



City of Santa Clara

Meeting Minutes

Bicycle & Pedestrian Advisory Committee

08/25/2025

4:00 PM

Hybrid Meeting
City Hall Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95051

The City of Santa Clara is conducting the Bicycle and Pedestrian Committee meetings in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

• Via Zoom:

<https://santaclaraca.zoom.us/j/83368467068>

Meeting ID: 833 6846 7068 or

Phone: 1 (669) 900-6833

1 CALL TO ORDER AND ROLL CALL

Public Works Assistant Director Liw called the meeting to order at 4:00 PM.

Present 7 - Member Hung Duong, Member Jorge Haro, Member Ken Kratz, Vice Chair Jonathan Marinaro, Chair Betsy Megas, Member Guillermo Jenaro, and Member Vernon Shure

2 ACTION ITEMS / GENERAL BUSINESS

- A. [25-489](#) Election of a Chair and Vice Chair of the Bicycle and Pedestrian Advisory Committee for FY 2025/26 (Liw)

Recommendation: Nominate and elect a Chair and Vice Chair for the Bicycle and Pedestrian Advisory Committee for the FY 2025/26 term.

Video: [00:03:00]

Public Works Assistant Director Liw provided a brief overview of the election process.

Member Kratz nominated himself as the Chair and also recommended **Member Megas** as either Chair or Vice Chair.

Member Megas indicated that she was willing to take either role.

Member Marinaro also nominated himself as the Chair.

Member Shure asked the candidates how they would strike the balance of ensuring people being heard versus keeping BPAC meetings move forward.

All three candidates shared why they are interested and how they plan to improve the efficiency of BPAC meetings.

Public Speaker: Diane Harrison

A motion was made by Member Jenaro and seconded by Member Duong to elect Member Megas as the Chair. The motion carried by following votes.

Aye: 7 - Member Duong, Member Haro, Member Kratz, Vice Chair Marinaro, Chair Megas, Member Jenaro, and Member Shure

Chair Megas asked if there were any members interested in the Vice Chair position. **Member Marinaro** and **Member Kratz** both self-nominated as the Vice Chair.

Member Jenaro asked the candidates how they would support Chair Megas. Both candidates discussed their strategies to support **Chair Megas**. **Chair Megas** also shared her expectations about the Vice Chair.

A motion was made by Member Marinaro and seconded by Member Shure to elect Member Marinaro as the Vice Chair. The motion carried with the following votes.

Aye: 6 - Member Duong, Member Haro, Vice Chair Marinaro, Chair Megas, Member Jenaro, and Member Shure

Nay: 1 - Member Kratz

3 PUBLIC PRESENTATIONS

Video: [0:44:30]

Edmund Drozek requested the City to conduct pavement maintenance on San Tomas Aquino Creek Trail between the stadium and the Bay Trail as the trail is rough and has patches and bumps. He also stated that he travels along Caribbean Drive within Sunnyvale north of the Bay Trail and there is a crossing for bikes and pedestrians, but the markings for the bike lane are washed out and sometimes not even present on both sides of the roadway. Thus, would like Santa Clara BPAC to contact Sunnyvale BPAC to make them aware of this situation and make it a priority to have them fix the bike lane markings.

Public Works Assistant Director Liw addressed **Edmund Drozek** question.

Diane Harrison indicated that she crossed Warburton Avenue at a location where there were no marked crosswalks and a driver almost did not stop. She commented that every intersection should have all four legal crosswalk markings and asked the City to paint crosswalks at the intersections when the roadways get repaved.

4 CONSENT CALENDAR

- A. [25-795](#) Bicycle and Pedestrian Advisory Committee Meeting Minutes of June 23, 2025 (Chair)

Recommendation: Approve the Bicycle and Pedestrian Advisory Committee Meeting Minutes of June 23, 2025.

Video: [00:56:50]

Member Kratz asked why the meeting minutes do not have all of the specific discussion comments.

Principal Transportation Planner Shariat addressed **Member Kratz** question.

A motion was made by Member Marinaro and seconded by Member Jenaro to Approve the Staff Recommendation. The motion carried by the following votes.

Aye: 6 - Member Duong, Member Haro, Vice Chair Marinaro, Chair Megas, Member Jenaro, and Member Shure

Abstained: 1 - Member Kratz

- B. [25-796](#) Bicycle and Pedestrian Advisory Committee Calendar of Meetings for 2026 (Chair)

Recommendation: Recommend that Council Approve the Bicycle and Pedestrian Advisory Committee Calendar of Meetings for 2026.

Video: [00:58:00]

Member Kratz commented that other cities have more BPAC meetings in a year and suggested adding one more meeting in July and overall have at least six meetings a year. He also suggested establishing a subcommittee to look at improving BPAC efficiency and make BPAC meetings shorter.

Member Shure commented that he would support more BPAC meetings a year if the meetings are shorter.

Member Marinaro suggested approving the staff recommendation with consideration of asking the City Council for approval of adding more meetings in the future.

Member Haro suggested staff looking into the option of organizing BPAC meetings every two months for 2027.

Public Speaker: Diane Harrison

A motion was made by Member Marinaro and seconded by Member Duong to Approve Staff Recommendation with an amendment to explore bimonthly BPAC meeting format for 2027 BPAC Calendar of Meetings.

Aye: 6 - Member Duong, Member Haro, Vice Chair Marinaro, Chair Megas, Member Jenaro, and Member Shure

Nay: 1 - Member Kratz

5 REPORTS FOR COMMITTEE INFORMATION

- A. [25-797](#) Police Verbal Update (Wilson)

This agenda item was not discussed at the meeting due to Officer Wilson not being present.

6 REPORTS OF SPECIAL COMMITTEES

- A. [25-798](#) Subcommittee on Police Collision History (Donoghue, Kratz, Granvold)

Video: [01:22:00]

Member Kratz provided a brief update that the Subcommittee work is currently on hold until Vision Zero Plan is completed.

7. REPORTS FOR COMMITTEE INFORMATION (CONTINUED)

- A. [25-812](#) Review of Existing Work Plan Topics for Fiscal Year 2025-26 BPAC Work Plan (Garcia)

Video: [01:24:00]

Senior Civil Engineer Garcia presented information on the existing work plan development process and outlined staff's proposed changes to improve the process.

Committee comments followed.

Public Speaker: Diane Harrison

- B. [25-804](#) Public Works Verbal Update (Liw/Chan)

Video: [01:48:00]

Transportation Manager Chan and **Public Works Assistant Director Liw** provided an update on recent activities at the Public Works Department.

Committee comments and questions followed.

Transportation Manager Chan addressed **Committee** questions.

Public Speakers: Edmund Drozek, Diane Harrison

C. [25-801](#) Wayfinding & Install Way-finding Signs (Garcia)

Video: [2:10:00]

Senior Civil Engineer Garcia presented information on wayfinding and installation of wayfinding signs.

Committee comments followed.

Member Marinaro suggested establishing a Wayfinding Subcommittee to look at wayfinding and roadway markings.

Public Speakers: Edmund Drozek, Diane Harrison

D. [25-802](#) Proposal for a Data-Driven Framework to Evaluate Bicycle & Pedestrian Projects in Santa Clara (Chan)

Video: [03:10:30]

Transportation Manager Chan presented information on a data-driven framework to evaluate bicycle and pedestrian projects in Santa Clara.

Committee comments followed. BPAC would like to establish a subcommittee related to this agenda item. **Members Marinaro, Jenaro** and **Kratz**, along with **Diane Harrison**, a member of the public are interested on being on this subcommittee.

Public Speaker: Diane Harrison

E. [25-805](#) Valley Transportation Authority Bicycle and Pedestrian Advisory Committee Meetings Update (Megas)

Video: [03:57:00]

Chair Megas provided an update on recent VTA Bicycle and Pedestrian Advisory Committee meetings.

Committee comments and questions followed.

Chair Megas addressed **Committee** questions.

F. [25-807](#) Santa Clara Station Area Task Force Update (Shure)

Video: [05:02:30]

Member Shure provided an update on recent Santa Clara Area Task Force meetings.

Committee comments and questions followed.

Member Shure addressed **Committee** questions.

Public Speaker: Diane Harrison

G. [25-808](#) Grant Activity Verbal Update (Shariat)

Video: [05:40:20]

Principal Transportation Planner Shariat provided an update on recent grant activities.

Committee comments and questions followed.

Principal Transportation Planner Shariat addressed **Committee** questions.

Public Speaker: Diane Harrison

8 REPORTS OF SPECIAL COMMITTEES (CONTINUED)

A. [25-809](#) Subcommittee on Bicycle Story Maps (Megas)

Video: [05:46:00]

Chair Megas suggested combining this subcommittee with wayfinding.

B. [25-810](#) Subcommittee on Bike to Shop Day (Megas, Kratz, and Harrison)

Video: [05:51:00]

Diane Harrison commented that this agenda item can be removed from August and October BPAC meetings.

- C. [25-811](#) Subcommittee on Roundabouts (Megas, Kratz, and Harrison)

Video: [05:52:00]

Member Kratz provided an update on the subcommittee. **Member Marinaro** asked staff if members of the public can on a subcommittee do to the Brown Act. **Public Works Assistant Director Liw** responded that he will ask City Attorney Office and get back to them.

Public Speaker: Diane Harrison

ANNOUNCEMENTS

Committee made several announcements about upcoming events:

1. Ribbon cutting of Gateway Crossing Community Park on August 27
2. Viva Calle San Jose event on September 7
3. Call for volunteers of Silicon Valley Bicycle Coalition bike valet parking program at Levis Stadium
4. Stevens Creek Boulevard Vision Study will go before the Cupertino City Council on September 3
5. Santa Clara Art & Wine event on September 13 and 14
6. Santa Clara Parade of Champions event on October 4

9 ADJOURNMENT

The meeting was adjourned at 8:59 PM.

The next scheduled meeting will be on Monday, October 27, 2025 at 4:00 PM.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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