

# City of Santa Clara

## Charter Review Ad Hoc Subcommittee Group 2

### City Council: Elections, Powers and Conduct of Meetings

March 9, 2026, 6:00 p.m.  
Sparacino Conference Room



**City of  
Santa Clara**  
The Center of What's Possible

# Proposed Meeting Agenda

- Recap/Report Out from February 9<sup>th</sup>, meeting
- Review of language prepared as a follow up to February 9<sup>th</sup> Meeting
- Identification of new issues
- Next Steps



## Group Two

### Report Out From February 9<sup>th</sup> Meeting

- **Members Kelly, Boeckman and Roberts in attendance**
- **Meeting convened at 6:10 p.m. and adjourned at 7:56 p.m.**
- **Staff presentation included: (1) distribution of minutes template, (2) recap of subcommittee activities, and (3) follow up on issues identified at January 20<sup>th</sup> subcommittee meeting**
- **Issues presented/discussed included:**
  - Additional information regarding City Council salary setting process, including benchmarking, to help determine what, if any, Charter changes are necessary
  - Can a City Council person be a City employee? Short answer: no
  - Possible conversion of City meeting requirement from 2 per month to 24 per year
  - What constitutes a “vacancy” of an elected or appointed position
  - Quorum requirements and meeting management protocols: Charter vs. CC Policy
  - Potential addition of City Council duties, including professionalism and courtesy

# Issues for Tonight

- Definition of Vacancies
- Process for Filling Vacancies
- City Council Powers and Duties
- City Council member Powers and Duties
- Alternative to 24 meetings per year (versus existing 2 meetings per month) proposal



# Next Steps

- Calendar next Subcommittee meeting
- Assign Committee Member/Staff Follow Ups
- Confirm process for preparing and presenting report out to CRC at upcoming March 18, 2026 meeting

