



City of Santa Clara

Meeting Agenda

Youth Commission

Tuesday, October 14, 2025

6:00 PM

Youth & Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

25-1114 [Elect a Chair and Vice Chair for the FY 2025/26 Youth Commission Term](#)

Recommendation: Nominate and select a Chair and Vice Chair for the Youth Commission for the FY 2025/26 term.

25-1100 [Action to Approve Youth Commission Minutes of September 16, 2025 Meeting](#)

Recommendation: Approve the Youth Commission Minutes of the September 16, 2025 Meeting

25-1115 [Adopt Youth Commission Calendar of Meetings for 2026](#)

Recommendation: Approve the proposed Youth Commission Calendar of Meetings for 2026 and recommend same to City Council for approval as regular meetings of the Youth Commission.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

25-1118 [Discuss and Take Action on Youth Commission FY 2025/26 Work Plan & Goals](#)

Recommendation: Discuss and take action on the activities and efforts in support of the Youth Commission's Work Plan & Goals for FY 2025/26.

STAFF REPORT**COMMISSIONERS REPORT****ADJOURNMENT**

The next scheduled meeting of the Youth Commission is on Tuesday, November 18, 2025.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



Agenda Report

25-1114

Agenda Date: 10/14/2025

REPORT TO YOUTH COMMISSION

SUBJECT

Elect a Chair and Vice Chair for the FY 2025/26 Youth Commission Term

BACKGROUND

At the beginning of each term, the Youth Commission appoints a Chair to facilitate the monthly meeting and a Vice Chair that presides over the meeting in the event the Chair is unavailable. The role of the Chair is to facilitate monthly meetings, speak at City Council meetings, when necessary, to convey the work of the Commission, and to work with the Staff Liaison on preparation of the Commission meeting agendas. The role of the Vice Chair is to fulfill the role of the responsibilities of the Chair when the Chair is not available.

DISCUSSION

The Youth Commission may nominate Youth Commissioners for the position of Chair or Vice Chair. Following meeting procedures, the nomination for each position is conducted through a motion and a second, respectively, by two different Commissioners. Each position is subject to Commission action. Commissioners should not nominate themselves for these positions. The individual nominated can either accept or decline the nomination for the role. After the nomination, there can be discussion by the Commission and public comments. Once the nominations are closed and there is a motion and second on the table, the Commissioners will vote for candidates for the roles of Chair and Vice Chair. The Commissioner with a favorable action for each position will assume the role and responsibilities for the FY2025/26 term. The positions will begin at the next regular meeting of the Commission.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Youth Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Nominate and select a Chair and Vice Chair for the Youth Commission for the FY 2025/26 term.

Prepared by: Gayle Ichiho, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Damon Sparacino, Director of Parks & Recreation



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
[@SantaClaraCity](https://twitter.com/SantaClaraCity)

Agenda Report

25-1100

Agenda Date: 10/14/2025

REPORT TO YOUTH COMMISSION

SUBJECT

Action to Approve Youth Commission Minutes of September 16, 2025 Meeting

RECOMMENDATION

Approve the Youth Commission Minutes of the September 16, 2025 Meeting

Prepared by: Gayle Ichiho, Recreation Supervisor

Reviewed by Kimberly Castro, Recreation Manager

Approved by: Damon Sparacino, Director of Parks & Recreation

ATTACHMENTS

1. Draft - Youth Commission Minutes of the September 16, 2025 Meeting



City of Santa Clara

Meeting Minutes Youth Commission

09/16/2025

6:00 PM

Youth & Teen Center
2446 Cabrillo Avenue
Santa Clara, CA 95051

Special Meeting

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Recreation Supervisor Gayle Ichiho at 6:00 p.m.

Present 13 - Commissioner Allysa Domensino, Commissioner Mateo Espinal, Commissioner Seoyun Chong, Commissioner Namita Gaidhani, Commissioner Sriksa Gopisetti, Commissioner Julianna Arias Hernandez, Commissioner Neha Israni, Commissioner Drew Madriaga, Commissioner Rebecca Kunze, Commissioner Malia Martin, Commissioner Samaira Mehta, Commissioner Brian Rong, and Commissioner Niharika Uppalapati

Absent 2 - Commissioner Aneesha Vemu, and Commissioner Samarth Suresh

A motion was made by Commissioner Israni, seconded by Commissioner Martin to excuse Commissioner Suresh and Commissioner Vemu from the September 16th meeting. The motion was carried by the following votes:

Aye: 13 - Commissioner Domensino, Commissioner Espinal, Commissioner Chong, Commissioner Gaidhani, Commissioner Gopisetti, Commissioner Arias Hernandez, Commissioner Israni, Commissioner Madriaga, Commissioner Kunze, Commissioner Martin, Commissioner Mehta, Commissioner Rong, and Commissioner Uppalapati

Absent: 2 - Commissioner Vemu, and Commissioner Suresh

CONSENT CALENDAR

1. [25-887](#) Action to Approve Youth Commission Minutes of May 13, 2025 Meeting

A motion was made by Commissioner Gaidhani seconded by Commissioner Espinal that this item be recommended for approval. The motion was carried by the following votes:

Aye: 13 - Commissioner Domensino, Commissioner Espinal, Commissioner Chong, Commissioner Gaidhani, Commissioner Gopisetti, Commissioner Arias Hernandez, Commissioner Israni, Commissioner Madriaga, Commissioner Kunze, Commissioner Martin, Commissioner Mehta, Commissioner Rong, and Commissioner Uppalapati

Excused: 2 - Commissioner Vemu, and Commissioner Suresh

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [25-890](#) **Discussion and Possible Action on Youth Commission FY 2025/26 Work Plan & Goals**

At the September 16, 2025 meeting, the Youth Commission began discussions regarding its work plan priorities and goals for the FY 2025/26 term. These discussions will occur over the next meetings as Commissioners narrow their focus to approximately three overarching goals with supporting activities and/or events.

STAFF REPORT

Gayle Ichiho, Recreation Supervisor, announced the upcoming Children's Halloween party on October 25th at Central Park and recruiting high school volunteers. Also, there will be a Sunset Cinema Movie Night at the Mission City Cemetery collaboration with the Library on October 24.

COMMISSIONERS REPORT

Commissioner Israni, Commissioner Madriaga, Commissioner Domensino, Commissioner Gaidhani, Commissioner Gopisetti volunteered at the Annual Art and Wine festival with various community organizations.

ADJOURNMENT

The next scheduled meeting of the Youth Commission is on Tuesday, October 14, 2025 at 6:00pm

A motion was made by Commissioner Mehta and seconded by Commissioner Gopisetti to adjourn the meeting at 6:51 p.m.

Aye: 13 - Commissioner Domensino, Commissioner Espinal, Commissioner Chong, Commissioner Gaidhani, Commissioner Gopisetti, Commissioner Arias Hernandez, Commissioner Israni, Commissioner Madriaga, Commissioner Kunze, Commissioner Martin, Commissioner Mehta, Commissioner Rong, and Commissioner Uppalapati

Excused: 2 - Commissioner Vemu, and Commissioner Suresh

MEETING DISCLOSURES

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Agenda Report

25-1115

Agenda Date: 10/14/2025

REPORT TO YOUTH COMMISSION

SUBJECT

Adopt Youth Commission Calendar of Meetings for 2026

BACKGROUND

In 1987, the City Council adopted Resolution No. 6047 (Attachment 1) regarding the dates and times of Youth Commission meetings. The Youth Commission meets on the second Tuesday of the month, from September to May, at 6:00 p.m. In accordance with the requirements of the City Charter and City Code, following approval by the Commission of the 2026 calendar of meetings, the City Council will take action to approve that calendar as regular meeting dates.

DISCUSSION

At the October 14, 2025, Youth Commission meeting, the Commission will review the Proposed Youth Commission Meeting Calendar for 2026 (Attachment 2), which includes nine (9) meetings to be held on the second Tuesday of the month from January to May and September to December at 6:00 p.m.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact other than administrative time and expense to set the meetings, which is covered in the Operations Budget for the Recreation Division.

PUBLIC CONTACT

Public contact was made by posting the Youth Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Approve the proposed Youth Commission Calendar of Meetings for 2026 and recommend same to City Council for approval as regular meetings of the Youth Commission.

Prepared by: Gayle Ichiho, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: Damon Sparacino, Director of Parks & Recreation

ATTACHMENTS

1. Resolution No. 6047
2. Proposed Youth Commission Meeting Calendar 2026

RESOLUTION NO. 24-9406

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA,
APPROVING THE YOUTH COMMISSION CALENDAR OF
MEETINGS FOR 2025, SETTING THE NUMBER AND START
TIME OF REGULAR YOUTH COMMISSION MEETINGS**

WHEREAS, Section 2.120.030 of the Santa Clara City Code ("SCCC") requires City boards and commissions to hold regular meetings at the times and on the days indicated by resolution of the Council;

WHEREAS, the City Council in 1995 adopted Resolution No. 6047 to set the original dates and times of the Youth Commission, and on December 7, 2021 the Council adopted Resolution No. 21-9028 setting the second Tuesday of the month at 6:00 p.m. as the regular meeting date and time; and

WHEREAS, on December 3, 2024, the Youth Commission recommended to the City Council its meeting schedule for 2025, which proposes nine (9) meetings per year (January-May and September-December) and a start time of 6:00 p.m.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.

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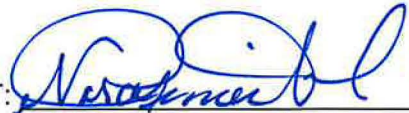
2. The City Council hereby approves the Youth Commission Schedule of Meetings for 2025 attached hereto.

3. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 3RD DAY OF DECEMBER, 2024, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:	Becker, Chahal, Hardy, Jain, Park, and Watanabe, and Mayor Gillmor
NOES:	COUNCILORS:	None
ABSENT:	COUNCILORS:	None
ABSTAINED:	COUNCILORS:	None

ATTEST:



NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. Proposed Youth Commission Meeting Calendar 2025



2025 Youth Commission Schedule of Meetings

Regular meetings are typically held on the second Tuesday of the month, beginning at 6:00 p.m., in accordance with the following schedule:

Meeting Dates

January 14, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

February 11, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

March 11, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

April 8, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

May 13, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

September 9, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

October 14, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

November 18, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

December 9, 2025

(2446 Cabrillo Avenue, Santa Clara, CA 95051)



2026 Youth Commission Schedule of Meetings

Regular meetings are typically held on the second Tuesday of the month, beginning at 6:00 p.m., in accordance with the following schedule:

Meeting Dates

January 13, 2026

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

February 10, 2026

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

March 10, 2026

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

April 7, 2026

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

May 12, 2026

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

September 8, 2026

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

October 13, 2026

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

November 10, 2026

(2446 Cabrillo Avenue, Santa Clara, CA 95051)

December 8, 2026

(2446 Cabrillo Avenue, Santa Clara, CA 95051)



Agenda Report

25-1118

Agenda Date: 10/14/2025

REPORT TO YOUTH COMMISSION

SUBJECT

Discuss and Take Action on Youth Commission FY 2025/26 Work Plan & Goals

BACKGROUND

The Youth Commission develops an annual work plan through discussions of current trends and civic needs that relate to the youth and teen population. The Commission has established several key goals over the past few terms. These include promoting health and wellness, providing public outreach and education, and fostering community inclusiveness. At the October 14, 2025, meeting the Youth Commission will continue discussions regarding its work priorities and goals for the FY 2025/26 term.

DISCUSSION

These discussions will continue over the next one or two monthly meetings as commissioners narrow their focus to approximately three overarching goals with supporting activities and/or events. The work plan goals for this term will be discussed, evaluated, prioritized, and implemented in the context of existing City resources.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will no result in direct or indirect changes in the environment.

PUBLIC CONTACT

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RECOMMENDATION

Discuss and take action on the activities and efforts in support of the Youth Commission's Work Plan & Goals for FY 2025/26.

Prepared by: Gayle Ichiho, Recreation Supervisor

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: Damon Sparacino, Director of Parks & Recreation