling report as stipulated by ordinance, or be subject to monetary, civil, and/or criminal penalties.
- ST5. The Developer is to supply and install City street trees per City specifications; spacing, specie, and size to be determined by City Arborist.
- ST6. No cutting of any part of City trees, including roots, shall be done without following city tree preservation specifications and securing approval and direct supervision from the City Arborist at 408-615-3080.
- ST7. No cutting of any part of private trees, including roots, shall be done without direct supervision of a certified arborist (Certification of International Society of Arboriculture).

I:\PLANNING\2015\Project Files Active\PLN2015-11350 3215 Stevens Creek Boulevard (Use Permit)\CC\Conditions of Approval - 3215 Stevens Creek Blvd (PLN2015-11350).doc

EXISTING SLIDING  
GATE FOR TRASH  
TRACK PICKUP ONLY

EXISTING TRASH  
ENCLOSURE



#### SHEET KEYNOTES

- 1 TRANSFORMER PAD
- 2 PERVIOUS PAVERS, SEE CIVIL DRAWINGS
- 3 STANDARD CONCRETE PAVING, SEE CIVIL PLANS.
- 4 ENHANCED CONCRETE PAVING, SEE CIVIL PLANS.
- 5 SHORT TERM BIKE PARKING, SEE LANDSCAPE PLANS
- 6 LONG TERM BIKE PARKING, SEE LANDSCAPE PLANS
- 7 LANDSCAPE AREAS, SEE LANDSCAPE PLANS
- 8 HARDSCAPE AREAS, SEE CIVIL PLANS
- 9 BIOSWALE, SEE CIVIL DRAWINGS.
- 10 PROPERTY LINE
- 11 ACCESSIBLE PARKING STALL
- 12 STANDARD PARKING STALL, SEE CIVIL PLANS
- 13 COVERED TRASH ENCLOSURE.
- 14 SHOWROOM ENTRY
- 15 LINE OF DECK OVERHANG ABOVE.
- 16 PYLON FOR SIGNAGE ABOVE
- 17 UTILITY EASEMENT, SEE CIVIL DRAWINGS

#### LEGEND

- BUILDING AREA AT GROUND FLOOR, SEE SHEET A2.1
- BUILDING OVERHANG FROM SECOND FLOOR DECK ABOVE, SEE SHEET A2.2
- NOT IN THIS SCOPE

----- CBC CHAPTER 11B ACCESSIBLE ROUTE, TYP. SEE SHEET A0.4 FOR ADDITIONAL ACCESSIBILITY NOTES AND DETAILS

#### GENERAL NOTES

1. SEE LANDSCAPE PLANS FOR ALL HARDSCAPE LAYOUT AND DETAILS.
2. SEE CIVIL DRAWINGS FOR GRADING, DRAINAGE, AND HORIZONTAL CONTROL PLAN
3. "NO PARKING FIRE LANE" SIGN AND CURB MARKINGS SHALL BE INSTALLED AS SPECIFIED BY THE FIRE MARSHALL
4. WALKWAYS AND SIDEWALKS ALONG ACCESSIBLE ROUTES OF TRAVEL SHALL:
  - A. BE CONTINUOUSLY ACCESSIBLE.
  - B. HAVE A MAXIMUM OF 1/2" CHANGE IN ELEVATION (11B-303) OR PROVIDE RAMPS COMPLYING WITH CBC 11B-405
  - C. BE MINIMUM WIDTH OF 48"
  - D. BE OF SLIP RESISTANT MATERIALS.
  - E. WHERE NECESSARY TO CHANGE ELEVATION AT A SLOPE EXCEEDING 5% (1:20), HAVE RAMPS COMPLYING WITH CBC SECTION 11B-405
  - F. PROVIDE DETECTABLE WARNING DEVICES AT VEHICULAR TRAFFIC CROSSING PER CALIFORNIA BUILDING CODE REQUIREMENTS
  - G. PERMANENTLY SIGNED ROOMS AND SPACES MUST BE PROVIDED WITH RAISED LETTER AND BRAILLE IDENTIFICATION SIGNS. GROUND FLOOR EXIT DOORS SHALL RECEIVE TACTILE EXIT SIGNAGE
  - H. MAXIMUM RUNNING SLOPE TO BE 5% ALONG THE ACCESSIBLE PATH OF TRAVEL. ANY WALKWAY WITH SLOPE GREATER THAN 5% SHALL BE A RAMP.
5. ALL CONCRETE PARKING SURFACES UNDER THE DECK AT GRADE AND GARAGE LEVELS TO HAVE SWIRL PATTERN TO REDUCE TIRE NOISE

## STEVENS CREEK SUBARU

3215 STEVENS CREEK BLVD.  
SANTA CLARA, CA.

BAKHTIARI AUTO GROUP



KENNETH RODRIGUES & PARTNERS INC.  
440 NORTH WHITTIER ROAD, SUITE 200  
MOUNTAIN VIEW, CA 95035-0700

CONSULTANT



KEYMAP



REVISION

08.16.16	BUILDING DEPARTMENT SUBMITTAL
10.31.16	PLAN CHECK 1 RESPONSE
12.22.16	PLAN CHECK 2 RESPONSE
3.24.17	PLAN CHECK 3 & OWNER REVISIONS
5.25.17	PLAN CHECK 4 & OWNER REVISIONS
08.10.17	PLANNING REVISION
10.08.18	OWNER REVISIONS

PROJECT NO. 30.604 DATE 08.16.16  
DRAWN BY: MV SCALE AS SHOWN  
CHECKED BY:

#### SITE PLAN

# A1.0

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SITE PLAN 1/16" 1

## **PLN24-00392 / 3225 Stevens Creek Developer Application**

Response to PCC review dated November 5, 2024

Subject: Community Development -Planning Division P1. Written Project Description

The following is the revised project description:

The purpose of this application is to allow for the pickup of the trash and the recycle bins via the existing sliding door on the Cecil Street. The purpose is to permit the Mission Trail trash truck to access the rear of the Subaru dealership through the sliding door to collect trash from the existing trash enclosure.

This application does not propose any changes to the current access or operational use of the roll-up door. The roll up door will continue to function as it does currently.

It is important to note that the other adjacent business on Cecil Street have their trash collected from the same street. This request aligns with existing practices in the are and support fair and equitable approach to trash collection for neighbor business.

## **Web Links**

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### **Project Website:**

Here you will find a summary of the project and information regarding past community meetings and prior plan submittals.

<https://www.santaclaraca.gov/Home/Components/BusinessDirectory/BusinessDirectory/543/2495?alpha=NonAlpha&npage=3>

**These documents are available for viewing in the Community Development Department**

**From:** Planning Public Comment <PlanningPublicComment@santaclaraca.gov>  
**Sent:** Thursday, May 15, 2025 2:37 PM  
**To:** Cliff Moore [REDACTED] Planning Public Comment <PlanningPublicComment@santaclaraca.gov>; Lesley Xavier <LXavier@santaclaraca.gov>; Alex Tellez <ATellez@santaclaraca.gov>; Mayor and Council <MAYORANDCOUNCIL@SantaClaraCA.gov>  
**Subject:** RE: PLN24-00392 Opposition to modify existing use permit at Subaru Dealership

Correspondence  
5/21/25 Planning Commission Meeting  
3225 Stevens Creek Boulevard  
RTC 25-372

Good Afternoon,  
Your email has been received in the Planning División and by way of my reply I am including the appropriate staff for their review. Please note, your comments will be part of the public record on this item.  
I am also including Mayor and Council to this email, your email is addressed to City Council, but I did not see their email address in your email.

This item will be heard at the May 21, 2025 Planning Commission meeting.

Thank you for taking the time to provide your input.

Regards,

Elizabeth Elliott | Staff Aide II  
Community Development Department | Planning Division  
1500 Warburton Avenue | Santa Clara, CA 95050  
O: 408.615.2450 | D: 408.615.2474  
[www.SantaClaraCA.gov](http://www.SantaClaraCA.gov)

**From:** Cliff Moore [REDACTED]  
**Sent:** Wednesday, May 14, 2025 3:20 PM  
**To:** Planning Public Comment <PlanningPublicComment@santaclaraca.gov>  
**Subject:** PLN24-00392 Opposition to modify existing use permit at Subaru Dealership

You don't often get email from [REDACTED]. [Learn why this is important](#)

**PLN24-00392**  
Cliff Moore  
On behalf of the Residents of Cecil Avenue Cecil Avenue Santa Clara, CA 95050  
**Date:** 5/14/25

Santa Clara City Council  
City Hall  
1500 Warburton Avenue  
Santa Clara, CA 95050

**Subject:** Strong Opposition to Waste and Recycle Collection Access from Cecil Avenue for Stevens Creek Subaru  
**PLN24-00392**

Dear Honorable Members of the Santa Clara City Council,

We, the undersigned residents of Cecil Avenue in Santa Clara, write to express our firm and united opposition to any proposal that would modify existing conditions to permit waste and recycling collection services for Stevens Creek Subaru to be accessed via Cecil Avenue rather than Stevens Creek Boulevard.

Cecil Avenue is a quiet, residential street designed for the safety, comfort, and peace of its residents—not for commercial vehicle traffic or industrial-scale waste collection. The introduction of regular waste and recycling collection from a commercial business on our street would dramatically and negatively impact our quality of life, increase noise, create traffic hazards, and diminish the residential character of our neighborhood.

Moreover, Stevens Creek Subaru has existing and viable access from Stevens Creek Boulevard. There is absolutely no justification for burdening our residential street with commercial waste operations when appropriate access already exists. Any attempt to modify this arrangement would prioritize corporate convenience over the well-being and safety of residents—a precedent we strongly oppose.

We respectfully urge the City Council to uphold the existing access conditions and reject any proposed changes that would allow Stevens Creek Subaru, or any other commercial entity, to divert its waste and recycling collection to Cecil Avenue. We are committed to preserving the integrity of our neighborhood and will continue to actively resist any actions that compromise its residential nature.

Thank you for your attention and prompt consideration of this matter. We request this letter be entered into the public record and that our opposition be reflected in any future deliberations on this issue.

Sincerely,  
Cliff Moore  
On behalf of the Residents of Cecil Avenue [Attached petition]



Residential petition in **OPPOSITION** to the following: Modify the existing use (Lincoln Dealership) permit to allow solid waste disposal and recycling collection on our residential street Cecil Ave instead of Stevens Creek. PLN24-00392

Name (Print)	Signature	Address #	Date Signed
Mark Irving	<i>[Signature]</i>	3267 Cecil Ave	5/12/2025
Mike & Marlene	<i>[Signature]</i>	3249 Cecil Ave	5/12/2025
Arezou Azar	<i>[Signature]</i>	3181 Cecil Ave	5/12/2025
<del>Frank At</del>			
Ashwanth Murvathagan	<i>[Signature]</i>	3191 Cecil Ave	5/12/2025
Dave Botelho	<i>[Signature]</i>	3217 Cecil Ave	5-12-2025
Patrick Burns	<i>[Signature]</i>	3205 Cecil Ave	5/12/25
Joe Tonnigan	<i>[Signature]</i>	3157 Doreen St	5-12-25
Cliff Moore	<i>[Signature]</i>	3310 Cecil Ave	5-12-25
Billy Chang	<i>[Signature]</i>	3161 Cecil Ave	5-13-25
Perry He	<i>[Signature]</i>	3157 Cecil Ave	5-13-2025
THE NGUYEN	<i>[Signature]</i>	3233 Cecil Ave	5-14-2025





# City of Santa Clara

The Center of What's Possible

August 14, 2023

Stevens Creek Subaru

[brian@stevenscreeksubaru.com](mailto:brian@stevenscreeksubaru.com)

[reza@stevenscreeksubaru.com](mailto:reza@stevenscreeksubaru.com)

3225 Stevens Creek Blvd

San Jose, CA 95117

**RE: Violation of Approved Rezone and Use Permits (File No. PLN2015-11350 and PLN2016-11888)**

To Whom it May Concern:

It has come to the City's attention that the required trash enclosure for the above approved and completed project was never constructed. Please be advised, that per the conditions of approval (P3 and ST1) below and in the attached Conditions of Approval, a trash enclosure is required for the project. Any modification to the trash enclosure location requires an amendment to the Use Permit.

P3. Any modification to the approved proposal shall require an amendment to the Use Permit subject to Planning Commission review and approval prior to commencement of the proposed changes.

ST1. Submit a solid waste collection plan to meet the requirements. Please contact Street Department at 408-615-3080 for guidelines. (a.) Solid Waste enclosure must provide a minimum unobstructed inside opening of 12' and have minimum inside dimensions of 18.5' by 10.5'.

Recent communication with the City of Santa Clara Public Works Department and Mission Trail Waste Systems, have indicated that the location of your trash enclosure as shown on your permit plans does not meet Mission Trail requirements for trash pickup. Currently, solid waste from 3225 Stevens Creek Boulevard is relocated to 3155 Stevens Creek Boulevard for service. However, each entity must subscribe to and maintain solid waste services independently. This requires you to submit a new solid waste collection plan for review.

One possible option would be to stage the trash bins out on Cecil Avenue. While this option works for Mission Trail, the Use Permit for the site would need to be amended to allow for this operation as the following condition prohibits trash pickup on Cecil Avenue.

P19. No loading, unloading, deliveries, trash/recycling pick-up, vehicle staging, vehicle parking, vehicle/site service, or other site function shall occur on Cecil Avenue or other nearby residential streets, with the exception of oil and other fluid extraction and supply to the business may occur on Cecil Avenue between the hours of 8:00 a.m. to 5:00 p.m. Oil and other fluid extraction and supply on Cecil Avenue shall occur no more than one time per week. The business operator shall maintain a log of activity for the oil and other fluid extraction and supply. Said log shall be furnished to the City upon request



# City of Santa Clara

The Center of What's Possible

Another option would be to stage solid waste containers on Stevens Creek Boulevard. Mission Trail Waste Systems has approved of this area, but for safety reasons a portion of your frontage would need to be painted red. To initiate this process a formal written request on company letterhead must be forwarded to the City of Santa Clara Transportation Manager, Steve Chan, at [SChan@SantaClaraCA.gov](mailto:SChan@SantaClaraCA.gov).

The red curb option on Stevens Creek Boulevard could be set up as a temporary solution while the amendment to allow solid waste collection service on Cecil is pursued.

To allow for solid waste services and resolve this violation the following must occur:

1. Application for a Minor Amendment to an Approved Permit, to address the lack of constructed trash enclosure,
2. Submittal of a formal written request on company letterhead requesting a red curb be installed on Stevens Creek Boulevard to allow Solid Waste collection and/or
3. Application of a Use Permit Amendment if condition modification is necessary (to allow service on Cecil Avenue)

Corrective action is necessary on your part to ensure that the conditions of approval are abided by or amended, and that mandatory solid waste services continue. Failure to address these issues may result in a citation.

Should you require more information or assistance regarding this notice, please contact me at [Lxavier@SantaClaraCA.gov](mailto:Lxavier@SantaClaraCA.gov).

Sincerely,

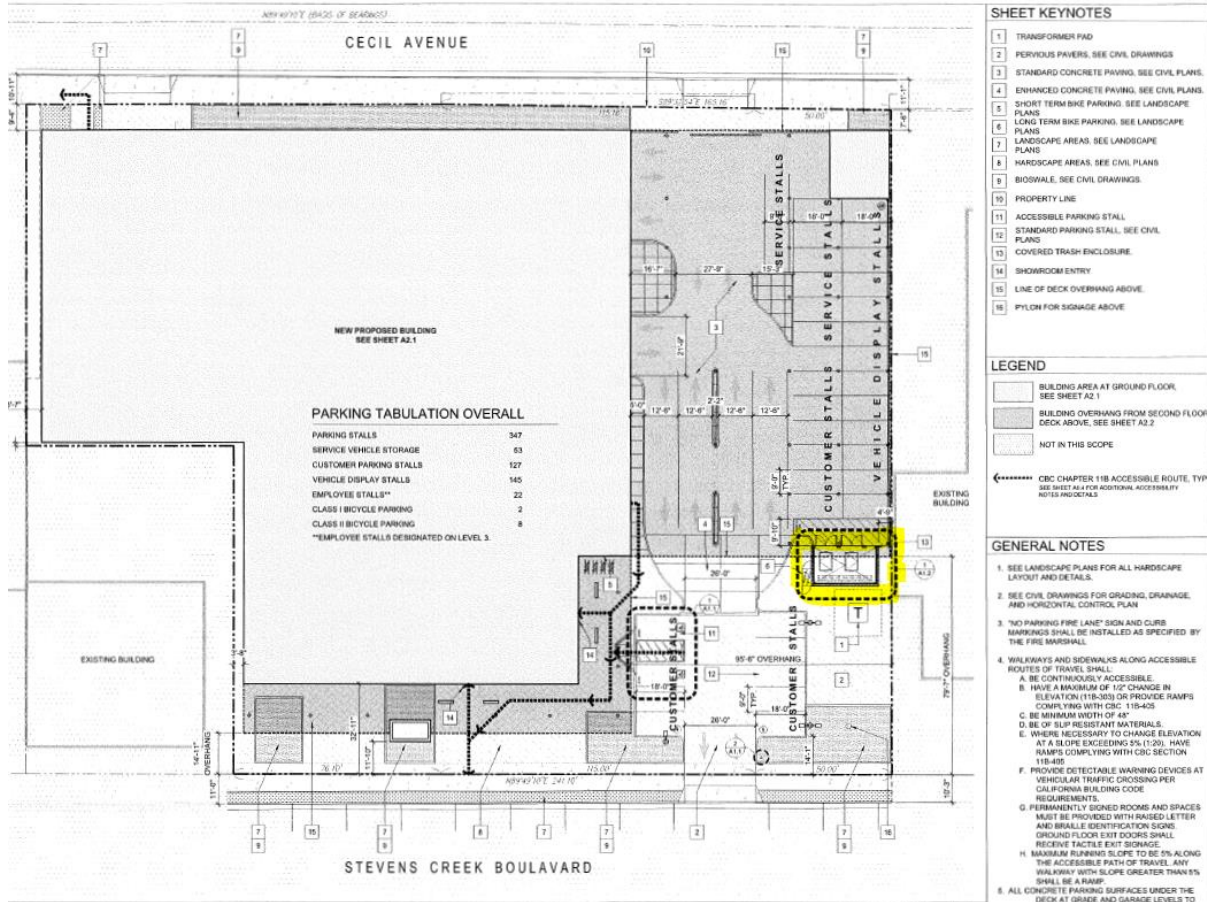
**Lesley Xavier**  
Planning Manager



# City of Santa Clara

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## Approved Architectural Plans:



**STEVENS CREEK SUBARU**

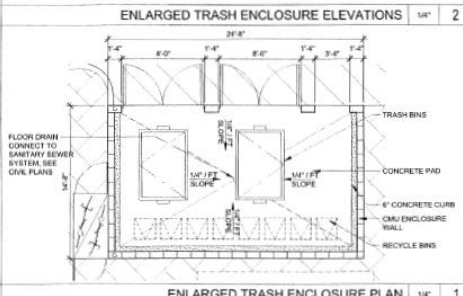
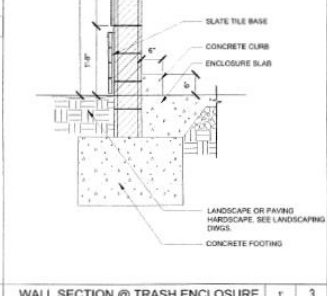
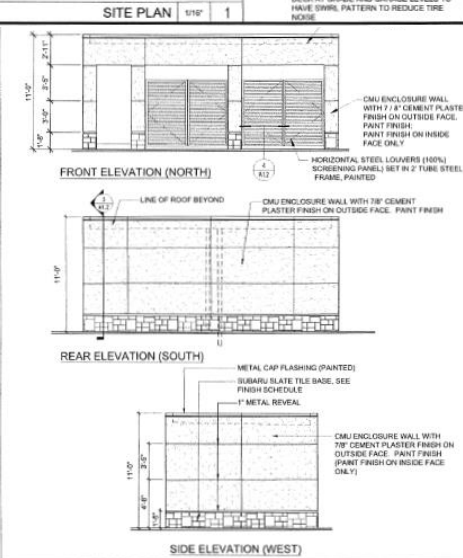
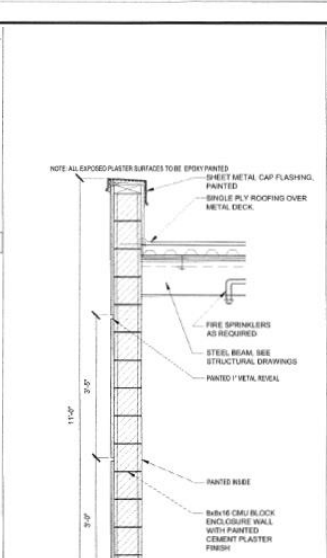
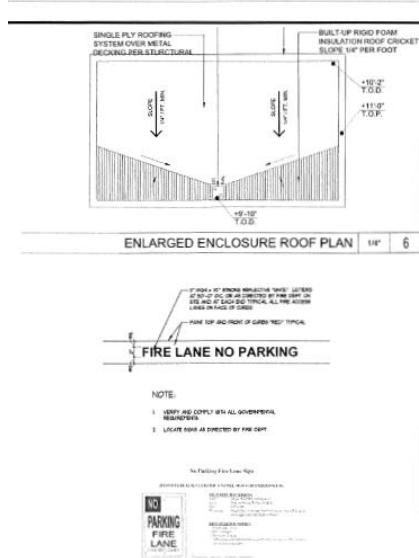
3215 STEVENS CREEK BLVD.  
SANTA CLARA, CA.

BAKHTIARI AUTO GROUP



**SITE PLAN**

A1.0



**SITE DETAILS**

A1.2

**CREEK SUBARU**

3215 STEVENS CREEK BLVD.  
SANTA CLARA, CA.

BAKHTIARI AUTO GROUP



**SITE DETAILS**

A1.2

**SITE DETAILS**

A1.2

15442026	Code Enforcement	Rear emergency gate being used by employees daily for general access. Operating permit requirements state for emergency access only. This gate is being utilized open daily in violation of code requirements.	3225 Stevens Creek Blvd, Santa Clara, CA 95117	None	Medium	Completed	May 22, 2024 7:19 am	June 26, 2024
14821190	Code Enforcement	Violation of development agreement	3225 Stevens Creek Blvd, San Jose, CA, USA	Michael Dapkin	None	Completed	January 12, 2024 7:42 am	N/A
14501962	Code Enforcement	CUP violation, employees using rear exit door.	3225 Stevens Creek Boulevard, San Jose, CA, USA	Michael Dapkin	Medium	Completed	October 31, 2023 12:39 pm	December 1, 2023
14483877	Code Enforcement	Violation of the conditional use permit. Operation of the vehicle carwash with the door in the retracted position.	3225 Stevens Creek Boulevard, San Jose, CA, USA	Michael Dapkin	Medium	Completed	October 11, 2023 2:59 pm	November 15, 2023
14129089	Mayor & Council Referral	Subaru Car Wash and Employee Parking Issues	3225 Stevens Creek Blvd, Santa Clara, CA 95117, USA		None	Completed	August 3, 2023 8:58 am	N/A
13994963	Graffiti	Rear of Subaru building on Cecil Ave side on the electrical box on the sidewalk	3225 Stevens Creek Blvd, San Jose, CA 95117, USA		None	Completed	June 14, 2023 8:56 pm	June 19, 2023
13994981	Graffiti	Graffiti on faded green street light pole on the street. Both sides	3225 Stevens Creek Blvd, San Jose, CA 95117, USA		None	Completed	June 14, 2023 8:49 pm	June 19, 2023
13828739	Code Enforcement	Car wash roll-up door has been open during business hours for the last 6 weeks. This is a direct violation of the dealership operating permit. Claims of random door is not credible. As the door is closed during non operating hours manually. Additionally, a pressure washer is being used outside of designated wash area.	3225 Stevens Creek Blvd, Santa Clara, CA 95117	Michael Dapkin	Medium	Completed	June 8, 2023 8:20 am	October 31, 2023
13622992	Code Enforcement	Use permit violation, operation of the carwash with the door in the up position.	3225 Stevens Creek Boulevard, San Jose, CA, USA	Michael Dapkin	Medium	Completed	April 27, 2023 12:49 pm	June 1, 2023
13411674	Code Enforcement	Violation of CUP, Stevens Creek Subaru	3225 Stevens Creek Blvd, San Jose, CA, USA	Michael Dapkin	Medium	Completed	March 14, 2023 7:58 am	April 18, 2023
13228217	Code Enforcement	Subaru employees are in direct violation of use permit P15. As of the 980 two weeks employees are parking on residential street (Cecil Ave) and I witnessed multiple people entering and exiting rear gate for emergency access only.	3225 Stevens Creek Blvd, Santa Clara, CA 95117	Michael Dapkin	Medium	Completed	February 3, 2023 7:26 am	March 9, 2023
12629542	Code Enforcement	Conditions of approval violation.	3225 Stevens Creek Boulevard, San Jose, CA, USA	Michael Dapkin	Medium	Completed	September 19, 2022 10:40 am	October 18, 2022
12616521	Code Enforcement	Subaru dealership is in violation of use permit. Deliveries at the roll up door on the residential side of Cecil Ave is not authorized.	3225 Stevens Creek Blvd, Santa Clara, CA 95117	None	Medium	Completed	September 8, 2022 3:48 pm	October 13, 2022





## Agenda Report

25-598

Agenda Date: 5/21/2025

### REPORT TO PLANNING COMMISSION

#### **SUBJECT**

Confirmation of Planning Commission Workplan for Fiscal Year 2025/2026

#### **BACKGROUND**

The City Manager's Office and City Clerk's Office are implementing an annual workplan process for all Boards, Committees, and Commissions within the City. For the Planning Commission who has a set scope per Charter and is quasi-judicial body, no workplan is needed, but a broad-based list of types of items needed to conduct business such as relevant training may go before the bodies.

#### **DISCUSSION**

At the February 19, 2025 and April 16, 2025 Planning Commission meetings the Commission discussed the draft workplan. The draft workplan was developed based on past study session requests, past conference attendance, and the list of land use priorities that the Planning Commission presented to the City Council for its consideration during its priority setting process in 2024.

The final draft workplan is attached to this report as Attachment 1 for the Planning Commission's approval along with a draft of corresponding presentation slides, which are included as Attachment 2. At a June or July City Council meeting, the Chair and/or Vice Chair will present the workplan to the City Council.

#### **RECOMMENDATION**

There is no staff recommendation.

Prepared by: Lesley Xavier, Planning Manager

#### **ATTACHMENTS**

1. Final Draft Planning Commission Workplan FY25-26
2. City Council Meeting Presentation Slides



**City of  
Santa Clara**  
The Center of What's Possible

# PLANNING COMMISSION

CHARTER, CITY CODE, AND  
WORK PLAN

FY 2025/26

MAY 2025

# **City Charter**

City Charter Section 1007 Planning Commission - Duties and powers states that the Planning Commission shall have power and be required to:

- (a) After a public hearing thereon, recommend to the City Council the adoption, amendment, or repeal of the General Plan or any part thereof for the physical development of the City;
- (b) Exercise such functions with respect to land subdivisions, planning, and zoning as may be prescribed by ordinance; and
- (c) Exercise such planning, zoning, environmental or other function as now or may be hereafter authorized by the State of California in so far as they do not conflict with the provisions of this Charter.

## **City Code**

**Title 18 – Zoning Code**, of the City of Santa Clara City Code includes the following Chapters that outlines the role of the Planning Commission.

### **Chapter 18.112.020 Authority for Land Use and Zoning Decisions**

The Planning Commission is the Review Authority on:

- Conditional Use Permits and Major Modifications, and
- Variances.

The Planning Commission is a recommending body to the City Council on:

- General Plan Land Use and Text Amendments,
- Specific Plan Land Use and Text Amendments, and
- Zoning Code Text and Map Amendments.

### **18.114.050 – Findings and Decision – Conditional Use Permit and Major Modifications**

- A. The proposed use is consistent with the General Plan and any applicable specific plan;
- B. The proposed use is allowed within the subject zone and complies with all other applicable provisions of this Zoning Code and the City Code;
- C. The design, location, size, and operating characteristics of the proposed use are compatible with the allowed uses in the vicinity;
- D. Operation of the use at the location proposed would not be detrimental to the harmonious and orderly growth of the City, or endanger, jeopardize, or otherwise constitute a hazard to the public convenience, health, interest, safety, or general welfare; and
- E. The subject site is:
  - 1) Physically suitable in terms of design, location, operating characteristics, shape, size, topography, and the provision of public and emergency vehicle (e.g., fire and medical) access and public services and utilities;
  - 2) and Served by highways and streets adequate in width and improvement to carry the type and quantity of traffic the proposed use would likely generate.

### **18.124.050 – Findings and Decision – Variances**

Required Variance Findings. The Review Authority may approve a Variance application only after first making all the following findings:

- A. There are special circumstances or conditions applicable to the subject property or existing

- buildings (e.g., location, shape, size, surroundings, topography, or other physical features) that do not apply generally to other properties in the vicinity under an identical zoning classification;
- B. Strict compliance with Zoning Code requirements would deprive the subject property of privileges enjoyed by other property in the vicinity and under an identical zoning classification;
  - C. Approving the Variance would not constitute a grant of special privilege inconsistent with the limitations on other properties in the same vicinity and zone in which the subject property is situated; and Granting the Variance will not adversely affect the interests of the public or the interests of residents and property owners in the vicinity of the subject property in question.

#### **18.142.040 - Planning Commission Action on Amendments**

- A. All Amendments. After the public hearing, the Planning Commission shall forward a written recommendation to the Council whether to approve, approve in modified form, or deny the proposed amendment.
- B. Recommendations on Zoning Code and Zoning Map Amendments. A recommendation for approval, approval in modified form, or denial of a Zoning Code or Zoning Map amendment shall require the affirmative vote of the majority of the entire membership of the Planning Commission. In the event the Planning Commission is unable to reach agreement on a recommendation, the amendment shall be forwarded to the Council with no recommendation.
- C. Recommendations on General Plan Amendments. A recommendation for approval or approval in modified form of a General Plan amendment shall require the affirmative vote of the majority of the entire membership of the Planning Commission. In the event the Planning Commission is unable to reach agreement on a recommendation, the amendment shall be forwarded to the Council with a recommendation of denial.

**Title 17 – Development, Chapter 17.05 Subdivisions**, of the City of Santa Clara City Code includes the following Chapters that outline the role of the Planning Commission as it relates to the division of land within the City.

#### **Chapter 17.05.110 – Responsibilities**

(g) Planning Commission. The Planning Commission shall be responsible for making recommendations for approval, conditional approval, or denial of the tentative map for subdivisions of five or more lots or units and reporting its recommendations to the City Council; and hearing of appeals for minor subdivisions of four or fewer parcels.

The Planning Commission's recommendation to approve or conditionally approve or deny the tentative map, are based on finding that the proposed subdivision, together with the provisions for its design and improvement, is consistent or not consistent with the General Plan adopted by the City of Santa Clara and all applicable provisions of this Code.



## **Workplan**

Based on the Charter, the Planning Commission is a quasi-judicial body which acts in an advisory capacity to the City Council in all matters pertaining to the physical development of the City and consists of seven commissioners that are volunteers and are appointed by the City Council.

As prescribed by Ordinance, after a public hearing, the Commission makes a recommendation to the City Council on:

- General Plan Amendments
- Zoning of Real Property
- Changes to the Zoning Code
- Land Subdivisions

And, after a public hearing, the Commission takes final action, except in the event of an appeal, for the granting of any:

- Conditional Use Permit and Major Modification
- Variances
- Appeals of Director's Decision's

**Per the City Code, when making decisions, the Planning Commission must find that a project is:**

- consistent with the General Plan
- any applicable Specific Plan
- the subject zone
- applicable provisions of the Zoning Code and the City Code
- that the design, location, size, and operating characteristics of the proposed use are compatible with the allowed uses
- that the operation of the use at the location would not be detrimental to the harmonious and orderly growth of the City or constitute hazard to the public convenience, health, interest, safety, or general welfare
- that the site is physically suitable for the project/use in terms of design, location, operating characteristics, shape, size, topography, and the provision of public and emergency vehicle access and public services and utilities
- that the site is served by highways and streets adequate in width and improvement to carry the type and quantity of traffic the proposed use would likely generate

**To make informed decisions, the Commission seeks trainings on topics relevant to their decision making by attending conferences and procuring study sessions on relevant topics. These items are reflected in their workplan. In addition, during the course of its work, the Planning Commission has also identified a list of land use priorities for City Council to consider during its priority setting process, which is also reflected in the workplan.**

## 1. Conferences and Trainings

Organization	Timeline	Notes	Budget	Website
Joint Venture Silicon Valley State of the Valley	Yearly  March 7, 2025		\$100 per ticket	<a href="https://jointventure.org/events/state-of-the-valley">https://jointventure.org/events/state-of-the-valley</a>
League of California Cities (LCC)	Yearly  March 2025	Planning Commissioner Academy	\$660 per ticket	<a href="https://www.calcities.org/education-and-events">https://www.calcities.org/education-and-events</a>
APA National Conference	Yearly  Online   April 23-25, 2025  Denver   March 29–April 1, 2025	Online: \$350 (member), \$400 (non-member)  In-Person: \$785 (member), \$1,225 (non-member)		<a href="https://www.apacalifornia.org/conference/">https://www.apacalifornia.org/conference/</a>
APA California Conference	Yearly  Monterey, CA September 28 – October 1, 2025	Member: \$782.50  Non-member: \$966.25 ( <i>early-bird rate before July 28<sup>th</sup></i> <i>\$100 off</i> )		<a href="https://www.planning.org/conference/">https://www.planning.org/conference/</a>
Institute for Local Government (ILG)	No upcoming – Monitor	Webinars and Trainings		<a href="https://www.ca-ilg.org/post/upcoming-ilg-webinars">https://www.ca-ilg.org/post/upcoming-ilg-webinars</a>
Silicon Valley Business Journal	  May 15, 2025	Events  The Future of Santa Clara	\$135.00 per person	<a href="https://www.bizjournals.com/sanjose/event">https://www.bizjournals.com/sanjose/event</a>
California Environmental Quality Act (CEQA)		Association of Environmental Professionals (AEP) Webinars		<a href="https://www.califaep.org/webinars.php">https://www.califaep.org/webinars.php</a>

## **2. Study Sessions**

<b>Topic</b>	<b>Timeline</b>	<b>Notes</b>	<b>Budget</b>	
Yearly Housing Legislation Enacted by the State Legislature	January 15, 2025	Presented by Assistant CAO	No Cost	
City Council Study Session - State of Santa Clara Real Estate & Development Market	February 13, 2025	Presented by the Urban Land Institute (ULI)	No Cost	
Mobile Food Vendor Ordinance	April 16, 2025	Presented by staff	No Cost	
CEQA	May 21, 2025	Presented by David J. Powers & Associates	No cost	
Data Centers	May 20, 2025	Joint Study Session w/ City Council	No Cost	
Due Process Requirements (e.g. how to respond to reporters)	August 2025	Assistant CAO	No Cost	
Infrastructure Planning to Support Future Growth				

### **3. Land Use Priorities for Council Consideration**

<b>Topic</b>	<b>Timeline</b>	<b>Notes</b>		
Data Center Development Standards and Location Requirements				
Entertainment District				
Supportive Housing Solutions – Tiny Homes; Moveable Homes				
Sustainability				
Vacant & Blighted Building Ordinance				
Skilled Labor Policy				
Citizen Commission Overseeing SVP				



# **Planning Commission**

**Item #X Planning  
Commission Workplan  
Fiscal Year 2025/2026**

**June X, 2025**



# Planning Commission Workplan

As the Planning Commission is a quasi-judicial body, no workplan is needed, but a broad-based list of types of items needed to conduct business has been developed and includes:

- relevant trainings;
- conferences;
- study sessions; and
- the Planning Commission's identified list of land use priorities for City Council to consider during its priority setting process

# Planning Commission Workplan

## 1. Conferences and Trainings

Organization	Timeline	Notes	Budget	Website
Joint Venture Silicon Valley State of the Valley	Yearly  March 7, 2025		\$100 per ticket	<a href="https://jointventure.org/events/state-of-the-valley">https://jointventure.org/events/state-of-the-valley</a>
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Institute for Local Government (ILG)	No upcoming – Monitor	Webinars and Trainings		<a href="https://www.ca-ilg.org/post/upcoming-ilg-webinars">https://www.ca-ilg.org/post/upcoming-ilg-webinars</a>
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California Environmental Quality Act (CEQA)		Association of Environmental Professionals (AEP) Webinars		<a href="https://www.califaep.org/webinars.php">https://www.califaep.org/webinars.php</a>



# Planning Commission Workplan

## 2. Study Sessions

Topic	Timeline	Notes	Budget
Yearly Housing Legislation Enacted by the State Legislature	January 15, 2025	Presented by Assistant CAO	No Cost
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Infrastructure Planning to Support Future Growth			





# Planning Commission Workplan

## 3. Land Use Priorities for Council Consideration

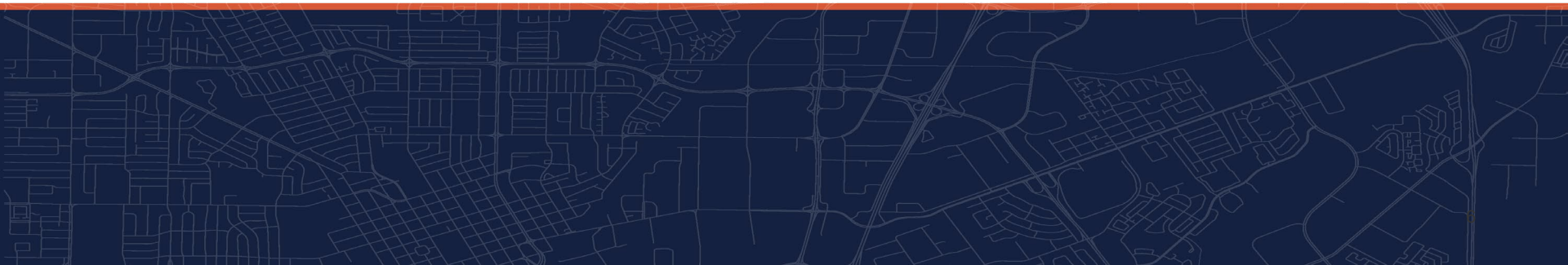
Topic	Timeline	Notes
Data Center Development Standards and Location Requirements		
Entertainment District		
Supportive Housing Solutions – Tiny Homes; Moveable Homes		
Sustainability		
Vacant & Blighted Building Ordinance		
Skilled Labor Policy		
Citizen Commission Overseeing SVP		





# City of Santa Clara

The Center of What's Possible





# City of Santa Clara

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Santa Clara, CA 95050  
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[@SantaClaraCity](https://twitter.com/SantaClaraCity)

## Agenda Report

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25-596

Agenda Date: 5/21/2025

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### REPORT TO PLANNING COMMISSION

#### SUBJECT

American Planning Association California Chapter Conference 2025

#### EXECUTIVE SUMMARY

American Planning Association California Chapter Conference takes place in Monterey, September 28 - Oct. 1, 2025.

#### DISCUSSION

A vote should take place to expend funds for registration if Commissioners would like to attend the conference. Early Registration opens on June 2 and funds can be expended from the Planning Commissioner FY 2024/25 Budget.

#### RECOMMENDATION

There is no staff recommendation.

#### ATTACHMENTS

1. American Planning Association California Chapter Conference 2025 Weblink

# American Planning Association California Chapter Conference 2025



APA California 2025 Conference Webpage [located here](#)

## Save the Date:

### Early Registration Opens in June!

Monterey is uniquely situated at the intersection of land and sea, where the beauty of the coastline offers the perfect backdrop for this year's theme – "Waves of Change." Join us as we deep dive into the tides of innovation and explore how inspiration and collaboration can shape the future of planning in our communities. We can't wait to see you there!

## 2025 Registration Prices

Registration Type	Early-Bird
Member	\$682.50
Young Emerging Planner (YEP)	\$430.50
Retired	\$341.25
Student	\$131.25
Non-Member	\$866.25
One-Day* (Member)	—
One-Day* (Non-Member)	—

\*One-Day registration available **Monday/Tuesday ONLY**

## Speaker Registration

Session Day ONLY	—
Full Conference	—