



**DRAFT MEETING MINUTES
January 25, 2018**

Committee Members

Present:

Teresa O'Neill– Chair
Diane Harrison
Ken Kratz
Rafael Rius
Thomas Granvold
Jim Parissenti
Craig Larsen
Thanh Do
Don Sterk

Not Present:

Staff:

Dennis Ng (Traffic Engineer)
Carol Shariat (Principal Transportation Planner)
Marshall Johnson (Associate Engineer)
David Machado (SCPD)
Diana Fazely (Deputy City Attorney)

Guests:

Diane Solomon
Clysta Seney
Ben Pacho
Deborah Bress

Matters for Council Action:

None

1. Call to Order/Roll Call

The meeting was called to order by Chair O'Neill at 4:04 p.m.

2. Public Presentations

Ms. Seney wanted to know the process of exploring the possibility of a separated bicycle and pedestrian undercrossing that would allow people to cross San Tomas Expressway at Monroe Street to reach the proposed Community Gardens at the southwest corner of the intersection.

3. Approval of October 18, 2017 Minutes

Member Larsen motioned with a 2nd by Member Granvold to approve October 18, 2017 meeting minutes with recommended changes. Members unanimously approved the motion.

4. Reports for Committee Information

- A. Silicon Valley Bikes Festival – Ms. Solomon invited Committee members to the Silicon Valley Bikes Festival. The event will take place at History Park located at the south end of Kelley Park in San Jose on Sunday, May 6, 2018.
- B. Santa Clara Police Department Update – Officer Machado reported that in 2017 Santa Clara (not including expressways) experienced 4 fatalities with one of these incidents involving a pedestrian. He also stated that starting in 2018 the Santa Clara Police Department is responsible for patrolling the expressways located in Santa Clara. As a result, the department has experienced a doubling of the number of collision reports recorded. Member Kratz inquired about collision data involving bicycles versus pedestrians. Officer Machado stated that he has not seen this type of collisions reported in the last 3 years. He noted that in some cases, collisions are not reported, but if the collision was reported a collision report would have been generated. Member Larsen asked if there is information available to the public about how the recently installed High Intensity Activated crosswalk (HAWK) beacons operate. Chair O'Neill responded that there is a video available on the City's web site that explains how these signals operate.
- C. Brown Act Discussion – Deputy City Attorney Fazely gave a presentation on the Brown Act that highlighted its purpose, when and how it would apply to Committee members, and called attention to potential situations that Committee members should avoid to ensure compliance.
- D. Bay Trail Phase IV – Mr. Ng presented the proposed bicycle facility improvements for the portion of the Bay Trail between Gold Street Connector and Great America Way. Santa Clara has been coordinating with San Jose on this improvement. This project will reduce existing traffic lanes on Lafayette Street to accommodate the creation of a 13.5 foot wide two-way bicycle and pedestrian trail on the east side of Lafayette Street. Members expressed support for the improvement but had concerns with the location of the 45 degree ramp. In addition, members would like the trail to go down to Great America Way.
- E. Follow-up Items from Previous Meetings – Mr. Johnson informed the Committee that previous complaints regarding bicycle detection not functioning properly at

the Benton/Bowers and Forbes/Kiely intersections have been forwarded to Silicon Valley Power technicians.

- F. Santa Clara Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Committee (BPAC) Update – Member Granvold noted that the VTA BPAC reviewed a draft of VTA's Complete Streets Policy and they had no recommendations at this time. The new VTA Bike Plan is currently being reviewed by VTA staff with the release of the draft version expected in early 2018. Measure B funds are still being held pending resolution of a lawsuit. The I-280 Corridor Study was reviewed and is in the early stage of design. One of the suggested projects in the study is a Class IV cycle track on Stevens Creek Boulevard from Foothill Expressway to Tantau Avenue then subsequently continuing to Downtown San Jose. For more details, refer to the following link to access the VTA BPAC meeting minutes: <http://www.vta.org/get-involved/advisory-committee/bicycle-pedestrian-advisory-committee>
- G. BPAC Subcommittee/Operations - Chair O'Neill had no update at this time.
- H. BPAC Subcommittee/Bronze to Silver Rating – This agenda item will be brought back to the Committee at the March meeting.
- I. 2018 Work Plan – Mr. Johnson presented the current Work Plan to the Committee. It was noted that four future meetings will include review of the Bicycle Plan Update as it is being developed with the support of Alta Planning & Design. This Bicycle Plan Update will be brought to the Committee for discussion at the March meeting.
- J. Grant Activity – Mr. Johnson noted that staff is currently applying for Transportation Fund for Clean Air (TFCA) funding for three bicycle projects which were discussed at the previous October 2017 Committee meeting. These projects include future bicycle facilities on Lafayette Street/Bassett Street (Agnew Road – Central Expressway), Saratoga Avenue (Pruneridge Avenue – Stevens Creek Boulevard), and Benton Street (Lafayette Street – Railroad Avenue). Staff will also be presenting their recommendations for potential projects to be funded by the City's annual guaranteed Transportation Development Act (TDA) funds at the March Committee meeting. It is anticipated that the "call for projects" for TDA funds will be posted in March. Ms. Shariat announced the City has been awarded a Caltrans grant for the development of the City's first Pedestrian Master Plan. The project is anticipated to start in the fall of 2018.

5. Reports for Committee Action

- A. Meeting Dates and Time Discussion – Chair O'Neill led discussion concerning future Committee meeting dates and time. Members agreed that future meetings should stay at their current time slot (4:00 – 6:00 p.m.) and potential future dates should fall on either Monday or Thursday. Member Parissenti motioned with a 2nd by Member Sterk to have staff explore future dates for meetings that would

accommodate the availability of all the Members and the Council Chambers with a preference for either a Monday or Thursday. Members unanimously approved the motion.

6. Added Agenda Items for Future Meetings

Developer Fee for Trails

7. Announcements

None

8. Adjournment: 6:15 p.m.

Next meeting date is March 26, 2018.

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