

Fiscal Year 2026/27 Board of Library Trustees (BOLT) Workplan

Background

On August 3, 2026, BOLT reviewed the upcoming FY 2026/27 workplan and proposes to work on the following list of items.

1. Collection Funding
 - a. Advocate to ensure future ongoing funding of the collection budget.
 - i. Collection budget funding was restored in the FY 2025-26 and FY 2026-27 operating budgets. It has not been restored for ongoing years. BOLT to advocate for the restoration of the collection budget to be ongoing.
 - b. Staff to prepare information on impact of funding pressures and patron behavior on the loss of circulating technology such as hotspots and laptops in neighboring library systems and at the Santa Clara City Library (SCCL)
2. Alternative Funding
 - a. To reduce reliance on the City's General Fund, explore additional alternative funding support for library services.
 - i. Santa Clara City Library Foundation and Friends (SCCLFF)
 1. Review fiscal impact of SCCLFF's grant and donation support for the Library.
 - ii. Alternative funding in other Library systems
 1. Staff to prepare information on how other regional and comparable library systems are funded beyond the general fund.
 - iii. General Plan
 1. Updated nexus language to include Library in General Plan was prepared as part of the Library Facilities Master Plan.
 2. Advocate for inclusion of updated language when the City addresses General Plan revisions.
 - iv. Alternative Funding Measure
3. Communications Coordinator Funding
 - a. Advocate for a dedicated communications coordinator staff position, as listed in Library Strategic Plan.
4. Policies
 - a. Review Library policies and provide advisory support for policy updates and revisions.
 - i. Upcoming policies for review:
 1. Policy for Posting and Distribution of Community Information
 2. Policy Regarding Privacy and Confidentiality
 3. Use of Electronic Resources Policy
 4. Art Exhibits at the Santa Clara City Library Policy

- ii. Policy review to be spread out over the year.
 - iii. Staff to provide list of Library Policies.
- 5. Strategic Plan and Facilities Master Plan
 - a. Provide advisory and advocacy support for the completed Library Strategic Plan and Facilities Master Plan with Council and in the community.
 - i. Staff to provide regular updates on implementation and status of Strategic Plan and Facilities Master Plan priorities and Measure I projects.
 - ii. Advocate for Strategic Plan implementation efforts, including budget requests for a Communications Coordinator and Mobile Application.
- 6. Liaison Work
 - a. Engage with and strengthen a cooperative relationship with the Santa Clara City Library Foundation and Friends
 - i. Refresh liaison selections to attend meetings and develop cooperative relationships and advocacy with City Boards, Commissions and Taskforces, including
 - 1. Santa Clara City Library Foundation and Friends (SCCLFF) Board
 - a. Continue regular joint meetings every six months or more frequently
 - 2. Parks and Recreation Commission
 - 3. Santa Clara Station Area Taskforce
 - 4. Historical and Landmarks Commission
 - 5. Downtown Community Taskforce
 - 6. Youth Advisory Commission
 - 7. Senior Advisory Commission
 - 8. Bike and Pedestrian Advisory Committee
 - 9. Cultural Commission
 - b. Conduct Library outreach with the community
 - i. Staff to provide information on Strategic Plan outreach priorities
 - ii. Support connection building with local companies and community organizations, such as technology companies and non-profits.
- 7. Board Development
 - a. Explore strategic Board development opportunities, including informational reports from staff, funded conferences and training opportunities (budget permitting)
 - b. Become better educated on the role and context of public libraries in the United States
 - c. Become better informed on Library operations
 - d. Advocate for dedicated funding for Board development opportunities

Current Membership

Meetings are on the first Monday of every month except for January and July

at 6:00 p.m. at the Central Park Library, Northside Branch Library, and Mission Branch Library. Meeting locations and the annual calendar of meetings are available at [City of Santa Clara - Board of Library Trustees](#).

Name	Appointed	Terms Ends
Jonathon Evans	05/24/21 (25)	2029
Marilyn Edelstein	7/16/26 (30)	2030
Stephen Ricossa appointed to a serve a partial and full term	06/21/16 (23)	2027
Daniel Huynh	05/13/24 (28)	2028
G. Salim Mohammed	05/13/24 (28)	2028

Purpose, Role and Duties of BOLT:

BOLT is an advisory body, meaning that its function is primarily to provide advice and recommendations to Library staff and the City Council regarding Library services. Their primary role is to serve as advocates for the library system. Trustees represent the library system in interactions with the public, gathering community feedback and sharing information on Library operations and services. BOLT's advocacy includes support of community surveys, strategic planning efforts, and policy updates. BOLT's powers and duties as defined by Section 1013 of the City Charter are to:

- (a) Make and enforce such by-laws, rules and regulations as it may deem necessary for the administration and protection of the City library.
- (b) Approve or disapprove the appointment of a librarian who shall be the department head;
- (c) Accept into the library fund and administer money, personal property or real estate donated to the City or otherwise acquired for library purposes subject to the approval of the City Council;
- (d) Contract with school, county or other governmental agencies to render or receive library services or facilities, subject to the approval of the City Council.