



FINAL

City of Santa Clara

Meeting Minutes

Historical & Landmarks Commission

08/07/2025

6:00 PM

Hybrid Meeting
City Hall Council
Chambers/Virtual
1500 Warburton Avenue
Santa Clara, CA 95050

The City of Santa Clara is conducting the Historical and Landmarks Commission Hearing meeting in a hybrid manner (in-person and method for the public to participate remotely)

- o Via Zoom:
- o <https://santaclaraca.zoom.us/j/97233262035> or
- o Phone: 1 (669) 900-6833

Meeting ID: 972 3326 2035

How to Submit Written Public Comment Before Historical and Landmarks Commission Meeting:

By email to PlanningPublicComment@santaclaraca.gov by 12 p.m. the day of the meeting. Those emails will be forwarded to Staff and will be uploaded to the Historical and Landmarks Commission Agenda as supplemental meeting material. Emails received after 12:00 P.M. cutoff time up through the end of the meeting will form part of the meeting record. Please identify the Agenda Item Number in the subject line of your email.

Note: Emails received as public comment will not be read aloud during the meeting.

Agendas, Staff Reports and some associated documents for Historical and Landmarks Commission items may be viewed on the Internet at
<https://santaclara.legistar.com/Calendar.aspx>

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk at Santa Clara City Hall, 1500 Warburton Avenue, Santa Clara, CA 95050 at the same time that the public records are distributed or made available to the legislative body.

CALL TO ORDER AND ROLL CALL

Chair Leung called the meeting to order at 6:02 p.m.

Present 6 - Commissioner Michael Celso , Chair Patricia Leung, Commissioner Kathleen Romano, Commissioner Ed Stocks, Vice Chair Ana Vargas-Smith , and Commissioner Kaushal Varshney

Absent 1 - Commissioner Yvonne Inciarte

A motion was made by Commissioner Romano, seconded by Commissioner Stocks, to excuse Commissioner Inciarte.

Aye: 6 - Commissioner Celso, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Varshney

Excused: 1 - Commissioner Inciarte

CONSENT CALENDAR

1. [25-803](#) Historical and Landmarks Commission Meeting Minutes of June 5, 2025

Recommendation: Approve the Historical and Landmarks Commission Meeting Minutes of the June 5, 2025 Meeting.

Chair Leung made a motion for this item to be continued to the date certain September 4, 2025 Historical and Landmarks Commission Meeting due to members absence.

Aye: 6 - Commissioner Celso, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Varshney

Excused: 1 - Commissioner Inciarte

PUBLIC PRESENTATIONS

Public Speaker:
Charles Bartlett, UMC Santa Clara

GENERAL BUSINESS

2. [25-823](#) PUBLIC HEARING: Recommendation on the Significant Property Alteration / Architectural Review (PLN25-00300) for a 441 Square Foot First Floor Addition and an 818 Square Foot Basement Addition to an Existing Single-Story Residence Resulting in a 2,307 Square Foot Residence on the Historic Resource Inventory With Five Bathrooms Located at 4120 Bassett Street.

Recommendation:

Recommend that the Historical and Landmarks Commission find that the proposed project located at 4120 Bassett will not destroy or have a significant adverse effect on the integrity of the Historic Resource Inventory property and that the proposed construction is compatible with the resource and recommend approval of the Significant Property Alteration.

Principal Planner Rebecca Bustos provided the staff presentation.

Homeowner Otoniel Rojas Campos spoke about the project.

Public Comments: **None.**

A motion was made by Commissioner Stocks, seconded by Commissioner Romano, to close public hearing.

Aye: 6 - Commissioner Celso, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Varshney

Excused: 1 - Commissioner Inciarte

A motion was made by Commissioner Romano, seconded by Vice Chair Vargas-Smith, to approve this item, with the condition to use new siding on the bay window.

Aye: 6 - Commissioner Celso, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Varshney

Excused: 1 - Commissioner Inciarte

3. [25-753](#) Election of Historical and Landmarks Commission Chair and Vice Chair

Recommendation: There is no staff recommendation.

Chair Leung made a motion to continue this item date certain to the September 4, 2025 Historical and Landmarks Commission Meeting.

Aye: 6 - Commissioner Celso, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Varshney

Excused: 1 - Commissioner Inciarte

STAFF REPORT

1. Training and Travel Request

No updates on this item.

2. Commission Workplan

No updates on this item.

COMMISSIONERS REPORT

1. Subcommittee Reporting - 20 Minutes

No updates on this item.

2. Board/Committee

Lead/Alternate

Santa Clara Arts and Historic Consortium

Vargas-Smith / Romano

Historic Preservation Society of Santa Clara

Vargas-Smith / Leung

Old Quad Residents Association

Leung

Development Review Hearing

Romano /Vargas-Smith

BART/ High Speed Rail/ VTA BRT Committee

Vargas-Smith/ Leung

El Camino Real Specific Plan Community Advisory Committee

Leung

Downtown Precise Plan

Vargas-Smith/Stocks

Santa Clara Station Area Task Force

Leung/Stocks

Commissioners provided updates on various items, meetings, and groups that they are assigned to.

ADJOURNMENT

A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith, to adjourn the meeting at 7:23 p.m.

Aye: 6 - Commissioner Celso, Chair Leung, Commissioner Romano, Commissioner Stocks, Vice Chair Vargas-Smith, and Commissioner Varshney

Excused: 1 - Commissioner Inciarte

The next regular scheduled meeting is on September 4, 2025

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.