

MTC Complete Streets Checklist

Implementation of MTC's Complete Streets Policy, Resolution 4493, Adopted 3/25/22

Background

Since 2006, MTC's Complete Streets (CS) Policy has promoted the development of transportation facilities that can be used by all modes. In March 2022, MTC updated its CS policy (Resolution 4493) with the goal of ensuring that people biking, walking, rolling, and taking transit are safely accommodated within the transportation network. This policy works to advance Plan Bay Area 2050 objectives of achieving mode shift, safety, equity, and vehicle miles traveled and greenhouse gas emission reductions, as well as state & local compliance with applicable CS-related laws, policies, and practices, specifically the California Complete Street Act of 2008 (Gov. Code Sections 65040.2 and 65302) and applicable local policies such as the CS resolutions adopted before January 16, 2016 (as part of MTC's OBAG 2 requirements.)

Requirements

MTC's CS Policy requires that all projects in the public right of way (with a total project cost of \$250,000 or more) applying for regional discretionary transportation funding – or requesting regional endorsement or approval through MTC – submit a Complete Streets Checklist (Checklist) to MTC.

Project sponsors shall coordinate with their respective County Transportation Agency (CTA) or local Bicycle and Pedestrian Advisory Committee (BPAC) (or equivalent) to review the CS Checklist. Checklists must be reviewed by the local or county BPAC (or equivalent) prior to MTC's review of the Checklist. If a project includes a transit stop/station or is located along a transit route, the checklist must be signed by the transit agency(ies) to confirm transit agency coordination and acknowledgement of the project.

Please note that projects claiming exceptions to the CS Policy must complete the Exceptions section on the Checklist, including the BPAC review, and provide a Department Director-level signature. Please fill out Contact Information and Project Information and then move to Statement of Exception, which is the last section.

Additional information and guidance for completing this Checklist can be found at the MTC Administrative Guidance: Complete Streets Policy

Guidance for public agency staff implementing MTC Resolution 4493 at <https://mtc.ca.gov/planning/transportation/complete-streets>

carol.shariat2@gmail.com [Switch account](#)



Not shared

* Indicates required question

Contact Information

Contact Name *

Steve Chan

Email Address *

schan@santaclaraca.gov

Contact Phone Number

408.615.3021

City/Jurisdiction/Agency (If your option is not listed, select "Other") *

Santa Clara



City/Jurisdiction/Agency (if Other is selected above, please provide name here)

Your answer

County *

Santa Clara

Counties (if "Regional" selected above, please list all counties impacted here)

Your answer

Is your project seeking regional discretionary funds or an endorsement? *

Regional discretionary funding

Endorsement

Please include the name of the regional discretionary funding program that this project is seeking. *

Housing Incentive Pool

Project Information



Project Name/Title *

Santa Clara Uncontrolled Crosswalk Phase 2

Project Area/ Location *

At 13 intersections within the City of Santa Clara

Project Area Map (Attach if applicable)

Please save the file with the project name and the jurisdiction submitting checklist. Add the name of the file being uploaded below. Then [Click Here](#) to upload your file.

Santa Clara Uncontrolled Crosswalk Phase 2_F

Project Description (2000 character limit). *

You may also attach additional project documents, cross sections, plan views or other supporting materials.

The City has an existing inventory of approximately 220 marked crosswalks. The City performed studies at 35 high priority unmarked crosswalk locations for potential improvements and also to develop a priority ranking order for implementation of any improvements. The City has separated the projects into multiple phases to complete the identified improvements at these initial 35 locations.

The City recently completed the first phase where improvements were made at seven uncontrolled crosswalks. The improvements to be conducted for this second phase at the 13 intersections consist of a combination of Rectangular Rapid Flashing Beacon (RRFB) assemblies, lighting improvements, ADA curb ramp improvements, and curb extension/bulb-outs. The exact improvements to be conducted at the 13 intersections can be found in the attachment.



Please choose the project phase(s). *

- Planning
- PE
- ENV
- ROW
- CON
- O&M

Project Supporting Material (Upload if applicable)

Please save the file with the project name and the jurisdiction submitting checklist. Add the name of the file being uploaded below. Then [Click Here](#) to upload your file.

Santa Clara Uncontrolled Crosswalk Phase 2_F

Do you think your project qualifies for a Statement of Exception? *

- Yes
- No

Next

Page 1 of 3

Clear form

Never submit passwords through Google Forms.

This content is neither created nor endorsed by Google. - [Terms of Service](#) - [Privacy Policy](#).

Does this form look suspicious? [Report](#)

Google Forms



MTC Complete Streets Checklist

carol.shariat2@gmail.com [Switch account](#)



Not shared

* Indicates required question

Topic: Bicycle, Pedestrian and Transit Planning

The Complete Streets Policy states that projects that are funded all or in part with regional discretionary funding or receiving MTC endorsements must implement CS as recommended in recently adopted local or countywide plans, such as bicycle, pedestrian, active transportation, Vision Zero, or other systemic safety plan, Community Based Transportation Plans, or transit plan.

Plan examples include:

- City/County General + Area Plans
- Bicycle, Pedestrian & Transit Plan
- Community-Based Transportation Plan
- ADA Transition Plan
- Station Access Plan
- Short-Range Transit Plan
- Vision Zero/Systematic Safety Plan



Does the project implement relevant plans, or other locally adopted recommendations? *

- Yes
- No

Please provide details on plan recommendations affecting the project area, if any, with Plan adoption date.

If the project is inconsistent with adopted plans, please provide explanation.

The Santa Clara Pedestrian Master Plan was adopted on February 25, 2020 and many intersection project locations are within the Master Plan's high priority improvement areas. This project also fulfills many of the objectives contained within the Master Plan such as the following: Reduce the risk of pedestrian-involved collisions, Improve accessibility of the pedestrian environment for people with disabilities, Create pedestrian-friendly crossings, and Provide pedestrian-scale lighting to promote attractive, distinctive, and safe pedestrian environments.

Topic: Active Transportation Network

Does the project area contain segments of the regional Active Transportation (AT) Network? [See MTC's AT Network map [here](#)] *

- Yes
- No



If yes, describe the how project adheres to the National Association of City Transportation Official's (NATCO's) "[Designing for All Ages & Abilities Contextual Guidance for High-Comfort Bicycle Facilities](#)" and/or the Architectural and Transportation Barriers Compliance Board's "[Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way](#)."

The project will be designed taking into account the Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way. Some intersection locations will require curb ramps to be upgraded to ADA standards and thus, will take into consideration items such as slope and ensuring detectable warning surfaces are built.

A. Topic: Safety and Comfort

Is the the project on a known High Injury Network (HIN) or has a local traffic safety analysis found a high incidence of bicyclist/ pedestrian-involved crashes within the project area? *

Yes

No

Please summarize the traffic safety conditions and describe the project's traffic safety measures. The [Bay Area Vision Zero System](#) may be a helpful resource.

The locations were evaluated by the City using national engineering standards and ranked as high priority locations that necessitated pedestrian safety improvements based on total pedestrian delay, number of collisions that occurred at the location, and vehicle speeds. Once the locations were ranked, national engineering standards were used to determine the pedestrian safety improvements required at these locations which included lighting improvements, ADA curb ramps, curb extension/bulb-outs, and/or Rectangular Rapid Flashing Beacons (RRFB) assemblies.

B. Topic: Safety and Comfort

Does the the project seek to improve conditions for people biking, walking and/or rolling? If the project includes a bikeway, was a [Level of Traffic Stress \(LTS\)](#), or similar user experience analysis conducted?

Yes

No

Clear selection

Describe how project seeks to provide low-stress transportation facilities or reduce a facility's LTS.

The project will provide low-stress walking transportation facilities such that these improvements will make it easier and safer to cross unmarked crosswalks located at the 13 intersections within the City. The improvements will provide shorter crossing distances, pedestrian refuge, better lighting levels, and devices warning motorists that pedestrians are crossing the roadway.

Topic: Transit Coordination

A. Are there existing public transit facilities (stop or station) in the project area?

Yes

No

Clear selection

If yes, list transit facilities (stop, station, or route) and all affected agencies.

VTA Route 20, Route 21, ACE Yellow, Route 53, Route 60, and Route 57



B. Have all potentially affected transit agencies had the opportunity to review this project? If yes, please save the email from transit operator(s) below.

- Yes
- No

Clear selection

Please save the file with the project name and the jurisdiction submitting checklist. Add the name of the file being uploaded below. Then [Click Here](#) to upload your file.

Your answer

C: Is there a [MTC Mobility Hub](#) (map) within the project area? *

- Yes
- No

If yes, please describe outreach to mobility providers, and the project's Hub-supportive elements. Please view the [Mobility Hubs Playbook Play 1](#).

Your answer

Topic: Design



If applicable, please describe the pedestrian focused improvements and cite the design standards used (links to standards are not needed).

Pedestrian focused improvements include Rectangular Rapid Flashing Beacons, ADA curb ramp improvements, lighting improvements, and curb extension/bulb-outs. Design standards that were used include Americans with Disabilities Act Accessibility Guidelines, CA Manual on Uniform Traffic Control Devices (CA MUTCD), National Association of City Transportation Officials (NACTO), and National Cooperative Highway Research Program (NCHRP), and Federal Highway Administration (FHWA).

If applicable, please provide the class designation for bikeways included in the project and cite the design standards used.

Your answer

Topic: Equity

Will the project improve active transportation in an [Equity Priority Community \(EPC\)](#)? *

Yes

No

Please list census tracts that are designated as EPCs and affected by this project.

505202

Topic: Bicycle and Pedestrian Advisory Committee (BPAC) or Equivalent Committee Review (Requirement)



Has a local (city is preferred and county is an option) Bicycle and Pedestrian Advisory Commission (BPAC) reviewed this Checklist? The Checklist will begin MTC review once the BPAC meeting has occurred. *

- Yes
- No
- The submission of this checklist will be reviewed by the BPAC. This option exists to use this CS Checklist submission (pdf emailed to you) for the BPAC review.
- Other:

Please provide the meeting date(s). BPAC meeting date should occur before the grant funding request application or endorsement is submitted.

January 27, 2025

Please provide a summary of meeting comments. If meeting date hasn't occurred yet, [please share BPAC meeting comments here](#).

Comments will be uploaded after the Jan. 27, 2025 BPAC meeting.

Back

Next

Page 2 of 3

Clear form

Never submit passwords through Google Forms.

This content is neither created nor endorsed by Google. - [Terms of Service](#) - [Privacy Policy](#).

Does this form look suspicious? [Report](#)

Google Forms



MTC Complete Streets Checklist

carol.shariat2@gmail.com [Switch account](#)



Not shared

* Indicates required question

Compliance and Exemption

Statement of Compliance

The proposed project complies with California Complete Street Act of 2008 (Gov. Code Sections 65040.2 and 65302, MTC Complete Streets Policy (Reso. 4493), and locally adopted Complete Streets resolutions (adopted as OBAG 2 (Reso. 4202) requirement, Resolution 4202).

Please check below if Yes. If no, complete the Statement of Exception. If Yes, this * Checklist is complete and the rest of the form can be skipped. If No, please fill out the Statement of Exception section.

Yes

No

Statement of Exception



Topic: BPAC Review (Requirement)

Bicycle Pedestrian Advisory Committee (BPAC)

Has a local (city or county) Bicycle and Pedestrian Advisory Commission (BPAC) * reviewed this Checklist? The CS Checklist will begin review once the BPAC meeting notes are included in this form.

- Yes
- No
- The Checklist is being submitted to send to the BPAC for review.

Please provide the meeting date(s).

Your answer

Please provide a summary of comments/discussion.

Your answer

Statement of Exception

1. The affected roadway is legally prohibited for use by bicyclists and/or pedestrians. Yes/No?

- Yes
- No



If yes, please cite language and agency citing prohibited use.

Your answer

2. The costs of providing Complete Streets improvements are excessively disproportionate to the need or probable use (defined as more than 20 percent for Complete Streets elements of the total project cost). Yes/No?

Yes

No

If claimed, the agency must include proportionate alternatives and still provide safe accommodation of people biking, walking and rolling. Please share how that will be executed here.

Your answer

3. There is a documented Alternative Plan to implement Complete Streets and/or on a nearby parallel route. Yes/No?

Yes

No

If Yes, describe alternative Plan/Project

Your answer



4. Conditions exist in which policy requirements may not be able to be met, such as fire and safety specifications, spatial conflicts on the roadway with transit or environmental concerns, defined as abutting conservation land or severe topological constraints. Yes/No?

Yes

No

Describe condition(s) that prohibit implementation of CS policy requirements

Your answer

Name of Department Director or Equivalent for Exceptions.

Your answer

Department Director-Level Signature for Exceptions

Exceptions must be signed by a Department Director-level agency representative, or their designee. Please include name, title and copy of their approval of this exception in email or letter format below.

Director Approval File Upload

Please save the file with the project name and the jurisdiction submitting checklist. Add the name of the file being uploaded below. Then [Click Here](#) to upload your file.

Your answer

 Back

Submit

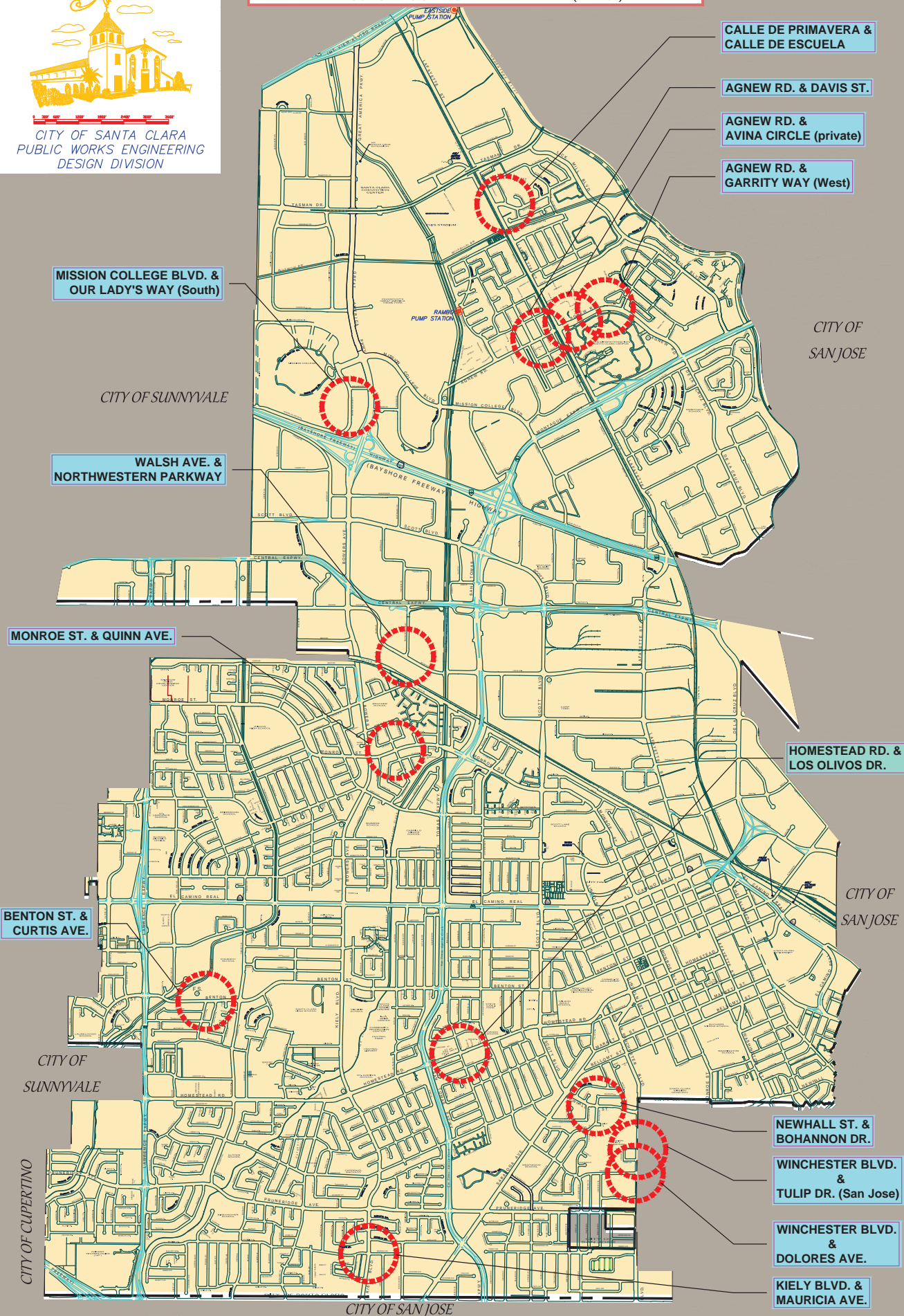
Page 3 of 3

Clear form



CITY OF SANTA CLARA
PUBLIC WORKS ENGINEERING
DESIGN DIVISION

**UNCONTROLLED CROSSWALKS PHASE II
PROJECT LOCATION MAP EXHIBIT (N.T.S.)**



CALLE DE PRIMAVERA &
CALLE DE ESCUELA

AGNEW RD. & DAVIS ST.

AGNEW RD. &
AVINA CIRCLE (private)

AGNEW RD. &
GARRITY WAY (West)

MISSION COLLEGE BLVD. &
OUR LADY'S WAY (South)

CITY OF SUNNYVALE

WALSH AVE. &
NORTHWESTERN PARKWAY

CITY OF
SAN JOSE

MONROE ST. & QUINN AVE.

HOMESTEAD RD. &
LOS OLIVOS DR.

CITY OF
SAN JOSE

BENTON ST. &
CURTIS AVE.

CITY OF
SUNNYVALE

CITY OF CUPERTINO

CITY OF SAN JOSE

NEWHALL ST. &
BOHANNON DR.

WINCHESTER BLVD.
&
TULIP DR. (San Jose)

WINCHESTER BLVD.
&
DOLORES AVE.

KIELY BLVD. &
MAURICIA AVE.

UNCONTROLLED CROSSWALKS PHASE 2
LOCATION MAP EXHIBIT



KIELY BLVD. & MAURICIA AVE.



MONROE ST. & QUINN AVE.



HOMESTEAD RD. & LOS OLIVOS DR.



AGNEW RD. & WEST OF GARRITY WAY

UNCONTROLLED CROSSWALKS PHASE 2
LOCATION MAP EXHIBIT



NEWHALL ST. & BOHANNON DR.



AGNEW RD. & AVINA CIRCLE (PVT.)



BENTON ST. & CURTIS AVE.



WINCHESTER BLVD. & TULIP RD (SAN JOSE)
WINCHESTER BLVD. & DOLORES AVE.

UNCONTROLLED CROSSWALKS PHASE 2
LOCATION MAP EXHIBIT



CALLE DE PRIMAVERA & CALLE DE ESCUELA



AGNEW RD. & DAVIS ST.



MISSION COLLEGE BLVD. & OUR LADY OF PEACE



WALSH AVE. & NORTHWESTERN PARKWAY



Table: Proposed Project Improvements

Project Intersection	RRFB Improvements	Lighting Improvements	Curb Ramp Upgrades	Curb Extension/ Bulb-out
Kiely Boulevard and Mauricia Avenue	Overhead	Y	Y	Y
Monroe Street and Quinn Avenue	Standard	Y		
Homestead Road and Los Olivos Drive	Standard	Y		Y
Agnew Road and Garrity Way	Standard		Y	
Newhall Street and Bohannon Drive	Standard			
Agnew Road and Avina Circle	Standard and Median			
Benton Street and Curtis Avenue	Overhead		Y	
Winchester Boulevard and Dolores Avenue	Standard			
Winchester Boulevard and Tulip Road	Standard			
Calle de Primavera and Calle De Escuela	Standard			
Agnew Road and Davis Street	Standard			
Mission College Boulevard and Our Lady's Way	Standard		Y	
Walsh Avenue and Northwestern Parkway	Standard			