



City of Santa Clara

Meeting Minutes

Historical & Landmarks Commission

01/07/2021

6:00 PM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

• Via Zoom:

o <https://santaclaraca.zoom.us/j/97233262035> or o Phone: 1 (669) 900-6833
Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to PlanningPublicComment@santaclaraca.gov no later than noon on the day of the meeting.

Historical and Landmarks Commissioners and Staff Liaison will be participating remotely.

PUBLIC PARTICIPATION IN ZOOM WEBINAR:

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

CALL TO ORDER AND ROLL CALL

Chair Leung called the meeting to order at 6 p.m.

Present 7 - Chair Patricia Leung, Vice Chair Stephen Estes, Commissioner J.L. "Spike" Standifer, Commissioner Ana Vargas-Smith, Commissioner Michael Celso, Commissioner Megan Swartzwelder, and Commissioner Kathleen Romano

CONSENT CALENDAR

1.A [21-1283](#) Historical and Landmarks Commission Minutes of November 5, 2020

Commissioner Celso abstained due to his absence at the November 5, 2020 meeting.

A motion was made by Commissioner Estes, seconded by Commissioner Vargas-Smith to approve staff recommendation.

Aye: 6 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Swartzwelder, and Commissioner Romano

Abstained: 1 - Commissioner Celso

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [21-1289](#) Public Hearing: Consideration of a request for a new plaque for the property at 1357 Main Street

A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano to approve staff recommendation.

Aye: 7 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

3. [21-1254](#) Public Hearing: Consideration of a Historical Preservation Agreement (Mills Act Contract) for 904 Madison Street

A motion was made by Commissioner Romano, seconded by Commissioner Estes to approve staff recommendation and to also include a new plaque circa 1875.

Aye: 7 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

4. [21-1250](#) Action on Other Business

There was one change made to the Commissioners' assignments:
Commissioner Romano assigned to Zoning Ordinance Update with
Commissioner Swartzwelder as the alternate.

**A motion was made by Commissioner Swartzwelder, seconded by
Commissioner Romano to approve the change to the
Commissioners assigned to the Zoning Ordinance Update.**

Aye: 7 - Chair Leung, Vice Chair Estes, Commissioner Standifer,
Commissioner Vargas-Smith, Commissioner Celso, Commissioner
Swartzwelder, and Commissioner Romano

STAFF REPORT

1. Budget

Staff Liaison Rebecca Bustos provided a presentation on the current
budget and expenditures thus far in the 2020/2021 fiscal year.

2. Berryessa Adobe Maintenance

Staff Liaison Rebecca Bustos provided an update on the Berryessa
Adobe maintenance activities. The Commission requested that this item
remain on future agendas for periodic updates.

COMMISSIONERS REPORT

1. Subcommittee Reporting - 20 minutes

Commissioners reported on subcommittee activities.

2. Board and Committee Assignments - 15 minutes

Commissioners reported on assignments.

3. Announcements and Other Items - 10 minutes

None.

4. Commissioner Travel and Training Requests - 10 minutes

No travel or training reported. No requests to attend trainings.

ADJOURNMENT

A motion was made by Commissioner Estes, seconded by Commissioner Vargas-Smith to adjourn the meeting.

The meeting adjourned at 8:25 p.m.

The next regularly scheduled meeting is on Thursday, February 4, 2021 at 6 p.m.

Aye: 7 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.