



# City of Santa Clara

Draft

## Meeting Minutes Call and Notice of Special Meeting of the City Council

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12/17/2025

5:30 PM

Hybrid Meeting  
City Hall Council Chambers/Virtual  
1500 Warburton Avenue  
Santa Clara, CA 95050

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The City of Santa Clara is conducting City Council meetings in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

- Via Zoom:
  - o <https://santaclaraca.zoom.us/j/99706759306>  
Meeting ID: 997-0675-9306
  - o Phone 1(669) 900-6833

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1. Use the eComment tab located on the City Council Agenda page (<https://santaclarala.legistar.com/Calendar.aspx>). eComments are directly sent to the iLegislate application used by City Council and staff, and become part of the public record. eComment closes 15 minutes before the start of a meeting.
2. By email to [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) by 12 p.m. the day of the meeting. Those emails will be forwarded to the Council and will be uploaded to the City Council Agenda as supplemental meeting material. Emails received after the 12 p.m. cutoff time up through the end of the meeting will form part of the meeting record. Please identify the Agenda Item Number in the subject line of your email.  
**NOTE:** Please note eComments and Emails received as public comment **will not** be read aloud during the meeting.

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All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk at Santa Clara City Hall, 1500 Warburton Avenue, Santa Clara, CA 95050 at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Council meeting may not be the final documents approved by the City Council. For the final document, you may contact the Office of the City Clerk at (408) 615-2220 or [Clerk@santaclaraca.gov](mailto:Clerk@santaclaraca.gov).

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 (“The Brown Act”) and Section 708 of the Santa Clara City Charter, the Mayor calls for a Special Meeting of the City Council of the City of Santa Clara, to commence and convene on December 17, 2025, at 5:30 pm to be held virtually and in the City Hall Council Chambers located in the East Wing of City Hall at 1500 Warburton Avenue, Santa Clara, California, to consider the following matter(s) and to potentially take action with respect to them.

**Closed Session - 5:30 PM | Special Meeting - 6:30 PM**

**5:30 PM CLOSED SESSION**

**Call to Order in the Council Chambers**

**Mayor Gillmor** called the Closed Session to order at 5:35 PM.

**Confirmation of Quorum**

**Assistant City Clerk Pimentel** confirmed a quorum.

1. [25-1739](#) Conference with Labor Negotiators (CC)  
Pursuant to Gov. Code § 54957.6

City representatives: Jovan D. Grogan, Aracely Azevedo, Marco Mercado, Ashley Lancaster, Allyson Hauck, and Glen Googins

Employee Organization(s):  
Engineers of the City of Santa Clara (Unit #4)

**Public Comment**

None.

**Convene to Closed Session (Sparacino Conference Room)**

**Mayor Gillmor** adjourned into Closed Session at 5:36 PM.

**6:30 PM SPECIAL CITY COUNCIL MEETING**

**Call to Order in the Council Chambers**

**Councilmember Hardy** called the special meeting to order at 6:31 PM.

**Pledge of Allegiance and Statement of Values**

**Council/Board** recited the Pledge of Allegiance.

**Council/Boardmember Chahal** recited the Statement of Values.

**Roll Call**

**Assistant City Clerk Pimentel** noted that **Vice Mayor Cox** is absent and **Mayor Gillmor** will be joining the meeting shortly.

**Present:** 5 - Councilmember Albert Gonzalez, Councilmember Raj Chahal, Councilmember Karen Hardy, Councilmember Kevin Park, and Councilmember Suds Jain

**Absent:** 2 - Vice Mayor Kelly Cox, and Mayor Lisa M. Gillmor

**A motion was made by Council/Boardmember Jain, seconded by Council/Boardmember Chahal, to excuse Vice Mayor Cox from this meeting.**

**Aye:** 5 - Councilmember Gonzalez, Councilmember Chahal, Councilmember Hardy, Councilmember Park, and Councilmember Jain

**Absent:** 2 - Vice Mayor Cox, and Mayor Gillmor

**REPORTS OF ACTION TAKEN IN CLOSED SESSION MATTERS**

**Mayor Gillmor** arrived at the dias at 6:36 PM.

**City Attorney Googins** reported that there was no reportable action from Closed Session.

**CONSENT CALENDAR**

**A motion was made by Councilmember Gonzalez, seconded by Councilmember Chahal, to approve the Consent Calendar.**

**Aye:** 6 - Councilmember Gonzalez, Councilmember Chahal, Councilmember Hardy, Councilmember Park, Councilmember Jain, and Mayor Gillmor

**Absent:** 1 - Vice Mayor Cox

2. [25-1737](#) Authorize the City Manager to execute the 2025-2029 Memorandum of Understanding Between the City of Santa Clara and the Engineers of the City of Santa Clara (Unit 4), that incorporates the terms of the Parties' Mediation Joint Recommendation on terms for a successor Memorandum of Understanding, and Adoption of a Resolution to Update the Classified Salary Plan for Classifications represented by Unit 4.

- Recommendation:**
1. Authorize the City Manager to execute the 2025-2029 Memorandum of Understanding Between the City of Santa Clara and the Engineers of the City of Santa Clara (Unit 4), that incorporates the terms of the Parties' Mediation Joint Recommendation on terms for a successor Memorandum of Understanding, and Adoption of a Resolution to Update the Classified Salary Plan for Classifications represented by Unit 4; and
  2. Adoption of a Resolution to approve the revised salary plan for various classified positions to satisfy the requirements of California Code of Regulations Section 570.5.

**A motion was made by Councilmember Gonzalez, seconded by Councilmember Chahal, to (1) authorize the City Manager to execute the 2025-2029 Memorandum of Understanding Between the City of Santa Clara and the Engineers of the City of Santa Clara (Unit 4), that incorporates the terms of the Parties' Mediation Joint Recommendation on terms for a successor Memorandum of Understanding, and Adoption of a Resolution to Update the Classified Salary Plan for Classifications represented by Unit 4; and (2) adopt Resolution No. 25-9519 approving the revised salary plan for various classified positions to satisfy the requirements of California Code of Regulations Section 570.5.**

**Aye:** 6 - Councilmember Gonzalez, Councilmember Chahal, Councilmember Hardy, Councilmember Park, Councilmember Jain, and Mayor Gillmor

**Absent:** 1 - Vice Mayor Cox

**PUBLIC HEARING/GENERAL BUSINESS**

3.A [25-1510](#)

Actions on Award of Public Works Contract for the Central Park New Entrance, Access, and Parking Improvements Project to Guerra Construction Group, Inc.; Amendment No. 3 to the Agreement with NUVIS Landscape Architecture, Inc. for Design Professional Services for the Central Park New Entrance, Access, and Parking Improvements Project; and Related Budget Amendments

**Recommendation:**

1. Determine that the proposed actions are exempt from CEQA pursuant to Section 15301 (Existing Facilities) of Title 14 of California Code of Regulations;
2. Award the Public Works Contract for the Central Park New Entrance, Access, and Parking Improvements Project to the lowest responsive and responsible bidder, Guerra Construction Group, Inc., in the amount of \$5,663,997 and authorize the City Manager to execute any and all documents associated with and necessary for the award, completion, and acceptance of this Project, in final forms approved by the City Attorney;
3. Authorize the City Manager to execute change orders up to approximately 15 percent of the original contract price, or \$849,600, for a total not-to-exceed amount of \$6,513,597;
4. Approve and Authorize the City Manager to execute Amendment No. 3 to the Agreement with NUVIS Landscape Architecture, Inc. for the Central Park New Entrance, Access, and Parking Improvements Project to increase the not-to-exceed amount by \$62,945, for a revised not-to-exceed amount of \$639,672, including authorization to make minor additional amendments, if needed (e.g., time extensions), if necessary to implement the project, all in final forms approved by the City Attorney;
5. Approve the following FY 2025/26 budget amendments for the funding of the project:
  - a) In the Electric Operating Grant Trust Fund, establish a transfer to the Parks and Recreation Capital Fund and reduce the Electric Department budget by \$335,000 (**majority affirmative Council votes required**); and
  - b) In the Parks and Recreation Capital Fund, recognize a transfer from the Electric Operating Grant Trust Fund in the amount of \$335,000, decrease the Mitigation Fee Act ending fund balance by \$20,300, and increase the appropriation for the Central Park Access and Parking Improvements Project by \$355,300 (**five affirmative Council votes required to appropriate additional revenue and for the use of unused balances**).

**City Manager Grogan** made some opening remarks and introduced **Director of Public Works Mobeck** and **Director of Parks and Recreation Sparacino** who provided a Powerpoint presentation on the Central Park New Entrance, Access, and Parking Improvement Project.

Council questions and comments followed.

**City Manager Grogan, Director of Public Works Mobeck and Director of Parks and Recreation Sparacino** addressed Council questions.

Public Comment: None

**A motion was made by Councilmember Gonzalez, seconded by Councilmember Chahal, to (1) determine that the proposed actions are exempt from CEQA pursuant to Section 15301 (Existing Facilities) of Title 14 of California Code of Regulations; (2) award the Public Works Contract for the Central Park New Entrance, Access, and Parking Improvements Project to the lowest responsive and responsible bidder, Guerra Construction Group, Inc., in the amount of \$5,663,997 and authorize the City Manager to execute any and all documents associated with and necessary for the award, completion, and acceptance of this Project, in final forms approved by the City Attorney; (3) authorize the City Manager to execute change orders up to approximately 15 percent of the original contract price, or \$849,600, for a total not-to-exceed amount of \$6,513,597; (4) approve and Authorize the City Manager to execute Amendment No. 3 to the Agreement with NUVIS Landscape Architecture, Inc. for the Central Park New Entrance, Access, and Parking Improvements Project to increase the not-to-exceed amount by \$62,945, for a revised not-to-exceed amount of \$639,672, including authorization to make minor additional amendments, if needed (e.g., time extensions), if necessary to implement the project, all in final forms approved by the City Attorney; and (5) approve the following FY 2025/26 budget amendments for the funding of the project: (a) in the Electric Operating Grant Trust Fund, establish a transfer to the Parks and Recreation Capital Fund and reduce the Electric Department budget by \$335,000; and (b) in the Parks and Recreation Capital Fund, recognize a transfer from the Electric Operating Grant Trust Fund in the amount of \$335,000, decrease the Mitigation Fee Act ending fund balance by \$20,300, and increase the appropriation for the Central Park Access and Parking Improvements Project by \$355,300.**

**Aye:** 5 - Councilmember Gonzalez, Councilmember Chahal, Councilmember Hardy, Councilmember Jain, and Mayor Gillmor

**Nay:** 1 - Councilmember Park

**Absent:** 1 - Vice Mayor Cox

**3.B**     [25-1729](#)     Action on FY 2024/25 Budget Year-End Report and Approval of Related Budget Amendments (DEFERRED FROM DECEMBER 9, 2025)

- Recommendation:**
1. Note and file the FY 2024/25 Budget Year-End Report.
  2. Approve the FY 2024/25 Budget Amendments to address necessary budget ratifications totaling \$2,948,287 in four funds as set forth in Attachment 1 of this report (five affirmative Council votes required for revenue actions and the use of unused balances as noted for each item in Attachment 1).
  3. Approve the FY 2025/26 Budget Amendments, as set forth in Attachment 2. This includes actions in the General Fund to distribute excess funding from the close-out of FY 2024/25, as detailed below (five affirmative Council votes required to appropriate additional revenue and for the use of unused balances):
    - a. Increase the transfer to the Public Buildings Capital Fund for a new Civic Center Campus Future Needs/Relocation project in the amount of \$20,350,000, offset by an increase to the Beginning Fund Balance;
    - b. Increase the Capital Projects Reserve in the amount of \$13,000,000, offset by an increase to the Beginning Fund Balance;
    - c. Increase the Pension Stabilization Reserve in the amount of \$4,599,593, offset by an increase to the Beginning Fund Balance;
    - d. Increase the Budget Stabilization Reserve in the amount of \$1,305,540, offset by an increase to the Beginning Fund Balance and transfers from other funds;
    - e. Increase the transfer to the General Government Capital Fund by \$1,000,000 for a new Measure I Furniture, Fixtures and Equipment project, offset by an increase to the Beginning Fund Balance;
    - f. Increase the transfer to the Public Buildings Capital fund by \$350,000 for the Commerce/Peddler’s Maintenance project, offset by an increase to the Beginning Fund Balance;
    - g. Increase the transfer to the Vehicle Replacement Fund in the amount of \$274,000 to cover Fire Department vehicle costs, offset by an increase to the Beginning Fund Balance;
    - h. Eliminate the transfer from the Electric Utility Fund in the amount of \$205,262 that was budgeted to partially offset the cost of a Deputy City Attorney position as this cost was factored into the Cost Allocation Plan, offset by an increase to the Beginning Fund Balance;
    - i. Increase the City Manager’s Office budget by \$300,000 to carry over unspent funds for the Climate Action Plan dashboard and organizational reviews, offset by an increase to the Beginning Fund Balance;
    - j. Increase the Non-Departmental budget by \$108,729 to carry over unspent community grant funds from the Forty Niners SC Stadium Company and for employee recognition, offset by an increase to the

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Beginning Fund Balance;

- k. Increase the transfer to the Parks and Recreation Capital Fund by \$33,820 for the Youth Sports Park Improvements project to true up the Youth Sports Park facility rental revenue received in FY 2024/25, offset by an increase to the Beginning Fund Balance;
- l. Increase the transfer to the Streets and Highways Capital Fund by \$12,407 for the Tree Replacement Project to allocate planning zoning fees received in FY 2024/25, offset by an increase to Beginning Fund Balance;
- m. Establish a transfer to the Fire Operating Grant Trust Fund in the amount of \$193,388 as a reconciling adjustment for the Staffing for Adequate Fire and Emergency Response (SAFER) grant, offset by an increase to the Beginning Fund Balance;
- n. Establish a transfer to the Police Operating Grant Trust Fund in the amount of \$5,910 to cover expenses that were ineligible for grant reimbursement, offset by an increase to the Beginning Fund Balance;
- o. Increase the Human Resources Department budget by \$5,348 to appropriate Flexible Spending Account forfeiture funds received in FY 2024/25 to wellness activities, offset by an increase to the Beginning Fund Balance;
- p. Increase the transfer from the Fire Department Capital Fund in the amount of \$18,764 to return capital project savings and increase the Capital Projects Reserve by \$18,764;
- q. Increase the transfer from the General Government Capital Fund in the amount of \$9,540 to return capital project savings from the Downtown Master Plan Implementation project and increase the Land Sale Reserve by \$9,540;
- r. Increase the transfer from the General Government Capital Fund in the amount of \$444 to return capital project savings and increase the Capital Projects Reserve by \$444;
- s. Increase the Rents revenue estimate by \$428,400 and establish a transfer to the Convention Center Enterprise Fund in the amount of \$428,400 to reflect a technical change in the accounting for the ballroom lease rent from the Hyatt;
- t. Recognize Beginning Fund Balance - Restricted for Prepayments in the amount of \$19,278 and increase the Public Works Department appropriation for remaining developer deposits for third party plan review and inspections;
- u. Increase the transfer from the Public Works Capital Projects Management Fund in the amount of \$201,743 to return FY 2024/25 savings;
- v. Recognize a transfer from the Other City Departments Operating Grant Trust Fund in the amount of \$359,768 to recognize FEMA reimbursements for Covid-related expenses; and

- w. Increase the Unrestricted Ending Fund Balance by \$141,402 to set aside funds to address funding needs that arise during FY 2025/26.

**City Manager Grogan** made some opening remarks and introduced **Director of Finance Lee** who provided a Powerpoint presentation on Fiscal Year 2024/25 budget year-end report and approve the related budget amendments.

**Council** questions and comments followed.

Public Comment: Mary Grizzle (time donated from Linda Johnston)  
Dan Ondrasek

**Director of Finance Lee** and **City Manager Grogan** addressed **Council** questions.

**Council** discussion followed.

**A motion was made by Councilmember Gonzalez, seconded by Councilmember Jain, to (1) note and file the Fiscal Year 2024/25 Budget Year-End Report; (2) approve the Fiscal Year 2024/25 Budget Amendments to address necessary budget ratifications totaling \$2,948,287 in four funds as set forth in Attachment 1 of this report; (3) approve the Fiscal Year 2025/26 Budget Amendments including actions in the General Fund to distribute excess funding from the close-out of FY 2024/25: (a) increase the transfer to the Public Buildings Capital Fund for Civic Center Campus Reserve in the amount of \$20,350,000, offset by an increase to the Beginning Fund Balance; (b) increase the Capital Projects Reserve in the amount of \$13,000,000, offset by an increase to the Beginning Fund Balance; (c) increase the Pension Stabilization Reserve in the amount of \$4,599,593, offset by an increase to the Beginning Fund Balance; (d) increase the Budget Stabilization Reserve in the amount of \$1,305,540, offset by an increase to the Beginning Fund Balance and transfers from other funds; (e) increase the transfer to the General Government Capital Fund by \$1,000,000 for a new Measure I Furniture, Fixtures and Equipment project, offset by an increase to the Beginning Fund Balance; (f) increase the transfer to the Public Buildings Capital fund by \$350,000 for the Commerce/Peddler's Maintenance project, offset by an increase to the Beginning Fund Balance; (g) increase the transfer to the Vehicle Replacement Fund in the amount of \$274,000 to cover Fire Department vehicle costs, offset by an increase to the Beginning Fund Balance; (h) eliminate the transfer from the Electric Utility**

Fund in the amount of \$205,262 that was budgeted to partially offset the cost of a Deputy City Attorney position as this cost was factored into the Cost Allocation Plan, offset by an increase to the Beginning Fund Balance; (i) increase the City Manager's Office budget by \$300,000 to carry over unspent funds for the Climate Action Plan dashboard and organizational reviews, offset by an increase to the Beginning Fund Balance; (j) increase the Non-Departmental budget by \$108,729 to carry over unspent community grant funds from the Forty Niners SC Stadium Company and for employee recognition, offset by an increase to the Beginning Fund Balance; (k) increase the transfer to the Parks and Recreation Capital Fund by \$33,820 for the Youth Sports Park Improvements project to true up the Youth Sports Park facility rental revenue received in FY 2024/25, offset by an increase to the Beginning Fund Balance; (l) increase the transfer to the Streets and Highways Capital Fund by \$12,407 for the Tree Replacement Project to allocate planning zoning fees received in FY 2024/25, offset by an increase to Beginning Fund Balance; (m) establish a transfer to the Fire Operating Grant Trust Fund in the amount of \$193,388 as a reconciling adjustment for the Staffing for Adequate Fire and Emergency Response (SAFER) grant, offset by an increase to the Beginning Fund Balance; (n) establish a transfer to the Police Operating Grant Trust Fund in the amount of \$5,910 to cover expenses that were ineligible for grant reimbursement, offset by an increase to the Beginning Fund Balance; (o) increase the Human Resources Department budget by \$5,348 to appropriate Flexible Spending Account forfeiture funds received in FY 2024/25 to wellness activities, offset by an increase to the Beginning Fund Balance; (p) increase the transfer from the Fire Department Capital Fund in the amount of \$18,764 to return capital project savings and increase the Capital Projects Reserve by \$18,764; (q) increase the transfer from the General Government Capital Fund in the amount of \$9,540 to return capital project savings from the Downtown Master Plan Implementation project and increase the Land Sale Reserve by \$9,540; (r) increase the transfer from the General Government Capital Fund in the amount of \$444 to return capital project savings and increase the Capital Projects Reserve by \$444; (s) increase the Rents revenue estimate by \$428,400 and establish a transfer to the Convention Center Enterprise Fund in the amount of \$428,400 to reflect a technical change in the accounting for the ballroom lease rent from the Hyatt; (t) recognize Beginning Fund Balance - Restricted for Prepayments in the amount of \$19,278 and increase the Public Works Department appropriation for remaining developer deposits for third party plan review and inspections; (u) increase

the transfer from the Public Works Capital Projects Management Fund in the amount of \$201,743 to return FY 2024/25 savings; (v) recognize a transfer from the Other City Departments Operating Grant Trust Fund in the amount of \$359,768 to recognize FEMA reimbursements for Covid-related expenses; and (w) increase the Unrestricted Ending Fund Balance by \$141,402 to set aside funds to address funding needs that arise during FY 2025/26; and (4) relabel Civic Center Campus Future Needs/Reolocation to Civic Center Campus Reserve.

**Aye:** 5 - Councilmember Gonzalez, Councilmember Chahal, Councilmember Hardy, Councilmember Park, and Councilmember Jain

**Nay:** 1 - Mayor Gillmor

**Absent:** 1 - Vice Mayor Cox

**ADJOURNMENT**

The meeting was adjourned at 9:02 PM.

**The next regular scheduled meeting is on Tuesday, January 13, 2026 in the City Hall Council Chambers.**

## MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

**STREAMING SERVICES:** As always, the public may view the meetings on [SantaClaraCA.gov](http://SantaClaraCA.gov), Santa Clara City Television (Comcast cable channel 15), or the livestream on the City's YouTube channel or Facebook page.

Note: The public cannot participate in the meeting through these livestreaming methods; livestreaming capabilities may be disrupted at times, viewers may always view and participate in meetings in-person and via Zoom as noted on the agenda.

**AB23 ANNOUNCEMENT:** Members of the Santa Clara Stadium Authority, Sports and Open Space Authority and Housing Authority are entitled to receive \$30 for each attended meeting.

Note: The City Council and its associated Authorities meet as separate agencies but in a concurrent manner. Actions taken should be considered actions of only the identified policy body.

**LEGEND:** City Council (CC); Stadium Authority (SA); Sports and Open Space Authority (SOSA); Housing Authority (HA); Successor Agency to the City of Santa Clara Redevelopment Agency (SARDA); Bayshore North Project Enhancement Authority (BNPEA); Public Facilities Financing Corporation (PFFC)

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.