



City of Santa Clara

Meeting Minutes

Civil Service Commission

09/11/2025

6:00 PM

Hybrid Meeting
City Hall Sparacino Conference Room
1500 Warburton Avenue
Santa Clara, CA, 95050

The City of Santa Clara is conducting the Civil Service Commission in a hybrid manner (in-person and a method for the public to participate remotely).

- Via Zoom:

<https://santaclaraca.zoom.us/j/82497868823?pwd=pKSM4g0xuJN3b2fkH8rUSjOuw9rbqc.1>

Webinar ID: 824 9786 8823

Passcode: 332703

OR

Phone: 1 (669) 900-6833

CALL TO ORDER AND ROLL CALL

Vice Chair Pumarejo called the meeting to order at 6:07 pm and lead the meeting with the Pledge of Allegiance.

Present 3 - Commissioner Ron Billingsley, Commissioner Wesley Dudzinski, and Vice Chair Samuel Pumarejo

Excused 1 - Commissioner Arti Purohit

Absent 1 - Chair Franklin Felizardo

CONSENT CALENDAR

1.a [25-969](#) Action to Approve the Civil Service Commission Meeting Minutes of August 14, 2025.

A motion was made by Commissioner Billingsley, seconded by Commissioner Dudzinski to approve the August 14, 2025 Civil Service Commission meeting minutes.

Aye: 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

Excused: 1 - Commissioner Purohit

Absent: 1 - Chair Felizardo

1.b [25-989](#) Note and File the Current Status and Requisition Report Dated August 31, 2025

A motion was made by Commissioner Dudzinski, seconded by Commissioner Billingsley, to Note and File the Current Status and Requisition dated August 31, 2025.

Aye: 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

Excused: 1 - Commissioner Purohit

Absent: 1 - Chair Felizardo

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

2. [25-531](#) Action to Modify the Class Specification for Electric Utility Programmer Analyst (Job Code 440) and Retitle to Electric Utility Information Systems Specialist (Job Code 440).

A motion was made by Commissioner Billingsley, seconded by Commissioner Dudzinski, to Modify the Class Specification for Electric Utility Programmer Analyst (Job Code 440) and Retitle to Electric Utility Information Systems Specialist (Job Code 440).

Aye: 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

Excused: 1 - Commissioner Purohit

Absent: 1 - Chair Felizardo

3. [25-769](#) Election of Civil Service Commission Chair and Vice Chair

A motion was made by Commissioner Billingsley, seconded by Commissioner Dudzinski to elect Commissioner Pumarejo as Chair and Commissioner Felizardo as Vice Chair for the period of September 11, 2025 through June 30, 2026.

Aye: 3 - Commissioner Billingsley, Commissioner Dudzinski, and Vice Chair Pumarejo

Excused: 1 - Commissioner Purohit

Absent: 1 - Chair Felizardo

4. [25-770](#) Action to Establish Civil Service Commission Meeting and Board of Review Dates for 2026

A motion was made by Commissioner Dudzinski, seconded by Commissioner Billingsley, to establish Civil Service Commission Meeting and Board of Review Dates for 2026 on the second Thursday of each month starting at 6:00 pm.

Aye: 3 - Commissioner Billingsley, Commissioner Dudzinski, and Chair Pumarejo

Excused: 1 - Commissioner Purohit

Absent: 1 - Vice Chair Felizardo

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

A motion was made by Commissioner Dudzinski, seconded by Commissioner Billingsley, to adjourn the Civil Service Commission meeting at 6:25 pm.

Aye: 3 - Commissioner Billingsley, Commissioner Dudzinski, and Chair Pumarejo

Excused: 1 - Commissioner Purohit

Absent: 1 - Vice Chair Felizardo

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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