



AGENDA REPORT

Date: April 18, 2017

To: City Manager for Council Action

From: Director of Public Works/City Engineer
Director of Parks and Recreation

Subject: Approval for the Procurement of One Compact Crawler Boom Lift and Trailer from H&E Equipment Services

EXECUTIVE SUMMARY

The Parks and Recreation Department requested the purchase of a Compact Crawler Boom Lift and Trailer. The Department's existing lift is no longer reliable, needs frequent repair, does not have articulating features, and is not self-propelled. The new lift is required to facilitate department tree work, light replacement and high location repairs in various facilities such as the Youth Activity Center, Community Recreation Center, Senior Center and park buildings. The Compact Crawler proposed for purchase meets the Department's selection criteria including: an articulating lift with 55 feet minimum reach, is self-propelled to improve work efficiency, ability to pass through 36" wide doorways, and Gross Vehicular Weight with trailer of less than 10,001 lbs.

A Request for Proposal was issued for the procurement and six proposals were received. City staff reviewed the proposals and H & E Equipment Services was selected as the lowest bidder.

ADVANTAGES AND DISADVANTAGES OF ISSUE

This procurement will provide one Compact Crawler Boom Lift and Trailer that is necessary for reliable Parks operations in serving the community.

ECONOMIC/FISCAL IMPACT

The total cost of the Compact Crawler Boom Lift and Trailer shall not exceed \$125,617. The total not to exceed amount is comprised of \$115,245 for the equipment and \$10,372 of sales tax. Sufficient funds are available in the Fleet Management Division Fleet Acquisitions Program account 050-2111-88040-(1)4522.

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RECOMMENDATION

That the Council approve, and authorize the City Manager to execute all documents necessary for the procurement of one Compact Crawler Boom Lift and Trailer for the Parks and Recreation Department from H & E Equipment Services in an amount not to exceed \$125,617.

for 

Director of Public Works/City Engineer

Certified as to Availability of Funds: ^{NK}

050-2111-88040 \$125,617



James Teixeira
Director of Parks and Recreation



Angela Kraetsch
Acting Director of Finance

APPROVED:



Rajeev Batra
Interim City Manager

MAJORITY VOTE OF COUNCIL

Documents related to this report:

- 1) None