

Weekly Accounting Status Meeting

Date: 10/02/2024; 2:30 pm to 2:41 pm

Teams Meeting: Tyler Cook and Brenda Lee (SCSA); Brent Ghan and Caitlin Ritchie (Stadium Manager)

1. Financial Management System Q1 invoices
2. Great Plains System Upgrade

## Stadium Authority CapEx Procurement Discussion

Date: 10/02/2024; 4:41 pm to 5:32 pm

Phone Meeting: Christine Jung and Elycia Knight (City/SCSA); Jenti Vandertuig (Stadium Manager)

1. Discussion of Stadium Authority CapEx project procurement process
2. Status of pending and upcoming Stadium Authority CapEx bids

Great Plains Upgrade ManCo Meeting

Date: 10/03/2024; 11:00 am to 11:53 am

Zoom Meeting: Kenn Lee, Tyler Cook, and Brenda Lee (SCSA); Jeff Fong, Chris Steele, and Brent Ghan (Stadium Manager)

1. High level project update
2. Review SCSA questions regarding the upgrade

Date: 10/3/2024, 3:00 p.m.

Teams Meeting:

For Santa Clara Stadium Authority:

Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:

Jihad Beauchman

For Bay Area Host Committee:

Sonia Nayak

Robert Weikert

1. FIFA World Cup 2026 Assignment and Assumption Agreement

## **CapEx Check-In**

**Date:** 10/4/2024; 12:30 pm to 1:00 pm

**Zoom Meeting:** Elycia Knight (SCSA) and Ryan Van Maarth (Stadium Manager)

Discussion:

- Check-In on Capital Project Design and Construction Timelines
- Invoicing
- Temporary Boiler and Field Lights Request for Bid Discussion

## **Stadium Capital Projects Coordination - Critical Path**

**Date:** 10/07/2024; 11:00 am to 12:00 pm

**Zoom Meeting:** Elycia Knight, Reena Brilliot, Chuck Baker, Armand Lobao, and Nimisha Agrawal (City/SCSA); Amber Luther (Populous); Joseph Crummet (DevCon); Ryan Van Maarth and Francine Hughes (Stadium Manager)

Discussion:

- Update on Capex Design and Construction Schedule
- Video Board Design
- CEQA studies – Noise and Glare
- FAA and Land Use commission Next Steps
- Update on Concert Permit Review Progress
- Bowl Modifications Discussion

Date: 10/11/2024, 1:30 p.m.  
Zoom Meeting:

For Santa Clara Stadium Authority:  
Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:  
Jihad Beauchman

For Bay Area Host Committee:  
Sonia Nayak  
Robert Weikert

1. FIFA World Cup 2026 Assignment and Assumption Agreement

Financial Management System

Managed Services Status Meeting

Date: 10/16/2024; 2:00 pm to 2:11 pm

Zoom Meeting: Tyler Cook, Brenda Lee, and David Presley (SCSA); Brent Ghan (Stadium Manager); Chad Hundley (Armanino)

1. Available system review, available support hours and academy courses
2. FY 2023/24 audit complete, ManCo to schedule year-end close in GP



Date: 10/18/2024, 3:00 p.m.  
Zoom Meeting:

For Santa Clara Stadium Authority:  
Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:  
Jihad Beauchman

For Bay Area Host Committee:  
Sonia Nayak  
Robert Weikert

1. FIFA World Cup 2026 Assignment and Assumption Agreement

## **Stadium Capital Projects Coordination - Critical Path**

**Date:** 10/21/2024; 11:00 am to 12:00 pm

**Zoom Meeting:** Elycia Knight, Reena Brilliot, Chuck Baker, Armand Lobao, and Nimisha Agrawal (City/SCSA); Amber Luther (Populous); Ryan Van Maarth and Francine Hughes (Stadium Manager); Joseph Crummet and Sylvester Ramirez (DevCon).

Discussion:

- Video Board Design
- CEQA Studies – Noise and Glare
- FAA and Land Use Commission Next Steps

## 49ers Grant Commitment

Date: 10/21/2024; 11:30am – 12:00pm

Microsoft Teams Meeting: Christine Jung, Laura Sunseri (City/SCSA), and Elijah Lefkow (49ers)

1. Overview of the “49ers Cares” program managed by the 49ers
2. Discuss 49ers’ request to acknowledge “49ers Cares” on applicable grants awarded with the 49ers Grant Commitment funds, through the available channels in the normal Community Grant Program process

Armanino/SCSA MS Licensing with InTwo

Date: 10/21/2024; 11:30 am to 11:45 am

Zoom Meeting: Tyler Cook, Gill Norris, and Chris Jackson (City/SCSA); Brent Ghan and Paul McClendon (Stadium Manager); Chad Hundley (Armanino); Giles Zollar (Armanino); Heesu Lim (InTwo)

# 1. InTwo/MS Licensing

Weekly Accounting Status Meeting

Date: 10/23/2024; 2:30 pm to 3:20 pm

Teams Meeting: Linh Lam, Tyler Cook, and Brenda Lee (SCSA); Brent Ghan and Caitlin Ritchie (Stadium Manager)

1. FY 2023/24 SSE True-Up
2. CapEx Budget Amendments for FY 2024/25
3. FY 2022/23 Financial Management System Selections

Date: 10/23/2024, 4:00 p.m.

Teams Meeting:

For Santa Clara Stadium Authority:

Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:

Jihad Beauchman

1. Various Stadium Issues

ERP Pre-Demo Sync Meeting

Date: 10/28/2024; 11:00 am to 11:35 am

Zoom Meeting: Linh Lam, Tyler Cook, and Brenda Lee (SCSA); Caitlin Richie, Chris Steele, and Brent Ghan (Stadium Manager)

1. SCSA use/processes in Great Plains
2. Upgrade implementation/environment

**STADIUM AUTHORITY/STADIUM MANAGER  
MONTHLY COORDINATION MEETING  
October 28, 2024 | 3:30 p.m. – 4:30 p.m.  
Santa Clara City Hall – Sparacino Conference Room**

**ATTENDEES**

**City/Stadium Authority**

- Chuck Baker, Assistant City Manager/Assistant Executive Director
- Christine Jung, Deputy City Manager

**49ers/Stadium Manager**

- Francine Melendez Hughes, Executive Vice President & General Manager
- Peter Wilhelm, Chief Financial Officer

**AGENDA**

**1. Capital Improvement Projects (CIP)**

Discussion of a Verizon distributed antenna system (DAS) permit and ongoing coordination between the City, Stadium Manager, and the applicant.

**2. Guidepost**

Discussion of the status of the third-party security assessment reports being prepared by Guidepost Solutions and a proposed amendment to the service agreement to capture project schedule and scope.

**3. Fanatics Agreement**

Discussion of a proposed agreement with Fanatics for Non-NFL Event merchandise concession services. Topics included sole source criteria, NFL and industry practice and guidance, current merchandise concession operations during Non-NFL Events, and inventory space at the Stadium.

**4. StadCo Advertising and Sponsorship Category Exclusivity Discussion – Calendar Meeting**

Stadium Authority requested a meeting to discuss and understand StadCo's advertising and sponsorship categories and potential impacts to the City's ability to procure naming rights for the Convention Center.

**5. 2026 and 2025 Opportunity Costs Discussion – Calendar Meeting**

Discussion of the stadium market trend analysis being performed by the Stadium Authority's consultant, Canyon Oaks, and potential items to assess regarding 2025/2026 data/trends.

**6. Stars and Stripes Parking Lot Complaints**

Discussion of general complaints received by the City/Stadium Authority regarding Stadium's use of the Stars and Stripes Parking Lot and how the lot is used by the Stadium Manager, commuters, and community. Stadium Manager and Santa Clara Police Department are scheduling a separate meeting to discuss the reservation of spaces for Stadium events.

**7. Janitorial Procurement RTC**

Discussion of agendizing the janitorial service agreement for Board action in December, janitorial operations at the Stadium, and related costs.



#### **8. Misc. Items**

Discussion of the scheduled enterprise resource planning (ERP) demo and the existing system. The new system will provide improved reports and includes Open AI and Fabric.

D365BC Demo Meeting

Date: 10/29/2024; 11:00 am to 11:45 am

Teams Meeting: Kenn Lee, Linh Lam, David Presley, Chuck Baker, and Christine Jung (SCSA);  
Jeff Fong, Brent Gahn, Catlin Richie, Chris Steele, and Alex Acton (Stadium Manager);  
Rebecca Bunas, Jack Peterson, Giles Zollar, and Jay Graham (Armanino)

1. Demo of MS Business Central (GP Upgrade)
2. Upgrade Implementation/Environment
3. Software Licensing
4. Training
5. Managed Services Plan

## **CapEx Check-In**

**Date:** 11/1/2024; 12:30 pm to 1:00 pm

**Zoom Meeting:** Elycia Knight (SCSA) and Ryan Van Maarth (Stadium Manager)

Discussion:

- Check in on Capital Project Design and Construction Timelines.
- Invoicing
- Temporary Boiler and Field Lights Request for Bid Discussion

## **Stadium Capital Projects Coordination - Critical Path**

**Date:** 11/2/2024; 11:00 am to 12:00 pm

**Zoom Meeting:** Elycia Knight, Reena Brilliot, Chuck Baker, Nimisha Agrawal, Lesley Xavier, and Alexander Abbe (City/SCSA); Francine Hughes and Ryan Van Maarth (Stadium Manager)

Discussion:

- Video Board Design and Permitting
- CEQA Studies – Noise and Glare
- FAA and Land Use Commission Next Steps
- Naming Rights Request for Bids Discussion

Date: 11/6/2024, 10:00 a.m.

Teams Meeting:

For Santa Clara Stadium Authority:

Glen R. Googins, Stadium Authority General Counsel

For Stadium Manager:

Jihad Beauchman

1. Various FIFA World Cup 2026 and Stadium Issues

Date: 11/6/2024, 3:30 p.m.  
Zoom Meeting:

For Santa Clara Stadium Authority:  
Jovan D. Grogan, Executive Director  
Glen R. Googins, Stadium Authority Counsel  
Elizabeth Klotz, Assistant City Manager

For Stadium Manager:  
Jihad Beauchman

For Bay Area Host Committee:  
Zaileen Janmohamed  
Sonia Nayak

1. City of Santa Clara/Santa Clara Stadium Authority and Bay Area Host Committee  
Assignment Agreement

## **Stadium Capital Projects Coordination - Critical Path**

**Date:** 11/13/2024; 11:00 am to 12:00 pm

**Zoom Meeting:** Elycia Knight, Reena Brilliot, Chuck Baker, Nimisha Agrawal, Lesley Xavier, and Alexander Abbe (City/SCSA); Ryan Van Maarth (Stadium Manager),

Discussion:

- Video Board Design and Permitting
- CEQA Studies – Noise and Glare
- FAA and Land Use Commission Next Steps
- Naming Rights Request for Bids Discussion

Weekly Accounting Status Meeting

Date: 11/13/2024; 2:30 pm to 2:39 pm

Teams Meeting: Tyler Cook and Brenda Lee (SCSA); Brent Ghan (Stadium Manager)

1. Q2 Non-NFL Event Financial Report
2. Pivot Interiors CapEx Invoice
3. Public Safety Cost Invoices



Date: 11/13/2024, 3:00 p.m.

In Person Meeting:

For Santa Clara Stadium Authority:

Jovan D. Grogan, Executive Director

Glen R. Googins, Stadium Authority General Counsel

Chuck Baker, Assistant City Manager

Elizabeth Klotz, Assistant City Manager

For Stadium Manager:

Jihad Beauchman

For Bay Area Host Committee:

Zaileen Janmohamed

Karina Herold

Sonia Nayak

Ruth Shikada

Becca Smith

Robert Weikert

1. City of Santa Clara/Santa Clara Stadium Authority, Bay Area Host Committee, and ManCo FIFA World Cup 2026 Assignment and Assumption Agreement Negotiations

Date: 11/14/2024, 5:00 p.m.

In Person Meeting:

For Santa Clara Stadium Authority:

Glen R. Googins, Stadium Authority General Counsel

For Stadium Manager:

Jihad Beauchman

1. Various FIFA World Cup 2026 and Stadium Issues

## **CapEx Check-In**

**Date:** 11/15/2024; 12:30 pm to 1:00 pm

**Zoom Meeting:** Elycia Knight (SCSA) and Ryan Van Maarth (Stadium Manager)

Discussion:

- Check-in on Capital project design and construction timelines.

## **Stadium Capital Projects Coordination - Critical Path**

**Date:** 11/18/2024; 11:00 am to 12:00 pm

**Zoom Meeting:** Elycia Knight, Reena Brilliot, Chuck Baker, Nimisha Agrawal, Lesley Xavier, and Alexander Abbe (City/SCSA); Francine Hughes and Ryan Van Maarth (Stadium Manager)

Discussion:

- Video Board Design and Permitting
- CEQA Studies – Noise and Glare
- FAA and Land Use Commission Next Steps
- Naming Rights Request for Bids Discussion

Date: 11/19/2024, 11:00 a.m.

Teams Meeting:

For Santa Clara Stadium Authority:

Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:

Jihad Beauchman

1. Various FIFA World Cup 2026 Issues

Weekly Accounting Status Meeting

Date: 11/20/2024; 2:30pm to 2:44pm

Teams Meeting: Linh Lam, Tyler Cook, and Brenda Lee (SCSA); Brent Ghan and Caitlin Ritchie (Stadium Manager)

1. Financial Management System testing
2. KPMG agreed upon procedure
3. ERP implementation

Date: 11/21/2024, 6:00 p.m.

Teams Meeting:

For Santa Clara Stadium Authority:

Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:

Jihad Beauchman

For Bay Area Host Committee:

Sonia Nayak

1. FIFA World Cup 2026 Assignment and Assumption Agreement

## ERP Upgrade Sync Meeting

Date: 11/26/2024; 11:00 am to 12:00 pm

Teams Meeting: Linh Lam and Tyler Cook (SCSA); Caitlin Richie and Chris Steele (Stadium Manager)

1. Licensing
2. Managed Services Agreement with Armanino
3. Legacy Data
4. Upgrade Timeline
5. Microsoft Business Central Training



Date: 12/3/2024, 5:30 p.m.

Teams Meeting:

For Santa Clara Stadium Authority:

Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:

Jihad Beauchman

1. Touch Base re FIFA Issues

Date: 12/4/2024, 5:30 p.m.  
Zoom Meeting:

For Santa Clara Stadium Authority:  
Jovan D. Grogan, Executive Director  
Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:  
Jihad Beauchman

For Bay Area Host Committee:  
Zaileen Janmohamed  
Sonia Nayak

1. Various Stadium Issues

Stadium Authority / Stadium Manager Quarterly Status Meeting

Date: 12/6/2024; 12:00 pm to 12:45 pm

Teams Meeting: Chuck Baker and Elycia Knight (City/Stadium Authority); Francine Hughes, Peter Wilhelm, and Emily Eskin (49ers/Stadium Manager)

1. Financial Performance of Past Non-NFL Events
  - a. Preliminary numbers show strong results but complete numbers are forthcoming
2. Status of Future Non-NFL Events
  - a. Booked Events - 2 events in 2025
  - b. Pipeline Events – 6+ events in 2025
3. Private Parking Agreements
  - a. Reviewed executed Private Parking Agreements
  - b. Discussed optimization measures for ongoing negotiations for private parking agreements
4. Discussed handling/POC of recent Fan Complaints
5. Discussed Stripes and Stars parking lot issues
6. CIP Projects Update – on track to begin construction in late 12/2025
  - a. Discussed Yellow lot 1 – hours of operation

## Business Central Upgrade Sync Meeting

Date: 12/08/2024; 1:00 pm to 2:00 pm

Teams Meeting: Linh Lam, Tyler Cook, Kenn Lee, Chuck Baker, and Christine Jung (SCSA);  
Jeff Fong, Chris Steele, and Peter Wilhelm (Stadium Manager)

1. Upgrade Timing
2. Managed Services Agreement with Armanino
3. Licensing
4. Training
5. Migration of Legacy Data

Date: 12/10/2024, 5:15 p.m.

Teams Meeting:

For Santa Clara Stadium Authority:

Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:

Jihad Beauchman

For Bay Area Host Committee:

Sonia Nayak

Robert Weikert

1. FIFA World Cup Study Session and Assignment and Assumption Agreement

Weekly Accounting Status Meeting

Date: 12/11/2024; 2:30 pm to 2:36 pm

Teams Meeting: Tyler Cook and Brenda Lee (SCSA); Brent Ghan (Stadium Manager)

1. Auditor Selection for FinCo and StadCo
2. Non-NFL Event Parking Revenue
3. Fiscal Year 2022/23 Shared Expense
4. Agreed Upon Procedure Audit

Date: 12/13/2024, 5:30 p.m.

Teams Meeting:

For Santa Clara Stadium Authority:

Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:

Jihad Beauchman

1. Touch Base re Stadium Issues

## **Stadium Capital Projects Coordination - Critical Path**

**Date:** 12/16/2024; 9:00 am to 10:00 am

**Zoom Meeting:** Elycia Knight, Reena Brilliot, Chuck Baker, and Nimisha Agrawal (City/SCSA); Ryan Van Maarth (Stadium Manager)

Discussion:

- Permit Progress for Critical Projects
- Video Board Design and Permitting
- CEQA Studies – Noise and Glare
- FAA and Land Use Commission Next Steps



Date: 12/16/2024, 2:00 p.m.

Teams Meeting:

For Santa Clara Stadium Authority:

Jovan D. Grogan, Executive Director

Glen R. Googins, Stadium Authority Counsel

Chuck Baker, Assistant City Manager

For Stadium Manager:

Jihad Beauchman

For Bay Area Host Committee:

Zaileen Janmohamed

Karina Herold

Sonia Nayak

Ruth Shikada

Robert Weikert

1. Super Bowl LX Costs and Interim Funding Agreement

ManCo Budget Finance Check-In Meeting

Date: 12/19/2024; 3:30 pm to 5:45 pm

In Person Meeting at Starbucks, 2030 Wyatt Dr #110, Santa Clara, CA 95054: Kenn Lee (City/SCSA); Jeff Fong and Chris Steele (Stadium Manager)

1. SCSA Budget Submittal
2. Auditor for StadCo, Stadium Financing Trust
3. Document Review Schedule
4. Upcoming SCSA Audit RFP

Date: 12/19/2024, 4:30 p.m.

Teams Meeting:

For Santa Clara Stadium Authority:

Glen R. Googins, Stadium Authority Counsel

For Stadium Manager:

Jihad Beauchman

1. Touch Base re Various Stadium and FIFA World Cup 2026 Issues