



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

03/09/2026

7:00 PM

Hybrid Meeting  
Sparacino Conference Room - City Hall East Wing  
1500 Warburton Avenue  
Santa Clara, CA 95050

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner ( in-person and a method for the public to participate remotely).

Join Zoom meeting

<https://santaclaraca.zoom.us/j/86374316081>

Webinar ID: 863 7431 6081

#### **CALL TO ORDER AND ROLL CALL**

Chair Chu called the meeting to order at 7:02 PM. Commissioner Forte arrived late at 7:20 PM.

**Present** 5 - Commissioner Dana Caldwell, Chair Maureen Chu, Commissioner Derek DeMarco, Vice Chair Vikas Gupta, and Commissioner Edward A. Souza

**Absent** 1 - Commissioner Eversley Forte

#### **CONSENT CALENDAR**

1. [26-265](#) Action on the Parks & Recreation Commission Meeting Minutes from January 12, 2026

**Recommendation:** Approve the Parks & Recreation Commission Meeting Minutes from January 12, 2026

**Commissioner DeMarco made a motion, seconded by Commissioner Caldwell, approved the January 12, 2026, Parks & Recreation Commission Minutes. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Caldwell, Chair Chu, Commissioner DeMarco, Vice Chair Gupta, and Commissioner Souza

**Absent:** 1 - Commissioner Forte

**PUBLIC PRESENTATIONS****GENERAL BUSINESS**

2. [26-93](#) Approval of a Grant from the Wade Brummal Youth Sports Scholarship Program in the Amount of \$3,550 to Reimburse Santa Clara Police Activities League for Eligible Scholarships from the 2025 Softball Season

**Recommendation:** Approve a Grant in the Amount of \$3,550 from the Wade Brummal Youth Sports Scholarship Program in the Public Donations Fund to Reimburse the Santa Clara Police Activities League for Eligible Expenses Related to the 2025 Softball Season.

**Commissioner DeMarco made a motion, seconded by Commissioner Gupta to approve a grant from the Wade Brummal Youth Sports Scholarship Program in the amount of \$3,550 to reimburse Santa Clara Police activities league for eligible scholarships from the 2025 softball season. The motion is carried by the following vote:**

**Aye:** 6 - Commissioner Caldwell, Chair Chu, Commissioner DeMarco, Commissioner Forte, Vice Chair Gupta, and Commissioner Souza

3. [26-130](#) Approval of a Grant from the Wade Brummal Youth Sports Scholarship Program in the Amount of \$42,045 to Reimburse Santa Clara Youth Soccer League for Eligible Scholarships from the 2025 Soccer Season

**Recommendation:** Approve a Grant in the Amount of \$42,045 from the Wade Brummal Youth Sports Scholarship Program in the Public Donations Fund to Reimburse the Santa Clara Youth Soccer League for 59 Eligible Scholarships Related to the 2025 Soccer Season.

Commissioner Souza noted that the grant amount of \$42,045 was erroneously stated to be \$42,405 in RTC 26-130

**Vice Chair Gupta made a motion, seconded by Commissioner Forte to approve a grant from the Wade Brummal Youth Sports Scholarship Program in the amount of \$42,045 to reimburse Santa Clara Youth Soccer League for eligible scholarships from the 2025 soccer season. The motion was carried by the following vote:**

**Aye:** 4 - Commissioner Caldwell, Chair Chu, Commissioner DeMarco, and Commissioner Souza

**Abstained:** 2 - Commissioner Forte, and Vice Chair Gupta

4. [26-216](#) Review and Recommendation of the Parks and Recreation Master Plan to the City Council for Adoption

**Recommendation:** It is recommended that the Parks & Recreation Commission review the Parks & Recreation Master Plan and the accompanying presentation, provide comments on the Plan, and adopt a resolution recommending that the City Council approve the Plan.

**Commissioner DeMarco made a motion, seconded by Vice Chair Gupta to recommend to City Council to adopt the Parks & Recreation Master Plan. The motion was carried by the following vote:**

**Aye:** 6 - Commissioner Caldwell, Chair Chu, Commissioner DeMarco, Commissioner Forte, Vice Chair Gupta, and Commissioner Souza

5. [26-267](#) Discuss the Progress Made on the FY 2025/26 Parks & Recreation Commission's Work Plan Goals and Activities

**Recommendation:** Discuss and update Parks & Recreation Commission Work Plan Goals and Activities for FY 2025/26.

**Vice Chair Gupta made a motion, seconded by Commissioner DeMarco, to continue the work plan discussion until the next regular meeting. The motion is carried by the following vote:**

**Aye:** 6 - Commissioner Caldwell, Chair Chu, Commissioner DeMarco, Commissioner Forte, Vice Chair Gupta, and Commissioner Souza

## **STAFF REPORT**

### **Director Sparacino**

Director Sparacino informed the Commissioners that a Parks Visitation survey has been created to track Commissioner park visits.

### **Recreation Manager Castro**

Recreation Manager Castro provided updates that a Senior Needs Assessment is available for residents to complete through May 31. She also said the 4th of July Celebration will be held at Mission College this year per City Council. Recreation Manager Castro also provided updates on the Art & Wine Festival and Central Park access project.

**COMMISSIONERS REPORT****Commissioner Caldwell**

Commissioner Caldwell visited multiple parks. The Commissioner noticed a tree issue at Maywood Park. He was pleased with the quick resolution after reporting the issue via the MySantaClara app.

**Chair Chu**

Chair Chu will visit more parks in the future.

**Commissioner DeMarco**

Commissioner DeMarco attended several classes with his child (including a dance class in Central Park). He also visited Bowers and Warburton Park.

**Commissioner Forte**

Commissioner Forte attended the Flag Raising Celebration and Celebrate Santa Clara at Levi Stadium. He was pleased to have the opportunity to speak with Steve Young.

**Vice Chair Gupta**

Vice Chair Gupta attended the Flag Raising ceremony and Celebrate Santa Clara at Levi Stadium. He was disappointed he did not get to attend the silent disco activity.

**Commissioner Souza**

Commissioner Souza recently returned from vacation. He asked Director Sparacino for an update on the hiring of a new Park Superintendent. Director Sparacino said he is working with HR to move this forward.

**ADJOURNMENT**

**Commissioner DeMarco made a motion, seconded by Commissioner Caldwell to adjourn the Parks & Recreation Commission Meeting at 9:06 PM until the next regular meeting on April 13, at 7:00 PM in the Sparacino Conference Room at City Hall.**

**Aye:** 6 - Commissioner Caldwell, Chair Chu, Commissioner DeMarco, Commissioner Forte, Vice Chair Gupta, and Commissioner Souza

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