



**CITY COUNCIL AND STADIUM AUTHORITY STAFF REFERRALS  
FOR FOLLOW-UP/ACTION  
Updated 10/26/22**



	Date Assigned	Source	Referral Description	Assigned Department	Projected Completion
1.	10/4/22	Council Meeting	Item referred to Governance & Ethics Committee for policy discussion regarding City letterhead and when it can be used and communication to City Council about its use.	City Manager's Office	Referred to Governance & Ethics Committee
2.	10/4/22	Council Meeting	Information item on the Traffic Calming Policy: discussion of thresholds for the 85 <sup>th</sup> percentile and 1000 vehicle requirements.	Public Works	TBD
3.	10/4/22	Council Meeting	Written Petition submitted requesting to place item on a future Council meeting for a Public Review of the Settlement Agreement and Mutual Release dated August 31, 2022 between the City of Santa Clara, the Santa Clara Stadium Authority, and the 49er Football Team Entities: Post settlement agreement on website as soon as possible and schedule study session in the future following the completion of any pending litigation on buffet costs and public safety costs.	City Manager's Office	The agreement was posted on the City website on 10/5/22.  The study session date is TBD.
4.	10/4/22	Council Meeting	Written request submitted requesting to place an agenda Item at a Future Council Meeting to Set a Study/Briefing Session for the Public in which the Terms of the Settlement Agreement are Discussed as well as Presentation of Sources of Revenues, to include an explanation of the Waterfall through which Money Flows as well as the Rate at which the various loans are being paid off.	Finance	The session will be held at the same as the study session on the settlement agreement TBD.
5.	9/27/22	Council Meeting	Expand outreach beyond noticing requirements for study session for the Tasman East Specific Plan Amendment to include noticing of neighboring property owners within a quarter mile of the Plan area.	Community Development	Item to return on Dec. 6, 2022 Council meeting.
6.	9/27/22	Council Meeting	Written petition submitted by Morteza Shafiei to purchase the lot at 1601 Civic Center Drive, Santa Clara, in order to establish a park for the benefit of our Citizens and neighborhood. The community of over 170 homes and 4 HOAs submitted a letter to the City Council detailing concerns for the planned development at 1601 Civic Center Drive (Charities Housing) and requested that this Citizen Proposal be considered on equal footing with any other proposals.	City Manager's Office	Response to Written Petition re: Park Acquisition to be heard at Nov. 1, 2022 Council meeting.  Item regarding 1601 Civic Center Drive item will be heard at Nov. 15, 2022 Council meeting.
7.	9/13/22	Council Meeting	Approve alternative 2 of El Camino Specific Plan: Direct staff to prepare a significantly modified Specific Plan that retains enough density and elements (e.g., a range of densities that support mixed-use) of the prior Specific Plan so as to be consistent with the prior draft	Community Development	January 2023



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			EIR; with added direction to include the activity zones with building heights of up to 6 stories as proposed in the 2021 draft Specific Plan, to continue consideration of the 2021 draft Specific Plan and to prepare an economic feasibility analysis of both plans.		
8.	9/13/22	Council Meeting	Reconsider the Council action taken at the Aug. 30, 2022 council meeting which approved up to a 25% apportionment for reimbursement that carried on a 4-1 vote. The action was to consider possible financial assistance options related to the replacement of a private concrete wall adjacent to Pruneridge Avenue in the Laurel Park East Neighborhood and potential delegated authority for a budget amendment.	Public Works	To be placed on Nov. 15, 2022 Council agenda.
9.	9/13/22	Council Meeting	Information memo on scooters including a recap of the background of what has occurred to present.	Public Works	November 2022
10.	8/16/22	Council Meeting	Discuss allocating up to \$150K to create a Neighborhood Stadium Relations Committee using funds from the SCSA budget	City Manager's Office	Referred to early 2023
11.	8/16/22	Council Meeting	Discuss potential uses, unfunded repairs, and finances of operating and maintaining the Morse Mansion.	City Manager's Office	To be placed on Nov. 1, 2022 Council agenda.
12.	8/16/22	Council Meeting	Written petition from Kirk Vartan for Council to review and evaluate the purchase of the CA Great America Theme Park. Specifically, clarify what development could take place on the site given the current and general plan designations. Staff to return at future date with the option for a session with developer.	City Manager's Office	TBD
13.	8/16/22	Council Meeting	Discuss an admission tax of 6% be added to the ticket price or other charge that attendees pay to enter entertainment venues or events in Santa Clara. Staff to return to a future meeting for a discussion to explore admission tax.	City Manager's Office	To be placed on a future agenda
14.	7/12/22	Council Meeting	Request for costs paid to previous law firms for City of Santa Clara PRA assistance. Staff are working on summarizing costs.	City Attorney	TBD
15.	7/5/22	Council Meeting	SB9 Developments: Direct staff to bring back recommendations regarding affordability. When the City considers an update to citywide affordable housing ordinance, this information will be provided.	Community Development	TBD
16.	6/7/22	Council Meeting	Rooftop Solar: Direct staff to conduct a cost-benefit analysis on installing rooftop solar and ways to make it feasible for Santa Clara homeowners	Silicon Valley Power	TBD
17.	5/24/22	Council Meeting	Lease Agreement between City and Santa Clara PAL for the operation of BMX track. On May 24, 2022, staff returned with a status report on coordination of efforts between BMX and Police Activities League (PAL). Council note and filed report. Council questions	City Manager	December 2022



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			included: obtain requested responses to questions presented to PAL, timeline, a full audit (5-years) of PAL, etc.  Staff is preparing a renewal of the Memorandum of Understanding (MOU) between the City and PAL. Both the MOU and the BMX report will be brought forward together by the end of the calendar year.		
18.	4/5/22	Council Meeting	Written Petition submitted by Joseph Goschy to discuss appealing a building Violation (CRN 2020-00310) at 220 Tyler Avenue. Refer Item to future agenda to discuss options.	City Attorney's Office	TBD – discussions with homeowner ongoing and may eliminate need for a hearing.
19.	4/5/22	Council Meeting	Written Petition submitted by Vice Mayor Jain requesting a future Council meeting agenda item to discuss how to change noticing policy to reach more people. At 08/30/22 City Council meeting, 030 discussed to bring back to priority setting session in early 2023. Community Benefits Policy (10/13/20): Request to return to the Governance Committee with potential models of a Community Benefits Policy with feedback from various Community groups (i.e., CatalyzeSV) and best practices from other cities. Staff currently working on community meeting for Fall 2022 regarding updates to Outreach Policy.	Community Development / City Attorney	Fall 2022 for community meeting for outreach policy
20.	3/22/22	Council Meeting	Patrick Henry Specific Plan: Return to Council with a Proposal for a Plan Amendment for a .3% Public Art Fee Grant the Authority on the Approval of the TMA to the City Council versus the City Manager, indicated in the draft Plan.	Community Development	Early 2023
21.	1/11/22	Council Meeting	Update on review and monitoring of Transportation Demand Management (TDM) measures. Staff issued RFP to support online reporting and tracking of TDM Measures and present a template to complete the forms. Staff issued the RFP on May 27 and has extended the deadline to July 18 to allow for more proposal submissions. Staff currently reviewing submissions. Will bring potential template to Council based on respondent feedback in Nov./Dec. 2022.	Community Development	November/December 2022
22.	1/11/22	Council Meeting	Action on a Council Written request submitted requesting to place an agenda item at a future Council Meeting to discuss making the Youth Soccer Park parking lot available when there are no events at the Youth Soccer Park 1. Investigate ADA Improvements for parking 2. Investigate whether the City can engage a private operator to manage for parking 3. Investigate whether the 49ers can use their practice facility for parking	Parks & Recreation/City Attorney/City Manager	February / March 2023



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			4. Determine the fair market value of VIP parking		
23.	9/28/21	Council Meeting	Refer written petition submitted by Councilmember Jain to the City Attorney's Office for review, prior to being heard by Governance Committee: 10 B. Request to Place an Agenda Item at a Future Meeting to Consider Hiring an Ethics Consultant for Elections (City Clerk) requested that the City Attorney's Office provide an update to Council on findings.	City Clerk/City Attorney	Refer to Governance and Ethics Committee
24.	6/15/21	Council Meeting	Request to provide date-based search capability on City website. The new search is currently being tested by the City's Website Core Team, and the City is working with the vendors to implement by year end.	ITD / City Manager	November /December 2022
25.	1/12/21	Council Meeting	Provide a study session on pros/cons lifecycle cost/benefits of artificial surfacing including turf. Staff will return to Council with an informational memo.	Parks & Recreation	Fall 2022
26.	4/30/19	Council Meeting	Report on number of public transit riders for large stadium events – and relationship of costs of parking increases transit ridership. Ask Stadium Manager for analysis to support their position that reducing the cost of parking would likely adversely impact public transit ridership, resulting in more cars on the roads.	49ers Stadium Manager	TBD
27.	10/2/18	Council Meeting	Amend sign ordinance to prohibit signs on public property	Parks & Rec/ City Attorney	TBD
28.	3/13/18	Council Meeting	Develop a Stadium Authority Financial Reporting Policy in conjunction with the Stadium Authority Auditor and the external auditor	Finance	TBD

	Date Assigned	Source	Items Referred to Future Council Priority Setting	Assigned Department	Referred
1.	1/25/22	Council Meeting	Discuss the remedial condition of the International Swim Center facility (Public Presentation from the Santa Clara Swim Club). Refer Swim Club Facility Condition Discussion: CIP Facility Assessment of Infrastructure, site plan for new proposed site and design and construction costs.	Parks & Rec	Priority Setting Session
2.	1/5/22	Joint City/VTA Study Session re: BART to Santa Clara	Funding a Brokaw undergrounding study (Estimated at \$500,000) to be considered at next Priority Setting Session	DPW	Priority Setting Session
3.	11/16/21	Council Meeting	Transportation "Quiet Zone": City Council voted at Nov. 16, 2021 City Council to discuss the Transportation Quiet Zone at February Priority Setting Session and City staff will research any potential funding sources, such as the infrastructure bill or grant programs, before the meeting. Staff could not identify any grant opportunities for this work and also checked in with the City's Legislative Advocacy Consultant, Townsend Public Affairs, and	DPW	Priority Setting Session



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			they were not aware of any opportunities either. The estimated cost for the "Quiet Zone" study is \$300,000.		
4.	11/16/21	Council Meeting	Adopt Vision Zero Policy: The City held a Study Session on a Potential Quiet Zone and Vision Zero Policy at the Nov. 16, 2021 City Council meeting. Council voted to move this item to be discussed at the 2022 Priority Setting Session and directed staff to return to the Council with a funding source. Council has not appropriated funds balance for this purpose. Staff has also applied for grant funding for this proposed effort and is awaiting a decision on that application.	DPW/Finance	Priority Setting Session
5.	10/19/21	Council Meeting	Discussion of Proposal of a New City Film Commission	City Manager	Priority Setting Session
6.	10/19/21	Council Meeting	Discussion of Rainbow Crosswalk Painting: This item requires a Council Policy and Program, as well as an Art Approval Process (like the City Utility Art Box Program through the Cultural Commission). A majority of cities that implement art in crosswalks focus on privately funded installations with City permits. Based on limited research, staff estimates an average capital cost of approximately \$50,000 per new Art Crosswalk if funded by the City. Costs can vary based on artwork, complexity, the desired community process to choose the art and final crosswalk location.	DPW/City Manager	Priority Setting Session
7.	10/19/21	Council Meeting	Discussion of Installation of Rectangular Rapid Flashing Beacon Crosswalk at Kiely/Mauricia. The City has over 200 uncontrolled crosswalks. Staff has preliminarily ranked these for review based on traffic/speed to establish a priority ranking to perform additional studies. Staff is currently working on finalizing an agreement with a consultant to study and analyze approximately the first 30 on the list. The crosswalk at Kiely/Mauricia is on the initial list. The study and analysis will indicate if improvements such as flashing beacons, hawks or other improvements are needed. There is an unfunded project in the budget for additional work at uncontrolled crosswalks citywide estimated at about \$7M over 5 years. Staff seeking grant opportunities like OBAG for additional funding. Uncontrolled crosswalks were covered in the Safe Streets Unfunded Priorities that were presented to the public last year while ballot measures were being considered.	DPW/City Manager	Priority Setting Session
8.	9/7/21	Council Meeting	Agendize written petition to consider Placing a ballot Measure on the 2022 ballot for Charter Amendments calling for the voters to consider Campaign Reform actions relative to donations from Santa Clara businesses and residents, City matching funds for donations, funding caps, and disclosures of funding raising activities. The component regarding Mayor and Council salaries will be removed. Directed staff to return with a comparison of what	City Clerk	Priority Setting Session



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			other cities do.		
9.	2/23/21	Council Meeting	Sanitary Sewer Laterals: Staff to return to Priority Setting Session with a presentation on a cost analysis on City's undertaking of responsibility of sewer laterals on and options for potential grant program and/or insurance policies	Water & Sewer	Priority Setting Session
10	1/25/22	Council Meeting	Postpone action on Task Force on Diversity, Equity, and Inclusion's Letter regarding Elected Police Chief until after 2022 Priority Setting. Refer to Priority Setting Session.	City Manager's Office	Priority Setting Session



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1.	8/16/22	Council Meeting	Refer to staff to explore the option to expand cemetery hours at Mission City Memorial Park to possibly include Sunday hours.	Parks & Recreation	Completed.	Staff corresponded with requestor on current hours available
2.	8/16/22	Council Meeting	Discuss working with Santa Clara Valley Water District and any other agency to discuss costs of a study to widen the San Tomas Aquino Trail.	DPW / Water	Priority Setting Session	City Manager reported at Council meeting this was under jurisdiction of Valley Water.
3.	7/12/22	Council Meeting	Return as an action item under Alternative #1 – Determine the staff investigation sufficiently provided evidence of irregularities regarding Mr. Patrick’s residency and take action in accordance with Policy 032 (up to and including removal.)	CMO/CAO/CDO	Completed	Action taken at 8/16/22 Council meeting
4.	7/5/22	Council Meeting	Direct staff to work with subcommittee/task force comprised of Councilmembers Park, Chahal, and Hardy and any other stakeholders (i.e., Apt. Assoc./Dan Kostenbauder) to have discussion with the Silicon Valley Chamber of Commerce regarding the Business License Tax.	CMO	Completed	Meeting was held with stakeholders and subcommittee.
5.	6/21/22	Council Meeting	Direct staff to return to Council with a scope to redo the El Camino Real Specific Plan including objective design standards.	Community Development	Completed	Completed
6.	6/7/22	Council Meeting	Loyalton Ranch property: Direct City Manager to return to Council with a 1) Scope of Work and 2) costs of the following: a) consultant’s Risk Analysis/Assessment, b) clean up, and c) fencing.	Silicon Valley Power	Completed	Completed
7.	5/24/22	Council Meeting	Prepare a financial analysis for moving Santa Clara City Hall to a new location within the eight blocks of the original downtown. Staff has contract to prepare the analysis for Council approval on Oct. 18, 2022.	Community Development	Completed	Item approved on October 18, 2022
8.	5/10/22	Stadium Authority Meeting	Signage Lighting at Levi’s Stadium – Direct staff to conduct an internal review of signage approach (repair or replacement) and return to the Board for authorization to procure a 3 <sup>rd</sup> party evaluation if needed.	City Manager	Completed	Completed



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9.	5/10/22	Stadium Authority Meeting	(CP 030) by Vice Mayor Jain to discuss whether SBL contracts be sold on extra field seats. Agendize discussion whether SBL Contract should be sold on extra field seats.	City Manager	June 21, 2022	Council approved SBL contract sold on extra field seats.
10.	4/19/22	Council Meeting	Adoption of a Resolution of Intention for Parking Maintenance District No. 122 - Franklin Square. Staff to return to Council within 60 days detailing how to recover costs or other methods of enhancing revenue for the City.	DPW	June 21, 2022	Completed
11.	4/5/22	Council Meeting	Written Petition (CP 030) submitted by Jared Peters regarding Responsibility of Sound Wall Adjacent to Pruneridge Avenue adjacent to Laurel Park East Neighborhood. Working with resident on development of potential cost-sharing/financial assistance solution.	DPW/CAO	Completed	Item is still being considered for possible financial assistance options.
12.	1/25/22	Council Meeting	Discuss and explore options for a transportation shuttle. City staff referred the Senior Transportation letter to Council.	City Manager	Priority Setting Session	Completed. City received a grant from the State for a shuttle and this item is being implemented.
13.	1/11/22	Council Meeting	Response was presented on May 10, 2022 on the action on Written Petition (Council Policy 030) submitted by Keith Stattenfield requesting to place an agenda item at a future Council meeting to discuss requirements from the CAO on approving an update to the CC&Rs of the Case del Rey HOA Bylaws.	City Attorney	Completed on July 12, 2022	The HOA agreed to submit the CAO's revisions to the CC&Rs to their members at their next election, and the Council voted to approve the CC&Rs.





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14.	1/5/22	Joint City/VTA Study Session re: BART to Santa Clara	Set a meeting with VTA near the proposed Santa Clara BART Station location to provide details to the public regarding station design. VTA conducted a May 10, 2022 City Council Study Session on the Santa Clara Station's Architecture and Site Layout. Funding a Brokaw undergrounding study for February 8, 2022 Priority Setting Session (not complete, referred to Priority Setting Session 2022)	DPW	May 10, 2022	Study Session with VTA Complete
15.	12//14/21	Council Meeting	Conduct an RFP for noise monitoring services at the stadium, including possible measures to attenuate noise levels.	Community Development	October 2022	Staff issued RFP which closed on Oct. 28, 2022
16.	12/14/21	Council Meeting	Defer Loyaltan to future meeting to develop strategy for the sale of the property and staff to coordinate a visit to the property for interested Councilmembers. Staff visits with Councilmembers was completed. Deferred item from 5/24/22 to future date.	City Manager / Silicon Valley Power	COMPLETED March 8, 2022 and June 7, 2022	Completed staff visits.
17.	12/14/21	Council Meeting	Action on Amendment No. 1 to the Agreement for the Performance of Services with Wilson, Ihrig & Associates for Noise Monitoring Services at Vantage CA2 Data Center and Owens Corning Facility and Related Budget Amendment: item continued to get more information on broadcasting, moving from the Northside to the stadium, and an implementation timeline	Community Development	May 10, 2022	Completed
18.	12/7/21	Council Meeting	Written Petition (030) to be added to Future Agenda: 10A: Action on a Written Petition (Council Policy 030) Submitted by Jared Peters Requesting to Place an Agenda Item at a Future Council Meeting to Consider making a Policy Decision Regarding the City Assuming Responsibility of an Unstable and Dangerous Sound Wall in the Laurel Park East Neighborhood	DPW	4/5/22	Reported at Council Meeting; Follow-Up assigned to staff
19.	12/14/21	Council Meeting	Defer Loyaltan to future meeting to develop strategy for the sale of the property; staff to coordinate a visit to the property for interested Councilmembers.	CMO/SVP	3/8/22	Approved by Council at 3/8/22 Council Meeting



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20.	11/16/21	Council Meeting	Consider Resolution to support the bid to FIFA for the 2026 World Cup and related events.	CMO/CAO	2/22/22	Approved by Council at 2/22/22 Council Meeting
21.	11/9/21	Council Meeting	Project Homekey: Look for alternate site in Santa Clara better suited for this use	CDD	11/9/21	Update to Council emailed to Council on 3/10/22
22.	10/26/21	Council Meeting	Item 4: Presentation on Business Tax Ballot Measure and Other Potential Revenue Measures for November 2022 Ballot: Explore a business tax that strikes a balance with the value of a business-friendly city (key priority) and progressive tax with input and advice of a consultant.	CMO/Finance	2/8/22	Approved by Council at 2/8/22 Priority Setting Session
23.	10/19/21	Council Meeting	Discussion of Future Ballot Measure Discussion in 2022 for Infrastructure Bond or Tax to 2022 Priority Setting Session	CDD/City Attorney/Finance	2/5/22	Presented at 2022 Priority Setting Session Part 1; outreach phase in progress
24.	10/19/21	Council Meeting	Discussion of Construction of Lawn Bowl Facility for consideration: The City currently has allocated \$175,000 for the repair and maintenance of the Lawn Bowl facility (clubhouse). There has been no subsequent action to re-allocate or redirect that amount to the design and construction of the new Lawn Bowls facility. Given the current balance in the 3001 General Capital Park Maintenance account, Council would need to reprioritize and reallocate up to \$175,000 for the required design and engineering of a new facility. There is no funding allocated for construction.	Parks & Rec/City Manager	Completed. Council action on June 21, 2022 meeting. Based on future prioritization and funding availability.	Council action to not prioritize as funding.



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25.	9/28/21	Council Meeting	Approve staff recommendation for Item 6. Public Hearing: 2020-2021 Consolidated Annual Performance and Evaluation Report (CAPER) with changes to increase grant funding to \$30,000 for 7 agencies and fund the remaining 4 from the City's General Fund.	Community Development/ Housing		Completed
26.	9/7/21	Council Meeting	Shorten term of amendment to the agreement for the performance of services with Wilson, Ihrig & Associates for Noise Monitoring Services at Levi's Stadium from 18 months to 6 months and directed staff to return with a proposal for owning versus leasing equipment and the cost benefit for monitoring the noise data and quality of reporting.	CDD	3/8/22	Approved by Council at 3/8/22 Council Meeting
27.	8/24/21	Council Meeting (Study Session)	Directed staff to: Engage with HomeBase to design City Plan Framework and start prep for workgroup discussions, Fast-track Task Force/Housing Commission development and implementation , Fast-track HomeKey progress where possible, especially in entitlements processing and explore short-term basic services, including bathrooms, showers, laundry, cell phone charging and others	CDD/City Clerk/ City Attorney/ Police	1/25/22	Approved at 1/25/22 Council Meeting
28.	8/17/21	Council Meeting	Implement pilot meeting management protocol for Council meetings recommended by the Mayor and revisit/assess at 2022 Priority Setting Session. City Attorney to return to Council with resolution outlining this process at future Priority Session to be rescheduled.	City Attorney	Completed at February 2022 Priority Setting	Presented in a slide at the Priority Setting Session.
29.	8/17/21	Council Meeting	Direct staff to bring back on a future agenda a presentation on Councilmember conflict of interest, including what staff currently does and what the Council is responsible for.	City Manager/ City Attorney	Completed at February 2022 Priority Setting	Reported to Council the types of Conflict-of-Interest staff report on for items based on geographic boundaries
30.	8/17/21	Council Meeting (Priority Setting Check-in)	Staff to return at a future Council meeting with draft ordinance to adopt recommended procurement reforms.	Finance	Summer 2022	Completed
31.	8/17/21	Council Meeting (Priority Setting Check-In)	Directed staff to return to Council at a future date with changes to the eligibility for serving on City Commissions that expands the eligibility requirement from Santa Clara electorate to Santa Clara resident – deferred to December	City Attorney	1/11/22	Approved by Council at 1/11/22 Council Meeting



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32.	8/17/21	Council Meeting (Priority Setting Check-in)	Direct staff to explore a consultant for a TDM Study (scope, cost, ongoing cost) and talk to other cities and gather anything that may be able to be shared	CDD	1/11/22	Reported at Council Meeting
33.	5/4/21	Council Meeting	Parking Maintenance District No. 122 – Engage with property owners to discuss options for increasing their share of the annual O&M costs and potential for dissolving the district	Public Works	1/25/22	Reported at Council Meeting
34.	1/12/21	Council Meeting	Defer approval of the 1205 Coleman Gateway neighborhood park design to work with the developer within current project approvals to receive additional community input including the Old Quad on park design. The robust public input included additional outreach to the Old Quad neighborhood is complete and the Parks & Recreation Commission made a recommendation to Council on 5/17/22 for approval. The item will go to Council for consideration on June 21, 2022.	Parks & Recreation	June 21, 2022	Council approved schematic design with a few additions.
35.	9/24/19	Council Meeting	Staff to review the Ordinance and enforcement of illegal street food vendors. At the 9/25/20 Council meeting, Council asked staff to review enforcement of vendors outside of Levi's Stadium	Police	Completed	