



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

04/16/2024

7:00 PM

Hybrid Meeting  
Cafeteria - City Hall East Wing  
1500 Warburton Avenue  
Santa Clara, CA 95050

Commissioner Gupta will be participating from the following remote location:  
5335 Baum Boulevard, Pittsburgh, PA 15224

The City of Santa Clara is conducting the Parks & Recreation Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755

Or join by phone: 669-900-6833

#### **CALL TO ORDER AND ROLL CALL**

Vice-Chair Hai called the meeting to order at 7:02 PM.

**Commissioner Chu made a motion, Seconded by Commissioner Forte to excuse Commissioner Caldwell and Commissioner Cox.**

**Aye:** 5 - Commissioner Chu, Commissioner Forte, Vice Chair Hai, Commissioner Ricketts, and Commissioner Gupta

**Absent:** 2 - Chair Caldwell, and Commissioner Cox

**Commissioner Chu made a motion, seconded by Commissioner Ricketts to excuse Commissioner Cox and Chair Caldwell.**

**Aye:** 5 - Commissioner Chu, Commissioner Forte, Vice Chair Hai, Commissioner Ricketts, and Commissioner Gupta

**Absent:** 2 - Chair Caldwell, and Commissioner Cox

#### **CONSENT CALENDAR**

- 1.A [24-345](#) Action on the Parks & Recreation Commission Minutes of the March 19, 2024 Meeting

**Recommendation:** Approve the Parks & Recreation Commission Minutes of the March 19, 2024 Meeting.

**Commissioner Chu made a motion, seconded by Commissioner Forte to approve the Parks & Recreation Commission Minutes of the March 19, 2024 Meeting.**

**Aye:** 5 - Commissioner Chu, Commissioner Forte, Vice Chair Hai, Commissioner Ricketts, and Commissioner Gupta

**Excused:** 2 - Chair Caldwell, and Commissioner Cox

### **PUBLIC PRESENTATIONS**

**Commissioner Freitas** of the Senior Advisory Commission spoke briefly in support of co-hosting a cultural marketplace with the Parks & Recreation Commission. He further stated a growing need for dedicated pickleball courts, and bocce courts in city parks.

### **GENERAL BUSINESS**

2. [24-1010](#) Approval of a Grant from the Wade Brummal Youth Sports Grant Program in the Amount of \$4,359.22 to Reimburse Santa Clara Pony Baseball for Eligible Expenses Related to Their 2023 Summer Travel Team

**Recommendation:** Approve a grant from the Wade Brummal Youth Sports Grant Program in the amount of \$4,359.22 for reimbursement Santa Clara Pony Baseball for eligible expenses related to their 2023 Summer Travel Team.

**Commissioner Chu made a motion, seconded by Commissioner Ricketts to recommend approval of a grant from the Wade Brummal Youth Sports Grant program in the amount of \$4,359.22 to reimburse Santa Clara Pony Baseball for eligible expenses related to their 2023 Summer Travel Team.**

**Aye:** 5 - Commissioner Chu, Commissioner Forte, Vice Chair Hai, Commissioner Ricketts, and Commissioner Gupta

**Excused:** 2 - Chair Caldwell, and Commissioner Cox

3. [24-346](#) Parks & Recreation Commission Work Plan Goals for FY2023/24

**Recommendation:** Discussion and action on the activities and efforts in support of the Commission's Work Plan Goals for FY 2023/24.

**Goal A: Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources.**

A: The Commission discussed the visitation forms for special events, parks, and aquatic facilities. The final version of the forms and the spreadsheet that will be used to compile the visitation data is being developed by staff and presented at the next Regular Meeting on May 21, 2024.

**Goal B: 1) Review and solicit community input on the existing City park rehabilitation projects based on the current Capital Improvement Program (CIP) budget and schedule; and 2) Review residential developer proposed schematic designs for new neighborhood parks that serve new residential development.**

B1: The Henry Schmidt Park Playground Rehabilitation Schematic Design with the train depot train theme was approved by Council on April 9, 2024.

B2: No Update

**Goal C: 1) Host and develop recommendations for the annual Santa Clara Art & Wine Festival 2024; and 2) Participate in Citywide special events.**

C1: Progress on the upcoming Art & Wine Festival includes: securing 120 artists, sponsors are coming in, recruitment of junior artists will be starting soon, non-profit organization applications will be sent out in the coming weeks, and staff continue to work on merchandising.

C2: No update.

**Goal D: Partner with one other City commission to build/expand on at least one existing Parks & Recreation event by adding an extra element for patrons to interact with during the event.**

D: No update.

**Goal E: Participate in the Parks & Recreation Master Plan process.**

No update

**Goal F: Consider the annual budget of the Parks & Recreation Department during the budget preparation process and make recommendations with respect thereto to the City Manager and City Council.**

F: The City's Capital Improvement Program (CIP) Budget is expected to be published on May 1. The CIP Budget for Parks & Recreation will be discussed at the next Regular Meeting on May 21, 2024.

**STAFF REPORT**

**Deputy Director Seale** provided updates on the following:

- The Magical Bridge All-Inclusive Playground is scheduled to be completed in late summer 2024.
- The Community Meeting with residents in the Lawrence Station Area Plan community is scheduled for Thursday, April 18 at 6:00 PM.
- The in lieu fee draft update will be on the May agenda or included in a special meeting.
- The International Swim Center canopy remediation is tentatively scheduled to begin in early May.
- A more detailed update on the International Swim Center will be provided at the Council meeting on April 23.
- The Joint Council - Parks & Recreation Commission Meeting is tentatively set for Tuesday, August 20, 2024.

**Recreation Manager Castro** provided updates on the following:

- The Walnut Hill Group had two successful community engagement sessions on April 2 at the Senior Center, and the Community Recreation Center. In addition, over 300 respondents utilized the online survey to provide feedback on the proposed mini park in the Patrick Henry Dive area.
- Sunset Cinema had a great turn out at Henry Schmidt Park for the showing of *Teenage Mutant Ninja Turtles: Mutant Mahem* with about 300 attendees.
- Summer Activity Guide is already out, and registration starts on Tuesday, April 23, 2024.
- Health and Wellness Fair "*Live Long Be Strong*" will be on May 17, 2024 from 10:00 AM - 1:00 PM.
- Recruitment for the Director of Parks & Recreation has started.

**COMMISSIONERS REPORT**

**Commissioner Chu:** Visited Live Oak Park and Lick Mill Park. The park buildings, such as the Lick Mill Park building, are a great resource for the community. Cleaning in between reservations could be better. She thanked the Recreation Division for all of the events they provide for Santa Clarans.

**Commissioner Gupta:** Visited several neighborhood parks. He recently visited the Mission Viejo Marguerite Aquatics Complex. He commented on the design of the new complex and that it was built in 1972. The renovation was completed in 2018. He further stated that it has several similarities to the International Swim Center. Commissioner Gupta further stated that with the recent renovation, the Mission Viejo Aquatics Complex can host national events.

**Commissioner Hai:** Visited Central Park and commented on the positive ongoing construction changes for the Magical Bridge All-Inclusive Playground. He has also seen the construction progress at Westwood Oaks Park.

**Commissioner Ricketts:** She is excited to be back at the regular meetings with fellow Parks & Recreation Commissioners. Commissioner Ricketts was very pleased to hear about City Council approval of the updated Henry Schmidt Park Master Plan with the train depot themed playground.

**ADJOURNMENT**

**Commissioner Chu made a motion, seconded by Commissioner Forte to adjourn the Parks & Recreation Commission meeting at 7:55 PM.**

**Aye:** 5 - Commissioner Chu, Commissioner Forte, Vice Chair Hai, Commissioner Ricketts, and Commissioner Gupta

**Excused:** 2 - Chair Caldwell, and Commissioner Cox

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**MEETING DISCLOSURES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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