



City of Santa Clara

Call and Notice of Special Meeting

Civil Service Commission

Thursday, March 12, 2020

7:00 PM

City Hall Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the Chairperson calls for a Special Meeting of the Civil Service Commission of the City of Santa Clara, to commence and convene on Thursday, March 12, 2020, at 7:00 pm for a Special Meeting in the City Hall Council Chambers located in the East Wing of City Hall at 1500 Warburton Avenue, Santa Clara, California, to consider the following matter(s) and to potentially take action with respect to them.

CALL TO ORDER AND ROLL CALL

Pledge of Allegiance

CONSENT CALENDAR

- 1.A 20-328** [Action to Approve the Civil Service Commission Meeting Minutes of February 10, 2020](#)

Recommendation: Approve the Meeting Minutes of February 10, 2020

- 1.B 20-330** [Action to Approve the Open Recruitment Report for March 1, 2019 through February 29, 2020](#)

Recommendation: Approve the Open Recruitment Report for March 1, 2019 through February 29, 2020

PUBLIC PRESENTATIONS

GENERAL BUSINESS

- 2 20-351** [Action to Modify the Class Specifications for Fire Prevention Specialist I/II \(Job Code 489/478\), Office Specialist III \(Job Code 938\), and Senior Inspector \(Job Code 750\) and to Adjust the Examination Weighting Plan for Journey Lineworker \(Job Code 560\) \[Council Pillar: Manage Strategically Our Workforce Capacity and Resources\]](#)

Recommendation: Approve the modified class specifications for Fire Prevention Inspector I/II, Office Specialist III, and Senior Inspector and approve the modified weighting plan for Journey Lineworker

STAFF REPORT

Brown Act Presentation

COMMISSIONERS REPORT**ADJOURNMENT**

The next tentatively scheduled meeting is April 13, 2020

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

Public contact was made by posting the Civil Service Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.