



City of Santa Clara

Meeting Minutes

Governance and Ethics Committee

05/21/2026

10:00 AM

City Hall – Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

Special Meeting

The City of Santa Clara is conducting Governance and Ethics Committee meetings in-person and continues to have methods for the public to participate remotely or in-person.

- Via Zoom: <https://santaclaraca.zoom.us/j/98559951444>
- Webinar ID: 985 5995 1444
- By phone: +1 669 444 9171

To submit written public comment before meeting:

Send email to mayorandcouncil@santaclaraca.gov by 10 a.m. one day before the date of the meeting. Emails will be forwarded to Committee members and will be uploaded as supplemental meeting material.

Note: Emails received as public comment will not be read aloud during the meeting.

CALL TO ORDER AND ROLL CALL

Chair Jain called the meeting to order at 10:04 a..m.

Present 3 - Member Raj Chahal, Chair Suds Jain, and Member Kevin Park

CONSENT CALENDAR

1. [26-548](#) Approval of the April 13, 2026 Governance and Ethics Committee Special Meeting Minutes

Recommendation: Approval of the April 13, 2026 Governance and Ethics Committee Special Meeting Minutes

Staff Maria Le pulled the item to approve the minutes for the April 13, 2026 Governance and Ethics Committee meeting. Staff stated the minutes should note the action during the work plan item to include the Committee's approval for bringing an Internet Disruption Policy, as part of a requirement of SB707 , directly to the City Council and the item will not be brought to the Governance and Ethics Committee first. Staff will revise the minutes and bring back to the next Committee meeting for approval.

PUBLIC PRESENTATIONS

Member of the Public Anthony Becker requested the Committee consider action on updating the City's YouTube channel to organize the meeting videos and to consider adding ticker to include agenda item titles. He added the items for Special Order of Business on the agenda are busy and to consider consolidating items in order to allow agenda items to be completed, and stated City Council meetings have a certain stop time and its a challenge to get all agenda items done.

GENERAL BUSINESS

Chair Suds Jain stated we would take Item 3 - Discussion and Possible Action on Updates to Council Policy 042 ("Reconsideration of Council Action") first on the agenda due to the City Attorney needing to leave for another meeting.

Committee Member Park asked a general question to what the protocol is moving an agenda item. **City Attorney Glen Googins** stated the rearrangement of agenda items is typically proposed by the Presiding Officer.

2. [26-574](#) Discussion and Action on Proposed Special Meeting Scheduling Policy

Recommendation: Approve the proposed Special Meeting Scheduling Policy, with any revisions directed by the Committee, and forward the Policy to the full City Council for consideration and adoption.

This item was continued to the next Governance and Ethics Committee meeting and was not heard due to the meeting ending. City Manager Jovan Grogan stated we are currently starting to poll for additional special meetings if needed per month.

3. [26-573](#) Discussion and Possible Action on Updates to Council Policy 042 ("Reconsideration of Council Action")

Recommendation: Discuss and provide direction to staff on any proposed modifications to Council Policy 042 ("Reconsideration of Council Action")

City Attorney Glen Googins presented on the item to discuss Council Policy 042 ("Reconsideration of Council Action") and provided a presentation on the current policy and a summary of the steps outlined in the policy to request a reconsideration of a Council action.

The Committee had a robust discussion on the Council Policy 042.

Committee Member Park asked about what language was redundant in the current policy. **City Attorney Googins** responded there was repeated language in different sections of the policy which could be cleaned up.

Committee Member Chahal requested the need for clarification on the definition of prevailing party in the policy. He noted in Robert's Rules of Order and Rosenberg Rules have language that could be considered for clarity purposes and referred to a table from an article by Angie McFarlane about Robert Sue defining prevailing party. **Chair Jain** requested the policy update consider the prevailing party be based on the actual event, e.g. if something failed, the people who voted against it are the prevailing party.

Committee Member Park motioned that staff bring back a proposed Council Policy 042 to add clarity on prevailing party and including a table, defining scenarios, add clarity on the difference between who can make a request versus who can make the motion, meaning anyone can make the request, and not to remove information unless there justification.

Aye: 3 - Member Chahal, Chair Jain, and Member Park

STAFF REPORT

None.

COMMITTEE MEMBER REPORTS / FUTURE REFERRALS FOR CONSIDERATION

Chair Jain mentioned the list of referrals for consideration for the work plan. **Committee Member Park** mentioned the need for more meetings to complete work plan items. **City Manager Grogan** noted staff are working to bring the draft of the comprehensive City Council Policy manual for Committee review.

ADJOURNMENT

The meeting was adjourned 12:20 p.m.

The next regularly scheduled Governance and Ethics Committee meeting will be held on June 1, 2026 at Santa Clara City Hall - Council Chambers.

MEETING DISCLOSURES

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If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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