

**Attachment 2:  
Minutes from Commission Meetings**



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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10/06/2022

6:00 PM

Virtual Meeting

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Pursuant to California Government Code section 54953(e) and City of Santa Clara Resolution 22-9142 the Historical and Landmarks Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to provide methods for the public to participate remotely:

- Via Zoom:
  - o <https://santaclaraca.zoom.us/j/97233262035> or
  - o Phone: 1 (669) 900-6833
  - Webinar ID: 972 3326 2035

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#### **CALL TO ORDER AND ROLL CALL**

**A motion was made by Commissioner Vargas-Smith to excuse Commissioner Romano from the meeting and excused Commissioner Swartzwelder from the beginning of the meeting. The**

**motion was seconded by Commissioner Kirby. Commissioner Swartzwelder joined the meeting at 6:42 pm.**

### **CONSENT CALENDAR**

**A motion was made by Commissioner Vargas-Smith and seconded by Commissioner Kirby to approve the consent calendar.**

- 1.A Historical and Landmarks Commission Minutes of September 1, 2022

### **PUBLIC PRESENTATIONS**

#### **GENERAL BUSINESS**

2. Consideration of Historic Preservation Agreement (Mills Act Contract), Significant Property Alteration (SPA) Permit, and a Variance request to convert an existing detached two-story structure into an Accessory Dwelling Unit (ADU) and garage at 1184 Washington Street
- A motion was made by Commissioner Stocks, seconded by Commissioner Vargas-Smith to approve staff recommendation with the addition of a bronze plaque "1861."**
3. Review and Comment on the Draft Downtown Precise Plan

#### **STAFF REPORT**

1. Berryessa Adobe Maintenance

#### **COMMISSIONERS REPORT**

1. Subcommittee Reporting - 20 minutes
2. Board and Committee Assignments - 15 minutes
3. Announcements and Other Items - 10 minutes
4. Commissioner Travel and Training Requests - 10 minutes

**A motion was made by Commissioner Stocks, seconded by Commissioner Vargas-Smith to approve the training request and expenditure of funds for a total of \$380.00.**

#### **ADJOURNMENT**

**A motion was made by Commissioner Vargas-Smith, and seconded by Chair Leung to adjourn the meeting at 8:09 p.m..**

The next regular scheduled meeting is Thursday, November 3, 2022  
at 6 p.m.

**MEETING DISCLOSURES**

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# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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11/03/2022

6:00 PM

Virtual Meeting

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#### **CALL TO ORDER AND ROLL CALL**

#### **CONSENT CALENDAR**

**1.A** Historical and Landmarks Commission Minutes of October 6, 2022

**A motion was made by Vice Chair Vargas-Smith, seconded by Commissioner Stocks, to approve the remainder of the consent**

**calendar.**

- 1.B** Consideration of a proposed new attached Accessory Dwelling Unit (ADU) at 1860 Market Street that is located within 200 feet of a Historic Resource.

**A motion was made by Commissioner Romano, seconded by Commissioner Stocks, to continue this item to the February HLC meeting to allow time for the architect to review letters provided by the HLC Advisors and to consider modifying the proposed shed dormer to a hip dormer.**

**PUBLIC PRESENTATIONS**

**GENERAL BUSINESS**

- 2.** Consideration of Historic Resource Inventory Property Designation and a Historical Preservation Agreement (Mills Act Contract) for 324 Madison Street

**A motion was made by Commissioner Stocks, seconded by Commissioner Romano, to approve staff recommendation with direction to switch Years 4 and 5 and the addition of a bronze plaque "c. 1936."**

- 3.** STUDY SESSION: Historic Preservation Ordinance

**STAFF REPORT**

- 1. Berryessa Adobe Maintenance

**COMMISSIONERS REPORT**

- 1. Subcommittee Reporting - 20 minutes
- 2. Board and Committee Assignments - 15 minutes

**Board/Committee**

**Lead/Alternate**

Santa Clara Arts and Historic Consortium  
 Historic Preservation Society of Santa Clara  
 Old Quad Residents Association  
 Development Review Hearing  
 BART/ High Speed Rail/ VTA BRT Committee  
 Zoning Ordinance Update  
 El Camino Real Specific Plan Community Advisory Committee

Leung / Romano  
 Vargas-Smith / Leung  
 Leung / Romano  
 Romano / Vargas-Smith  
 Vargas-Smith / Swartzwelder  
 Romano / Swartzwelder  
 Leung

**ADJOURNMENT**

**A motion was made by Commissioner Vargas-Smith, and seconded by Commissioner Stocks, to adjourn the meeting at 9:39 p.m..**

**The next regular scheduled meeting is Thursday, December 1, 2022 at 6 p.m.**

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# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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12/01/2022

6:00 PM

Virtual Meeting

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#### **CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:05 p.m.

**Present** 6 - Commissioner Michael Celso , Commissioner Amy Kirby, Chair Patricia Leung, Commissioner Kathleen Romano, Commissioner Ed Stocks, and Vice Chair Ana Vargas-Smith

**Absent** 1 - Commissioner Megan Swartzwelder

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Stocks to excuse Commissioner Swartzwelder.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Swartzwelder

**CONSENT CALENDAR**

1. [22-1432](#) Historical and Landmarks Commission Minutes of November 3, 2022

**A motion was made by Commissioner Stocks, seconded by Commissioner Vargas-Smith, to approve Staff Recommendation.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Swartzwelder

**PUBLIC PRESENTATIONS**

**Commissioner Romano** discussed the ongoing construction at 712 Jefferson Street. She expressed concern that the item did not go before the HLC and was considered a Minor Significant Property Alteration Permit. She stated she was going to meet with staff to discuss further.

**Commissioner Leung** requested that a Stop Work Order for 712 Jefferson Street is agendized at the February 2, 2023 HLC meeting.

**GENERAL BUSINESS**

2. [22-1305](#) Consideration of a First and Second Story Addition at 1485 Bellomy Street that is located within 200 feet of a Historic Resource

Public Speakers:

Adam Thompson

Rob Mayer

Jonathon Evans

**A motion was made by Commissioner Stocks, seconded by Commissioner Vargas-Smith, to continue the item to the February 2, 2023 meeting with a recommendation for the following revisions:**

1. Reduce the 25-foot stucco wall on the side property line
2. Correct project data calculation and plan dimensions
3. Provide roof plans
4. Provide sketch of the two-neighboring residences in similar scale in elevation
5. Explore basement addition instead of above ground
6. Meet maximum 40% lot coverage
7. Change roof style to be compatible with the immediate neighborhood
8. Reduce the mass to be compatible with the adjacent HRI property

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Swartzwelder

3. [22-1422](#) Consideration of a Significant Property Alteration Permit for a Second Story Addition at 1540 Homestead Road (Continued from the May 5, 2022 HLC Meeting)

Public speakers:

Craig Mineweaser, Architectural Advisor to the HLC

Rob Mayer

Jonathon Evans

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith to continue the item to the February 2, 2023 meeting with the recommendation to work with architect and reduce mass on the right side along the driveway.**

**Aye:** 5 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Swartzwelder

**Recused:** 1 - Commissioner Stocks

- 4. [22-1451](#) Study Session: Discussion of Historical Preservation Topics to Recommend to the City Council for Council Consideration

The Commission discussed historic preservation topics to be referred to the City Council at their Priority Study Session. Staff Liaison Rebecca Bustos will draft a memo to Council on behalf of the HLC with this information.

**COMMISSIONERS REPORT**

**STAFF REPORT**

- 1. Berryessa Adobe Maintenance

**Staff Liaison Rebecca Bustos** indicated there were no updates.

- 1. Subcommittee Reporting - 20 minutes

Commissioners present reported on subcommittee activities. The Marketing Subcommittee stated that they had not met. The Outreach and Education Subcommittee shared that they had met to discuss context statement and the potential use of grant funds.

- 2. Board and Committee Assignments - 15 minutes

**Board/Committee**

**Lead/Alternate**

Santa Clara Arts and Historic Consortium	Leung / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung / Romano
Development Review Hearing	Romano / Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith / Swartzwelder
Zoning Ordinance Update	Romano / Swartzwelder
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Revitalization	Vargas-Smith / Romano

- 3. Announcements and Other Items - 10 minutes
- 4. Commissioner Travel and Training Requests - 10 minutes

**ADJOURNMENT**

A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano, to adjourn the meeting.

The meeting adjourned at 11:13 p.m.

The next regular scheduled meeting is on February 2, 2023.

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# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

02/02/2023

6:00 PM

Virtual Meeting

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#### **CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:06 p.m.

**Present** 6 - Commissioner Michael Celso , Commissioner Amy Kirby, Chair Patricia Leung, Commissioner Kathleen Romano, Commissioner Ed Stocks, and Vice Chair Ana Vargas-Smith

**Absent** 1 - Commissioner Megan Swartzwelder

**CONTINUANCES/EXCEPTIONS**

**A motion was made by Commissioner Romano, seconded by Commissioner Stocks, to continue Items 1.A and 1.B.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Absent:** 1 - Commissioner Swartzwelder

**1.A**     [23-80](#)           Continuance of the 906-950 Monroe Street Mixed-use project

**Recommendation:** Staff recommends the Historical and Landmarks Commission continue the proposed project to March 2, 2023.

**1.B**     [23-79](#)           Continuance Hearing of a proposed new attached Accessory Dwelling Unit (ADU) at 1860 Market Street that is located within 200 feet of a Historic Resource.

**Recommendation:** Recommend that the Historical and Landmarks Commission continue the proposed project to March 2, 2023.

**CONSENT CALENDAR**

**A motion was made by Commissioner Stocks, seconded by Commissioner Celso, to approve the Consent Calendar.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Absent:** 1 - Commissioner Swartzwelder

**2.A**     [22-1600](#)           Historical and Landmarks Commission Minutes of December 1, 2022

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of December 1, 2022.

**PUBLIC PRESENTATIONS**

None

**GENERAL BUSINESS**

3. [23-77](#) Continuance Hearing for a Significant Property Alteration Permit for a Second-Story Addition at 1540 Homestead Road

**Recommendation:** Staff recommends the Historical and Landmarks Commission forward a recommendation of approval for issuance of a Significant Property Alteration (SPA) Permit to the Planning Commission for the proposed addition, subject to the procedures outlined in the Preservation Treatment Plan attached to the Development Plans.

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Kirby, to recommend approval to the Planning Commission.**

**Aye:** 5 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Absent:** 1 - Commissioner Swartzwelder

**Recused:** 1 - Commissioner Stocks

4. [23-78](#) Continuance Hearing for a First and Second Story Addition at 1485 Bellomy Street that is located within 200 feet of a Historic Resource

**Recommendation:** Staff recommends that the Historical and Landmarks Commission find that the project as proposed would not significantly impact the integrity of the nearby resources, and therefore recommend approval of the design to the Development Review Hearing Officer.

**Public speakers:**

Jonathon Evans  
Adam Thompson  
Shea Salinas  
Rob Mayer

**A motion was made by Commissioner Stocks, seconded by Commissioner Celso, to recommend denial to the Planning Commission for the following reasons:**

- 1. The proposed massing overshadows the adjacent HRI property at 1479 Bellomy Street.**
- 2. The proposed addition would have an adverse effect to the historic fabric of the neighborhood.**
- 3. While other two-story residences exist nearby, the proposed design and massing would have a significant impact to the immediate setting.**
- 4. Complying with the existing PD Zoning restriction limiting additions to no more than 499sf serves to prevent overshadowing of the HRI property at 1479 Bellomy Street.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Absent:** 1 - Commissioner Swartzwelder

**Commissioner Celso** left the meeting at 9 p.m.

5. [23-61](#) Consideration of a Significant Property Alteration Permit and Variance for a first and second story alteration to the historic main house and the removal of a nonconforming garage and construction of a new nonconforming garage at 1516 Homestead Road

**Recommendation:** Staff recommends the HLC recommend approval of the Significant Property Alteration (SPA) Permit to the Planning Commission for the proposed alterations to the main historic resource, subject to the procedures outlined in the Preservation Treatment Plan attached to the Development Plans.

Staff recommends the HLC recommends redesign of the proposed garage to the Planning Commission prior to approving the Variance to reduce the height of the garage to 16 feet, increase the rear setback to 5 feet, reduce the rear yard coverage to 40%, and modify the materials to be more consistent with the main house.

**Public speakers:**

Jonathon Evans  
Adam Thompson

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith to recommend approval of the Significant Property Alteration Permit and Variance to the Planning Commission.**

**Aye:** 4 - Commissioner Kirby, Chair Leung, Commissioner Romano, and Vice Chair Vargas-Smith

**Absent:** 2 - Commissioner Celso, and Commissioner Swartzwelder

**Recused:** 1 - Commissioner Stocks

**STAFF REPORT**

2. Berryessa Adobe Maintenance

3. 712 Jefferson Street

**Staff Liaison Rebecca Bustos** indicated there were no updates.

**COMMISSIONERS REPORT**

1. Subcommittee Reporting - 20 minutes

2. Board and Committee Assignments - 15 minutes

**Board/Committee**

Santa Clara Arts and Historic Consortium  
Historic Preservation Society of Santa Clara  
Old Quad Residents Association  
Development Review Hearing  
BART/ High Speed Rail/ VTA BRT Committee  
Zoning Ordinance Update  
El Camino Real Specific Plan Community Advisory Committee  
Downtown Precise Plan

**Lead/Alternate**

Leung / Romano  
Vargas-Smith / Leung  
Leung / Romano  
Romano / Vargas-Smith  
Vargas-Smith/Swartzwelder  
Romano / Swartzwelder  
Leung  
Vargas

3. Announcements and Other Items - 10 minutes

4. Commissioner Travel and Training Requests - 10 minutes

**ADJOURNMENT**

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano, to adjourn the meeting.**

**The meeting adjourned at 10:09 p.m.**

**The next regularly scheduled meeting is on March 2, 2023.**

**Aye:** 5 - Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Absent:** 2 - Commissioner Celso, and Commissioner Swartzwelder

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# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

05/17/2023

6:00 PM

Hybrid Meeting  
City Hall Council  
Chambers/Virtual  
1500 Warburton Avenue  
Santa Clara, CA 95050

#### Special Meeting

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 (“The Brown Act”) and Section 708 of the Santa Clara City Charter, the undersigned calls for a Special Meeting of the Historical and Landmarks Commission of the City of Santa Clara, to commence and convene on May 17, 2023 at 6:00 pm for a Special Meeting in the City Hall Council Chambers located in the East Wing of City Hall at 1500 Warburton Avenue, Santa Clara, California, to consider the following matter(s) and to potentially take action with respect to them.

The City of Santa Clara is conducting the Historical and Landmarks Commission meeting in a hybrid manner (in-person and methods for the public to participate remotely)

• Via Zoom:

o <https://santaclaraca.zoom.us/j/97233262035> or

o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

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- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

**CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:04 p.m.

- Present** 5 - Commissioner Amy Kirby, Chair Patricia Leung, Commissioner Kathleen Romano, Commissioner Ed Stocks, and Vice Chair Ana Vargas-Smith
- Absent** 1 - Commissioner Michael Celso

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano, to excuse Commissioner Celso.**

- Aye:** 5 - Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Absent:** 1 - Commissioner Celso

**CONSENT CALENDAR**

Item 1.C was moved to GENERAL BUSINESS.

**CONSENT CALENDAR**

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano, to approve item 1.A and 1.B. Item 1.C was moved to GENERAL BUSINESS.**

- Aye:** 5 - Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Celso

- 1.A [23-643](#) Historical and Landmarks Commission Minutes of February 2, 2023
- 1.B [23-644](#) Action on Draft Certified Local Government (CLG) 2021-2022 Annual Report
- 1.C [23-357](#) Consideration of a Mills Act Contract and Major Significant Property Alteration Permit at 1365 Main Street.

Public Speakers:

**Jonathon Evans**

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith, to recommend approval to the Planning Commission with a request to the Chief Building Official to allow the applicant to keep the southside windows intact per the Historic Building Code and to modify the 10 Year Plan to move the foundation work to year one. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Celso

## **PUBLIC PRESENTATIONS**

### **GENERAL BUSINESS**

2. [23-642](#) Consideration of a Major Significant Property Alteration Permit for Additions and Renovations to a Historic Property Located at 4120 Bassett Street (CEQA: Categorical Exemption, 15301(e)(2) - Existing Facilities and 15331- Historical Resource Restoration / Rehabilitation)

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith, to recommend approval to the Planning Commission.**

**Aye:** 5 - Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Celso

3. [23-645](#) Consideration of a proposed new attached Accessory Dwelling Unit (ADU) and modification of attic space into living space at 611 Hilmar Street that is located within 200 feet of a Historic Resource.

Public Speakers:

**Matt Dougherty**

**Bea Riley**

**Timi Okai**

**Larry Gatson**

**Mark Kelsey**

**Christoph Van Hover**

**Mark Kolbeck**

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith, to recommend approval to the Development Review Hearing Officer with a recommendation to the homeowner to modify the front facade to the original design in conformance with existing codes and to consider listing the residence on the HRI with a Mills Act.**

**Aye:** 4 - Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Nay:** 1 - Commissioner Kirby

**Excused:** 1 - Commissioner Celso

4. [23-656](#) Consideration of a proposed new attached Accessory Dwelling Unit (ADU) at 1860 Market Street that is located within 200 feet of a Historic Resource continued from the November 3, 2023 and February 2, 2023 Historical and Landmarks Commission meetings

**A motion was made by Commissioner Romano, seconded by Commissioner Kirby, to recommend approval to the Planning Commission.**

**Aye:** 5 - Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Celso

5. [23-646](#) Action to Authorize Staff to Solicit Vendor Quotes for a State of California Department of Parks and Recreation (DPR) for the Downtown Post Office and Authorize the Expenditure of Historical and Landmarks Commission (HLC) Funds

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano, to approve.**

**Aye:** 5 - Commissioner Kirby, Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 1 - Commissioner Celso

**STAFF REPORT**

- 1. Berryessa Adobe Maintenance

**COMMISSIONERS REPORT**

- 1. Subcommittee Reporting - 20 minutes

- 2. Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium

Leung / Romano

Historic Preservation Society of Santa Clara

Vargas-Smith / Leung

Old Quad Residents Association

Leung / Romano

Development Review Hearing

Romano / Vargas-Smith

BART/ High Speed Rail/ VTA BRT Committee

Vargas-Smith/ Vacant

Zoning Ordinance Update

Romano / Vacant

El Camino Real Specific Plan Community Advisory Committee

Leung

Downtown Precise Plan

Vargas

**ADJOURNMENT**

**A motion was made that this meeting be Adjourned at 10:33 p.m..**

**The motion carried by a unanimous vote.**

The next regular scheduled meeting is Thursday, June 1, 2023 at 6 p.m.

**MEETING DISCLOSURES**

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# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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06/01/2023

6:00 PM

Hybrid Meeting  
 City Hall Council  
 Chambers/Virtual  
 1500 Warburton Avenue  
 Santa Clara, CA 95050

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The City of Santa Clara is conducting the Historical and Landmarks Commission meeting in a hybrid manner (in-person and methods for the public to participate remotely)

• Via Zoom:

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**CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:01 p.m.

**Present** 4 - Chair Patricia Leung, Commissioner Kathleen Romano, Commissioner Ed Stocks, and Vice Chair Ana Vargas-Smith

**Absent** 2 - Commissioner Michael Celso , and Commissioner Amy Kirby

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith, to excuse Commissioners Kirby and Celso.**

**Aye:** 4 - Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Absent:** 2 - Commissioner Celso, and Commissioner Kirby

**CONSENT CALENDAR**

Item 1 was moved to GENERAL BUSINESS.

1. [23-512](#) Consideration of Historic Resource Inventory Property Designation and a Historical Preservation Agreement (Mills Act Contract) for 1053 Lexington Street

**A motion was made by Commissioner Stocks, seconded by Commissioner Romano, to recommend approval to the City Council with an update the 10 Year Plan to include language that any repairs to the exterior will be done with like materials and in a comparable style that maintains its character-defining features, to modify Year 4 to foundation inspection, and for a "1935" bronze plaque.**

**Aye:** 4 - Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 2 - Commissioner Celso, and Commissioner Kirby

**PUBLIC PRESENTATIONS**

**GENERAL BUSINESS**

2. [23-647](#) Consideration of the 950 Monroe Street Mixed-Use Project

This item was not considered due to lack of quorum and will be heard at a future HLC meeting.

**Not considered**

**STAFF REPORT**

1. Berryessa Adobe Maintenance

**TRAINING AND TRAVEL REQUESTS**

**COMMISSIONERS REPORT**

1. Subcommittee Reporting - 20 minutes

2. Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium

Leung / Romano

Historic Preservation Society of Santa Clara

Vargas-Smith / Leung

Old Quad Residents Association

Leung / Romano

Development Review Hearing

Romano / Vargas-Smith

BART/ High Speed Rail/ VTA BRT Committee

Vargas-Smith/ Vacant

Zoning Ordinance Update

Romano / Vacant

El Camino Real Specific Plan Community Advisory Committee

Leung

Downtown Precise Plan

Vargas

Commissioner Travel and Training Requests

**A motion was made by Commissioner Romano, seconded by Commissioner Stocks, to retroactively approve a Commission budget expenditure for Commissioner Vargas-Smith to attend the California Preservation Foundation conference in San Francisco.**

**Aye:** 4 - Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 2 - Commissioner Celso, and Commissioner Kirby

**ADJOURNMENT**

The meeting was adjourned at 6:30 p.m.

**A motion to adjourn the meeting was made by Commissioner Romano, seconded by Commissioner Vargas-Smith.**

**MEETING DISCLOSURES**

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# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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06/29/2023

6:00 PM

City Hall Council Chambers

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#### Special Meeting

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the undersigned calls for a Special Meeting of the Historical and Landmarks Commission of the City of Santa Clara, to commence and convene on June 29, 2023, at 6:00 pm for a Special Meeting in the City Hall Council Chambers located in the East Wing of City Hall at 1500 Warburton Avenue, Santa Clara, California, to consider the following matter(s) and to potentially take action with respect to them.

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**CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:01 p.m.

**Present** 5 - Chair Patricia Leung, Commissioner Kathleen Romano, Commissioner Ed Stocks, Vice Chair Ana Vargas-Smith , and Commissioner Yvonne Inciarte

**Absent** 2 - Commissioner Michael Celso , and Commissioner Amy Kirby

**A motion was made by Commissioner Stocks, seconded by Commissioner Vargas-Smith, to excuse Commissioners Kirby and Celso.**

**Aye:** 5 - Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Absent:** 2 - Commissioner Celso, and Commissioner Kirby

**CONSENT CALENDAR**

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith, to approve the Consent Calendar.**

**Aye:** 4 - Chair Leung, Commissioner Romano, Commissioner Stocks, and Vice Chair Vargas-Smith

**Excused:** 2 - Commissioner Celso, and Commissioner Kirby

**Abstained:** 1 - Commissioner Inciarte

1.A [23-777](#) Historical and Landmarks Commission Minutes of May 17, 2023

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of May 17, 2023.

1.B [23-778](#) Historical and Landmarks Commission Minutes of June 1, 2023

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of June 1, 2023.

**PUBLIC PRESENTATIONS**

**GENERAL BUSINESS**

[23-779](#)

Consideration of the 950 Monroe Street Mixed-Use Project

**Recommendation:** Minor SPA

Recommend the Historical and Landmarks Commission find that, based upon the analysis and findings of the historical evaluation, the Commission forward a recommendation of approval of the Minor SPA to the Community Development Director.

Rezoning

Recommend that the Historical and Landmarks Commission review the Rezoning and Vesting Tentative Map and provide a recommendation to the City Council.

Design Review

Recommend that the Historical and Landmarks Commission review the Architectural Review for the mixed-use project and provide a recommendation to the Development Review Hearing Officer.

CEQA Review

Recommend that the Historical and Landmarks Commission review the EIR and provide a recommendation to the City Council.

## Public Speakers:

Dave Delozier  
Adam Thompson  
Robert Fitch  
Brian Goldberg  
George Haro  
Janet Stevenson  
Jonathon Evans  
Joy Diaz  
Stanley Carlson  
Noreen Carlson  
Steve Ringer  
Lou Farria  
Quentin Diduck  
Michael Cole  
Mike  
Alicia Guerra  
Donna West  
Bev Hermack

**A motion was made by Commissioner Romano, seconded by Commissioner Stocks, to forward a recommendation of approval of the Minor SPA to the Community Development Director with recommended added conditions as follows:**

**- Update the Mills Act Contract for 906 Monroe Street with an updated 10-year plan and DPR that include analysis of 1341 Homestead Road.**

**-While removing the non-historic rear addition at 930 Monroe Street, the applicant should restore any material that is salvageable.**

**Aye:** 4 - Chair Leung, Commissioner Romano, Commissioner Stocks, and Commissioner Inciarte

**Excused:** 2 - Commissioner Celso, and Commissioner Kirby

**Recused:** 1 - Vice Chair Vargas-Smith

**A motion was made by Commissioner Romano, seconded by Commissioner Inciarte, to recommend denial of the Planned Development Rezoning and Vesting Tentative Subdivision Map to the Planning Commission.**

**Aye:** 4 - Chair Leung, Commissioner Romano, Commissioner Stocks, and Commissioner Inciarte

**Excused:** 2 - Commissioner Celso, and Commissioner Kirby

**Recused:** 1 - Vice Chair Vargas-Smith

**A motion was made by Commissioner Romano, seconded by Commissioner Stocks, to recommend denial of the Architectural Review for the mixed-use project to the Development Review Hearing Officer. The Commission recommended denial because the townhouses would negatively affect the HRI properties on-site as well as those within 200 feet. The proposed six-story height of the mixed-use building is too tall for the surrounding single-family homes, and it would affect the ebb and flow on Monroe Street.**

**Aye:** 4 - Chair Leung, Commissioner Romano, Commissioner Stocks, and Commissioner Inciarte

**Excused:** 2 - Commissioner Celso, and Commissioner Kirby

**Recused:** 1 - Vice Chair Vargas-Smith

**The Commission voted to not provide a recommendation on the Environmental Impact Report because the City Attorney advised that response is needed to a late public comment received outside of the CEQA 45-day public comment period.**

**Aye:** 4 - Chair Leung, Commissioner Romano, Commissioner Stocks, and Commissioner Inciarte

**Excused:** 2 - Commissioner Celso, and Commissioner Kirby

**Recused:** 1 - Vice Chair Vargas-Smith

**STAFF REPORT**

- 1. Berryessa Adobe Maintenance
- 2. Downtown Post Office History Survey

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith, to request that City Historian and Historical Advisor to the HLC Lorie Garcia to complete the historic survey for the Downtown Post Office.**

**Aye:** 5 - Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Excused:** 2 - Commissioner Celso, and Commissioner Kirby

**TRAINING AND TRAVEL REQUEST**

**COMMISSIONERS REPORT**

- 1. Subcommittee Reporting - 20 minutes
- 2. Board/Committee Lead/Alternate

Santa Clara Arts and Historic Consortium	Leung / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung / Romano
Development Review Hearing	Romano / Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Vacant
Zoning Ordinance Update	Romano / Vacant
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas

**ADJOURNMENT**

The meeting was adjourned at 11:17 p.m.

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Inciarte, to adjourn the meeting.**

**Aye:** 5 - Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Excused:** 2 - Commissioner Celso, and Commissioner Kirby

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# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

09/07/2023

6:00 PM

Hybrid Meeting  
 City Hall Council  
 Chambers/Virtual  
 1500 Warburton Avenue  
 Santa Clara, CA 95050

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#### CALL TO ORDER AND ROLL CALL

**Chair Leung** called the meeting to order at 6:03 p.m.

**Present** 6 - Commissioner Michael Celso , Commissioner Amy Kirby, Chair Patricia Leung, Commissioner Kathleen Romano, Vice Chair Ana Vargas-Smith , and Commissioner Yvonne Inciarte

**Absent:** 1 - Commissioner Ed Stocks

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Celso, to excuse Commissioner Stock's absence.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Absent:** 1 - Commissioner Stocks

### **CONSENT CALENDAR**

**Commissioner Romano, seconded by Commissioner Vargas-Smith, voted to approve Items 1.A and 1.B on the Consent Calendar.**

**Aye:** 4 - Chair Leung, Commissioner Romano, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Excused:** 1 - Commissioner Stocks

**Abstained:** 2 - Commissioner Celso, and Commissioner Kirby

- 1.A**    [23-914](#)    Historical and Landmarks Commission Minutes of June 29, 2023
- 1.B**    [23-974](#)    Historical and Landmarks Commission 2024 Calendar of Meetings
- 1.C**    [23-882](#)    Consideration of a Historical Preservation Agreement (Mills Act Contract) for 2566 Homestead Road

Item 1.C was moved to GENERAL BUSINESS at the request of **Chair Leung**.

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith to recommend approval to the City Council with a recommendation that any future changes to the residence reflect the pre-1987 condition.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Excused:** 1 - Commissioner Stocks

### **PUBLIC PRESENTATIONS**

### **GENERAL BUSINESS**

2. [23-975](#) Study Session: Historical and Landmarks Commission Roles and Responsibilities  
**City Attorney Glen Gogins** provided a presentation to the Commission.
3. [23-976](#) Study Session: Draft Downtown Precise Plan  
**Planning Manager Lesley Xavier** provided a presentation to the Commission. There were three public speakers:  
  
Jonathon Evans  
Noah MacDonald  
Ed Stocks
4. [23-973](#) Election of Historical and Landmarks Commission Chair and Vice Chair  
**A motion was made by Commissioner Celso, seconded by Commissioner Romano, to continue the item to the October 5, 2023 HLC meeting.**  
  
**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Vice Chair Vargas-Smith, and Commissioner Inciarte  
  
**Excused:** 1 - Commissioner Stocks

### **STAFF REPORT**

1. Berryessa Adobe Maintenance
2. Historic Context Statement Cost Estimates

**Principal Planner Rebecca Bustos** provided a general cost estimate to the Commission for a City Historic Context Statement and an Old Quad specific Context Statement.

The Commission asked that staff review options for use of the 2022 Historic Preservation Fund Grant from the State Historic Preservation Office to determine if the funds can be set aside for a future use. Alternatively, the Commission requested that staff look into using the funds for streetlight banners to promote Historic Preservation Month.

### **Training and Travel Request**

### **COMMISSIONERS REPORT**

1. Subcommittee Reporting - 20 minutes

2. Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium	Leung / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung / Romano
Development Review Hearing	Romano / Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith/ Vacant
Zoning Ordinance Update	Romano / Vacant
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Precise Plan	Vargas

**ADJOURNMENT**

The meeting adjourned at 8:18 p.m.

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Celso, to adjourn the meeting.**

**Aye:** 6 - Commissioner Celso, Commissioner Kirby, Chair Leung, Commissioner Romano, Vice Chair Vargas-Smith, and Commissioner Inciarte

**Absent:** 1 - Commissioner Stocks

The next regular scheduled meeting is Thursday, October 5, 2023

**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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