



City of Santa Clara

Meeting Agenda

Board of Library Trustees

Monday, September 12, 2022

6:00 PM

Virtual Meeting

Pursuant to the Government Code section 54953(e) and City of Santa Clara Resolution 22-9135, the Board of Library Trustees meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

• Via Zoom:

o <https://santaclaraca-gov.zoom.us/j/86889471097>

Webinar ID: 868 8947 1097 or

o Phone: 1(669) 900-6833

PUBLIC PARTICIPATION IN ZOOM WEBINAR: Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
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- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
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CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

The items listed on the CONSENT CALENDAR are considered routine and will be adopted by one motion. There will be no separate discussion of the items on the CONSENT CALENDAR unless discussion is requested by a member of the Board, staff, or public.

1.A 22-1139 [Action on the Meeting Minutes of August 17, 2022](#)

Recommendation: Approve meeting minutes of August 17, 2022

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

- 2 22-1141 [Review of Board of Library Trustees' Work Plan](#)
Recommendation: Review and approve work plan
- 3 22-1142 [Board Development and Engagement](#)
Recommendation: This item is informational only, there is no recommendation.
- 4 22-1143 [Call for Agenda Items](#)
Recommendation: Suggest topics for future agenda items

STAFF REPORT

- 22-1147 [Library Comic Con Update](#)
Recommendation: This item is informational only, there is no recommendation.
- 22-1148 [Introduction to the new Northside Library Program Coordinator.](#)
Recommendation: This item is informational only, there is no recommendation.
- 22-1149 [City Librarian Report on Library Programs and Activities.](#)
Recommendation: Note and file monthly update on Library activities.

TRUSTEES REPORT**ADJOURNMENT**

The Board of Library Trustees Meeting is adjourned to October 3, 2022, at 6:00pm.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

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City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

22-1139

Agenda Date: 9/12/2022

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Action on the Meeting Minutes of August 17, 2022

COUNCIL PILLAR

Enhance Community Engagement and Transparency

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Approve meeting minutes of August 17, 2022

Reviewed by: Vanessa Pacheco, Interim Management Analyst

Approved by: Patty Wong, City Librarian

ATTACHMENTS

1. Board of Library Trustees Meeting Minutes 8-17-2022 - Draft



City of Santa Clara

Meeting Minutes

Board of Library Trustees

08/17/2022

6:00 PM

Virtual Meeting

Special Meeting

Pursuant to the Government Code section 54953(e) and City of Santa Clara Resolution 22-9067, the Board of Library Trustees meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

- Via Zoom:
 - o <https://santaclaraca-gov.zoom.us/j/97255938995>

Webinar ID: 972 5593 8995 or

- o Phone: 1(669) 900-6833

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the Chair calls for a Special Meeting of the Board of Library Trustees to commence and convene on August 17, at 6:00 PM for a Special Meeting held virtually via Zoom, to consider the following matter(s) and to potentially take action with respect to them.

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CALL TO ORDER AND ROLL CALL

Chair Evans called the meeting to order at 6:04pm.

Present 5 - Trustee Leonne Broughman, Trustee Debbie Tryforos, Vice Chair Jan Hintermeister, Trustee Stephen Ricossa, and Chair Jonathon Evans

CONSENT CALENDAR

A motion was made by Trustee Broughman, seconded by Trustee Ricossa to approve the Consent Calendar. The motion passes 5-0.

Aye: 5 - Trustee Broughman, Trustee Tryforos, Vice Chair Hintermeister, Trustee Ricossa, and Chair Evans

1.A [22-969](#) Action on the Meeting Minutes of June 9, 2022

Recommendation: Approve meeting minutes of June 9, 2022

PUBLIC PRESENTATIONS

Trustee Ricossa was asked by the Foundation and Friends **Executive Director, JoAnn Davis** to announce the Patio Sale on Saturday, August 20, 2022 at the Central Park Library.

GENERAL BUSINESS

2 [22-1015](#) Approval of the revised Community Room Policy and Use Agreement Forms reflecting the City Council approved municipal fee changes

Recommendation: Approve the Community Room Policy and Use Agreement Forms

The Community Room Policy was updated to reflect the City Council approved municipal fee changes. The Board of Library Trustees requested that the Community Room Policy be made clear, noting that the "Rules for Community Room Use" are specifically meant for groups not associated with the Library or City. Library staff will bring suggestions back to the Board for review at the September 12, 2022 Board of Library Trustees meeting.

A motion was made by Trustee Broughman, seconded by Trustee Ricossa to approve the revised Community Room Policy and Use Agreement Forms reflecting the City Council approved municipal fee changes dependent on the spelling correction. The motion passes 3-2.

Aye: 3 - Trustee Broughman, Trustee Tryforos, and Trustee Ricossa

Nay: 2 - Vice Chair Hintermeister, and Chair Evans

- 3 [22-970](#) Review of Board of Library Trustees' Work Plan

Recommendation: Review and approve work plan

The Board would like the Work Plan to be reviewed regularly.

- 4 [22-1018](#) Board Development and Engagement

Recommendation: This item is informational only, no recommendation

The Board of Library Trustees began reviewing chapter 1 of, "The Successful Library Trustee Handbook" including the types of libraries, acknowledging that the Santa Clara City Library is a general funded municipal library. They are an advisory board, who selects the City Librarian and accepts donations. Future readings will be highlighted well in advance of the meetings.

The Board recommends additional work be done when on-boarding new Trustees. **City Librarian, Wong** offered to work with the board to create a process to actively recruit new Trustees, work on outreach/engagement, and create an on-boarding plan. **Trustee Broughman** and **Trustee Tryforos** volunteered to do more research after November of this year.

City Librarian, Wong reviewed a Legal Memorandum shared by the Interim City Attorney regarding elections and remaining neutral as a body.

STAFF REPORT

[22-998](#)

Adult Services Division Update

Recommendation: No recommendation for this item

The Board of Library Trustees was introduced to the new **Adult Services Librarian, David Fournier**. **David** previously worked with Read Santa Clara as a Library Technology Assistant since January 2019. He holds a Masters in Library and Information Science from San Jose State University, and is passionate about digital literacy and accessibility.

Librarian, Megan Tristao gave a brief overview of the Parks Pass program. The Santa Clara City Library has 20 passes as a system. There are currently more than 250 people waiting for the passes. State Parks will distribute more passes in the fall to maintain the holds list. We received a \$4,400 Grant of which \$2,800 will be used for programming and \$1,600 was spent on creating a new hiking collection. The Summer Reading program was reviewed. The Library offered programs focused on exploration, adventure, and skill building for kids, teens, and adults. More than 700 adults registered this year.

Adult Services Program Coordinator, Theresa Campos reviewed the new Bookmobile stops this summer. The Bookmobile had 88 visits, 2800 patron interactions, and 201 new library cards.

Vice Chair Hintermeister thanked **Megan** and **David** who both presented at the California Library Association Conference for representing the Santa Clara City Library so well.

Trustee Broughman reiterated that **David** has been with the Library for years with Read Santa Clara.

[22-973](#)

City Librarian Report on Library Programs, Activities, and updates on the Strategic Plan, Facilities Master Plan, Technology Purchases, and Outreach.

Recommendation: Note and file monthly update on Library activities

City Librarian, Patty Wong gave updates on Library programs and activities. The Strategic Plan is down to 2 candidates awaiting review and reference checks. The Facilities Master Plan RFP may be reissued since a sole response was received.

City Librarian, Wong also shared that Library Technology staff along with City IT has worked very hard on a Technology Plan in which they not only take inventory on the over 500 physical pieces, but update existing equipment with one time salary savings rolled over to the current year. This includes the replacement of 145 public PCs, 13 self-check machines, and staff equipment. This is an inventory and plan for the next 5 years.

City Librarian, Wong conveyed that Outreach continues to be a large part of our work. The recent Teen Grant has been very successful. In the fall the teens will be helping to support the after school program at the Family Services Center.

Trustee Broughman asked when Comic Con is. **City Librarian, Wong** reminded the Board of the October 22 date.

Chair Evans asked for a Northside building exterior update. **City Librarian, Wong** informed the Board that staff has meet with architects who have brought in a 3rd party group to analyze the tiles. They have come to the conclusion that the architects are responsible for costs. Council is aware of the issue.

Trustee Tryforos asked about meeting in person. **City Librarian, Wong** will get back to the Board.

TRUSTEES REPORT

Vice Chair Hintermeister requested that the Work Plan be formatted as landscape to make it readable. He took Patty's suggestion and checked out banned books from the ALA list and found them interesting and encourages the Board do so as well. He also said he would of liked to tip the Parapetetic Player's after their performance at the Mission Library.

City Librarian Wong reminded the Board that all library programs are free. The community might perceive that Library programs might have a cost if fundraising were to take place.

ADJOURNMENT

The meeting was adjourned at 7:55 pm.

A motion was made by Trustee Broughman, seconded by Trustee Ricossa to adjourn the meeting.

Aye: 5 - Trustee Broughman, Trustee Tryforos, Vice Chair Hintermeister, Trustee Ricossa, and Chair Evans

The Board of Library Trustees Meeting is adjourned to September 12, 2022, at 6:00 pm

MEETING DISCLOSURES

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Agenda Report

22-1141

Agenda Date: 9/12/2022

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Review of Board of Library Trustees' Work Plan

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

The Board of Library Trustees maintains a long-term work plan detailing the Board's goals and objectives. Under normal circumstances, this document is reviewed and updated on a regular basis. Due to irregularly held meetings and competing priorities during the COVID-19 pandemic, the long-term work plan had not been reviewed or updated since January 2020. A review of this workplan began during the November 1, 2021 meeting and concluded on the December 6, 2021 meeting. The work plan is a standing agenda item to ensure activities are documented and new items can be updated.

DISCUSSION

The Board of Library Trustees will review its workplan, suggest edits, discuss potential actions for items, and decide if additional topics should be included on the work plan.

PUBLIC CONTACT

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RECOMMENDATION

Review and approve work plan

Reviewed by: Vanessa Pacheco, Interim Management Analyst

Approved by: Patty Wong, City Librarian

ATTACHMENTS

1. Board of Library Trustees Work Plan - updated 09-07-2022.pdf

Board of Library Trustees Work Plan - updated 09-07-2022

Category	Item	Comments	Status
Development	<p>Explore opportunities for Library services in upcoming developments. Patrick Henry Specific Plan has potential.</p> <p>Monitor progress and work with City Librarian to advocate for library presence in plan.</p>	<p>City Council study session on Dec. 7 pointed to potential support for joint use with Mission College. Board prepared letter to Planning Commission for introduction at Study Session on January 10 with a final hearing on January 26. Board members presented on both dates sharing the need to integrate library service, as part of city services, in congruence with City growth and development and encouraged the Planning Commission to share this recommendation with Council. Other key dates: Council Priorities (February 8, 2022) and Council final review of Patrick Henry Plan (TBD);</p> <p>City approved one time existing funding for Strategic Plan (3/1/2022) Council approved Patrick Henry Strategic Plan (3/22/2022)</p> <p>City approval to use one time existing funding for Library Facilities Master Plan (4/2022)</p> <p>Representatives from the Board will sit on evaluation panels to assist the choice of contractor for strategic plan and facilities master plan (5/2022)</p> <p>Board representatives in process of reviewing strategic plan RFP responses (7/2022)</p> <p>Strategic Master Plan - Panel to review responses at an upcoming meeting. Down to 2 proponents. Will contact references after discussion.</p> <p>Facilities Master Plan - Failed search. Funds will carry over reopen RFP should we want to do so. Would first be brought back to the Board to look at language and content (8/2022).</p>	Ongoing
General Plan	<p>Library incorporation into General Plan;</p> <p>Continue using numbers as an approach to planning;</p> <p>Address future library needs in relation to increasing population</p>	<p>The Library's creation of a facilities master plan or strategic plan may provide groundwork for how Library will be included in General Plan (11/1/21 BOLT meeting).</p> <p>The Patrick Henry Development may be an opportunity to integrate such planning. Staff will seek funding through CIP process or one time funding in Library GF. (1/31/22);</p> <p>Strategic Plan RFP in development; final will be used to coordinate with existing City plans (3/1/2022)</p> <p>Board representatives in process of reviewing strategic plan RFP responses (7/2022)</p>	Ongoing

Developer Impact Fees	Explore how developer impact fees are used elsewhere to support library services. Advocate for their use in Santa Clara.	<p>City Librarian has discussed with City Manager staff; diversification of funding is a strong and supported concept with timing needed (11/2021)</p> <p>Discussion of alternative funding inc Developer Impact Fees with current Interim City Manager - indicators that there is no will for this type of support during a deficit. (7/2022)</p> <p>The CMO has no political will to bring this kind of item forward. City Librarian suggested that the Library needs diversified impact funding and that we can't rely on the general fund alone. Staff to look into updated comparison on what other cities are charging (8/2022).</p>	Ongoing
Placemaking	Explore ways to enhance and utilize areas surrounding libraries to attract new users	<p>Board provided input to Parks and Recreation on the City Plaza Park Gazebo Enhancement Project. Update: City Librarian to meet with Parks and Rec Director on monthly basis. City Librarian developing chart of Community Based Organizations including schools to reach out and explore new ideas (11/2021)</p> <p>Staff grant writing to include engagement with teens and multicultural communities (2/2022);</p> <p>Grant writing continues exploring youth and adult workforce development. (3/2022)</p> <p>Grants update on placemaking efforts from staff and presentation on Dia</p> <p>Grant (4/2022)</p> <p>Grant for youth workforce development teen intern leadership program in progress (7/2022)</p> <p>Grant for State Parks Pass program with circulating hiking materials in progress (7/2022)</p> <p>Grant for State Parks program is active and very popular. Funding for Parks and Recreation Gazebo project outside of Mission Library has passed and will be completed in the fall (8/2022).</p> <p>Changes to AV in all library facilities will enhance capacity and access to host larger public meetings (8/2022).</p>	Ongoing

Community Rooms	Assess community room fee structure.	<p>In development; limited launch on Study Rooms in August; Initial meetings held with Finance and Parks & Recreation to streamline community room fee structure and policies (Phase II of Municipal Fee Schedule). Public Hearing on 10/22/19, and adoption 11/19/19; fees are suspended for now. BOLT and P&R Commission had public meetings on October 15, 2019 to review an initial staff proposal. Both bodies provided valuable feedback that requires additional staff work. As such, the Community Room Rental fee structure proposal will be brought forward to Council under separate cover at the 12/17/19 Council meeting. Meeting with CMO this week to develop recommendation to Council Study Session on 12/17/19. (12/2/2019); Discussion on March 17, 2020 for a follow-up study session and on March 31, 2020 with final recommendations (2/17/2020) Item has not be addressed due to COVID. No additional movement from City at this time. Monthly meetings with Park and Rec should elevate discussion - focus may need to be different mission/scope/service to residents (11/19/2020)</p> <p>Parks seeks input in cost recovery model for fees. Community rooms will be explored as part of external fee study (3/2022). Director Finance Lee provided presentation on fee schedule impact which was approved by the Board (4/21/2022). Discussion of proposed fee structure. Proposed fee changes incorporated into the Budget Study Session occurring June 7, 2022 and will be considered by the City Council on June 21, 2022 for July 1, 2022 implementaton (5/2022). The Board will review the updated Community Room Policy and Use Agreement forms reflecting the City Council approved fee changes at the next meeting (6/2022). Revisions to Meeting Room use and Fees process to Board for final approval (8/2022).</p> <p>The Board would like the Policy for Use of Community Rooms to contain stronger language for final review at the September 2022 meeting (8/2022).</p>	Complete
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Board Development	Governance	<p>Item included on work plan per recommendation of Trustee Hintermeister. Board Development and engagement became a standing agenda item in November 2021. (12/6/2021)</p> <p>Roles of Trustees with staff and community discussed and expectations set on process for speaking as Trustee or community member. Review of Brown Act in terms of communicating with one another. Discussion of requirements to qualify as a STAR library. (4/2022)</p> <p>Board Vice Chair Evans attended the Serving with a Purpose conference in Ontario to connect with other library advocates, foundations, and boards. (5/2022)</p> <p>Trustee Hintermeister attended the California Library Association Annual Conference. (6/2022)</p> <p>Trustees to review chapters in Board Trustee Handbook as part of development (8/2022)</p>	Ongoing
Library Hours	Expansion of operating hours at Northside and Mission Branch Library	<p>Added to work plan. Chair Ricossa requests that this item be addressed after COVID-19 related restrictions are resolved or reduced enough to allow for this topic to be pursued. (12/6/2021)</p> <p>Library hours shifted to provide better access to afterschool and evening hours. Branches reopened with two additional days of service each. (3/2022)</p> <p>Discussion on expansion of hours to up to 134 hours/week beginning sometime in summer depending on recruitment timing. (4/2022)</p> <p>Recruitments in progress for as-needed vacancies - literacy technology assistant, technology consultant, library assistant, library page. (6/2022 - 7/2022)</p> <p>Presentation on crucial roles of as-needed vacancies for Board. (6/2022)</p> <p>Board review of plan for additional hours with recruitment and training of new temporary staff (8/2022)</p> <p>Halt to temporary staff recruitments realigns expansion of hours to current staffing levels (9/2022).</p>	Ongoing

Communications	Advocacy plan and messaging	Added to worklist. Messaging used to advocate for library service inclusion in the Patrick Henry Specific Plan to be foundation of a more generalized advocacy message that can be used in variety of situations; (1/6/2022) Letters to the Planning Commission and to Council were provided by Debbie Tryforos and Board members Ricossa and Broughman spoke at the Council meeting (3/2022) Discussion of how to advocate for library service with community partners. (4/2022) Chair Evans advocates for individual letter writing to support statewide library infrastructure funding (7/2022)	Ongoing
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Agenda Report

22-1142

Agenda Date: 9/12/2022

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Board Development and Engagement

COUNCIL PILLAR

Community Engagement and Transparency

BACKGROUND

During the October 4, 2021 Board of Library Trustees meeting, the Board established a goal to better define its role and become more effective in its advocacy for the Library. To facilitate this aim, a discussion of board development and engagement opportunities will be added to the agenda on a regular basis.

DISCUSSION

Trustees will review chapter 1 and 6 of, "The Successful Library Trustee Handbook" as part of Board development.

PUBLIC CONTACT

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RECOMMENDATION

This item is informational only, there is no recommendation.

Reviewed by: Vanessa Pacheco, Interim Management Analyst

Approved by: Patty Wong, City Librarian



Agenda Report

22-1143

Agenda Date: 9/12/2022

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Call for Agenda Items

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

During the October 4, 2021 Board of Library Trustees meeting, the Board requested a standing agenda item related to Board development and engagement. To assist in this effort, an additional standing agenda item has been created to request future agenda topics from the Board.

DISCUSSION

Open discussion to define future agenda items related to Library activities, goals, or issues and topics of interest for Board development.

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RECOMMENDATION

Suggest topics for future agenda items

Reviewed by: Vanessa Pacheco, Interim Management Analyst

Approved by: Patty Wong, City Librarian



Agenda Report

22-1147

Agenda Date: 9/12/2022

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Library Comic Con Update

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

Planning is underway for the 2022 Library Comic Con. The program is sponsored by the Library Foundation and Friends and Advanced Micro Devices (AMD).

DISCUSSION

Staff will provide information on planned activities and guests for Library Comic Con scheduled for October 22, 2022.

PUBLIC CONTACT

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RECOMMENDATION

This item is informational only, there is no recommendation.

Reviewed by: Vanessa Pacheco, Interim Management Analyst

Approved by: Patty Wong, City Librarian

ATTACHMENTS

1. Comic Con Presentation



**City of
Santa Clara**
The Center of What's Possible

Comic Con

Saturday October 22nd 2022

10am – 3pm

Central Park Library



**City of
Santa Clara**
The Center of What's Possible



SANTA CLARA CITY LIBRARY
COMIC CON
2022

WHAT IS COMIC CON??

- **100% FREE**
- **DAY TO CELEBRATE COMIC BOOK CULTURE & ART...**
- **6TH COMIC CON (5 IN PERSON, 1 VIRTUAL)**
- **PROMOTE READING VIA COMICS**
- **DRAWS 6K-10K ATTENDEES**
- **ONE OF OUR CITY'S MOST POPULAR EVENTS**



**City of
Santa Clara**
The Center of What's Possible



SANTA CLARA CITY LIBRARY
COMIC CON
2022

2019 COMIC CON BY THE #'S

ITEM	AMOUNT
EVENTBRITE	6800
ATTENDEES	8000
KIDS CRAFTS MADE	3600
ADULT CRAFTS MADE	3000
PHOTOBOOTH	400
STAFF	60
VOLUNTEERS	80
GUESTS	150
VENDORS/ARTISTS	15



EVENT DETAILS



SANTA CLARA CITY LIBRARY
COMIC CON
2022

- **FREE COMICS**
- **BADGES & BAGS**
- **ARTIST ALLEY**
- **VENDOR ROOM**
- **PROGRAMMING 1ST & 2ND FLOOR**
- **CHARACTER STORYTIME**
- **ROCKETS & LIGHT SABER TRAINING**
- **4 KIDS CRAFTS**
- **2 TEEN/ADULT CRAFTS**
- **PHOTOBOOTH**
- **FOOD TRUCKS**
- **COSTUME GROUPS & DROIDS**
- **CITY DEPARTMENTS**
- **CHARACTER PHOTO OPS**
- **GIVEAWAYS**
- **FRIENDS BOOK SALE & RAFFLE**
- **TABLE TOP GAMING 2ND FLOOR**
- **SIGNING**
- **DISPLAYS**



**City of
Santa Clara**
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HEADLINERS



SANTA CLARA CITY LIBRARY
COMIC CON
2022



NIDHI CHANANI



HENRY BARAJAS



City of
Santa Clara
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SANTA CLARA CITY LIBRARY
COMIC CON
2022

PHOTOS





Agenda Report

22-1148

Agenda Date: 9/12/2022

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Introduction to the new Northside Library Program Coordinator.

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

During the August 2, 2021 Board of Library Trustees meeting, the Board asked to be made familiar with new staff. To fulfill this request, staff will be introduced to the Board periodically.

DISCUSSION

The Board of Library Trustees will be introduced to Patricia Zeider, the new Northside Branch Program Coordinator. Ms. Zeider joined the Santa Clara City Library in July of 2022.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

This item is informational only, there is no recommendation.

Reviewed by: Vanessa Pacheco, Interim Management Analyst

Approved by: Patty Wong, City Librarian



Agenda Report

22-1149

Agenda Date: 9/12/2022

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

City Librarian Report on Library Programs and Activities.

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

To help the Board of Library Trustees keep apprised of issues affecting the Library, staff will provide a recap of the previous month's activities as well as an overview of upcoming activities for the following month.

DISCUSSION

At the September Board of Library Trustees meeting, Library staff will provide an update on current and upcoming Library activities and programming.

PUBLIC CONTACT

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RECOMMENDATION

Note and file monthly update on Library activities.

Reviewed by: Vanessa Pacheco, Interim Management Analyst

Approved by: Patty Wong, City Librarian