



City of Santa Clara

Meeting Minutes

Civil Service Commission

07/08/2019

7:00 PM

City Hall - Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

Chairperson Bouza called the meeting to order at 7:00 PM, and lead the meeting in the Pledge of Allegiance.

Present 4 - Commissioner Mario Bouza, Vice Chair Carolyn McAllister, Chair Willie D. Brown Jr., and Commissioner Franklin Felizardo

Absent 1 - Commissioner John Casey

CONSENT CALENDAR

- 1.A [19-567](#) Action to Approve the Civil Service Commission Meeting Minutes of May 13, 2019

Recommendation: Approve the Meeting Minutes of May 13, 2019

A motion was made by Commissioner Felizardo, seconded by Commissioner McAllister, to approve the meeting minutes of July 18, 2019.

Aye: 4 - Commissioner Bouza, Vice Chair McAllister, Chair Brown Jr., and Commissioner Felizardo

Absent: 1 - Commissioner Casey

- 1.B [19-830](#) Open Recruitment Report for July 1, 2018 Through June 30, 2019

Recommendation: Approve the Open Recruitment Report for July 1, 2018 through June 30, 2019

A motion was made by Commissioner Brown, seconded by Commissioner Felizardo, to approve the Open Recruitment Report for July 1, 2018 through June 30, 2019

Aye: 4 - Commissioner Bouza, Vice Chair McAllister, Chair Brown Jr., and Commissioner Felizardo

Absent: 1 - Commissioner Casey

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [19-739](#) Election of Civil Service Commission Chair and Vice-Chair

Recommendation: Staff recommends that the Commission conduct an election for the roles of Chair and Vice-Chair the period of July 8, 2019 through June 30, 2020, or as soon thereafter as is practicable for holding the next Commission election.

Commissioner Bouza made a motion to nominate Commissioner Willie Brown as Chairperson. The motion was seconded by Commissioner Felizardo, to elect Commissioner Brown as Chairperson.

Aye: 3 - Commissioner Bouza, Vice Chair McAllister, and Commissioner Felizardo

Absent: 1 - Commissioner Casey

Abstained: 1 - Chair Brown Jr.

Commission Brown made a motion to nominate Commissioner Carolyn McAllister as Vice-Chairperson. The motion was seconded by Commissioner Felizardo, to elect Commissioner McAllister as Vice-Chairperson.

Aye: 3 - Commissioner Bouza, Chair Brown Jr., and Commissioner Felizardo

Absent: 1 - Commissioner Casey

Abstained: 1 - Vice Chair McAllister

3. [19-794](#) Action to Modify Job Specification for Pump Maintenance Technician

Recommendation: Approve the modified job specification for Pump Maintenance Technician.

A motion was made by Commissioner Brown, seconded by Commissioner Felizardo, to approve the modified job specification for Pump Maintenance Technician.

Aye: 4 - Commissioner Bouza, Vice Chair McAllister, Chair Brown Jr., and Commissioner Felizardo

Absent: 1 - Commissioner Casey

STAFF REPORT

None

COMMISSIONERS REPORT

None

ADJOURNMENT

Chairperson Bouza adjourned the meeting at 7:14 PM to the next regularly scheduled meeting on September 16, 2019.