

DRAFT Talking Points for Chair Evan's Presentation with Group 4 Ad Hoc Subcommittee

Introduction

- Brief explanation of what the Board of Library Trustees ("BOLT") is
 - o Current number of members
 - o Meets the first Monday of every month except for two months
- Chair Evan's background and involvement with the Board
- Description of process as to how Chair Evans was selected to represent BOLT to the Ad Hoc Subcommittee today
 - o Trustees unanimously voted Chair Evans to represent BOLT before the Ad Hoc Subcommittee
 - o Discussed potential charter changes over three meetings, including a special meeting in January, since BOLT normally does not meet in January
 - o Reached unanimous consensus on almost all items that the Chair will be presenting on today

General Changes

- Increase number of Trustees to 7, currently at 5
 - o Would increase diversity and representation of the community
 - o Bring BOLT more in line with other boards and commissions within the City as well as with library boards of other cities
 - o Minimize cancellations due to lack of quorum
 - o Would be able to have subcommittees that include more than two Trustees without violating the Brown Act
- Change "qualified electors" to "residents"
 - o In line with the library's mission to expand participation to all residents, including non-citizens
 - o Increase diversity within the Board
- Update reference from the "Santa Clara Free Public Library" to the "Santa Clara City Library" to reflect the Library's name in actual use

Roles the Board Would Like to Maintain

- *Charter 1013 (a): Make and enforce such by-laws, rules and regulations as it may deem necessary for the administration and protection of the City library*
 - o BOLT is not interested in enforcement of rules and regulations but would like to maintain current level of input into procedures and policies concerning the Library
 - o BOLT has concerns re a City Librarian being appointed that would completely ignore BOLT's recommendations
 - Currently, Patty (the City Librarian) does take the Board's recommendations into account and makes changes based on their feedback
- *Charter 1013(b) Approve or disapprove the appointment of a librarian who shall be the department head*

- Would like to continue being involved in the selection process and ultimate approval of the City Library
- Not interested in administering the recruitment but would like Trustees to be included in interview panels and also be able to vote as a Board on the final choice
- *Charter 1013(c): Accept into the library fund and administer money, personal property or real estate donated to the City or otherwise acquired for library purposes subject to the approval of the City Council*
 - Generally want to be able to have say over the acceptance of significant or potentially controversial donations
 - “Significant” or “potentially controversial” can be defined via the current BOLT policy at the time

Roles the Board would like to Add

- *Anaheim City Charter:* The Board was interested in the elements of the Anaheim City Charter pertaining to their Board of Library Trustees, as they addressed
 - The job description for City Librarian and qualifications
 - Providing formal annual reporting to City Council
 - Would include an annual report plus an annual meeting where both bodies are able to have live discussions
 - Providing feedback and review of Library budget prior to the budget going to Council

Roles the Board is Not Interested in Maintaining

- *Charter 1013 (d): Contract with school, county or other governmental agencies to render or receive library services or facilities, subject to the approval of the City Council*
 - Board could still direct staff to analyze and consider a recommendation to do some of these things, without actually requiring the power to contract with any agencies