

# Proposed Fiscal Year 2025/2026 Parks & Recreation Commission Workplan

## Background

At the April 14, 2025, Regular Meeting, the Parks & Recreation Commission adopted of the following Workplan Goals for FY 2025/26:

1. Review Park site and facility condition assessments and recommend priorities given existing and anticipated service levels and available resources.
2. Review and solicit community input on the existing City Park rehabilitation projects based on the current Capital Improvement Program (CIP) budget and schedule, as well as review residential developer proposed schematic designs for new neighborhood parks that serve new residential development.
3. Host and develop recommendations for the annual Santa Clara Art & Wine Festival 2025, participate in Citywide special events, and plan additional citywide special events.
4. Participate in the Parks & Recreation Master Plan process.
5. Consider the annual budget of the Parks & Recreation Department during the budget preparation process and make recommendations with respect thereto to the City Manager and City Council.

## Current Membership – Parks & Recreation Commission

Meetings are held on the second Monday of the month at 7:00 p.m. in the Jennifer Sparacino Conference Room.

<b>Name</b>	<b>Appointed</b>	<b>Term Ends</b>
Edward Souza	06/16/26 (29)	2029
Maureen Riley Chu	05/16/22 (26)	2026
Brittany Ricketts	05/16/22 (26)	2026
Eversley Forte	08/26/19 (23)	2027
Vikas Gupta	07/17/23 (27)	2027
Dana Caldwell appointed to a serve a partial term	05/27/21 (24)	2028
Derek DeMarco	05/14/24 (28)	2028

## **Purpose, Role and Duties of Parks & Recreation Commission:**

The City of Santa Clara charter includes the following sections that mandate the formation of a Parks & Recreation Commission and its role.

Sec. 1008 Parks & Recreation Commission.

There shall be a City Parks & Recreation Commission consisting of seven members to be appointed by the City Council from the qualified electors of the City, none of whom shall hold any paid office or employment in the City government.

Sec. 1009 Parks & Recreation Commission – Powers and duties (Mission).

The Parks & Recreation Commission shall have power and be required to:

- (a) Act in advisory capacity to the City Council in all matters pertaining to parks, recreation, playgrounds, and entertainment;
- (b) Consider the annual budget of the Parks & Recreation Department during the process of its preparation and make recommendations with respect thereto to the City Manager and the City Council; and
- (c) Assist in the planning and supervision of a recreation program for the inhabitants of the City, promote and stimulate public interest therein and to that end, solicit to the fullest extent possible the cooperation of school authorities and other public and private agencies interested therein. (Amended by electors at an election held March 7, 2000, Charter Chapter 11 of the State Statutes of 2000).