

## **AB 2561 VACANCY RATES**

#### What is AB 2561?

- Assembly Bill 2561 requires that public agencies assess and address vacancy rates on an annual basis
  - Track vacancies
  - Present information on the status of vacancies and recruitment and retention efforts at least once per fiscal year, and if applicable, before the budget is adopted
  - · Identify any policies, procedures, and recruitment activities that may be obstacles for hiring
- Additional obligations may apply if the vacancy rate in a bargaining unit exceeds 20%
  - The total number of job vacancies within the bargaining unit
  - · The total number of applicants for vacant positions within the bargaining unit
  - The average number of days to complete the hiring process from when a position is posted
  - Opportunities to improve compensation and other working conditions



Bargaining Unit	New Hires/Rehires	Promotions	Total
Santa Clara Firefighters	5	0	5
Police Officers' Association	7	16	23
International Brotherhood of Electrical Works	4	2	6
Engineers of the City of Santa Clara	1	1	2
City of Santa Clara Employees Association	26	12	38
American Federation of State County and Municipal Employees, Local 101	8	7	15
Unclassified Misc. Management	20	22	42
Unclassified Police Management	0	2	2
Unclassified Fire Management	0	0	0
Public Safety Non-Sworn Employees Association	9	0	9
TOTAL	80	62	142

Bargaining Unit	Notable Classifications	Budgeted FTE Filled FTE		Vacant FTE	Approximate Vacancy Rate
Unclassified Fire Management	Battalion Chief, Deputy Fire Chief, Fire Chief	11	9	2	18.18%
International Brotherhood of Electrical Workers	Electrician, Journey Lineworker	89	73	16	17.97%
Unclassified Misc. Management	Management Analyst, Division Manager, Director, Assistant City Manager	188	156	32	17.02%
American Federation of State County and Municipal Employees	Grounds Maint. Worker, Water & Sewer Maint. Worker, Street Maint. Workers	134	113	21	15.67%
City of Santa Clara Employees Association	Office Specialist, Staff Aide, Staff Analyst, Librarian, Planner	328.25	281.75	46.5	14.16%
Police Officers' Association Police Officer, Police Sergeant, Police Lieutenant		147	133	14	9.52%
Santa Clara Firefighters	Firefighter, Fire Engineer, Fire Captain	144	136	8	5.56%
Unclassified Police Management	Police Captain, Assistant Police Chief	5	5	0	0.00%

Bargaining Unit	Notable Classifications	Budgeted FTE	Filled FTE	Vacant FTE	Approximate Vacancy Rate
Engineers of the City of Santa Clara	Associate Engineer, Senior Engineer, Electric Utility Engineer	50	35	15	30.00%
Public Safety Non-Sworn Employees Association	Community Service Officer, Police Records Specialist, Public Safety Dispatcher	70	56	14	20.00%
Citywide	FY 24/25	FY 24/25		FY 25/26	
Vacancy Rate is 14.19%	<ul> <li>Council added 18.</li> <li>FTE's Citywide</li> <li>Of these position</li> <li>FTE's added in U</li> </ul>	ns, 6	Proposed to add 21.0 FTE's Citywide		

**Engineers of the City of Santa Clara Recruitment Status** 

Classifications	Vacancies	Recruitment Status	Applications	Candidates on Eligible List	Current Recruitment Timeline
Associate Engineer	3	2 Conditional Offers  1 Hire Eff. 6/23/2025	29	10	~ 5 mo.
Senior Engineer	2	Screening/Interviews	37	NA	~ 1 mo.
Electric Utility Engineer	6	Posted Continuous/Interviews  1 Promotion Eff. 6/8/2025	44	4	~ 3 mo.
Senior Electric Utility Engineer	4	Posted Continuous/Interviews/ References  1 Promotion Eff. 6/8/2025	21	5	~ 8 mo.

City of Santa Clara

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## Public Safety Non-Sworn Employees Association Recruitment Status

Classifications	Vacancies	Recruitment Status	Applications	Candidates on Eligible List	Current Recruitment Timeline
Jail Service Officer	1	Conditional Offer	94	4	~ 9 mo.
Police Records Specialist	4	Posted Continuous/Interviews/ Pre-Background	132	7	~ 3 mo.
Public Safety Dispatcher II	7	Posted Continuous/Interviews/ Pre-Background	47	5	~ 4 mo.
Senior Public Safety Dispatcher	2	Posted Continuous	1	NA	~ 1 mo.



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## **Recruitment Challenges**

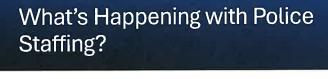
- Civil Service Rules and Regulations constraints
- · Department workload and prioritizing recruitments
- · Competitiveness of pool for specialized positions
- · Background process extends time to hire



## **Recruitment Efforts**

- Recruiters at full capacity
- Evaluating ways to streamline recruitment process, including looking at updating the Civil Service Rules and Regulations
- · City attended 9 Career Fairs
  - Police, Fire & SVP attend additional fairs to expand recruitment efforts
- Mission College Student Internship Program
- · Benefits package has been enhanced
- Expand Advertising Efforts
  - Adding Attract Feature in NeoGov
- Public Safety Dispatcher hiring incentives
  - · Lateral hiring incentive and retention bonus
  - · Updates to minimum qualifications

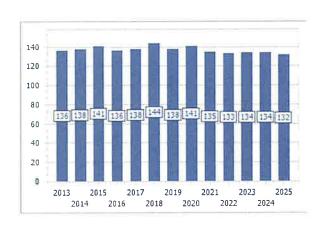






# Where we are...

- Currently 132 union members. Does not include 4 Captains, 1 Assistant Chief, 1 Chief
- 12-year average staffing level of union members
- Levi's Stadium opened on July 17, 2014
- We have 6 fewer officers since the stadium opened



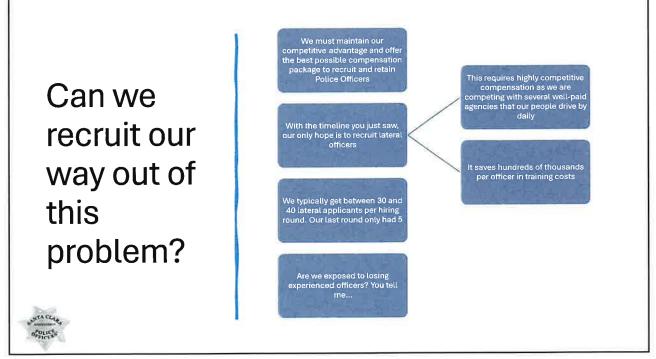


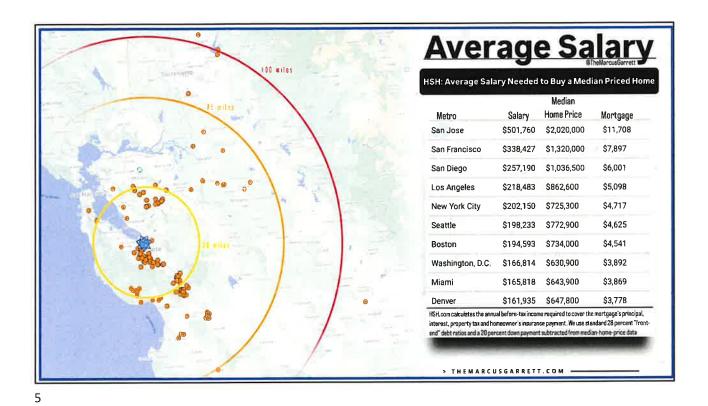


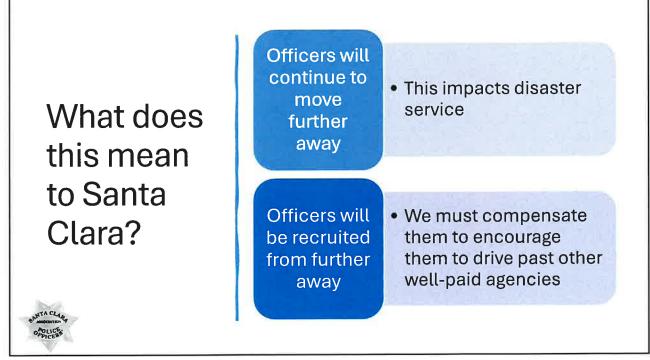
• Injuries are a significant issue

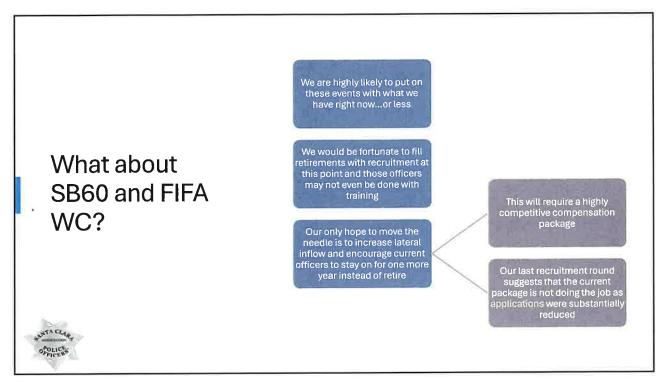
- 14 injured or on light duty
- · 4 unlikely to return
- 1 likely to be full duty shortly
- · The rest depend on healing and quality of care
- Training is an issue
  - Every new officer takes at least 10 months to serve one day on their own, this does not include recruiting time or program extensions as needed
    - · Over 6-month police academy
    - 22-week FTO program (assuming no extensions)
      - · Extensions are common
      - Wash out rate in this process is a real issue between all processes. Approximately 50% in recent history.

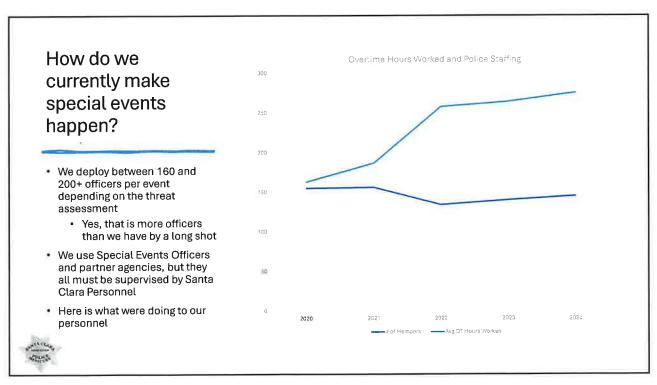
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## We are doing a huge job!

- In 2024, the average POA member produced almost an additional 7 weeks of full-time work. The membership, as a whole, produced the work of over 19 full-time employees that did not exist.
- A staffing study commissioned by the City in 11/2015 recommended that we add several officers across all divisions. You can see that instead, we have decreased by 9 officers over that time. We can easily argue that we need 200 officers.
- The POA members that are here are providing *Rolls Royce* level service in terms of quality and quantity.
- As the City grows and major events increase, supporting and reinforcing public safety staffing is essential.



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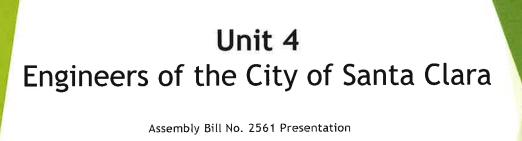
WE WILL CONTINUE TO PROUDLY SERVE THE CITIZENS OF THE CITY OF SANTA CLARA

THE SITUATION IS COMING TO A HEAD WHEN YOU LOOK AT STAFFING, GROWTH IN THE CITY, AND INCREASED MAJOR EVENTS

WE MUST MAINTAIN OUR COMPETITIVE ADVANTAGE, OR THE JOB WILL BECOME UNSUSTAINABLE

THANK YOU FOR YOUR TIME AND CONSIDERATION





## AB 2561

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. The Legislature finds and declares as follows:

- (a) Job vacancies in local government are a widespread and significant problem for the public sector affecting occupations across wage levels and educational requirements.
- (b) High job vacancies impact public service delivery and the workers who are forced to handle heavier workloads, with understaffing leading to burnout and increased turnover that further exacerbate staffing challenges.
- (c) There is a statewide interest in ensuring that public agency operations are appropriately staffed and that high vacancy rates do not undermine public employee labor relations.
- SEC. 2. Section 3502.3 is added to the Government Code, to read:

3502.3. (a) (1) A public agency shall present the status of vacancies and recruitment and retention efforts during a public hearing before the governing board at least once per fiscal year.

- (2) If the governing board will be adopting an annual or multiyear budget during the fiscal year, the presentation shall be made prior to the adoption of the final budget.
- (3) During the hearing, the public agency shall identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process.
- (b) The recognized employee organization for a bargaining unit shall be entitled to make a presentation at the public hearing at which the public agency presents the status of vacancies and recruitment and retention efforts for positions within that bargaining unit.
- (c) If the number of job vacancies within a single bargaining unit meets or exceeds 20 percent of the total number of authorized full-time positions, the public agency shall, upon request of the recognized employee organization, include all of the following information during the public hearing:
- (1) The total number of job vacancies within the bargaining unit.
- (2) The total number of applicants for vacant positions within the bargaining unit.
- (3) The average number of days to complete the hiring process from when a position is posted.
- (4) Opportunities to improve compensation and other working conditions.

# Agenda

- Overview of Unit 4 Engineers
- ▶ Civil Engineers
- ▶ Water Engineers
- ▶ SVP Engineers
- Future Revenue Potential
- ► Call for Action



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YEAR	TURNOVER RATE	SEPARATIONS (JANUARY 1 - DECEMBER 31)	# OF EMPLOYEES AS OF JANUARY 1	# OF EMPLOYEES AS OF DECEMBER 31	AVERAGE # OF EMPLOYEES (JANUARY 1 TO DECEMBER 31)
2020	14.49%	5.00	36.00	33.00	34.50
2021	11.59%	4.00	33.00	36.00	34.50
2022	20.59%	7.00	36.00	32.00	34.00
2023	2.94%	1.00	32.00	36.00	34.00
2024	5.56%	2.00	36.00	36.00	36.00

### **Turnover Rate**

- ▶ 19 separations from 2020-2024 resignations, retirements
- Staff size as provided by the City has stayed between 36-32 for the last 5 years
- 30% Vacancy rate in unit 4
- Average Years of Service = 6.4
  - 30 out of 35 engineers have under 10 years of service
    Average turnover rate is 11% last 5 years

**Public Presentation** 

### **Unit 4 Costs**

- ▶ 1% raise total compensation cost:
  - ▶ ~\$30,000 to general fund
  - ➤ \$103,489 to Enterprise Fund and PW Capital Projects Management Services Fund (recouped by fees)

	General Fund	Other Funds	Total
Base Salary and Associated Fringe			
Base Payro4	\$1,838,250	\$6,715,669	\$8 652,218
Associated Fringe:			
PERS - Safety - Normal Cost	60	90	50
PERS - Misc Normal Cost	5229.059	5794,498	\$1 023 557
Social Security	\$112,312	\$335,667	5447 979
Medicare	979 146	200,108	\$128.254
POST	50	50	50
Other Premium Pay	50	80	50
Long-Term Disability - City Pard	\$6	60	50
Total Associated Fringe	\$370.517	\$1,229,273	\$1,599,790
Total Associated Fringe	3010,011	31,228.273	\$1,366,160
Total Base and Associated Fringe	\$2,306,776	\$7,945,232	\$10,252,000
Cost Distribution (%)	22.5%	77 5%	100 099
Cost of 1%			
1% Base Salary Only	\$19,383	\$67,160	\$86,522
1% Associated Fringe	\$3 705	\$12,293	\$15,998
Total Cost of 114 Bassifessor Fringe	627,000	079,002	\$100,000
Non-Associated Fringe			
UAL - Safety	50	30	30
UAL - Misc.	\$447.228	\$1,502,680	51,949,909
	8173.852	3598.370	\$772,228
Health	8173.852 82.954	3095,370 S8.970	\$11,924
Dental	\$1,100	\$3,641	54.840
Vision		93.041	54,540
Premium Pay (re: Meal Allowance)	\$0		
Basic Life Insurance	\$1,308	(3,972	35 280
Uniform Allowanie	50	\$0	\$0
VEBA	30,540	\$42.281	\$48,821
OPEB	\$19,860	8128,395	\$148 255
Mobile Phone Allowance	\$0	30	50
Misc. Other Benefits	82,180	JUL 020	\$8.800
EAP	\$450	\$1,423	\$1,892
BCN	30	50	50
Professional Development	50	50	50
Auto Allowance	39	80	90
City Paid Deferred Comp Exp	\$21,713	\$107,263	\$128,976
Total Non-Associated Fringe	\$677,304	\$2 403 621	\$3,080,925
Total Cost of 1% Base/Non-Assoc Frings	- " SEPTS	\$20,000	\$30,889
According to the second		\$10,348,853	31332,60
	/,,		
1% Total Compensation	(CM)(841)	0103,000	\$133,329

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#### Overtime

Increase in OT = Increase in workload without an

Increase in staff size

Overtime 2021-2024

Year	Grand Total
2021	\$199,813
2022	\$288,416
2023	\$373,283
2024	\$482,486
Grand Total	\$1,344,058

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- 2024 OT of \$482,486 represents just 3.6% of Unit 4 total annual cost
  - \$13,332,933 for 44 FTEs (2024/25),

# Public Works Engineers have the following key responsibilities:

- Preparing plans and designs for public infrastructure improvement projects
- Managing public infrastructure construction projects
- Maintaining maps and issuing encroachment permits
- Issuing encroachment permits
- Administering bicycle, pedestrian, and vehicular safety programs



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#### Public Works Engineers Workload Comparison

	CIP Budget Annually	Budgeted CIP Support Engineers	Encroachme nt Permits Processed	Budgeted Developme nt Engineers
Santa Clara	\$112 mill	19	594	5
Mountain View	\$65 mill	25	527	10
Sunnyvale	\$35 mill	29	740	10

#### Measure I

#### ▶ Infrastructure Bond and Baseline Workload

- · Council concerns shared by Unit 4
  - Council Question: With the number of City Council priorities, does the City administration have the capacity to address all of these priorities?
  - Council Question: Is staff currently working on Bond projects
    - Yes, Unit 4 engineers are currently supporting the delivery of Bond projects
- General Order (GO) Bond
  - \$400 mill in new CIP projects over 10 years increases workload on top of CIP budget by 25% with the assumption that the \$400 million is split over the ten years.
  - · Recruitment and retention of new and existing staff needs to be a high priority



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# Water Utility

- Land development Review
  - · Completed review for over 1,143 permits fiscal year to date.
- Capital Improvement Projects
  - · replacement of 10,000 linear feet of aging water main
- Operations and Maintenance Support
  - Provides planning, tracking, and coordination for key operational activities, including sewer condition assessment and spot repairs, water distribution flushing, backflow preventer testing, emergency repair work.
- Administration and Customer Service
  - Completes standalone projects as needed to support Department needs and initiatives. Develops regulatory reporting document.

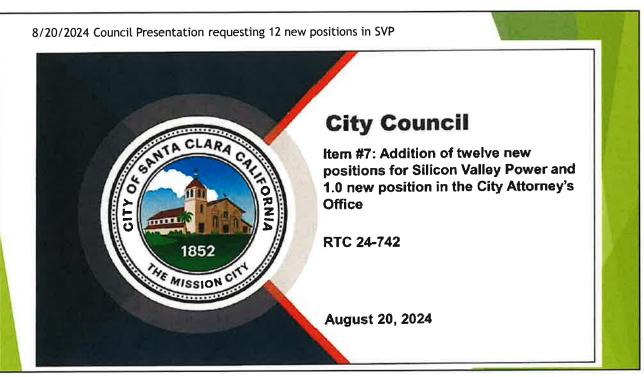
#### Vacancy Rate:

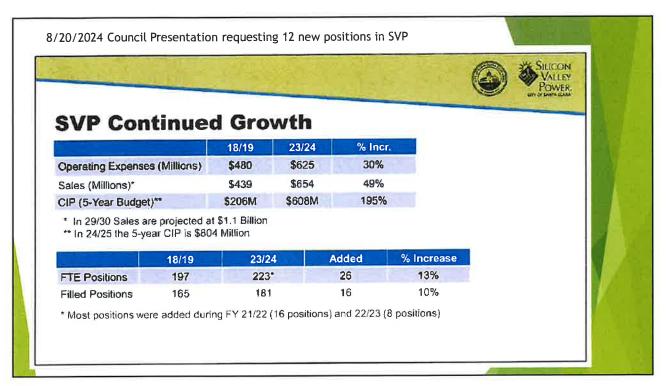
- 5 budgeted; 3 filled
- 40% Vacancy
- No senior engineer

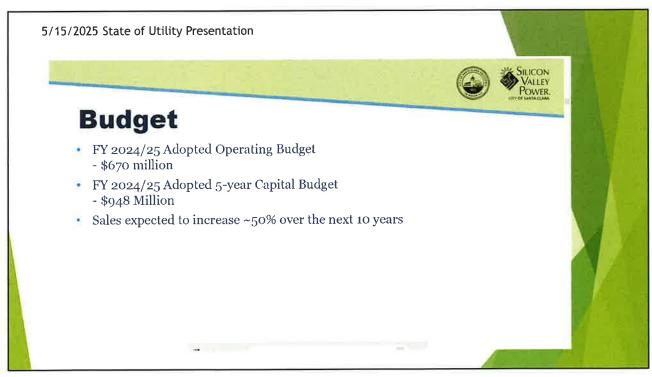


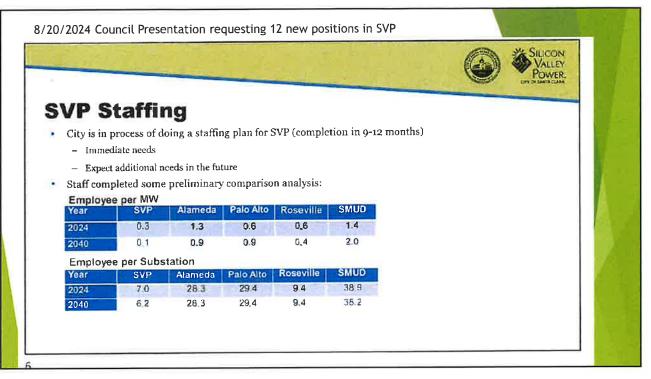
# **SVP Engineers**

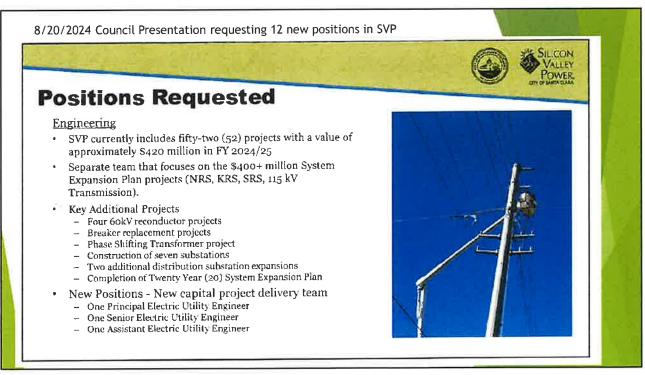
- Electrical Engineering with Power Emphasis is a broad field with specialized skillsets:
  - SVP is vertically integrated and owns and operates Transmission and Generation Plants
    - ▶ Need for Generation specialized engineers, Transmission Planning, Transmission Operation Engineers that competing Public Utilities in the area do not have a need for.
    - ▶ 34.6% Vacancy Rate in Electric

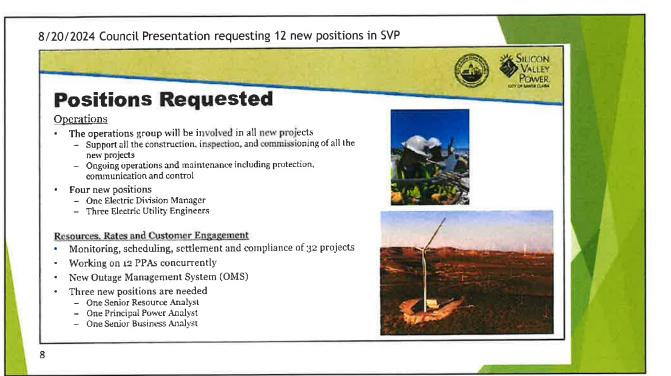


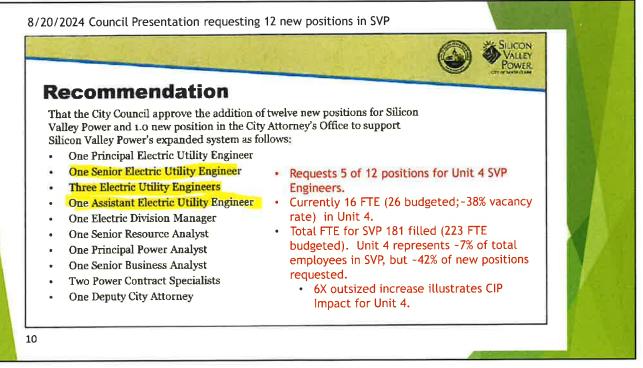




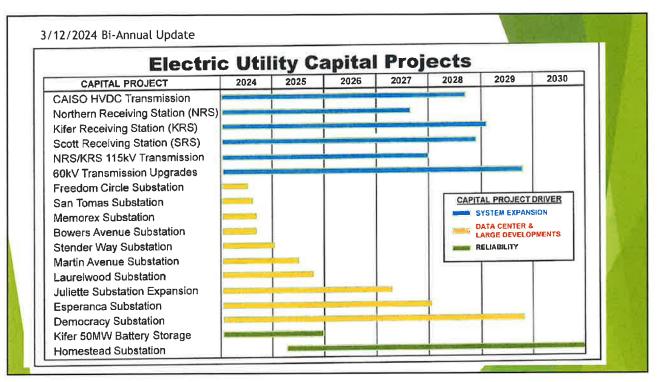


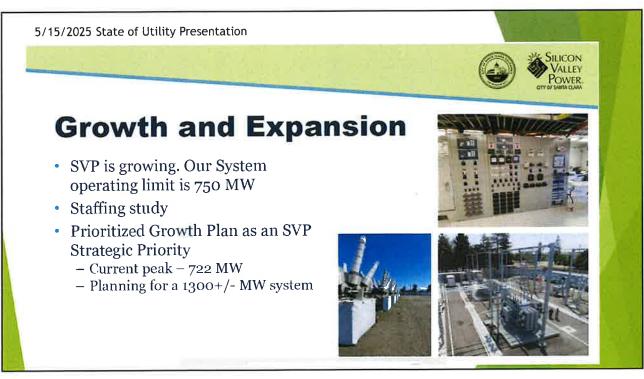


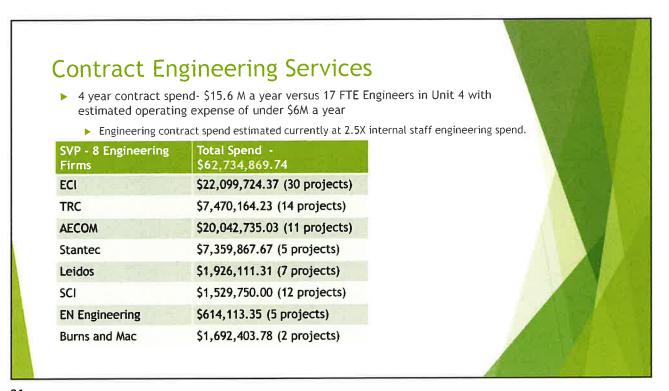


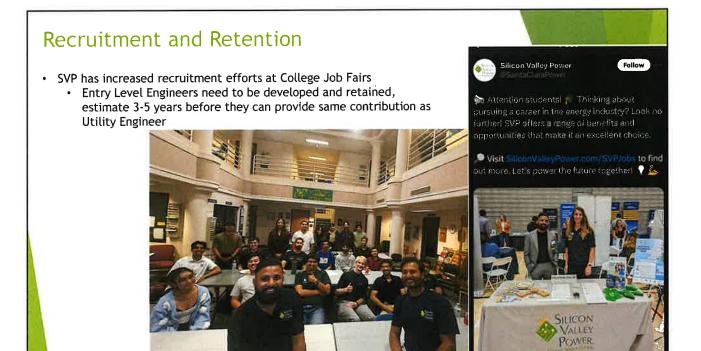


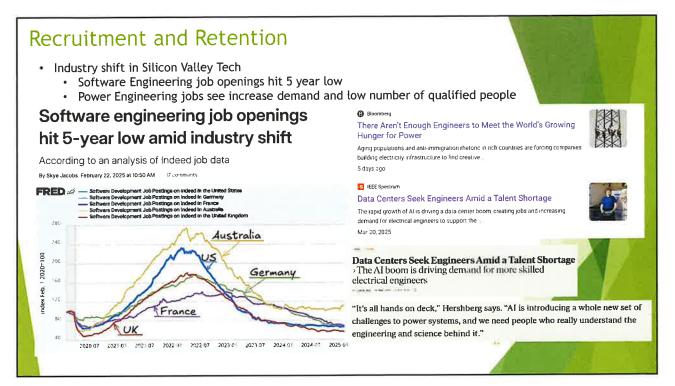
**Public Presentation** 

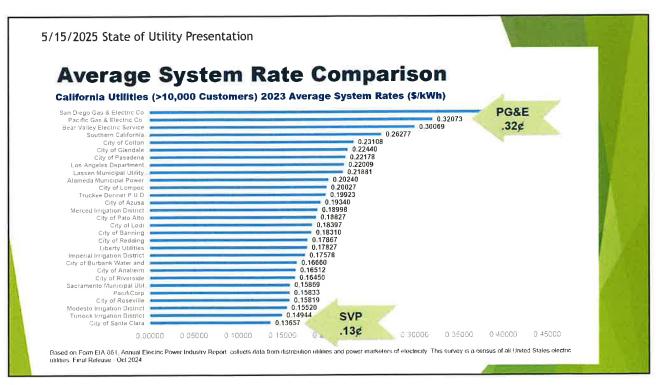


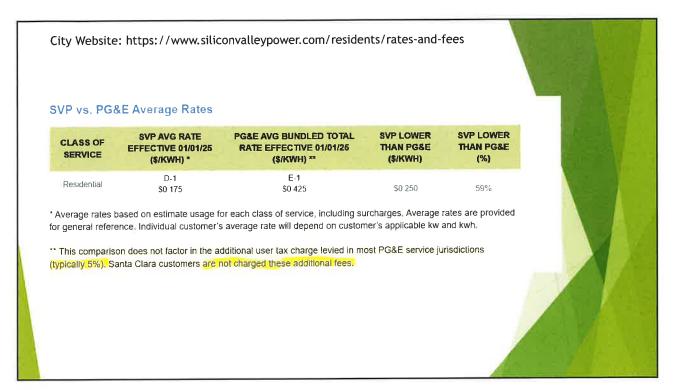


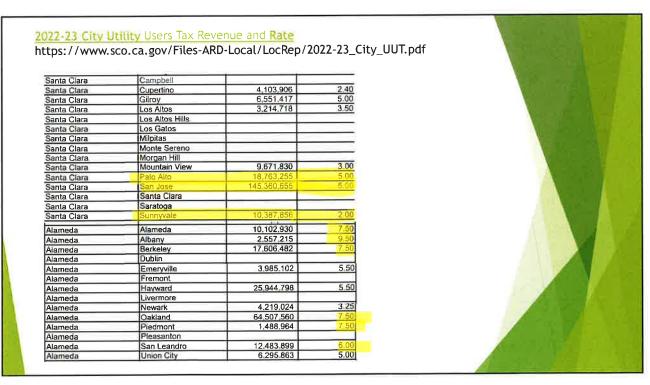


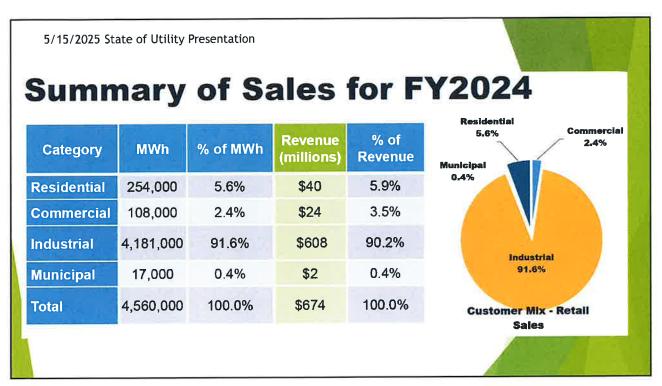


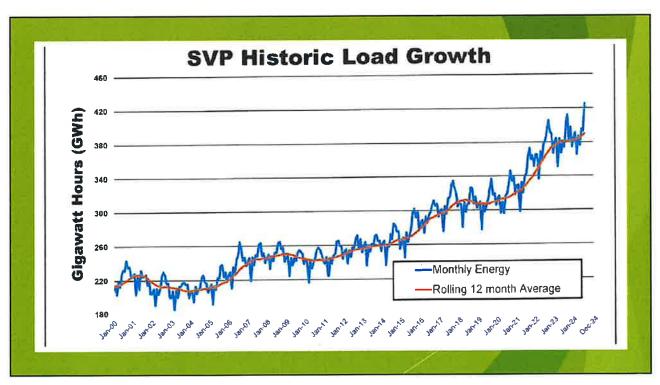




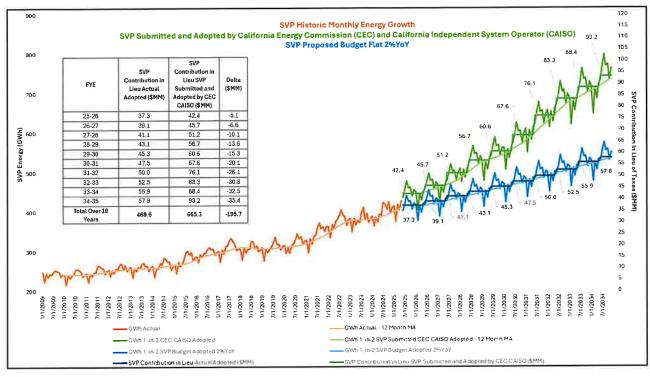








**Public Presentation** 



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### Call for Action

- > 30% Vacancy Rate in critical roles managing Billions in Projects
  - ▶ \$948M for SVP in 24/25 budget
  - ▶ \$112M for Public Works
    - ▶ Extra \$400M in GO bond projects over 10 years
  - Staffing Study likely shows more Engineers are needed given workload.
- Macro-trends showing a shortage of Power Engineers and competition with Big Tech
- ► Future revenues of additional -\$200M revenue to General Fund from SVP transfer in lieu if projects are successful

