



City of Santa Clara

Meeting Minutes

Historical & Landmarks Commission

10/03/2024

6:00 PM

Hybrid Meeting
 City Hall Council
 Chambers/Virtual
 1500 Warburton Avenue
 Santa Clara, CA 95050

The City of Santa Clara is conducting the Historical and Landmarks Commission meeting in a hybrid manner (in-person and methods for the public to participate remotely)

- Via Zoom:

- o <https://santaclaraca.zoom.us/j/97233262035> or

- o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to PlanningPublicComment@santaclaraca.gov no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email.

PUBLIC PARTICIPATION IN ZOOM WEBINAR:

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

CALL TO ORDER AND ROLL CALL

Chair Leung called the meeting to order at 6:06 pm

Present 4 - Commissioner Michael Celso , Commissioner Amy Kirby, Chair Patricia Leung, and Commissioner Yvonne Inciarte

Absent 3 - Commissioner Kathleen Romano, Commissioner Ed Stocks, and Vice Chair Ana Vargas-Smith

A motion was made by Commissioner Inciarte, seconded by Commissioner Celso to excuse Commissioner Romano, Commissioner Vargas-Smith, and Commissioner Stocks.

Aye: 4 - Commissioner Celso, Commissioner Kirby, Chair Leung, and Commissioner Inciarte

Excused: 3 - Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

STUDY SESSION

[24-977](#) Study Session on the Library Facilities Master Plan: Community Input

Recommendation: There is no recommendation. The purpose of this report is to support a Study Session on this topic and to receive input from the Historical and Landmarks Commission on the development of the City's Library Facilities Master Plan.

Jeff Davis and Kristilyn Vercruyse from MSR Design and Mila Rianto, Assistant Librarian provided a presentation.

CONSENT CALENDAR

1. [24-975](#) Historical and Landmarks Commission Meeting Minutes of September 5, 2024

Recommendation: Approve the Historical and Landmarks Commission Meeting Minutes of the September 5, 2024 Meeting.

Commissioner Celso provided some corrections to the minutes-
Commissioner Stocks Voted **Chair Vargas-Smith** for **Chair**. **Chair Vargas-Smith** voted **Commissioner Celso** for **Chair** but he declined.

Motion to approve this item was made by Commissioner Inciarte, seconded by Commissioner Celso.

Aye: 4 - Commissioner Celso, Commissioner Kirby, Chair Leung, and Commissioner Inciarte

Excused: 3 - Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. [24-883](#) Consideration of a Historical Preservation Agreement (Mills Act Contract) (PLN24-00423) for 1309 Alviso Street.

Recommendation: Staff recommends that the Historical and Landmarks Commission find that the Mills Act Application and associated 10-Year Plan for restoration and maintenance accomplish the intent of preserving and maintaining the historical significance of the property; and therefore, recommend City Council approve of the City entering into a Mills Act Contract with the property owner, and the adoption of a 10-Year Restoration and Maintenance Plan associated with the Historical Preservation Agreement for the property located at 1309 Alviso Street.

Motion to close public hearing was made by Commissioner Inciarte, seconded by Commissioner Celso.

Motion to approve this item was made by Commissioner Celso, seconded by Commissioner Inciarte, with the condition for applicant to get clarification if the railing on the front porch was a historical feature and to approve a bronze plaque with a date of 1890.

Aye: 4 - Commissioner Celso, Commissioner Kirby, Chair Leung, and Commissioner Inciarte

Excused: 3 - Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

3. [24-927](#) Consideration of a Historical Preservation Agreement (Mills Act Contract) (File No. PLN24-00431) for 811 Monroe Street

Recommendation: Staff recommends that the Historical and Landmarks Commission determine the project to be exempt from CEQA pursuant to CEQA Section 1561(b)(3) and find that the Mills Act Application and associated 10-Year Plan for restoration and maintenance accomplish the intent of preserving and maintaining the historical significance of the property; and therefore, recommend City Council approval of a Mills Act Contract, and the adoption of a 10-Year Restoration and Maintenance Plan associated with the Historical Preservation Agreement for the property located at 811 Monroe Street.

Motion to close public hearing was made by Commissioner Inciarte, seconded by Commissioner Celso.

Motion to approve this item was made by Commissioner Celso, seconded by Commissioner Inciarte, to approve a bronze plaque with a date of 1903.

Aye: 4 - Commissioner Celso, Commissioner Kirby, Chair Leung, and Commissioner Inciarte

Excused: 3 - Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

STAFF REPORT

- 1. Historic Preservation Update
- 2. Historic Repair Report
- 3. Training and Travel Request
- 4. Budget Update

Senior Planner Nimisha Agrawal provided updates. The HLC drafted a memo that was presented to the commission and will be part of the minutes. Staff will prepare a cover memo for the presentation to the Council in the coming months and will update the commission on the Council date. Commissioner Celso pointed out that on page 16 of the memo the word "however" is used twice.

Staff shared the Historic Preservation Ordinance (HPO) Matrix that will be posted on the Historic Preservation page on The City's website. Staff provided an update on the budget.

COMMISSIONERS REPORT

Subcommittee Reporting - 20 minutes

Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium	Vargas-Smith / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung
Development Review Hearing	Romano /Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Leung
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas-Smith/Stocks
Santa Clara Station Area Task Force	Leung/Stocks
Park Court Neighborhood	

ADJOURNMENT

Motion to adjourn was made by Commissioner Inciarte, seconded by Commissioner Celso to adjourn the meeting at 8:08 pm. The next regular scheduled meeting is November 7, 2024.

Aye: 4 - Commissioner Celso, Commissioner Kirby, Chair Leung, and Commissioner Inciarte

Excused: 3 - Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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