



City of Santa Clara

Meeting Minutes

Civil Service Commission

10/10/2024 7:00 PM Hybrid Meeting
City Hall Council Chambers/Virtual
1500 Warburton Avenue
Santa Clara, CA, 95050

The City of Santa Clara is conducting the Civil Service Commission in a hybrid manner (in-person and a method for the public to participate remotely).

• Via Zoom:
<https://santaclaraca.zoom.us/j/86351228305?pwd=eFd5aDRVU0cyYUc0dFhaMjJiUWVVSdz09>

Webinar ID: 863 5122 8305
Passcode: 761380

OR

Phone: 1 (669) 900-6833

CALL TO ORDER AND ROLL CALL

Chair Felizardo called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Present 4 - Chair Franklin Felizardo, Commissioner Ron Billingsley, Commissioner Wesley Dudzinski, and Commissioner Samuel Pumarejo

Absent 1 - Commissioner Arti Purohit

CONSENT CALENDAR

1.a [24-815](#) Action to Approve the Civil Service Commission Meeting Minutes of August 8, 2024

A motion was made by Commissioner Dudzinski, seconded by Vice Chair Pumarejo to approve the August 8, 2024 Civil Service Commission meeting minutes.

Aye: 4 - Chair Felizardo, Commissioner Billingsley, Commissioner Dudzinski, and Commissioner Pumarejo

Absent: 1 - Commissioner Purohit

- 1.b [24-995](#) Note and File the Current Status and Requisition Report Dated September 30, 2024

A motion was made by Commissioner Dudzinski, seconded by Vice Chair Pumarejo to note and file the Current Status and Requisition Report dated September 30, 2024.

Aye: 4 - Chair Felizardo, Commissioner Billingsley, Commissioner Dudzinski, and Commissioner Pumarejo

Absent: 1 - Commissioner Purohit

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. [24-993](#) Action to Modify Senior Resource Analyst Class Specification (Job Code 771)

A motion was made by Commissioner Billingsley, seconded by Commissioner Dudzinski to approve the modified Senior Resource Analyst (Job Code 771) class specification.

Aye: 4 - Chair Felizardo, Commissioner Billingsley, Commissioner Dudzinski, and Commissioner Pumarejo

Absent: 1 - Commissioner Purohit

3. [24-994](#) Action to Modify Resource Analyst II Class Specification (Job Code 696)

A motion was made by Vice Chair Pumarejo, seconded by Commissioner Billingsley to approve the modified Resource Analyst II (Job Code 696) class specification.

Aye: 4 - Chair Felizardo, Commissioner Billingsley, Commissioner Dudzinski, and Commissioner Pumarejo

Absent: 1 - Commissioner Purohit

STAFF REPORT

Staff asked the Commission if they would like to receive an in-person training on Board of Review duties and responsibilities at an upcoming meeting or if the Commissioners prefer to receive a link to a recording of a previously delivered presentation. The Commissioners stated their preference to receive a link to the recording.

COMMISSIONERS REPORT

Commissioner Billingsley thanked staff for adding detail on newly filled classified positions on the Current Status and Requisition report, as requested at the August 8, 2024 Civil Service Commission meeting.

ADJOURNMENT

A motion was made by Vice Chair Pumarejo, seconded by Commissioner Dudzinski to adjourn the meeting at 7:21 p.m.

Aye: 4 - Chair Felizardo, Commissioner Billingsley, Commissioner Dudzinski, and Commissioner Pumarejo

Absent: 1 - Commissioner Purohit

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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