



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

08/16/2022

7:00 PM

Virtual Meeting

Pursuant to California Government Code Section 54953(e) and City of Santa Clara Resolution 22-9124, the Parks & Recreation Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

CALL TO ORDER AND ROLL CALL

Chair Gonzalez called the meeting to order at 7:00 PM.

Present 7 - Vice Chair Dana Caldwell, Commissioner Maureen Chu, Commissioner Burt Field, Commissioner Eversley Forte, Chair Kelly Gonzalez, Commissioner Sajid Hai, and Commissioner Brittany Ricketts

CONSENT CALENDAR

1.A [22-1001](#) Action on the Parks & Recreation Commission Minutes of the July 19, 2022 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the July 19, 2022 Meeting.

Commissioner Forte made a motion, seconded by Commissioner Hai to approve the minutes as amended.

Aye: 7 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field, Commissioner Forte, Chair Gonzalez, Commissioner Hai, and Commissioner Ricketts

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. [22-557](#) Initiate Community Input Process on the Proposed Schematic Design of a New Public Park at 2263 Calle Del Mundo (Ensemble Investments/Rethink Development - Tasman East Specific Plan)

Recommendation: Provide input on the Schematic Design for the New Public Mini Park at 2263 Calle Del Mundo.

3. [22-1002](#) Develop Initial Draft of the Commission Work Plan Goals and Activities for FY2022/23

Recommendation: Develop a Parks & Recreation Commission Work Plan for FY2022/23 including goals, supporting activities and subcommittee assignments.

The Commission identified the following interest areas and assigned subcommittees to review and discuss for further dialogue at the Regular Meeting in September:

A: 1) Review park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources for existing parks.

Subcommittee: Vice Chair Caldwell, Commissioner Field, and Chair Gonzalez

B: 1) Review and solicit community input on the existing City park rehabilitation projects based on the current Capital Improvement Program (CIP) Budget and schedule; and 2) review residential developer proposed schematic designs for new neighborhood parks that serve new residential development.

Subcommittee: Commissioner Chu and Commissioner Hai

C: 1) Host and develop recommendations for the annual Santa Clara Art & Wine Festival; and 2) participate in Citywide Special events.

D: Enhance recreational commitments, including partnering and better involvement with other commissions for events like Paint Night, Street Dance, and Art Showcase.

Subcommittee: Commissioner Forte and Commissioner Ricketts

STAFF REPORT

Deputy Director Seale reported that the International Swim Center (ISC) is currently closed for semi-annual maintenance and will open on August 27. The Department continues to adhere to applying best practices to address drought measures. Parks Division staff are installing new benches and trash receptacles around Central Park lake. The Gazebo Project is in contract execution, Westwood Oaks Playground Rehabilitation Project is in review at the 75% PS&E (Plans, Specifications & Estimates), Public Works Design Team is preparing bid documents for the Fairway Glen Restroom Project, Central Park Entrance Accessibility & Improvement Project will be on the Council Agenda in September, and the Magical Bridge All-Inclusive Playground Project is in final stages of review ahead of preparing bid documents.

Recreation Manager Castro inquired if the commissioners would be available for the Art & Wine Festival for either the Merchandise Booth or Park Projects Booth. Most commissioners are available both Saturday and Sunday, September 17 and 18. Hospitality will be available for Commissioners +1 at the Festival. Recreation classes are now in full swing and registration numbers have reached the same level as pre-pandemic. Nutcracker rehearsals have started, and Shrek auditions are next week. The Cost Recovery initiatives are underway at the Youth Activity Center/Teen Center and the Senior Center for memberships. Programs are in full swing at the Reed & Grant Sports Park, and Youth Soccer Park. Family Camping on August 5 went well and Street Dance was a success on August 5. Concerts in the Park on August 12, and another one on October 7 with the Latin Heat Band.

COMMISSIONERS REPORT

Chair Gonzalez visited Meadow Park, attended the Concert in the Park, and Street Dance.

Commissioner Chu visited Henry Schmidt Park. Watched the Junior Theater of Into the Woods, attended the concert at Live Oak Park, and went to Meadow Park and Creekside Park. She will attend Paint Night on Friday.

Commissioner Field has been active out in the community meeting park patrons, and assisted with clean-up at Maywood Park.

Commissioner Forte attended the Concert in the Park at Live Oak, and attended the Street Dance. He encouraged other commissioners to continue to attend events such as Street Dance in the future and interact with the community.

Commissioner Hai visited Westwood Oaks and Jenny Strand Park.

Commissioner Ricketts had been sick, but recommended that everyone else, including friends and family, attend the Street Dance. She looks forward to participating more once she is well.

Vice Chair Caldwell visited Alvarez Park, attended the concert at Live Oak Park, and the first of the concert series in Central Park. He participated in a weekend clean-up with Commissioner Field in the picnic area of Maywood Park.

ADJOURNMENT

Vice Chair Caldwell made a motion, seconded by Commissioner Forte to adjourn the meeting until the next Parks & Recreation Commission meeting at 7:00 PM on Tuesday, September 20, 2022.

Aye: 7 - Vice Chair Caldwell, Commissioner Chu, Commissioner Field , Commissioner Forte, Chair Gonzalez, Commissioner Hai, and Commissioner Ricketts

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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