



# City of Santa Clara

## Meeting Minutes

### Civil Service Commission

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08/14/2025

6:00 PM

Hybrid Meeting  
City Hall Council Chambers/Virtual  
1500 Warburton Avenue  
Santa Clara, CA, 95050

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The City of Santa Clara is conducting the Civil Service Commission in a hybrid manner (in-person and a method for the public to participate remotely).

• Via Zoom:

<https://santaclaraca.zoom.us/j/82497868823?pwd=pKSM4g0xuJN3b2fkH8rUSjOuw9rbqC.1>

Webinar ID: 824 9786 8823

Passcode: 332703

OR

Phone: 1 (669) 900-6833

**CALL TO ORDER AND ROLL CALL**

Vice Chair Pumarejo called the meeting to order at 6:06 PM and lead the meeting with the Pledge of Allegiance.

**Present** 3 - Commissioner Ron Billingsley, Commissioner Wesley Dudzinski, and Vice Chair Samuel Pumarejo

**Excused** 1 - Commissioner Arti Purohit

**Absent** 1 - Chair Franklin Felizardo

**CONSENT CALENDAR**

**1.a**     [25-551](#)     Action to Approve the Civil Service Commission Meeting Minutes of April 10, 2025.

**A motion was made by Commissioner Dudzinski, seconded by Commissioner Billingsley to approve the April 10, 2025 Civil Service Commission meeting minutes.**

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 1 - Commissioner Purohit

**Absent:** 1 - Chair Felizardo

- 1.b     [25-539](#)     Note and File the Current Status and Requisition Report Dated July 31, 2025

**A motion was made by Commissioner Billingsley, seconded by Commissioner Dudzinski, to Note and File the Current Status and Requisition dated July 31, 2025.**

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 1 - Commissioner Purohit

**Absent:** 1 - Chair Felizardo

### **PUBLIC PRESENTATIONS**

None

### **GENERAL BUSINESS**

2.     [25-425](#)     Action to Modify the Class Specifications for Library Assistant I (Job Code 526), Library Assistant II (Job Code 528) and Senior Library Assistant (Job Code 754)

**A motion was made by Commissioner Billingsley, seconded by Commissioner Dudzinski, to Modify the Class Specifications for Library Assistant I (Job Code 526), Library Assistant II (Job Code 528) and Senior Library Assistant (Job Code 754).**

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 1 - Commissioner Purohit

**Absent:** 1 - Chair Felizardo

3.     [25-896](#)     Action to Modify the Electric Utility Generation Technician (Job Code 431) Examination Weighting Plan to 100% Oral Examination and a Qualifying Supplemental on an Ongoing Basis

**A motion was made by Commissioner Dudzinski, seconded by Commissioner Billingsley, to Modify the Electric Utility Generation Technician (Job Code 431) Examination Weighting Plan to 100% Oral Examination and a Qualifying Supplemental on an Ongoing Basis.**

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 1 - Commissioner Purohit

**Absent:** 1 - Chair Felizardo

4. [25-694](#) Action to Modify the Human Resources Technician (Job Code 508) Examination Weighting Plan to 100% Oral Examination and a Qualifying Supplemental on an Ongoing Basis

**A motion was made by Commissioner Billingsley, seconded by Commissioner Dudzinski, to Modify the Human Resources Technician (Job Code 508) Examination Weighting Plan to 100% Oral Examination and a Qualifying Supplemental on an Ongoing Basis.**

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 1 - Commissioner Purohit

**Absent:** 1 - Chair Felizardo

5. [25-900](#) Discuss and Possible Action to Approve the Civil Service Commission Workplan for FY 2025- 2026

**A motion was made by Commissioner Dudzinski, seconded by Commissioner Billingsley, to approve the continuation of workplan for FY 2025-2026 with removal of detail for newly filled positions since this item has been removed.**

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 1 - Commissioner Purohit

**Absent:** 1 - Chair Felizardo

6. [25-769](#) Election of Civil Service Commission Chair and Vice Chair

**The election of Civil Service Commission Chair and Vice Chair has been deferred to the next scheduled meeting on September 11, 2025.**

7. [25-770](#) Action to Establish Civil Service Commission Meeting and Board of Review Dates for 2026

**The action to Establish Civil Service Commission Meeting and Board of Review Dates for 2026 has been deferred to the next scheduled meeting on September 11, 2025.**

#### **STAFF REPORT**

#### **COMMISSIONERS REPORT**

None

**ADJOURNMENT**

**A motion was made by Commissioner Billingsley, seconded by Commissioner Dudzinski, to adjourn the Civil Service Commission Meeting at 6:45 PM.**

**Aye:** 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

**Excused:** 1 - Commissioner Purohit

**Absent:** 1 - Chair Felizardo

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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