



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

03/15/2022

7:00 PM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9058, the Parks & Recreation Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Forte at 7:03 PM.

Present 4 - Commissioner Andrew Knaack, Commissioner Sajid Hai, Chair Eversley Forte, and Commissioner Kelly Gonzalez

Absent 3 - Commissioner Joe Martinez, Commissioner Dana Caldwell, and Vice Chair Burt Field

A motion was made by Commissioner Knaack, seconded by Commissioner Gonzalez to excuse Commissioners Caldwell, Field, and Martinez.

Aye: 4 - Commissioner Knaack, Commissioner Hai, Chair Forte, and Commissioner Gonzalez

Excused: 3 - Commissioner Martinez, Commissioner Caldwell, and Vice Chair Field

CONSENT CALENDAR

A motion was made by Commissioner Gonzalez, seconded by Commissioner Hai, that the Consent Calendar be approved.

Aye: 4 - Commissioner Knaack, Commissioner Hai, Chair Forte, and Commissioner Gonzalez

Excused: 3 - Commissioner Martinez, Commissioner Caldwell, and Vice Chair Field

- 1.A [22-308](#) Action on the Parks & Recreation Commission Minutes of the February 15, 2022 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the February 15, 2022 Meeting.

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. [22-215](#) Informational Report on Public Input for the Development of a Parks & Recreation Fee-Based Program Cost Recovery Policy to Provide Enhanced Revenue Options

Recommendation: No staff Recommendation; no action is required.

3. [22-307](#) Parks & Recreation Commission Work Plan Goals for FY2021/22

Recommendation: Report on Commission activities that support the Work Plan Goals for FY 2021/22 and appoint subcommittee(s) as needed.

Goal A:

1) Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources. There are approximately \$100M to \$150M worth of aged infrastructure of various for park sites and buildings, and new residential development occurs, the City is engaged in the acquisition and development of new parkland and amenities, and rehabilitation/expansion of existing parks in order to continue to meet the City's current level of service of 2.6 to 3 acres of parkland per 1,000 residents.

Status as of 3/15/2022 Meeting: *A new Facilities Condition Assessment (FCA) is needed as the last FCA was done five years ago in 2017.*

Goal B:

1) Review and elicit community input on the existing City parks' rehabilitation projects based on the currently approved/funded Capital Improvement Program Budget and schedule; and, 2) review residential developer proposed schematic designs for new neighborhood parks to serve new residential development.

Status as of 3/15/2022 Meeting: *B1. Report to Council for Westwood Oaks Park Playground Rehabilitation Project moving to Council for consideration in April. Montague Park Project bid will close the week of March 21. Mission Library Gazebo Project is at 100% design development plan and will soon be ready to go out for bid; Fairway Glen Park Restroom Project is at 100% plan and is in the final inter-departmental review. B2. (1) New Park at 575 Benton is nearing completion. (2) Council approved the Park Master Plan-Schematic Design for the New Public Mini-Park to be located at 5150 Calle Del Sol & 2350 Calle De Luna (Related - Tasman East Focus Area) on March 8, 2022. (3) For the April meeting the Commission anticipates reviewing the Schematic Design-Master Plan for the New Public Neighborhood Park proposed to be located at 1205 Coleman Avenue (Gateway Crossings Hunter Storm & Holland Partner Group Residential Project).*

Goal C:

1) Host and develop recommendations for improving the 40th annual Art & Wine Festival in September 2022; and, 2) participate in Citywide Special events.

Status as of 3/15/2022 Meeting: *C1. The Festival will be appropriately scaled as many facets of operating the Festival from two years ago have*

changed. Staff will be contacting the subcommittees before the next Commission meeting regarding marketing, poster review, glass selection, music and entertainment options, beverage sourcing options for consideration, etc.

Goal D:

1) Develop a community input process and stakeholders list for the proposed Community Park North; 2) Conduct community outreach and input process with City staff and consultant. Goal D is contingent upon the Related Project's application, phasing and contribution of \$500K for outreach, design and engineering.

Status as of 3/15/2022 Meeting: No update

STAFF REPORT

Deputy Director Seale provided the following updates: Fremont Park playground rubberized surface was installed, with minor site work remaining to be completed by the end of March; Parks Division staff are conducting maintenance on the Central Park lake and biofiltration system while reducing water usage and adhering to water conservation best practices, in addition to completing critical maintenance projects at the International Swim Center (ISC).

Recreation Manager Castro provided the following updates: The Junior Olympics Statewide Meet is being hosted at the International Swim Center (ISC) during the upcoming weekend; Activity Guide for Spring/Summer was launched a few weeks ago and registration started last week. There is still enough time to participate in the Cost Recovery Strategy survey which closes on March 17; Come visit and tour the Youth Activity Center, Skate Park, Teen Center for half hour drop in sessions on Wednesday March 16 from 1:45 PM to 5:30 PM.

Director Teixeira informed the Commission that meetings may soon be returning to in-person format with a the virtual option remaining in place for the public, possibly starting in April or soon after.

COMMISSIONERS REPORT

Chair Forte: Visited and worked out at Bowers Park.

Commissioner Gonzalez: Silicon Valley Animal Control Authority (SVACA) has responded well to off-leash dog challenges at Henry Schmidt Park. She has been jogging along Redwood Trail and along the San Tomas Aquino Trail over the past few weeks.

Commissioner Hai: Visited several parks in the region including Central Park as well as Central Park Library.

Commissioner Knaack: Visited Central Park, Fremont Park, Larry Marsalli Park, Eddie Souza Park, Bowers Park and Bracher Park.

ADJOURNMENT

The meeting was adjourned at 7:53 PM.

A motion was made by Commissioner Gonzalez, seconded by Commissioner Hai, that the meeting be adjourned until the next regularly scheduled Parks & Recreation Commission Meeting on April 19, 2022 at 7:00 PM.

Aye: 4 - Commissioner Knaack, Commissioner Hai, Chair Forte, and Commissioner Gonzalez

Excused: 3 - Commissioner Martinez, Commissioner Caldwell, and Vice Chair Field

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.