



**Date:** October 20, 2022

**To:** Nora Pimentel, Assistant City Clerk

**From:** Kimberly Castro, Recreation Manager

**Subject:** Request to Remove Jennifer Garcia-Vega as a Member of the Cultural Commission and Declare a Vacancy

The City Charter section 1004 sets the standard of three consecutive absences, if unexcused by the Board, as cause for removal of an appointee to the Cultural Commission by the City Council.

Commissioner Jennifer Garcia-Vega was appointed on May 24, 2021, to the Cultural Commission to serve a four-year term ending June 30, 2025.

As the secretary to the Cultural Commission, I have documented that Jennifer Garcia-Vega was absent April 4, 2022, May 2, 2022, June 6, 2022, July (no meeting), August 1, 2022, September (no meeting), October 3, 2022. Staff and several Commissions have reached out to Ms. Garcia- Vega via phone and emails, but Ms. Garcia-Vega has been unresponsive. These absences were unexcused and therefore, in violation of the Charter. On behalf of the Cultural Commission, I request that the Assistant City Clerk submit a request to the City Council to remove the Commissioner and declare a vacancy.