



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

10/20/2025

5:00 PM

Hybrid Meeting
Santa Clara Senior Center
Room 205
1303 Fremont Street
Santa Clara, CA 95050

The City of Santa Clara is conducting the Senior Advisory Commission meeting in a hybrid manner (in-person and a method for the public to participate remotely).

Via Zoom:

<https://santaclaraca.zoom.us/j/97590069803>

Meeting ID: 975 9006 9803

Or join by phone: 669-900-6833

CALL TO ORDER AND ROLL CALL

The regular meeting was called to order by Staff Liaison Jennifer Herb at 5:15 p.m.

A motion was made by Commissioner Soto to excuse Commissioners Manivannan and Vaz. Motion failed due to lack of second.

Present 4 - Commissioner Rick Andrews, Commissioner Kris Kapadia, Commissioner Rebecca Selden, and Commissioner Alma Soto

Absent 2 - Commissioner Srinivasan Manivannan, and Commissioner Maria Vaz

CONSENT CALENDAR

Approved the Consent Calendar

1.A [25-1003](#) Review and Approve the Senior Advisory Commission Minutes of August 18, 2025

Recommendation: Approve the Senior Advisory Commission Minutes of August 18, 2025

1.B [25-1067](#) Proposed 2026 Calendar of Meetings for the Senior Advisory Commission.

Recommendation: The Commission makes a recommendation to the City Council to adopt the proposed 2026 calendar of meetings for the Senior Advisory Commission.

A motion was made by Commissioner Andrews, seconded by Commissioner Soto to approve the Minutes of August 18, 2025 and the proposed 2026 Calendar of Meetings for the Senior Advisory Commissioner.

Aye: 4 - Commissioner Andrews, Commissioner Kapadia, Commissioner Selden, and Commissioner Soto

Absent: 2 - Commissioner Manivannan, and Commissioner Vaz

PUBLIC PRESENTATIONS

Previous Senior Advisory Commissioner Wanda Buck shared thoughts on the Brown Act and advised Commissioners to be careful not to violate the Brown Act.

GENERAL BUSINESS

2. [25-925](#) Review of Meeting Procedures and Protocols, the Brown Act, and Public Records Act

Assistant City Attorney, Jennifer Beyers provided a presentation and offered guidance to the Commission on meeting procedures and protocols, the Brown Act, and Public Records Act.

3. [25-924](#) Senior Advisory Commission Election of Chair and Vice Chair for FY 2025/26

Recommendation: Elect a Chair and Vice Chair to serve the Senior Advisory Commission for the FY 2025/26 term.

Commissioner Andrews nominated himself for the role of Chair. Commissioners Andrews, Kapadia, Selden, and Soto accepted the nomination with a 4-0-2 vote.

Commissioner Kapadia made a motion, seconded by Commissioner Soto to continue the vote for Vice-Chair to the November Meeting.

Aye: 4 - Commissioner Andrews, Commissioner Kapadia, Commissioner Selden, and Commissioner Soto

Absent: 2 - Commissioner Manivannan, and Commissioner Vaz

4. [25-1070](#) Discuss and Develop Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26

Recommendation: Discuss and develop Senior Advisory Commission Work Plan Goals and Activities for FY 2025/26.

The Commission began to brainstorm goals for the FY 2025/26 WorkPlan. Topics included:

- Tour of Senior Center
- List of park amenities available to public
- Assess Census information of older adults per Santa Clara District
- Review Senior Needs Assessment
- Review Senior Center Membership data
- Research senior housing/tiny homes available in Santa Clara?
- Awareness of natural gas ban for older adults

STAFF REPORT

Recreation Manager Castro shared the following items:

- Halloween Home Decorating Contest nominations taken through, Monday, October 27.
- Diwali celebration at Live Oak Park, Thursday, October 23.
- SpooktaClara Halloween event at Central Park on Saturday, October 25 from 12 - 4 p.m.
- Nebula Rider art installation in Santa Clara for 3 more weeks.
- Henry Schmidt Park playground rehabilitation renovation to begin soon.
- Warburton Park rehabilitation project and International Swim Center project are both in the final design phase.

Recreation Supervisor Herb shared the following item:

- Senior Center Oktoberfest BBQ on Thursday, October 23 from 12 - 1 p.m.

COMMISSIONERS REPORT

Commissioner Kapadia shared a story about an older adult he met at the Senior Center, who was looking for assistance with getting medicine. Commissioner Kapadia introduced him to the Health & Wellness Coordinator at the Senior Center who was able to provide him with resources.

ADJOURNMENT

Commissioner Soto made a motion, seconded by Commissioner Andrews that the meeting be adjourned at 7:07 p.m.

Aye: 4 - Commissioner Andrews, Commissioner Kapadia, Commissioner Selden, and Commissioner Soto

Absent: 2 - Commissioner Manivannan, and Commissioner Vaz

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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