

City of Santa Clara

Meeting Minutes Senior Advisory Commission

5:00 PM

Hybrid Meeting Santa Clara Senior Center Room 205 1303 Fremont Street Santa Clara, CA 95050

The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

10/20/2025

https://santaclaraca.zoom.us/j/97590069803

Meeting ID: 975 9006 9803 Or join by phone: 669-900-6833

CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Staff Liaison Jennifer Herb at 5:15 p.m.

A motion was made by Commissioner Soto to excuse Commissioners Manivannan and Vaz. Motion failed due to lack of second.

Present 4 - Commissioner Rick Andrews, Commissioner Kris Kapadia, Commissioner Rebecca Selden, and Commissioner Alma Soto

Absent 2 - Commissioner Srinivasan Manivannan, and Commissioner Maria Vaz

CONSENT CALENDAR

Approved the Consent Calendar

1.A 25-1003 Review and Approve the Senior Advisory Commission Minutes of August

18, 2025

Recommendation: Approve the Senior Advisory Commission Minutes of August 18, 2025

1.B 25-1067 Proposed 2026 Calendar of Meetings for the Senior Advisory

Commission.

Recommendation: The Commission makes a recommendation to the City Council to adopt

the proposed 2026 calendar of meetings for the Senior Advisory

Commission.

A motion was made by Commissioner Andrews, seconded by Commissioner Soto to approve the Minutes of August 18, 2025 and the proposed 2026 Calendar of Meetings for the Senior Advisory Commissioner.

Ave: 4 - Commissioner Andrews, Commissioner Kapadia, Commissioner Selden, and Commissioner Soto

Absent: 2 - Commissioner Manivannan, and Commissioner Vaz

PUBLIC PRESENTATIONS

Previous Senior Advisory Commissioner Wanda Buck shared thoughts on the Brown Act and advised Commissioners to be careful not to violate the Brown Act.

GENERAL BUSINESS

2. 25-925 Review of Meeting Procedures and Protocols, the Brown Act, and Public Records Act

> Assistant City Attorney, Jennifer Beyers provided a presentation and offered guidance to the Commission on meeting procedures and protocols, the Brown Act, and Public Records Act.

Senior Advisory Commission Election of Chair and Vice Chair for FY 3. 25-924 2025/26

Recommendation: Elect a Chair and Vice Chair to serve the Senior Advisory Commission for the FY 2025/26 term.

> Commissioner Andrews nominated himself for the role of Chair. Commissioners Andrews, Kapadia, Selden, and Soto accepted the nomination with a 4-0-2 vote.

Commissioner Kapadia made a motion, seconded by Commissioner Soto to continue the vote for Vice-Chair to the November Meeting.

Aye: 4 - Commissioner Andrews, Commissioner Kapadia, Commissioner Selden, and Commissioner Soto

Absent: 2 - Commissioner Manivannan, and Commissioner Vaz

4 25-1070 Discuss and Develop Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26

Recommendation: Discuss and develop Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26.

> The Commission began to brainstorm goals for the FY 2025/26 WorkPlan. Topics included:

- -Tour of Senior Center
- -List of park amenities available to public
- -Assess Census information of older adults per Santa Clara District
- -Review Senior Needs Assessment
- -Review Senior Center Membership data
- -Research senior housing/tiny homes available in Santa Clara?
- -Awareness of natural gas ban for older adults

STAFF REPORT

Recreation Manager Castro shared the following items:

- Halloween Home Decorating Contest nominations taken through, Monday, October 27.
- Diwali celebration at Live Oak Park, Thursday, October 23.
- SpooktaClara Halloween event at Central Park on Saturday, October 25 from 12 - 4 p.m.
- Nebula Rider art installation in Santa Clara for 3 more weeks.
- Henry Schmidt Park playground rehabilitation renovation to begin soon.
- Warburton Park rehabilitation project and International Swim Center project are both in the final design phase.

Recreation Supervisor Herb shared the following item:

- Senior Center Oktoberfest BBQ on Thursday, October 23 from 12 - 1 p.m.

COMMISSIONERS REPORT

Commissioner Kapadia shared a story about an older adult he met at the Senior Center, who was looking for assistance with getting medicine. Commissioner Kapadia introduced him to the Health & Wellness Coordinator at the Senior Center who was able to provide him with resources.

ADJOURNMENT

Commissioner Soto made a motion, seconded by Commissioner Andrews that the meeting be adjourned at 7:07 p.m.

Aye: 4 - Commissioner Andrews, Commissioner Kapadia, Commissioner Selden, and Commissioner Soto

Absent: 2 - Commissioner Manivannan, and Commissioner Vaz

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.